

BILL NO. 52-2009  
AN ORDINANCE

AN ORDINANCE AMENDING THE FULL-TIME EMPLOYEE POSITIONS  
FOR THE CITY OF READING FOR THE FISCAL YEAR 2009.

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS  
FOLLOWS:

SECTION 1. Full-Time positions for the City of Reading's fiscal year beginning January 1, 2009, and ending December 31, 2009, shall be as set forth in Exhibit A attached hereto and made a part hereof.

SECTION 2. Amending the Finance to add one (1) Business Analyst position.

SECTION 3. This Ordinance shall become effective 10 days from the passage of Council.

Enacted Sept 17, 2009

Joseph D. Pencer  
President of Council

Attest:

Linda Kelleher  
Linda Kelleher, City Clerk

Submitted to Mayor: [Signature]

Date: 9-15-09

Received by the Mayor's Office: [Signature]

Date: 9/16/09

Approved by Mayor: [Signature]

Date: 9/16/09

Vetoed by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

I, LINDA A. KELLEHER, City Clerk of the City of Reading, Pa., do hereby certify, that the foregoing is a true and correct copy of the original Ordinance passed by the Council of the City of Reading, on the 17th day of Sept, A. D. 20 09. Witness my hand and seal of the said City this 17th day of Sept, A. D. 20 09.

[Signature]  
CITY CLERK

**City of Reading  
Listing of Positions  
For the 2009 Operating Budget**

<i>Division</i>	<i>Position Title</i>	<i>2009 # of Employees</i>
<b>Mayor</b>		
	Administrative Assistant To The Mayor	1
	Executive Assistant To The Mayor	1
	Mayor	1
		3
<b>Managing Director</b>		
	Managing Director	1
	Executive Secretary/ Admin Aide	1
		2
<b>Call Center</b>		
	Call Center Manager	1
	Customer Service Representatives	3
		4
<b>Neighborhood Development</b>		
	Neighborhood Development Manager	0
		0
<b>Human Relations Commission</b>		
	HRC Executive Director	1
	HRC Investigators	2
	Secretary	1
		4
<b>City Auditor</b>		
	City Auditor	1
	Auditing Coordinator	1
		2
<b>City Council</b>		
	Council President	1
	Council Member	6
	Assistant City Clerk	1

	Administrative Assistant	1
	City Clerk	1
		<hr/>
		10
<b>Treasurer</b>		
	Clerk Typist II	3
	Chief Clerk	1
		<hr/>
		4
<b>Finance Director</b>		
	Confidential Secretary	1
		1
	Business Analyst	
	Finance Director	1
	Grant Writer	1
	Floater - Finance	1
		<hr/>
		5
<b>Purchasing</b>		
	Purchasing Coordinator	1
		<hr/>
		1
<b>Accounting</b>		
	Accounting & Treasury Manager	1
	Accountant	1
	Pension Administrator	1
	Revenue Accountant	1
	Accounting Clerk	1
		<hr/>
		5
<b>Tax Administration</b>		
	Budget/Tax Manager	1
	Tax Supervisor	1
	Tax Examiner	1
	EIT Analyst	1
	Tax Specialist	1
	Accounts Coordinator	1
	Secretary	1
	Delinquent Tax Collector	1
	Tax Clerk I	2
	Tax Clerk II	3
	Clerk Typist II	1
		<hr/>
		14
<b>Information Technology</b>		
	GIS Analyst - Sewer	0

	GIS Coordinator	1
	Application Specialist	1
	Network Analyst	1
	Developer	1
	Web Developer	1
	System Support Analyst	1
	IT Manager	1
	Lead Developer	1
		<hr/>
		8
<b>HR-Personnel/Pension</b>		
	Payroll Clerk	1
	HR Floater	1
	Light Duty Position	1
	Diversity and Information Officer	1
	Human Resources Director	1
	Human Resources Supervisor	1
	Human Resources Coordinator	0
	Human Resources Coordinator - Pension	0
	Human Resources Coordinator - Benefits	1
		<hr/>
		7
<b>Mailroom</b>		
	Mailroom Clerk	1
		<hr/>
		1
<b>Solicitor</b>		
	Solicitor	1
	Confidential Secretary	1
	Executive Secretary/ Admin	
	Aide/Paralegal	1
	Legal Specialist	2
		<hr/>
		5
<b>Public Works</b>		
	Confidential Secretary	1
	Public Works Director	1
		<hr/>
		2
<b>Garage</b>		
	Maintenance Mechanic	7
	Maintenance Worker I/Parts Person	1
	Secretary	1
	Small Engine Repairperson	1
	Foreman	1
		<hr/>

		11
<b>Engineering</b>		
	Traffic Planner	1
	Engineering Aide IV	1
	Engineering Aide III	1
	Secretary	1
		<hr/> 4
<b>Traffic Engineering</b>		
	Equipment Operator II	1
	Traffic Engineering Technician	1
	Maintenance Worker I/Signmaker	1
	Equipment Operator I	1
		<hr/> 4
<b>Highways</b>		
	Equipment Operator II	14
	Secretary	0
	Foreman	1
	Operations Division Manager	0
		<hr/> 15
<b>Parks</b>		
	Custodian II	1
	Equipment Operator II	2
	Equipment Operator III	3
	Foreman	2
	Maintenance Worker I	2
	Maintenance Worker II	2
	Maintenance Worker III	3
	Operations Division Manager	1
	Secretary	1
		<hr/> 17
<b>Recreation</b>		
	Superintendent of Recreation	1
	Custodian III	0
	Secretary	0
	Recreation Supervisor	2
		<hr/> 3
<b>Public Property</b>		
	Foreman	2
	Tradesman	5
		<hr/> 7

**Police - Criminal Investigations**

Captain 3-3	1
Criminal Investigator	26
Lieutenant	1
Police Officer	4
Police Officer/FTO	0
Court Liason	0
Sergeant	7
	<hr/>
	39

**Police - Special Services**

Lead Clerk/Trainer	1
Police Officer	1
Police Officer/FTO	1
Telecommunicator Supervisor	1
Telecommunicator I	1
Telecommunicator II	13
Records Clerk	5
Records Operations Supervisor	1
TAC Officer	1
Lieutenant	2
Secretary - Police Academy	1
Sergeant	3
CCTV System Monitor	1
Shift Supervisor	1
	<hr/>
	33

**Police - Patrol**

Captain	2
Clerk Typist I	1
Lieutenant	4
Police Officer	127
Police Officer/FTO	6
Sergeant	18
	<hr/>
	158

**Police - Patrol PMI**

PMI Administrator	1
Chief Clerk	1
PMI Supervisor	3
Health and Safety Clerks	3
Health and Safety Inspectors	0
Health Inspector II	0

	Property Maintenance Inspector	15
		<hr/> 23
<b>Police - Administration</b>		
	Chief of Police	1
	Deputy Chief of Police	1
	Confidential Secretary	1
	Lieutenant	1
	Sergeant	1
	Inspector	1
		<hr/> 6
<b>Fire Administration</b>		
	Clerk Typist II	1
	Administrative Officer	1
	Fire Chief	1
	First Deputy Chief	4
		<hr/> 7
<b>Fire Bargaining Unit</b>		
	LT Fire Prevention Officer	2
	Fire Marshal	1
	Lt Fire Training Officer	1
		<hr/> 4
<b>Fire Suppression</b>		
	Second Deputy Chief	4
	Firefighter IV	87
	Firefighter III	10
	Firefighter II	0
	Firefighter I	11
	LT Fire Suppression Officer	4
		<hr/> 116
<b>Fire EMS</b>		
	Deputy Chief/EMS Mgr	1
	EMS Lieutenant	4
	Paramedic	20
	Transport Coordinator	1
	Wheelchair Van Driver	3
		<hr/> 29
<b>CD Planning</b>		
	Planner I	0
	Planner III	1
		<hr/> 1

<b>CD - Zoning</b>		
	Zoning Technician	1
	Zoning Officer	1
	Zoning Inspector	1
		<hr/>
		3
<b>CD - Trades</b>		
	Secretary	1
	Plumbing Inspector	1
	Building Inspector	1
	Electrical Inspector	1
	HVAC Inspector	1
		<hr/>
		5
<b>CD - Administration</b>		
	CD Specialist II	1
	Property Improvement Division Manager	1
	Codes Administrator	0
	Zoning Administrator	1
	Zoning Deputy Administrator	0
	Building Official	1
		<hr/>
		4
<b>CD - HUD</b>		
	CD Specialist II	0
	CD Specialist III	1
	CD/Hist Preserv Specialist	1
	Community Development Director	1
	Confidential Secretary	1
	Fiscal Officer	1
	Rehab Specialist	1
		<hr/>
		6
<b>Library Administration</b>		
	Director of Libraries	1
	Assistant Director of Libraries	2
		<hr/>
		3
<b>Library - Circulation</b>		
	Librarian I	1
	Librarian II	1
	Librarian III	1
	Library Technician II	3
	Library Technician III	4
		<hr/>
		10

**Library - Reference**

Bookmobile Operator	1
Head Custodian	1
Librarian II	4
Librarian III	1
Librarian Tech II	1
Maintenance Worker II	1
	<hr/>
	9

**Library - Children Services**

Librarian II	0
Library Technician II	0
Library Technician III	1
	<hr/>
	1

**Water Administration**

Foreman	1
Customer Service Rep.	2
GIS/CAD Technician	1
Engineering Aide III	1
Distribution Engineer	1
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	6

**Water Collection**

Equipment Operator I	1
Equipment Operator II	1
Equipment Operator III	1
Foreman	1
Maintenance Worker II	6
Superintendent	1
	<hr/>
	11

**Water Purification**

Centrifuge Oper. I.	1
Chemist	0
Lab Technician	1
Chief Operator	1
Clerk Typist II	1
Foreman	1
Lab Supervisor/Bact.	1
Maintenance Worker II	5
Tradesman	1
Water Plant Oper. I	0
Water Plant Oper. II	4
	<hr/>

<b>Water Distribution</b>		16
	Equipment Operator II	3
	Field Investigator	3
	Foreman	3
	Foreman - Meter	1
	Foreman - Mechanic	0
	Foreman - Crew	1
	Foreman - Main Crew	2
	Foreman - Service Crew	2
	Maintenance Mechanic II	1
	Maintenance Worker II	9
	Maintenance Worker III	5
	Superintendent	1
		31
<b>Self - Insurance</b>		
	Risk and Safety Coordinator	1
	OCIP Coordinator	1
		2
<b>Sanitary Sewers</b>		
	System Superintendent	1
	Foreman	2
	Equip Op II	15
	Maint Worker III	1
	Engineer Aide IV	0
	Engineer Aide III	1
		20
<b>WWTP</b>		
	Maint Supv	1
	Belt Press Op I	3
	Cert Oper/Shift Sup	6
	Chemist	0
	Operations Supv	1
	Elec/Elect Field Eng	1
	Elec/Inst Tech	1
	Utilities Div Manager/Environ	1
	Utility Engineer	1
	Utility Clerk Typist	1
	Env Prog Coord	1
	Equip Op II	1

Lab Supv	1
Lab Tech	5
Maint Worker II (Mech)	3
Maint Worker III	4
Pump Tender (Fritz Is)	4
Secretary	1
Serv Utility Person	7
Sew Plant Op I (6th St.)	4
Sew Plant Op I (Fritz Is)	2
Sew Plant Op II (Fritz Is)	2
Superintendent	1
Tradesman (Elec)	2
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	54

**Recycling**

Chief Clerk	0
Solid Waste Supervisor	1
Clerk Typist II	1
Solid Waste	
Coordinator/Environmentalist	1
	<hr/>
	3

*Number of Full Time Employees*