

No.	Priority	Month	Status	Note	Task Name	Task Owner	(Cost)/Savings 2010	(Cost)/Savings 2011	(Cost)/Savings 2012	(Cost)/Savings 2013	(Cost)/Savings 2014	(Cost)/Savings Total
PI01	2010.0		Complete		Implementation Committee Meetings	Dean Kaplan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PI02	2010.0		In Progress		Deploy Implementation Action Teams	Mayor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PI03	2011.0		Complete		Establish a Citizens Advisory Committee	Mayor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PI04	2011.0				Create a loaned executive program	Mayor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PI05	2011.0		On-going		Publish a performance measurement report	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PI06	2012.0		In Progress		Increase participation in regional organizations	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PI07	2011.1		In Progress		Create teams to study authority and joint working options	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DS01	2010.3		Complete		Unfunded debt transaction	Admin Services Director	\$0.00	(\$1,080,251.00)	(\$1,082,784.00)	(\$1,086,665.00)	(\$1,082,326.00)	(\$4,332,026.00)
DS02	2010.4		Complete		Terminate the swap agreement on the 2002 CABs	Admin Services Director	\$269,000.00	\$148,000.00	(\$252,000.00)	(\$192,000.00)	(\$106,000.00)	(\$133,000.00)
DS03	2012.0		In Progress		Terminate the 2008 Swap Agreement	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DS04	2011.0		Complete		Discontinue use of scoop refunding; require Coordinator approval of debt transactions	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DS05	2011.0		Complete		Explore alternative approaches to wastewater capital funding	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DS06	2011.0		Complete		Adopt and comply with debt policies	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF01	2010.1		Complete		Use professional assistance for labor negotiations	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF02	2011.0		On-going		Establish a labor/management committee for all employee groups	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF03	2010.6		On-going		Limit new contract enhancements	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF04	2012.0			negotiations	Eliminate FOP expenditure reduction bonus provision	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF05	2010.3		In Progress	negotiations	Eliminate free employee parking	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF06	2010.6		on-going	negotiations	Ensure future collective bargaining agreements remain compliant with Recovery Plan	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF07	2010.8		In Progress	negotiations	Three year wage and step freeze	Managing Director	\$0.00	\$339,000.00	\$1,383,000.00	\$2,465,000.00	\$3,371,000.00	\$7,558,000.00
WF08	2010.1		Complete		Three year wage and step freeze for first level supervisors (AFSCME 3799)	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF09	2010.8		In Progress		Reduce management salaries by 2.5% in 2011	Admin Services Director	\$0.00	\$70,000.00	\$70,000.00	\$71,000.00	\$72,000.00	\$283,000.00
WF10	2012.0			negotiations	New pay scale for new police officers	Managing Director	\$0.00	\$0.00	\$129,000.00	\$208,000.00	\$241,000.00	\$578,000.00
WF11	2010.6		Complete	negotiations	New pay scale for new firefighters	Managing Director	\$0.00	\$136,000.00	\$159,000.00	\$164,000.00	\$172,000.00	\$631,000.00
WF12	2010.6		In Progress	negotiations	Freeze longevity pay and eligibility	Managing Director	\$0.00	\$7,000.00	\$29,000.00	\$52,000.00	\$77,000.00	\$165,000.00
WF13	2010.2		In Progress	negotiations	Reduce holidays from 14 to 10	Managing Director	\$0.00	\$128,000.00	\$299,000.00	\$299,000.00	\$302,000.00	\$1,028,000.00
WF14	2010.3		In Progress	negotiations	Retain the right to use furlough days	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF15	2010.6		In Progress	negotiations	Adjust overtime eligibility thresholds to reflect hours actually worked	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF16	2010.6		In Progress	negotiations	Reduce vacation leave	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF17	2010.6		In Progress	negotiations	Reduce sick leave allotments	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF18	2010.6		In Progress	negotiations	Amend sick leave incentive program	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF19	2010.6		In Progress	negotiations	Improve sick leave monitoring	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF20	2011.0			negotiations	Court-related overtime reduction strategy	Managing Director	\$0.00	\$0.00	\$137,000.00	\$137,000.00	\$137,000.00	\$411,000.00

WF21	2010.6		Complete	negotiations	Amend IAFF overtime calculation to reflect Fire Department shift change	Managing Director	\$0.00	\$331,000.00	\$331,000.00	\$331,000.00	\$337,000.00	\$1,329,000.00
WF22	2010.6		Complete	negotiations	Adjust IAFF minimum overtime provision	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF23	2010.6		Complete	negotiations	Remove disincentive for mutual aid use from IAFF agreement	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF24	2010.1		Complete	negotiations	Redesign employee health care	Admin Services Director	\$0.00	\$596,000.00	\$2,051,000.00	\$2,559,000.00	\$3,128,000.00	\$8,334,000.00
WF25	2010.2		In Progress	negotiations	Contain post-retirement healthcare costs	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF26	2011.0		On-going		Other health care cost containment measures	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF27	2012.0		Complete	negotiations	Enhance light-duty program	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF28	2010.6			negotiations	Retain flexibility to fill vacant positions after six months	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF29	2010.6		Complete	negotiations	Improve flexibility to assign qualified firefighters to duties as needed	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF30	2010.6		Complete	negotiations	Review and restructure fire academy training	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WF31	2010.6		Complete	negotiations	Change first step of grievance process	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PN01	2010.1		Complete		Take advantage of Act 44 remedies	Admin Services Director	\$0.00	\$2,280,000.00	\$2,280,000.00	\$0.00	\$0.00	\$4,560,000.00
PN02	2010.3		Complete		Deposit 2007 unpaid MMO obligations	Admin Services Director	(\$1,500,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,500,000.00)
PN03	2012.0		On-going		Do not provide benefits which exceed those allowed by the Third Class City Code	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PN04	2010.2		Complete		Comply with the Internal Revenue Code	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PN05	2010.6		Complete	negotiations	Eliminate overtime from firefighter pension benefit calculation for new hires	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PN06	2010.6		In Progress	negotiations	Eliminate the DROP program	Managing Director	(\$222,000.00)	(\$336,000.00)	(\$414,000.00)	(\$489,500.00)	(\$573,500.00)	(\$2,034,000.00)
PN07	2010.1		Complete		Explore creation of a new, less expensive defined benefit plan for new employees	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PN08	2011.0		In Progress		Make a portion of the annual City pension contribution earlier in the year	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PN09	2012.0		In Progress	negotiations	Explore a defined contribution plan for retiree medical costs	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PN10	2010.6		In Progress	negotiations	Eliminate City contribution to retiree life insurance for new hires	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OM01	5.0		In Progress		Work with City Council to modify and revise City ordinances as necessary to implement the Recovery Plan	Mayor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CC01	5.0		In Progress		Modify and revise City ordinances as necessary to implement the Recovery Plan	City Council	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CC02	5.0				Hold annual town hall meeting on City's progress	City Council	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CA01	5.0		In Progress		Support Recovery Plan implementation and the external audit process	City Auditor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CA02	2011.0		Complete		Establish process for coordinating and responding to external audits	City Auditor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CA03	2011.0		Complete		Complete post project completion audits for capital work	City Auditor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FI01	2010.1		Complete		Cash flow reporting and monitoring	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FI02	2010.8		In Progress		Develop annual budget document	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FI03	2011.0		In Progress		Create a system to charge back expenses to departments	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FI04	2010.4		On-going		Quarterly financial reporting	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00
FI05	2010.4		Complete		Strengthen procurement controls	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FI06	5.0		Complete		Establish process for coordinating and responding to external audits	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FI07	2011.0		In Progress		Fund balance policies	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FI08	2010.2		Complete		Transfer tax collection duties to other entities	Admin Services Director	\$0.00	\$294,000.00	\$354,000.00	\$364,000.00	\$376,000.00	\$1,388,000.00
FI09	2010.8		Complete		Eliminate the Reading Call Center or equivalent level of costs	Managing Director	\$0.00	\$160,000.00	\$168,000.00	\$177,000.00	\$186,000.00	\$691,000.00
FI10	2010.8		In Progress		Centralize billing and other administrative functions	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FI11	5.0		In Progress		Reduce manual processes	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FI12	2012.8				Citywide 7.5 percent reduction in non-personnel expenses	Admin Services Director	\$0.00	\$600,000.00	\$755,000.00	\$774,000.00	\$794,000.00	\$2,923,000.00
FI13	5.0		On-going		Monitor and manage utility services	Admin Services Director	\$0.00	\$47,000.00	\$64,000.00	\$82,000.00	\$100,000.00	\$293,000.00
FI14	2011.0		In Progress		Develop a performance management system	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IT01	2011.0		Cancelled		Move information technology support for the Police Department to Berks County	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IT02	2010.1		In Progress		Help other departments improve their use of technology	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IT03	2011.0		In Progress		Pursue shared services for information technology	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CB01	2012.0				Create an annual CIP document	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CB02	2012.0				Increased involvement in CIP process from City departments	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CB03	2012.0		Info		Enhance communication between City and utilities	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CB04	2012.0		Info		Capital budget financing	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HR01	2010.4		On-going		Establish a first source employment referral system	Admin Services Director	\$0.00	(\$70,000.00)	(\$55,000.00)	(\$35,000.00)	(\$35,000.00)	(\$195,000.00)
HR02	2012.0		In Progress		Complete a City-wide job study and update job descriptions	Admin Services Director	\$0.00	\$0.00	(\$100,000.00)	\$0.00	\$0.00	(\$100,000.00)
HR03	2011.0			Green-Belt	Establish performance review process	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HR04	2011.0		In Progress		Strengthen employee training	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HR05	2011.0		In Progress	Green-Belt	Continue to create apprenticeship and internship opportunities	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HR06	2012.0		Complete		Study span of control	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HR07	2010.5		In Progress		Outsource payroll processing	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HR08	2011.0		In Progress		Develop a performance management system	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

RM01	2011.0		In Progress		Establish policies to review employee driving records	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RM02	2011.0		Complete		Attain damage estimates to improve cost recovery	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RM03	2011.0		Complete		Review excess liability coverage	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RM04	2012.0		Complete		Update insurance specifications	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HC01	2012.0		Complete		Review HRC staffing	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LW01	2011.2		Complete		Manage and reduce the use of outside counsel	Solicitor	\$25,000.00	\$50,000.00	\$55,000.00	\$60,000.00	\$65,000.00	\$255,000.00
LW02	2011.0				Review all statutes, ordinances & resolutions to ascertain which boards need to retain their own counsel	Solicitor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LW03	2011.0		Complete		Implement a time tracking system	Solicitor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LW04	2010.1		Complete		Use professional assistance for labor relations activities	Solicitor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RL01	5.0		Complete		Participate in restructuring the Reading Public Library	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FD01	2010.6		Complete	negotiations	Change current shift schedule	Fire Chief	\$0.00	\$1,635,000.00	\$1,657,000.00	\$1,682,000.00	\$1,737,000.00	\$6,711,000.00
FD02	2010.6		Complete	negotiations	Restructure EMS Basic Life Support (BLS) unit staffing plan	Fire Chief	\$0.00	\$18,000.00	\$23,000.00	\$28,000.00	\$30,000.00	\$100,000.00
FD03	2010.6		Complete	negotiations	Establish part-time EMS positions to address vacancies and planned stand-by events	Fire Chief	\$0.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$76,000.00
FD04	2010.5		Complete		Implement an engine company inspection program	Fire Chief	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$200,000.00
FD05	2012.0		In Progress		Evaluate potential for further consolidation of fire stations	Fire Chief	\$0.00	(\$25,000.00)	\$0.00	\$50,000.00	\$51,000.00	\$76,000.00
FD06	2010.5		Complete		Adjust false alarm ordinance to more accurately reflect costs	Fire Chief	\$0.00	\$10,000.00	\$10,000.00	\$7,500.00	\$7,500.00	\$35,000.00
FD07	2012.0		In Progress		Implement an emergency response fee	Fire Chief	\$0.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$22,000.00
FD08	2012.0		In Progress		Improve department use of technology	Fire Chief	\$0.00	\$0.00	(\$40,000.00)	\$0.00	\$0.00	(\$40,000.00)
FD09	2012.0		In Progress		Pursue joint ladder purchase and other intergovernmental cooperation initiatives	Fire Chief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FD10	2011.0		In Progress		Develop a performance management system	Fire Chief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PD01	2010.1		In Progress		Continue discussions with the County regarding the transfer of emergency 911 dispatch functions	Police Chief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PD02	2012.0		Complete		Reduce headcount in 2012	Police Chief	\$0.00	\$0.00	\$886,000.00	\$886,000.00	\$886,000.00	\$2,658,000.00
PD03	2011.0		In Progress		Explore regional alternatives to City bomb squad	Police Chief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PD04	2011.0				Other intergovernmental cooperation	Police Chief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PD05	2011.0		Info		Discontinue leasing patrol vehicles	Police Chief	\$0.00	\$37,000.00	\$73,000.00	\$75,000.00	\$77,000.00	\$262,000.00
PD06	2011.0		Complete		Improve cost recovery for extra duty overtime	Police Chief	\$0.00	\$148,000.00	\$148,000.00	\$148,000.00	\$148,000.00	\$592,000.00
PD07	2011.0		Complete		Full cost recovery for officers assigned to Reading Housing Authority properties	Police Chief	\$0.00	\$130,000.00	\$130,000.00	\$130,000.00	\$130,000.00	\$520,000.00
PD08	2012.0		Complete	Green-Belt	Burglar alarms	Police Chief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PD09	2011.0		Complete		Establish Arson Investigation Task Force with Fire Department	Police Chief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PD10	2010.2		Complete		Track overtime expense by category	Police Chief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PD11	2011.0		In Progress		Develop a performance management system	Police Chief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PW01	2011.0		In Progress		Review City fleet policies, practices, and needs	Public Works Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PW02	2010.4		Complete		Create a comprehensive vehicle list	Public Works Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PW03	2011.0		In Progress		Explore opportunities for fleet maintenance contracts with neighboring jurisdictions	Public Works Director	\$0.00	\$137,000.00	\$137,000.00	\$137,000.00	\$137,000.00	\$548,000.00
PW04	2011.0		Complete		Initiate auction/E-Bay sale of surplus vehicles and equipment in-lieu of trade-in	Public Works Director	\$75,000.00	\$150,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$600,000.00
PW05	2012.0				Develop a multi-jurisdictional vehicle and equipment organization	Public Works Director	\$1,000.00	\$5,000.00	\$10,000.00	\$15,000.00	\$20,000.00	\$51,000.00
PW06	2012.0		Complete		Initiate second shift at Garage for routine maintenance	Public Works Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PW07	2011.0		Complete		Purchase and implement use of fleet management software	Public Works Director	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	\$125,000.00
PW08	2012.0		In Progress		Charge back of all fleet expenses to all Departments; create service agreements	Public Works Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PW09	2012.0				Explore a public works apprenticeship program	Public Works Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PW10	2011.0				Evaluate possible contract maintenance of all parks	Public Works Director	\$10,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$90,000.00
PW11	2012.0		In Progress		Evaluate minor park use and consider alternative management, use, or disposal of underused parks	Public Works Director	\$12,500.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$112,500.00
PW12	2011.0		Info		Combine the Parks and Property Maintenance divisions	Public Works Director	\$0.00	\$30,000.00	\$85,000.00	\$143,000.00	\$143,000.00	\$401,000.00
PW13	2012.0		Complete		Transfer the Engineering division to the Administration division	Public Works Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PW14	5.0		Complete		Maintain transfers from the Sewer Fund	Public Works Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PW15	2012.0		In Progress		Establish and enforce a utility cut permit program	Public Works Director	\$0.00	\$10,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$85,000.00
PW16	2011.0		Complete		Improve department use of technology	Public Works Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PW17	2012.0		Complete		Continue to explore establishing Reading Recreation Commission	Public Works Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PW18	2011.0		In Progress		Develop a Performance Management System	Public Works Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PW19	2011.0		In Progress		Create a City Stormwater Utility	Public Works Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PW20	2012.0		In Progress		Evaluate special assessment charge system to recover street expenditures	Public Works Director	\$0.00	\$825,000.00	\$850,000.00	\$875,000.00	\$900,000.00	\$3,450,000.00
PW21	2012.0		In Progress		Resolve public/private ownership of street lighting system and apply uniformly	Public Works Director	\$0.00	\$41,500.00	\$43,000.00	\$44,500.00	\$46,000.00	\$175,000.00
PA01	2010.1		In Progress		Negotiate additional annual payment from RAWA	Managing Director	\$250,000.00	\$1,500,000.00	\$1,500,000.00	\$1,850,000.00	\$1,850,000.00	\$6,950,000.00
PA02	2010.1		In Progress		Establish an annual payment from RPA	Managing Director	\$100,000.00	\$600,000.00	\$600,000.00	\$600,000.00	\$600,000.00	\$2,500,000.00
PA03	2010.1		In Progress		Explore options for authority provision of services	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PA04	2010.1		Complete		Explore transfer of RAWA City employees to RAWA	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

CD01	2010.3		Complete	Schedule additional Zoning Board hearings to eliminate backlog this year	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CD02	2011.0		Complete	Close out unpaid Community Development loans	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CD03	2011.0		Complete	Improve department use of technology	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CD04	2012.0		In Progress	Update comprehensive plan	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CD05	2011.0		In Progress	Develop a performance management system	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CE01	2010.3		In Progress	Clear rental inspection backlog	CD Director	(\$63,000.00)	(\$63,000.00)	\$0.00	\$0.00	\$0.00	(\$126,000.00)
CE02	2010.3		Complete	Implement systematic two-year permitting and inspection program for rental housing	CD Director	\$0.00	\$75,000.00	\$77,000.00	\$69,000.00	\$74,000.00	\$295,000.00
CE03	2010.3		In Progress	Consider expanding shift coverage to evenings and weekends	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CE04	2011.0		In Progress	Improve department use of technology	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CE05	2012.0			Cross-train Fire Safety and Trades Inspectors	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CE06	2011.0			Assemble and systematically deploy code enforcement teams	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CE07	2010.3		Complete	Increase no-show penalty fees for property owners' absent at scheduled inspections	CD Director	\$0.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$68,000.00
CE08	2011.0		Complete	Consider adding pre-sale housing inspections	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CE09	2011.0		In Progress	Develop a performance management system	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HS01	2010.2		In Progress	Designate a Designate a Housing Coordinator	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HS02	2010.3		Complete	Develop a comprehensive housing strategy	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HS03	2012.3		Complete	Evaluate use of CDBG funding to ensure it supports the housing strategy	CD Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ED01	2010.3		In Progress	Develop a local economic development partnership and comprehensive strategy	Mayor McMahon	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RE01	2010.2		In Progress	Delinquent tax collection	Admin Services Director	\$400,000.00	\$812,000.00	\$1,082,000.00	\$1,443,000.00	\$1,924,000.00	\$5,661,000.00
RE02	2010.7		In Progress	Develop Water Fund transfer policy	Admin Services Director	\$0.00	\$200,000.00	\$400,000.00	\$600,000.00	\$800,000.00	\$2,000,000.00
RE03	2010.1		Complete	Institute PILOT from the Reading Parking Authority (RPA)	Admin Services Director	\$0.00	\$350,000.00	\$400,000.00	\$450,000.00	\$500,000.00	\$1,700,000.00
RE04A	2011.0		In Progress	Expand PILOT payments	Mayor McMahon	\$0.00	\$34,000.00	\$83,000.00	\$157,000.00	\$231,000.00	\$505,000.00
RE04B	2011.0		In Progress	Conduct tax exempt property audit	Admin Services Director	\$0.00	\$34,000.00	\$83,000.00	\$157,000.00	\$231,000.00	\$505,000.00
RE05	5.0			Index fees to inflation	City Council	\$0.00	\$138,000.00	\$279,000.00	\$380,000.00	\$484,000.00	\$1,281,000.00
RE06	2011.0		Info	Generate additional revenue through Market Based Revenue Opportunities	Admin Services Director	\$0.00	\$100,000.00	\$250,000.00	\$500,000.00	\$656,000.00	\$1,506,000.00
RE07	2010.1		Complete	Establish revenue estimating committee	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RE08	2010.1		In Progress	Temporarily expand earned income tax; reduce resident rate in 2014	Admin Services Director	\$0.00	\$6,008,000.00	\$2,454,000.00	\$2,479,000.00	(\$173,000.00)	\$10,768,000.00
RE09	2013.0			Property tax increase in 2014	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600,000.00	\$1,600,000.00
RE10	2012.0			Failsafe revenue package	Admin Services Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,100,000.00
RE11	2012.0		Complete	Explore a change to a Land Value Tax structure	Managing Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Complete = 70

In-Progress = 56
In/Awaiting Negotiations = 19
Cancelled = 1
On-Going = 7
More info required = 5
Not Started = 8
2012/2013 Task = 9

Updated as of 2/8/12