

RESOLUTION No. 2-2009

Resolved by the Council of the City of Reading, Berks County, Pennsylvania, that;

Whereas, by virtue of Resolution No.120-2006 , adopted December 11, 2006, the City of Reading declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993, and;

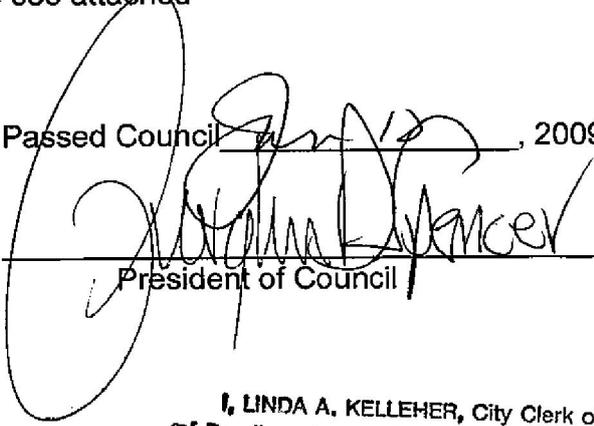
Whereas, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW THEREFORE, The Council of the City of Reading hereby resolves as follows:

In accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

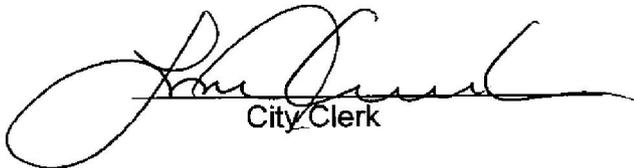
List office: Tax Administration
Record title, dates of record: Please see attached

Passed Council Jan 12, 2009



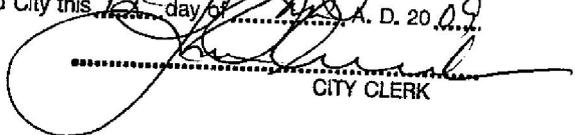
President of Council

Attest:



City Clerk

I, LINDA A. KELLEHER, City Clerk of the City of Reading, Pa., do hereby certify, that the foregoing is a true and correct copy of the original Resolution passed by the Council of the City of Reading, on the 12th day of Jan A. D. 2009. Witness my hand and seal of the said City this 12th day of Jan A. D. 2009.



CITY CLERK

**Disposition List of Records to be Destroyed
January 2009**

1999 – 2000	Per Capita Prior Year Listing
2000	Apportionment Detail
2000	W-2's
2001	W-2's
2001	Treasury Receipts
2001	Year-End Totals
2001	Per Capita Tax Forms
2001	Individual Return Forms
2001	Self-employed Forms
2001	Occupation Privilege Tax Forms
2001	Business Privilege License
2001	Business Privilege Tax Forms