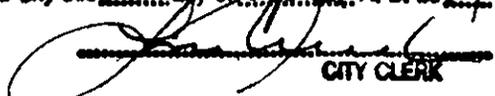


I, LINDA A. KELLEHER, City Clerk of the City of Reading, Pa., do hereby certify that the foregoing is a true and correct copy of the original Ordinance passed by the Council of the City of Reading, on the 14 day of April, A. D. 2014. Witness my hand and seal of the said City this 17 day of April, A. D. 2014.

BILL NO. 32 2014

AN ORDINANCE

  
CITY CLERK

**AN ORDINANCE DIRECTING THE BERKS COUNTY BOARD OF ELECTIONS TO PLACE A REFERENDUM QUESTION BEFORE CITY VOTERS ON THE 2014 PRIMARY BALLOT WHICH WOULD AMEND THE CITY OF READING HOME RULE CHARTER BY REQUIRING AN AMENDMENT TO THE ANNUAL POSITION ORDINANCE TO AUTHORIZE HIRING OF CITY PERSONNEL WHEN SUCH HIRING EXCEEDS THE AUTHORIZED NUMBER OF EMPLOYEES.**

**WHEREAS**, Section 904 (d) of the City of Reading Home Rule Charter provides that the budget "...shall show the number of proposed employees in every job classification"; and

**WHEREAS**, a duly appointed Charter Review Commission has recommended that said aforementioned requirement be amended as set forth in Exhibit A (attached hereto).

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:**

**SECTION 1.** Directing the Berks County Board of Elections to place the following referendum question to voters of the City of Reading on the 2014 primary ballot unless space limitations require placing same to the voters on the 2014 general election ballot:

**Home Rule Charter Section 904 (d) – Budget**

"Shall Section 904 (d) of the Reading City Charter be amended to make clear that the Annual Position Ordinance must be amended by Council prior to any hiring of City personnel by the Administration which exceeds the current Annual Position Ordinance."

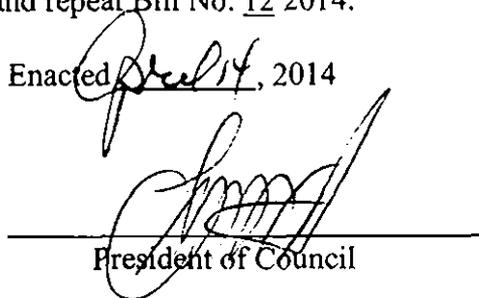
Simple Explanation

The original City of Reading Home Rule Charter Section 904 sets forth certain items to be included in the budget. One, under Section 904 (d), is the number of proposed employees in every job classification. The amendment makes it clear that no employee may be hired by the Administration if it exceeds the number authorized in the Annual Position Ordinance.

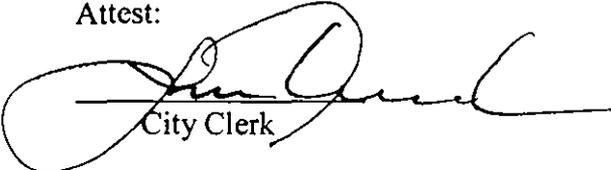
**SECTION 2.** This ordinance shall become effective ten (10) days after its adoption, in accordance with Section 221 of the City of Reading Home Rule Charter.

**SECTION 3.** This ordinance shall replace and repeal Bill No. 12 2014.

Enacted April, 2014

  
\_\_\_\_\_  
President of Council

Attest:

  
\_\_\_\_\_  
City Clerk

#### Exhibit A

#### **Section 215. Ordinances in General.**

Council may legislate by passage of an ordinance. All ordinances introduced shall be kept in a place accessible to the public at all reasonable times. Final action on all ordinances shall take place during public meetings. Acts of Council shall be by Ordinance which:

- (a) adopt or amend the codes or establish, alter, or abolish any unit of the City.
- (b) provide for a fine or other penalty or establish a rule or regulation for which a fine or other penalty is imposed.
- (c) levy taxes and provide for service charges, permit fees and assessments.
- (d) grant, renew or extend a franchise.
- (e) adopt or amend the annual budget and capital program budget.
- (f) repeal or amend any ordinance.
- (g) adopt procedures for purchasing of products, goods, or services, for making contracts and for the sale or lease of personal or real property of the City.
- (h) adopt other actions which are legislative in nature.
- (i) authorize the borrowing of money.
- (j) purchase, convey, or lease lands or buildings, or
- (k) adopt zoning, subdivision or other land use controls.

**Section 601. [Administrative Code.] Administrative Manual.**

[As part of the codified ordinances, City Council shall enact and from time to time may amend an Administrative Code which shall set forth in detail the organization and administrative structure and procedures of the City, including:

(1) a specific enumeration of departments, offices, and agencies and the division of powers and responsibilities among them;

(2) the internal procedures for the operation of the departments, offices, and agencies; and

(3) any other rules, regulations, and procedures reasonably appropriate for efficient administration.]

Within six (6) months of the adoption of this Charter amendment, the Mayor shall establish and then, from time to time, amend an Administrative Manual which shall set forth in detail the administrative policies and procedures of the City, including:

(a) general administrative policies, as directed by the Mayor, and implemented by the Managing Director, for the efficient and effective operation of government;

(b) the internal procedures for the operation of the departments, offices, and agencies, as directed by the Managing Director and heads of departments; and,

(c) any other rules, regulations, and procedures for the efficient and effective administration.

#### **[Section 602. Common Administrative Procedures.**

City Council shall have the power by resolution to adopt uniform administrative procedures, regulations, and forms to be followed by all elected officials, departments, offices, and agencies.]

#### **Section 908. Amendments After Adoption.**

(a) Emergency appropriations may be made by the Council to meet a public emergency posing a sudden, clear and present danger to life or property. Such appropriations may be made by emergency ordinance in accordance with the provisions of Section 220 of this Charter.

(b) Supplemental appropriations may be made by the Council by ordinance upon certification by the Mayor that there are available for appropriation revenues in excess of those estimated in the Budget.

(c) Transfer of appropriations [may] shall be made in accordance with [provision of the Administrative Code] the provisions of Section 215.

MAYOR'S ACTION  
Bill No. 32. 2014

Submitted to Mayor: \_\_\_\_\_  
Date: 4/15/14

Received by Mayor's Office: \_\_\_\_\_  
Date: 4/15/14

Approved by Mayor: \_\_\_\_\_  
Date: 4/15/14

Vetoed by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_

Sustained by Council: \_\_\_\_\_  
Date: \_\_\_\_\_

Overridden by Council: \_\_\_\_\_  
Date: \_\_\_\_\_