BILL NO. 7 -2013

AN ORDINANCE

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES, CHAPTER 1 ADMINISTRATIVE CODE, PART 5 BOARDS, COMMISSIONS, COMMITTEES AND COUNCILS, SECTION O DIVERSITY BOARD.

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Amending the City of Reading Codified Ordinances Chapter 1, Part 5 Boards, Commissions, Committees and Councils, Section O DIVERSITY BOARD, as attached in Exhibit A:

SECTION 2. This Ordinance shall become effective in ten (10) days, in accordance with Charter Section 219.

Enacted Jul 11, 2013

President of Council

Attest:

City Clerk

(Human Resources Manager & City Clerk)

I, LINDA A. KELLEHER, City Clerk of the City of Reading, Pa., do hereby certify, that the foregoing is a true and correct copy of the original Ordinance passed by the Council of the City of Reading, on the 11 day of Jul A. D. 20 13. Witness my hand and seal of the said City this 13 day of Jul A. D. 20 13.

CITY CLERK

Submitted to Mayor: _____

Date: 2/10/13

Received by the Mayor's Office: _____

Date: 2/12/13

Approved by Mayor: _____

Date: 2/12/13

Vetoed by Mayor: _____

Date: _____

EXHIBIT A

O. Diversity Board.

§1-599.51. Purpose.

The City of Reading City Council hereby creates a City of Reading Diversity Board to serve in an advisory capacity to the Mayor and City Council by providing input on policy and processes that promote and facilitate active involvement and participation by diverse cultures such as of race, color, religion, ancestry, national origin, age, sex, familial status, and handicap within the Reading Community.
(*Ord. 54-2007, 7/9/2007,* §1)

§1-599.52. Responsibilities.

The City of Reading Diversity Board shall have the following responsibilities:
A. To promote understanding that accepts, celebrates and appreciates diversity within the Reading community.

B. To serve as a resource and provide recommendations for the City regarding opportunities to address or promote diversity issues or programs within the city and community.

C. To promote and encourage active involvement and participation by diverse cultures within the Reading community and City government.

D. To enlist the cooperation of various groups in the community to participate in educational, cultural and other campaigns demonstrating an awareness of cultural and human diversity in the community.
(*Ord. 54-2007, 7/9/2007,* §1)

§1-599.53. Membership.

The Diversity Board shall be composed of nine (9) voting members, chosen to serve three year staggered terms and appointed by the City Council. The Diversity Board shall include one (1) representative of Council, ~~one (1) representative of the City management team~~ ***Managing Director, or*** ~~***their***~~ ***designee,*** ~~one (1) representative from the Human Resources Department~~ ***the Human Resources Director or*** ~~***their***~~ ***designee,*** one (1) member representing AFSCME, one (1) representative of the NAACP, one (1) representative of the PSLC, ~~the City's Diversity Officer~~ ***the Human Relations Commission Executive Director or*** ~~***their***~~ ***designee,*** and two (2) members reflecting the

geographic, demographic, technical, and non-technical backgrounds of the citizens of Reading.

~~A Diversity Board member may be removed by City Council for misconduct or neglect of duty. Diversity Board members having three or more unexcused absences in a calendar year may be replaced by City Council. Notification of potential dismissal from the Advisory Council will be mailed by the Chair to the board member following a second absence within a calendar year.~~ ***(NOTE – this paragraph was incorporated into the into Removal Section below in bold italics. Sections were duplicative.)***

Removal of Members. Any member may be removed for misconduct or neglect of duty or for other just cause by a majority vote of Council taken after the member has received 15 days advance notice of the intent to take such vote. ~~Failure of a member to attend three consecutive regular meetings of the Board will constitute grounds for immediate removal from the Board by City Council.~~ ***Diversity Board members having three or more unexcused absences in a calendar year may be replaced by City Council.*** ~~Failure of a member to attend at least 50% of the regular meetings of the Board in a calendar year will constitute grounds for immediate removal from the Board by City Council.~~ ***Notification of potential dismissal from the Advisory Council will be mailed by the Chair to the board member following a second absence within a calendar year.*** The Chairperson of the Board shall inform the City Clerk in writing when a member has ~~failed to comply with this attendance polics~~ ~~**after the member has missed his third meeting**~~. Following such notification, City Council may vote to remove the member and seek applicants to fill the vacant position. [*Ord. 68-2010*] (*Ord.* 54-2007, 7/9/2007, §1; as amended by *Ord. 6-2010*, 3/8/2010, §1; and by *Ord. 68-2010*,

9/13/2010, §1)

§1-599.54. Organization of the Board.
The Diversity Board shall establish its own bylaws, establish offices and elect officers from its membership. To conduct any meeting a majority of the Board shall be present. A majority of the Board must vote affirmatively to approve any motion or action. The Diversity Board shall receive legal counsel from the City's Law Department and assistance from the Human Resources ~~EEOC Administrator~~ ***Division.***
(*Ord. 54-2007*, 7/9/2007, §1)

§1-599.55. Powers and Duties.
It shall be the duty of the City of Reading Diversity Board to:

A. Annually review the City's progress in implementing a Citywide Diversity Plan and report the results of the review to the Mayor and City Council.

B. Issue reports and actively participate in ongoing dialog with the community consistent with the purpose of the Board.

C. To promote and encourage active involvement and participation by diverse cultures within the Reading community and city government.

D. Develop and propose municipal policies and procedures that increase diverse representation in the City's work force and assure fair and equitable treatment of all applicants.

E. Create a mission statement that reflects the purpose and responsibilities defined herein.
(*Ord. 54-2007, 7/9/2007,* §1)

§1-599.56. Meetings.
The Diversity Board shall meet ~~monthly~~ ***quarterly*** on a day and time approved by majority vote of the Board. The meetings of the Board shall be publicized and open to the public in accordance with the Sunshine Act. Copies of meeting minutes will be provided to the City Clerk's Office. (*Ord. 54-2007, 7/9/2007,* §1)

§1-599.57. Expenditures for Services.
City Council may, upon written request of the Diversity Board, appropriate funds for expenses incurred in the pursuit of achieving the purpose of this Part 5O.
(*Ord. 54-2007, 7/9/2007,* §1)