Drafted by	City Clerk
Sponsored by/Referred by	Council
Introduced on	N/A
Advertised on	N/A

RESOLUTION NO. 6 2016

Approving the following Council Committee Structure and Assignments for the remainder of 2016-7 as follows:

Part A. The Council President shall serve as an ad hoc member of all Council Committees.

Part B. 1st Monday of each month

- **4:00 pm - Nominations & Appointments**

Committee Chair responsibilities – lead interview of applicants for the Boards, Authorities and Commissions. Center questions for new appointments on: why the applicant decided to apply, what skills and abilities the applicant has that will contribute to the effectiveness of the board and how the candidate is qualified to contribute to the mission of the board. Center questions for reappointment on: what issues the board deals with, is there the need for any legislative improvements to the board's enabling legislation, why the applicant is seeking reappointment, conflict of interest, etc. (Sheet will be distributed at each meeting).

Committee members – Mr. Marmarou, Mr. Twyman, Mr. Slifko, Ms. Goodman-Hinnershitz

- **5:00 pm - Strategic Planning Committee**

Committee Chair responsibilities – discuss the agenda plan with the Managing Director and Ms. Kelleher no later than the 3rd week of each month and follow-up on agenda topics discussed and recommendations made by the Committee.

Key agenda topics will include review and recommendations on key issues facing the City, such as: updates to and amendments of the Recovery Plan, Recycling litigation, Act 73, economic development (reports and review projects), and updates from all Council Committee Co-chairs on the issues handled by the Finance and Standards of Living meetings and obtain updates from Councilors appointed to various entities such as the EAC, the BPRC, the Rec Commission, RATS, the Berks County Criminal Justice Advisory Board, etc.

Committee Members – Committee of the Whole

Part C. 3rd Monday of each month

- **4:00 pm - Nominations & Appointments** – if needed (see description above)

- **5:00 pm Finance Committee**

Committee Chair responsibilities – discuss the agenda plan with the Managing Director and Ms. Kelleher no later than the 1st week of each month and follow-up on topics discussed and recommendations made by the Committee. Define the Budget Review process annually, chair Budget Review meetings, attend audit committee meetings, attend Act 47 meetings, RATS meetings, and be the liaison to the Redesigning Reading CDC.

Key agenda topics will include labor issues, CDC, Recovery Plan issues that relate to finances, audit, budget (General Fund and CDBG Action Plan), financial reporting, purchasing policies, contract awards, review of bonds and other financing tools, internal controls and any other financial or business practices, and reviewing the work of the City Auditor, taxes (Rates, exonerations and exemption appeals), fees and fines etc.

Committee Members – Ms. Goodman-Hinnershitz, Mr. Slifko, Mr. Twyman

- **5:00 pm Standards of Living**

Committee Chair responsibilities - discuss the agenda plan with the Managing Director and Ms. Kelleher no later than the 1st week of each month and follow-up on topics discussed and recommendations made by the Committee.

Key agenda topics will include building and trades, public works, public safety, property maintenance, zoning, housing, neighborhood revitalization, Community Development, graffiti abatement efforts, community group organization and support.

Committee Members – Ms. Reed, Mr. Daubert, Dr. Marmarou

Adopted by Council on Jan 27, 2016

President of Council

ATTEST:

City Clerk

I, LINDA A. KELLEHER, City Clerk of the City of Reading, Pa., do hereby certify, that the foregoing is a true and correct copy of the original Resolut passed by the Council of the City of Reading, on the 27 day of Jan A. D. 2016. Witness my hand and seal of the said City this 28 day of Jan A. D. 2016.

CITY CLERK