

**CITY OF READING
FIRE CIVIL SERVICE BOARD
MINUTES OF AUGUST 16, 2016**

A meeting of the Fire Civil Service Board was held on Tuesday August 16, 2016 at Fire Training Center, Reading, Pennsylvania.

The following persons were in attendance:

Phillip Dougherty - Absent
Craig Breneiser
Michael Leiffer
Steve Price
Chief Stoudt- Absent

Holly Guldin – Absent
Sean Hart
Nicole Thompson
Evelyn Morrison- Guest

The meeting was called to order at 3:03 p.m., at which time, the following was discussed:

- Firefighter/Paramedic – 15 Applications took the written test and passed with a 70% or higher.
 - Upcoming dates for entry level –
 1. Practice Test Session – August 30th at the Fire Training Center 9:00 am
 2. September 7th – Physical Agility Test 8:00 am
 3. Oral Interviews to be held the same day as the Physical Agility Test.
We will use our own City Staff as the interview panel.
We will not grade on appearance since the interviews are the same day as the physical test.
 - Testing Standards have been sent out to the applicants and the Fire Civil Service board.
- Probably will be hiring 5-8 paramedics in February 2017.
- Most likely will have a 2nd Deputy test in 2017.
- LT List is current and 5 are eligible for 2nd Deputy.
- December 2015 Civil Service Secretary will send out letters to the current entry level candidates asking if they would still be interested for job opportunity with the City of Reading Fire Department.
- Steve will be checking on time in grade/years of service for Promotional Testing.
- Guest – Evelyn Morrison
 - Evelyn is concerned for the fire stations being up to code.
 - She recently met with Gail Knauer at the NAACP and spoke to her to develop positive perception in the community of safety and public safety careers.
 - Evelyn would like to see more diversity within the Fire Department as well as on the Fire Civil Service Board. Mike Leiffer asked Evelyn if there is anyone that specifically would be interested being on the board and she will reach out with names of any individuals interested.
 - Steve Price mentioned for the past 15 years we have been trying to get more diversity within the Fire Department and do offer 5 bonus points for City Residents.
- Phillip Dougherty appointed term on the Civil Service Board as expired October 2014. He will not be renewing it and the Fire Civil Service Board will need a 3rd member.

There being no further business, the meeting was adjourned at 3:33 p.m.

Next Meeting

September 20th, 2016 3:00 pm at the Fire Training Center

Respectfully submitted:

Nicole Thompson - Human Resources
(In absence of Holly Guldin)