

BILL NO. 02-2012

**AN ORDINANCE AMENDING CODIFIED ORDINANCES OF THE CITY OF READING, CHAPTER 7 FIRE PREVENTION AND FIRE PROTECTION, FEE SCHEDULE**

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

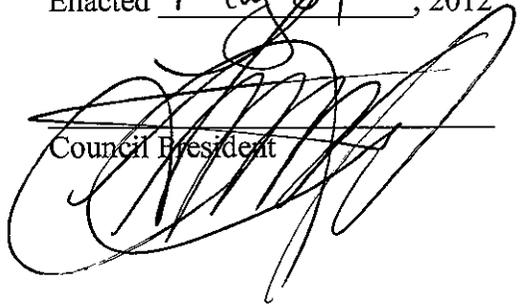
**SECTION 1:** Chapter 7 Fire Prevention and Fire Protection is amended to be in accordance with the Fee Schedule attached hereto as Exhibit "A."

**SECTION 2:** All relevant ordinances, regulations, remaining sections of Chapter 7 Fire Prevention and Fire Protection, and policies of the City of Reading, Pennsylvania not amended hereby shall remain in full force and effect.

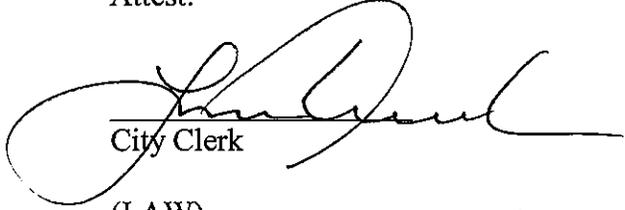
**SECTION 3:** If any section, subsection, sentence or clause of this ordinance is held, for any reason, to be invalid, such decision shall not affect the validity of the remaining portions of the Ordinance.

**SECTION 4:** This Ordinance shall become effective in ten (10) days, in accordance with Charter Section 219.

Enacted May 29, 2012

  
Council President

Attest:

  
City Clerk  
(LAW)

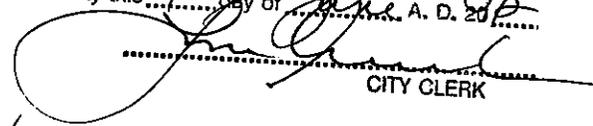
Submitted to Mayor: \_\_\_\_\_  
Date: 5/30/12

Received by the Mayor's Office: \_\_\_\_\_  
Date: 5/30/12

Approved by Mayor: \_\_\_\_\_  
Date: 5/30/12

Vetoed by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_

I, LINDA A. KELLEHER, City Clerk of the City of Reading, Pa., do hereby certify, that the foregoing is a true and correct copy of the original \_\_\_\_\_ passed by the Council of the City of Reading, on the 29 day of May, A. D. 20 12. Witness my hand and seal of the said City this \_\_\_\_\_ day of \_\_\_\_\_, A. D. 20 \_\_\_\_\_

  
CITY CLERK

# EXHIBIT A

## FEE SCHEDULE

Costs for services provided by the City of Reading, PA - Department of Fire and Services above and beyond normal course of duties:

SECTION	DESCRIPTION OF FEE		FEE
F-101	Administrative Fee for Retrieval of Fire Report		\$35.00
F-102	Heavy Rescue		
	First Hour		\$500.00
	Each Additional Hour		\$250.00
F-103	Light Rescue		
	First Hour		\$150.00
	Each Additional Hour		\$75.00
F-104	Water Supply for Standpipe or Fire Pump Test <i>(Includes Fire Engine @ \$100/Hour and Two (2) Firefighters @ \$80/Hour)</i>	Minimum 2 Hours	\$360.00
	Each Additional Standpipe (More than One)		\$100.00
	Processing of Detail		\$75.00
F-105	Water Removal		
	<i>(Minimum Two Firefighters (2) Required - Per Hour)</i>	Minimum 2 Hours	\$80.00
	Processing of Detail		\$75.00
	Apparatus:		
	Fire Engine Charge (Per Hour)	Minimum 2 Hours	\$100.00
F-106	Lock-Outs / Entry into Premises		\$50.00
F-107	Consultation Fees (Per Hour):		
	In Office Discussion with Insurance Fire Investigations, Adjusters, Attorneys, Etc.... Regarding Civil Litigation		\$50.00

	At Scene Discussion with Insurance Fire Investigations, Adjusters, Attorneys, Etc.... Regarding Civil Litigation		\$75.00
F-108	Application for Alternate Method		\$50.00
F-109	Spills/Leaks:		
	Minor Spills		\$80.00/Hour
	Other Spills		\$160.00/Hour
	Apparatus	As Needed	COST
	Supplies		COST
	Processing of Detail		\$75.00
F-110	Service Calls		\$100.00

F-111	Unnecessary/Needless False Alarms:		
	<i>(No Charge for 1<sup>st</sup> Alarm in Calendar Year)</i>		
	2 <sup>nd</sup> Unnecessary/Needless False Alarm in Calendar Year with		\$50.00
	Increase Per Additional Occurrence in Calendar Year in Accordance with Unnecessary/Needless Fire Alarm Ordinance{SEE NEEDLESS ALARM INFORMATION BELOW}		
F-112	Fire Protection System Registration:		
	Residential		\$0.00
	Commercial		\$0.00
F-113	Fire Department Personnel & Apparatus Standby Charges:		
	Firefighters Charge (Per Hour)		
	<i>(Minimum Two Firefighters ( 2) Required for All Standby Details - Per Hour)</i>	Minimum 2 Hours	\$80.00
	Apparatus:		
	Fire Engine Charge (Per Hour)	Minimum 2 Hours	\$100.00
	Fire Ladder Truck Charge (Per Hour)	Minimum 2	\$160.00

		Hours	
	Processing of Detail		\$75.00
F-114	Hazardous Materials Cleanup ( <i>Minimum Two Firefighters (2) Required for All Standby Details - Per Hour</i> )	Minimum 2 Hours	\$80.00
	Supplies		COST
	Apparatus ( <i>Per Hour</i> )	Minimum 2 Hours	\$100.00
	Processing of Detail		\$75.00
F-115A	Copies per Page		\$1.00
F-115B	Copies of Photographs per Photo		\$2.00
F-116	Fee for Reviewing Existing Files		\$25.00
F-117	Fire Watch ( <i>Minimum Two Firefighters (2) Required for All Standby Details - Per Hour</i> )	Minimum 2 Hours	\$80.00
	Apparatus:		
	Fire Engine Charge ( <i>Per Hour</i> )	Minimum 2 Hours	\$100.00
	Fire Ladder Truck Charge ( <i>Per Hour</i> )	Minimum 2 Hours	\$160.00
	Processing of Detail		\$75.00
	<i>{Excludes Fireworks and Pyrotechnic Standbys}</i>		
F-118	Chronic Violations		
	3rd Violation		\$50.00
	4th Violation		\$75.00
	5th Violation		\$100.00
	<i>Increase Per Additional Occurrence in Calendar Year (e.g. 6<sup>th</sup> Call \$125.00, 7<sup>th</sup> Call \$150.00 8<sup>th</sup> Call \$ 175.00, etc....)</i>		

## DEFINITIONS OF THE ABOVE TERMS

**Heavy Rescue:** Service rendered by Fire Department personnel requiring the use of special equipment or tools (including, but not limited to the "Jaws of Life, air-bags, etc.), to free persons entrapped, entangled, or confined in a wrecked vehicle, collapsed structure, excavation trench cave-in, any confined space, stalled elevator, or other similar major rescue effort, not mentioned above.

**Light Rescue:** Service rendered by Fire Department personnel using normal tools, equipment, and procedures to free persons confined in wrecked vehicles or other confined space. Such services shall also include. But not be limited to:

- Mitigation of hazards at an accident scene from spilled fluids using absorbent or neutralizing materials.
- Stabilization of wrecked vehicles.
- Treatment of injured victims prior to the arrival of EMS.
- Assisting EMS in preparation and removal of injured victims.
- Maintenance of scene security, traffic and crowd control prior to the arrival of police.

**Unnecessary Calls / False Alarms:** The City of Reading Department of Fire and Rescue Services shall charge for responding to calls resulting from the repeated activation of fire alarm systems due to causes other than fire or smoke. Such causes include, but are not limited to:

- Alarm activation for no apparent reason.
- Alarms resulting from failure to properly maintain or repair system.
- Failure to protect detection devices from dust, dirt, or fumes during construction, fumigation or similar situations.
- Failure to use proper exhaust or ventilation equipment to prevent activation of detection devices by cooking smoke, steam, fumes, etc.
- Intentional Activation of alarm when no emergency exists.

**Service calls:** A non-emergency call responded to by the Department of Fire and Rescue Services

**Chronic Violations:** Including but limited to a problem that continues to exist over an extended period of time without mitigation, failure to correct, failure to cease action.

**Alternate Method:** Acceptable Methods of Compliance (See Section 104.9 - 2009 IFC)

**Minor Spills:** 55 Gallons or less contained in a small area

**Other Spills:** More than 55 Gallons or a spill of 55 Gallons or less that exists in an extended area

## OTHER MATTERS INVOLVING FEE SCHEDULE

**Appeals:** Unless otherwise provided by law, to appeal a bill for a service provided under the above fee schedule you must request a hearing thereof by submitting a written request therefore within three (3) business days of receipt of the original bill for the service. Said request must set forth the information on the bill and is to be addressed to the Fire Marshal for the City of Reading, Room 1-41 City Hall, 815 Washington Street, Reading, Pennsylvania 19601. The Fire Chief and / or Fire Prevention Lt. may address the appeal in the absence of the Fire Marshal.

**Collections:** All bills for services provided and billed under the above fee schedule and as set forth herein which are not paid in full within sixty (60) days of the original date of billing shall be turned over to a collections agency for receipt. This provision shall not apply to situations where arrangements have been made and confirmed in writing prior to the expiration of the aforesaid sixty (60) days for payments to be made on such debt.

**Restitution:** In addition to the fees set forth above, the City of Reading Department of Fire and Rescue Services reserves the right to charge and issue bills to recover costs and fees beyond that set forth herein when required to mitigate, abate, render safe or respond to any situation, emergency or non-emergency, which is result of clear negligence or failure to comply with and follow code requirements and verbal instructions of the Department of Fire and Rescue Services.

## UNNECESSARY/NEEDLESS FIRE ALARM RESPONSES

The City of Reading adopted Ordinance 40-2010 amending the City of Reading codified ordinances Chapter 5 Code Enforcement, Part 3 International Fire Code, Section 5-308 fees, Part F111, by increasing the false alarm fees, as required by the Act 47 Recovery Plan (FD06) adopted June 11, 2010. Per the Ordinance including in this adoption was a fee change with the unnecessary calls/false alarms. (See fee schedule)

**UNNECESSARY CALLS/FALSE ALARMS:** Those calls resulting from the repeated activation of fire alarm systems due to causes other than fire or smoke. Fee shall be charged for each incident, commencing with the second occurrence during any calendar year. Such causes include, but are not limited to:

- Alarm activation for no apparent reason.
- Alarms resulting from failure to properly maintain or repair system.
- Failure to protect detection devices from dust, dirt, or fumes during construction, Fumigation or similar situations.
- Failure to use proper exhaust or ventilation equipment to prevent activation of Detection devices by cooking smoke, steam, fumes, etc.
- Intentional Activation of alarm when no emergency exists.

UNNECESSARY CALLS/FALSE ALARM FEE SCHEDULE:

ALARM IN CALENDAR YEAR	FEE
1	FREE (no charge)
2	\$50.00
3	\$50.00
4	\$100.00
5	\$100.00
6	\$150.00
7	\$150.00
8	\$150.00
9	\$150.00
10	\$250.00
11	\$250.00
12	\$250.00
13	\$500.00
For each alarm 14 and greater (over 13) in a calendar year	\$500.00 Per Alarm

**OTHER MATTERS INVOLVING FEE SCHEDULE WITH THE CITY OF READING  
THROUGH ORDINANCE BILL**

**Appeals:** Unless otherwise provided by law, to appeal a bill for a service provided under the above fee schedule you must request a hearing thereof by submitting a *written request* therefore within three (3) business days of receipt of the original bill for the service. Said request must set forth the information on the bill and shall be addressed to:

Department of Fire & Rescue Services  
C/o Fire Marshal, Suite 1-41  
815 Washington Street, Reading, Pennsylvania 19601

The Fire Chief and/or Fire Prevention Lt. may address the appeal in the absence of the Fire Marshal.

**Collections:** All bills for services provided and billed under the above fee schedule and as set forth herein which are not paid in full within sixty (60) days of the original date of billing shall be turned over to a collection agency for receipt. This provision shall not apply to situations

where arrangements have been made and confirmed in writing prior to the expiration of the aforesaid sixty (60) days for payments to be made on such debt.

**Restitution:** In addition to the fees set forth above, the City of Reading Department of Fire and Rescue services reserves the right to charge and issue bills to recover costs and fees beyond that set forth herein when required to mitigate, abate, render safe or respond to any situation, emergency or non-emergency, which is result of clear negligence or failure to comply with and follow code requirements and verbal instructions of the Department of Fire and Rescue Services

### FIRE CODE INSPECTION FEES

Annual Fee for Fire Code Inspection of Use/Occupancy:

SECTION	DESCRIPTION OF PERMIT/INSPECTION		FEE
PI-101	Assembly Occupancies		
	Class A - Occupant Levels Exceeding 1,000		\$150.00
	Unless Building is 30,000 Sq Ft or Greater		\$250.00
	Class B - Occupant Levels 301 - 1,000		\$125.00
	Class C - Occupant Levels 50 - 300		\$100.00
PI-102	Apartment Buildings		
	Class A - Exceeding 26 Units Per Building		\$320.00

	Class B - 11 to 25 Units Per Building		\$175.00
	Class C - 5 to 10 Units Per Building		\$100.00
PI-103	Business - Office/College Per Building		
	Class A - Exceeding 30,000 Sq Ft Per Building		\$250.00
	Class B - 10,001 to 30,000 Sq Ft Per Building		\$150.00
	Class C - Less Than 10,000 Sq Ft Per Building		\$100.00
PI-104	Day Care Facilities Per Building		
	Class A Daycare Center (13 or more persons receiving care)		\$150.00
	Class B Group Daycare (6 - 12 persons receiving care)		\$100.00
	Class C Home Daycare (1 - 5 persons receiving care)		\$65.00
PI-105	Educational		\$100.00
	Unless 30,000 Sq Ft or Greater		\$250.00
PI-106	Industrial/Factory Per Building		
	Class A - Exceeding 30,000 Sq Ft Per Building		\$250.00
	Class B - 10,001 to 30,000 Sq Ft Per Building		\$150.00
	Class C - Less Than 10,000 Sq Ft Per Building		\$100.00
PI-107	Health Care Facilities - 24 Hour Basis Per Building		
	Class A - Occupant Levels Exceeding 401 Per Building		\$250.00
	Class B - Occupant Levels 201- 400 Per Building		\$210.00
	Class C - Occupant Levels Less Than 200 Per Building		\$210.00
PI-108	Hotels/Motels		
	Class A - Exceeding 51 Rooms Per Building		\$320.00
	Class B - 26 - 50 Rooms Per Building		\$175.00
	Class C - 5 to 10 Rooms Per Building		\$135.00
PI-109	Lodging/Rooming House		
	Class A - Exceeding 26 Units Per Building		\$250.00
	Class B - 11 to 25 Units Per Building		\$150.00
	Class C - 5 to 10 Units Per Building		\$100.00
PI-110	Mercantile		
	Class A - Exceeding 30,000 Sq Ft or 3 Floors Per Building		\$250.00
	Class B - 5,000 to 30,000 Sq Ft Per Building		\$150.00
	Class C - Less Than 5,000 Sq Ft Per Building		\$100.00

PI-111	Storage, Warehouse, Parking Garage, Freight Terminal		
	Class A - Exceeding 30,000 Sq Ft Per Building		\$250.00
	Class B - 10,001 to 30,000 Sq Ft Per Building		\$150.00
	Class C - Less Than 10,000 Sq Ft Per Building		\$100.00
PI-112	Other/Miscellaneous as Determined ( <i>Per Hour</i> )	Minimum	\$40.00
PI-113	Pre-Sales Inspection ( <i>Per Hour</i> )	Minimum	\$40.00
PI-114	Failure to Request Cancellation of Inspection in Writing within 24 Hours of Scheduled Start Time of Inspection		\$50.00
PI-115	Re-inspection Fee ( <i>Failure to correct violations noted after 1<sup>st</sup> re-inspection and subsequent inspections</i> )		\$50.00
PI-116	Late Payment of Inspection Permit Fee Prior to Sixty (60) Days ( <i>Applicable to Pre &amp; Post Collections Process</i> )		\$25.00
PI-117	After Hours Inspections/Tests ( <i>Per Hour</i> )	Minimum 2 Hours	\$40.00
PI-118	Chronic Violations ( <i>In addition to each respective legal action initiated</i> ):		
	3rd Violation		\$50.00
	4th Violation		\$75.00
	5th Violation		\$100.00
	<i>Increase Per Additional Occurrences in Calendar Year For Ex. 6th Call \$125.00 7th Call \$150.00 8th Call \$175.00, etc....)</i>		

**DEFINITIONS OF ABOVE TERMS (If not defined see IFC 2009 Edition)**

**Assembly Occupancies:** Buildings in which people gather for such purposes as civic, social, religious functions, entertainment, dining, amusements or awaiting transportation

**Educational:** Schools, academics, kindergarten and nursery

**Health Care Facilities:** Hospitals, nursing homes, medical institutions

**Lodging/Rooming House:** Guest House, Bed & Breakfast, and Foster Homes

**Pre-Sales Inspection:** Inspection includes written verification of all fire protection systems

**Re-inspection fee:** For each inspection that is required as a result of the need to reschedule a scheduled inspection for one or more of the following reasons:

- Work not constructed/completed in accordance with applicable Code(s)/Standard(s)/Approved Construction Document(s)
- Work incomplete at time of requested inspection
- Access to work requiring inspection not provided
- Failure to correct noted violations upon 2<sup>nd</sup> and future re-inspection(s)

**After hour's inspections/tests:** Inspections performed and tests witnessed after normal working hours.

**Chronic Violation:** Including but limited to a problem that continues to exist over an extended period of time without mitigation, failure to correct, failure to cease action.

## OPERATIONAL PERMITS FEES

Permits required to perform the operations set forth herein as defined in the International Fire Code/City of Reading Fire Prevention Code (2009 Edition):

	SECTION	OPERATION		FEE
	105.6.1	Aerosol Products		\$150.00
	105.6.2	Amusement Buildings		\$150.00
	105.6.3	Aviation Facilities		\$150.00
	105.6.4	Carnivals and Fairs		\$150.00
	105.6.5	Cellulose Nitrate Film		\$150.00
	105.6.6	Combustible Dust-Producing Operations		\$150.00
	105.6.7	Combustible Fibers		\$150.00
	105.6.8	Compressed Gases		\$150.00
	105.6.9	Covered Mall Buildings		\$150.00
	105.6.10	Cryogenic Fluids		\$150.00
	105.6.11	Cutting and Welding		\$150.00
	105.6.12	Dry Cleaning Plans		\$150.00
	105.6.13	Exhibits and Trade Shows		\$150.00
	105.6.14	Explosives		\$150.00
	105.6.15	Fire Hydrants and Valves		\$150.00
	105.6.16	Flammable Combustible Liquids		\$150.00
	105.6.17	Floor Finishing		\$150.00
	105.6.18	Fruit and Crop Ripening		\$150.00
	105.6.19	Fumigation and Thermal Insecticidal Fogging		\$150.00
	105.6.20	Hazardous Materials		\$150.00
	105.6.21	HPM Facilities		\$150.00

105.6.22	High Piled Storage		\$150.00
105.6.23	Hot Work Operations		\$150.00
105.6.24	Industrial Ovens		\$150.00
105.6.25	Lumber Yards and Woodworking Plans		\$150.00
105.6.26	Liquid or Gas Fueled Vehicles or Equipment in Assembly Buildings		\$150.00
105.6.27	LP-Gas		\$150.00
105.6.28	Magnesium		\$150.00
105.6.29	Miscellaneous Combustible Storage		\$150.00
105.6.30	Open Burning		\$150.00
105.6.31	Open Flames and Torches		\$150.00
105.6.32	Open Flames and Candles		\$150.00
105.6.33	Organic Coatings		\$150.00
105.6.34	Places of Assembly		\$150.00
105.6.35	Private Fire Hydrants		\$150.00
105.6.36	Pyrotechnic Special Effects	<i>(Includes plan review fee and inspection)</i>	\$300.00
105.6.37	Pyroxylin Plastics		\$150.00
105.6.38	Refrigeration Equipment		\$150.00
105.6.39	Repair Garages and Motor Fuel-Dispensing Facilities		\$150.00
105.6.40	Rooftop Heliports		\$150.00
105.6.41	Spaying and Dipping		\$150.00

	105.6.42	Storage of Scrap Tires and Tire Byproducts		\$150.00
	105.6.43	Temporary Membrane Structures, Tents and Canopies		\$150.00
	105.6.44	Tire Rebuilding Plants		\$150.00
	105.6.45	Waste Handling		\$150.00
	105.6.46	Wood Products		\$150.00
ADD	105.6.47	Fireworks	<i>(Includes plan review fee and inspection)</i>	\$300.00
ADD	105.6.48	Storage of Pesticides and Herbicides		\$150.00
ADD	105.6.49	Tar Kettles		\$150.00

#### OTHER MATTERS INVOLVING PERMITS / INSPECTION FEES

**Appeals:** Unless otherwise provided by law, to appeal a bill for a service provided under the above fee schedule you must request a hearing thereof by submitting a written request therefore within three (3) business days of receipt of the original bill for the service. Said request must set forth the information on the bill and is to be addressed to the Fire Marshal for the City of Reading, Room 1-41 City Hall, 815 Washington Street, Reading, Pennsylvania 19601. The Fire Chief and / or Fire Prevention Lt. may address the appeal in the absence of the Fire Marshal.

**Collections:** All bills for services provided and billed under the above fee schedule and as set forth herein which are not paid in full within sixty (60) days of the original date of billing shall be turned over to a collections agency for receipt. This provision shall not apply to situations where arrangements have been made and confirmed in writing prior to the expiration of the aforesaid sixty (60) days for payments to be made on such debt.

**Penalties:** Commencement of use or occupancy of a premise and any system installation which require an inspection and permit prior thereto will result in preclusion of use or occupancy of such premise or building until an inspection has been performed and a permit issued. Additionally, such use or occupancy may subject the violator to prosecution as authorized by law and/or doubling of the permit fee.

**Refunds:** The City of Reading will not issue refunds for fees / monies paid following submission for review of a construction permit or plan review whether or not the plan or project is built / completed.

To acquire an operational permit an applicant must submit, in addition to the appropriate fee, the documentation and information for such a permit per the regulations established by the Fire Marshal for the Department of Fire and Rescue Services. A permit will not be issued nor a plan therefore reviewed until compliance with the established regulations occurs and the appropriate fee received.

**Penalties:** Performance of the aforesaid operation without a permit or operation performed in excess of a permit will result in a charge of 100% of usual permit fee in addition to normal fee (or doubling of the cost of the permit fee.) Additionally, such performance of operation may subject the violator to prosecution as authorized by law.

**Refunds:** The City of Reading will not issue refunds for fees / monies paid following submission for review of the requirements for an operational permit or plan review whether or not the plan or project is built / completed.

**Restitution:** In addition to the fees set forth above, the City of Reading Department of Fire and Rescue Services reserves the right to charge and issue bills to recover costs and fees beyond that set forth herein when required to mitigate, abate, render safe or respond to any situation, emergency or non-emergency, which is result of clear negligence or failure to comply with and follow code requirements and verbal instructions of the Department of Fire and Rescue Services.

## CERTIFICATE OF FITNESS

No person shall engage in the following activities without a Certificate of Fitness issued by the Fire Official (City of Reading, PA - Department of Fire & Rescue Services - Fire Marshal's Office).

A Certificate of Fitness shall be obtained by all applicants/vendors (companies or person(s)) for the purposes of conducting any operation or performing an act for which a Certificate of Fitness is required as set forth below:

Application:

Applicant shall meet the standards and regulations established by the Fire Marshal, including possession of a *Certificate of Insurance* covering the work requested, *Workmen's Compensation* for employees as required by Federal, State or local mandated regulations, laws, and statutes. Additionally, an *exhibition* of appropriate levels of *education, training, certification, and experience* shall be submitted to the Fire Marshal for review and Certificate of Fitness issuance *prior* to any work commencing. The applicant and all employees engaging in the specified work *shall have a strong familiarity and understanding of fire protection systems/fire code* application for which a Certificate of Fitness is requested. An application on a form prescribed by the Fire Marshal and a fee (\$125.00 per system applied for) as established by Resolution of City Council of the City of Reading per system, shall be submitted to the Department of Fire and Rescue Services -

Fire Marshal's Office for *review and approval* for each system described herein for which an applicant seeks to obtain a Certificate of Fitness.

Certificates of Fitness shall be *valid for one year, January 1 through December 31* of each calendar year. Certificate holders *must reapply each calendar year*, and provide the fee as established by City Council per system for which they seek approval and listing.

Performance of work on a system described below in the City of Reading, PA without a Certificate of Fitness, shall cause the violator to be precluded from applying for a Certificate of Fitness for a period of one (1) calendar year, and subject the violator to fines, double fee costs, citations, and additional costs as provided for herein.

Additional Categories:

The Fire Official may require a certificate of fitness for certain processes which pose an unusual risk to the public safety or in cases or as part of the code modification process.

CERTIFICATE OF FITNESS:

<b>CERTIFICATE OF FITNESS FEE: \$125.00 PER SYSTEM PER CALENDER YEAR</b>		
CF - 101	Automatic Fire Alarm Systems (NRTL Listed)	Installation/Service/Inspection
CF - 102	Fire Sprinkler/Standpipe	Installation/Service/Inspection
CF - 103	Hood & Duct Systems	Installation/Service/Inspection
CF - 104	Alternative Fire Extinguishing Systems	Installation/Service/Inspection

CF - 105	Central Stations ( <i>NRTL Listed</i> )	Retransmission/Record Keeping/Reporting/Runner's Service (All Elements per NFPA 72)
CF - 106	Fire Extinguishers	Installation/Service/Inspection
CF - 107	Fireworks/Pyrotechnics	Displays/Demonstrations/Performance
CF - 108	Blasting/Demolition	Use/Storage/Transportation
CF - 109	<i>Other</i>	<i>As defined by Fire Code Official</i>

**FIRE PROTECTION SYSTEMS - CONSTRUCTION PERMITS AND  
PLANS EXAMINATION REVIEW FEE**

Permits shall be required from the City of Reading, PA - Department of Fire and Rescue Services for and prior to construction, installation, etc for the following work as defined in the IFC 2009 Edition as adopted by the City of Reading:

**105.7.1 - Automatic Fire-Extinguishing Systems**  
**ADD: 105.7.1.1 - Automatic Sprinkler Systems**

- 105.7.2 - Battery Systems
- 105.7.3 - Compressed Gases
- 105.7.4 - Fire Alarm and Detection Systems and Related Equipment
- 105.7.5 - Fire Pumps and Related Equipment
- 105.7.6 - Flammable and Combustible Liquids
- 105.7.7 - Hazardous Materials
- 105.7.8 - Industrial Ovens
- 105.7.9 - LP-Gas
- 105.7.10 - Private Fire Hydrants
- 105.7.11 - Spraying or Dipping
- 105.7.12 - Standpipe Systems
- 105.7.13 - Temporary Membrane Structures, Tents and Canopies
- ADD: 105.7.14 - Hood and Duct Systems

The cost of a permit shall include plan review and inspection, issuance of the permit as well as contact during plan review. The fee for a plan review and issuance of a permit for construction as described herein shall be the greater of:

**ONE AND ONE-HALF PERCENT (1.5%) OF FINAL JOB COSTS  
OR \$ 50.00 (Minimum)**

To acquire a construction permit a person / developer must submit an application on the form prescribed by the Department of Fire and Rescue Services and comply with the requirements set forth on the application and packet in which it is encompassed including but not limited to submission of all necessary plans, documents, etc. A plan will not be reviewed nor a permit issued without a completed application and receipt of all requisite documentation and fee.

**As Built:** Should it be determined that the job costs greatly differentiate from the as built costs to save monies on the fee for the permit and plan review at the discretion of the Fire Marshal the City of Reading Department of Fire and Rescue Services reserves the right to undertake any and all appropriate and applicable methods including but not limited to commencement of legal action to obtain the difference of the fee submitted for a permit and estimated job costs and the as built costs.

**Consultation Fee:** In addition to the fee for a permit as set forth herein, a fee of \$ 50.00 per hour shall be charged for consultation either in person or via telephone with the Fire Marshal or his/her designee for consultation prior to submission of plans for review and subsequent to approval of plans and issuance of permit beyond one (1) hour total time.

**Penalties:** Commencement of a systems construction project prior to plan review or working without a permit or work performed in excess of a permit shall result in a fee in the amount of 100% of the usual the permit fee being accessed in addition to the usual fee (the fee will **DOUBLED**).

**Refunds:** The City of Reading Department of Fire and Rescue Services will not issue refunds for fees / monies paid for review of a plan for a systems construction permit following payment of the fee and submission of a plan regardless if the system is built.

**Revised Plans:** Should a person / developer elect not to proceed with construction of a project following submission and review of plan and / or receipt of approval / permit therefore but rather redesign the plan on their own, they shall be required to recommence the process of obtaining a permit and review including but not limited to payment of the fee in full.

### **PLANS EXAMINATION FEE FOR ARCHITECTURAL CONSTRUCTION REVIEW**

Review of Architectural Plans to ensure compliance with all applicable laws, regulations, statutes and ordinance enforced and oversight by the Department of Fire and Rescue Services for the City of Reading per the International Fire Code (2009 Edition) as adopted by the City:

#### **105.7.14 - Architectural Construction Plan Review:**

The cost of a permit shall include plan review and inspection, issuance of the permit as well as consultation during plan review. The fee for a plan review and issuance of a permit for construction shall be based on the value of the project as described herein:

<u>Value of the Project</u>	<u>Fee</u>
\$ 0 -- \$500,000	\$ 250.00
\$500,001 - \$1,000,000	\$ 500.00

Fees for review of projects valued in excess of \$1,000,000 shall be \$250.00 for each additional \$500,000 or part thereof of the value of the project.

To acquire a construction permit a person / developer must submit an application on the form prescribed by the Department of Fire and Rescue Services and comply with the requirements set forth on the application and packet in which it is encompassed including but not limited to submission of all necessary plans, documents, etc. A plan will not be reviewed nor a permit issued without a completed application and receipt of all requisite documentation and fee.

**As Built:** Should it be determined that the job costs greatly differentiate from the as built costs to save monies on the fee for the permit and plan review at the discretion of the Fire Marshal the City of Reading Department of Fire and Rescue Services reserves the right to undertake any and all appropriate and applicable methods including but not limited to commencement of legal action to obtain the difference of the fee submitted for a permit and estimated job costs and the as built costs.

**Consultation Fee:** In addition to the fee for a permit as set forth herein, a fee of \$50.00 per hour shall be charged for consultation either in person or via telephone with the Fire Marshal or his/her designee for consultation prior to submission of plans for review and subsequent to approval of plans and issuance of permit beyond one (1) hour total time.

**Penalties:** A fee in the amount of 100% of the usual the permit fee will be accessed in addition to the usual fee (the fee will **DOUBLED**) for PERFORMANCE OF WORK OR CONSTRUCTION without permit fee, or in excess of a permit.

**Refunds:** The City of Reading Department of Fire and Rescue Services will not issue refunds for fees/ monies paid for review of a plan for an architectural review permit following payment of the fee and submission of a plan regardless if the system is built.

**Revised Plans:** Should a person / developer elect not to proceed with construction of a project following submission and review of plan and / or receipt of approval / permit therefore but rather redesign the plan on their own, they shall be required to recommence the process of obtaining a permit and review including but not limited to payment of the fee in full.