The Regular Meetings of City Council are filmed and can be viewed LIVE while the meeting is taking place or at your convenience at any time after the meeting on the City's website at www.ReadingPa.gov, under “Live and Archived Meeting Videos”. All electronic recording devices must be located behind the podium area in Council Chambers and located at the entry door in all other meeting rooms and offices, as per Bill No. 27-2012.

RULES FOR PUBLIC PARTICIPATION AT COUNCIL MEETINGS
The Administrative Code, Section § 5-209 defines public participation at Council meetings.

1. Citizens attending Council meetings are expected to conduct themselves in a responsible and respectful manner that does not disrupt the meeting.

2. Those wishing to have conversations should do so in the hall outside Council Chambers in a low speaking voice.

3. Public comment will occur only during the Public Comment period listed on the agenda at the podium and must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Clapping, calling out, and/or cheering when a speaker finishes his comments is not permitted.

4. Citizens may not approach the Council tables at any time during the meeting.

5. Any person making threats of any type, personally offensive or impertinent remarks or any person becoming unruly while addressing Council may be called to order by the Presiding Officer and may be barred from speaking, removed from Council Chambers and/or cited.

6. Failure to abide by these regulations could result in your removal from Council Chambers and/or a citation. These regulations are meant to avoid disruptions at the meeting and they are not meant to interfere with public participation.
1. OPENING MATTERS
A. CALL TO ORDER
B. INVOCATION: Kerry Kuhns, RBCC Street Missionary
C. PLEDGE TO THE FLAG
D. ROLL CALL
E. EXECUTIVE SESSIONS: May 20 and May 28 COWs related to contracts and personnel

2. PROCLAMATIONS AND PRESENTATIONS

3. PUBLIC COMMENT – AGENDA MATTERS:
Citizens have the opportunity to address the Council, by registering with the City Clerk by 5 pm on the day of the scheduled Council meeting or by legibly printing their name, address and the subject matter to be discussed on a sign-up sheet found on the podium in Council Chambers between 5 pm and 7 pm on the day of the scheduled meeting. All remarks must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Any person making personally offensive or impertinent remarks or any person becoming unruly while addressing Council may be called to order by the Presiding Officer and may be barred from speaking before Council, unless permission to continue speaking is granted by the majority vote of Council.

All comments by the public shall be made from the speaker’s podium. Citizens attending the meeting may not cross into the area beyond the podium. Any materials to be distributed to Council must be given to the City Clerk before the meeting is called to order.

Those commenting on agenda business shall speak at the beginning of the meeting and shall limit their remarks to 5 minutes. Those commenting on general matters shall speak after the legislative business is concluded and shall limit their remarks to 3 minutes. No comments shall be made from any other location except the podium, and anyone making “out of order” comments may be subject to removal. There will be no demonstration, including applause or cheering, at the conclusion of anyone’s remarks. Citizens may not ask questions of Council members or other elected or public officials in attendance.

4. APPROVAL OF AGENDA & MINUTES
A. AGENDA: Meeting of May 28, 2019
B. MINUTES: May 13, 2019 Regular Meeting, Approving the summations of discussion from the May 13 COW and May 20 Finance COW

5. Consent Agenda Legislation

A. Resolution – authorizing the disposal of contract documents from the City Clerk’s office in accordance with the PA Record Retention Policy as specified:
   Barbey, George D. Co Inc 1953
   Barry, Stephen t/a Lebanon Farms 1969-1985
   Bartmann, Robert 1991, 1994
   Batdorf, Jonathan P 1946
   Bavarian Volkfest Beneficial Assn 1955
   Baver, Gordon H Inc 1993
   Bayliss Oldsmobile Inc 1972, 1976
   B. C. A. Midlantic Inc 1998
B. Award of Contract – for the Aggregated Pension Investment Advisor to UBS, Princeton, with associated fees paid by the Pension Funds Tabled at the May 13th meeting

C. Award of Contract – for Police Vehicle Maintenance, routine maintenance and emergency repairs, to Maaco Collision, Reading, Car Stars, Maxatawny, PA and Manderbach Ford, Hamburg, PA, on an as and/or when needed basis for April 2019 to April 31, 2020. This list may be extended for 2 additional 1 year terms at the City’s discretion.

D. Award of Contract – for Large Wastewater Conveyance Pump Diagnosis and Repair to Flygt Service and Repairs, Malvern, PA, Motor Technology, Inc., York, PA and North End Electric, Scranton, PA. The RFQ was issued to compile a list of companies/vendors that can provide diagnosis, repairs, as well as emergency repairs that are above and beyond the maintenance and repairs that are provided by the City of Reading’s Wastewater Maintenance Team. This would be on an as and/or when needed basis for January 1, 2019 to January 1, 2022. This use of this list may be extended for 2 additional 1 year terms at the City’s discretion.

6. ADMINISTRATIVE REPORT

7. REPORT FROM OFFICE OF THE AUDITOR

8. REPORT FROM DEPT. DIRECTORS, BOARDS, AUTHORITIES, &
COMMISSIONS

Police and Fire Civil Service Boards

9. ORDINANCES FOR FINAL PASSAGE

Pending Further Discussion

Bill No. 4-2019 – amending the Ethics Code regarding attorneys retained to work with the Ethics Board *Introduced at the January 14 regular meeting; Tabled at the January 28 and February 19 regular meetings*

Bill No. 5-2019 – amending the Charter Ordinance regarding attorneys retained to work with the Charter Board *Introduced at the January 14th regular meeting; Tabled at the January 28 and February 19 regular meetings*

A. Bill 13-2019 – Amending the Capital Project Budget to reflect the funding of the Hillside Pool property purchase for $200,000 and revising the timeline for the Schlegel Pool rehabilitation project *Introduced at the April 22 regular meeting; tabled at the May 13th meeting*

B. Bill 15-2019 – amending the Administrative Code adding requirements for Repository Sale bids by adding Section 5-810 *Introduced at the May 13 regular meeting*

C. Bill 16-2019 – River Road Extension Project: To dedicate City of Reading Parcels for temporary easements and permanent right of way *Introduced at the May 13 regular meeting*

D. Bill 17-2019 – amend the Capital Projects Budget to reflect the transfer of budgeted funds required to complete the acquisition of the Hillside Pool *Introduced at the May 13 regular meeting*

E. Bill 18-2019 – amend the Capital Projects Budget to reflect the transfer of budgeted funds required to complete the acquisition of the former Letisse properties *Introduced at the May 13 regular meeting*

F. Bill 19-2019 – amending the City Code Article 576 by adding a new part 14 for Handicapped Parking *Introduced at the May 13 regular meeting*

G. Bill 20-2019 – amending the budget by increasing the hourly rate of the part-time Telecommunicator positions in the Police Department to $16 per hour, reducing the overtime expense in this area *Introduced at the May 13 regular meeting*
10. INTRODUCTION OF NEW ORDINANCES

A. Ordinance – authorizing a cooperation agreement between the City of Reading and Reading Housing Authority and setting dollar caps on each of the RHA Wage Rate Contractors which allows the City to piggyback off their agreements with various contractors

11. RESOLUTIONS

A. Resolution 37-2019 – authorizing the administration to remit payment in the amount of $219,589 to Empire for the demolition of 932 and 932A Penn Street. Tabled at the March 25 and April 8 regular meetings

B. Resolution 38-2019 – authorizing the payment of outstanding invoices in the amount of $7,222.23 to Leffler Energy for HVAC preventative repair and maintenance for the months of October to November 2018. Tabled at the March 25 and April 8 regular meetings

C. Resolution – authorize the purchase of a new ambulance from Speclin Emergency Vehicle Sales and Service Inc. at the cost of $169,983.00. Speclin Emergency Sales and Service Inc., a State of Pennsylvania Cooperative Purchasing Program vendor; and

D. Resolution – authorizing the Reading Skatepark Association of Berks County to submit a Greenways, Trails and Recreation Program grant of $250,000 from the Commonwealth Financing Authority for a custom cement skate park in Reading

12. PUBLIC COMMENT – GENERAL MATTERS

Please see public speaking rules on second page

13. COUNCIL BUSINESS/COMMENTS

14. COUNCIL MEETING SCHEDULE

**Monday, May 27**
City Hall closed – Memorial Day holiday

**Tuesday, May 28**
Committee of the Whole – Penn Room – 5 pm
Regular Meeting – Council Chambers – 7 pm

Wednesday, May 29
Tour of the WWTP – Administration Bldg – 5 pm

**Monday, June 3**  
Nominations & Appointments Committee – Council Office – 4 pm  
Strategic Planning Committee – Penn Room – 5 pm

**Monday, June 10**  
Committee of the Whole – Penn Room – 5 pm  
Regular Meeting – Council Chambers – 7 pm

**15. BAC AND COMMUNITY GROUP MEETING SCHEDULE**

**Tuesday, May 28**  
Environmental Advisory Council – Public Works – noon  
Housing Authority Workshop – Willis Center – 4 pm  
Housing Authority – Willis Center – 5 pm  
Planning Commission – Penn Center – 6 pm

**Saturday, June 1**  
South of Penn – 313 S 7th St – 1 pm

**Tuesday, June 4**  
Board of Health – Penn Room – 4 pm  
Charter Board – Penn Room – 7 pm

**Thursday, June 6**  
BCTV Board – BCTV studio – 8 am  
Police Civil Service Board – Penn Room – noon  
RATS Technical Committee – County Planning – 1:30 pm

**Sunday, June 9**  
College Heights Community Council – Albright College – 7 pm

**16. ADJOURN**
City of Reading City Council  
Regular Meeting  
May 13, 2019

Council President Waltman called the meeting to order.

The invocation was given by Pastor Chris Crowe, Harvest Bible Chapel.

All present pledged to the flag.

The executive sessions held during the Committee of the Whole on April 22, April 29, May 6 and May 13 COW were related to contracts and personnel.

ATTENDANCE
Council President Waltman  
Councilor Sihelnik, District 1  
Councilor Goodman-Hinnershitz, District 2  
Councilor Twyman, District 3  
Councilor Marmarou, District 4  
Councilor Reed, District 5  
Councilor Cepeda-Freytiz, District 6  
Acting City Auditor P. Sleppy  
Assist. Solicitor F. Lachat  
City Clerk L. Kelleher  
Acting Managing Director O. Deming

PROCLAMATIONS AND PRESENTATIONS
The City Clerk administered the Oath of office to EMS Lieutenant Craig Sweigart.

PUBLIC COMMENT
Council President Waltman stated that there are eleven (11) citizens registered to address Council – nine (9) on non-agenda matters and two (2) on agenda matters. No one objected to suspending the rule requiring non-agenda comment at the end of the meeting. Councilor Reed read the public speaking rules that were adopted by Council.

John Simmons, of Fairview Street, was not present.

Karen Reedy, of Perkiomen Ave., spoke about the need for the City to allow citizen parking on the small parcel located on South 19th Street for those who live in the 1900 block of Perkiomen Avenue where parking is extremely limited. She noted that the lot has been maintained by those who use the lot, not the City. She stated that the City has been allowing parking on this
lot for the past 30+ years and she questioned the sudden change without any advance notice to those who rely on this lot for parking.

**Anthony Sedoti, of Perkiomen Ave.**, provided Council with maps showing the parking area located on South 19th Street. The maps were obtained through County records. He stated that former Mayor Haggerty began allowing neighbors to park on this lot over 30 years ago and he questioned why that policy changed so suddenly and without warning. He stated that he has been cutting the grass and performing other duties to maintain the lot. He asked the City to reconsider their position and allow parking on this lot for this parking stressed neighborhood.

**Bruce Walk, of Moss St.**, described the recent problem caused by people parking in bus stops which causes the buses to double park and creates safety issues for handicapped individuals who are depending on public transportation. He stated that in addition people are also parking in fire hydrant zones, jay walking and running red lights. He noted the need for the City to enforce traffic and parking regulations.

**Ann Marie Wolfe, of Franklin St.**, expressed the belief that cleaning up the City would reduce crime.

**Carol Riley, of S. 4th St.**, described the safety issues created by people driving who do not use turn signals and park illegally. She also noted the difficulties for customers who utilize Uber versus Metro taxi service and questioned the status of this issue.

**Shelia Perez, of Weiser St.**, expressed the belief that the City should hold GPU and UGI accountable for the damage they do to the street surfaces in historic districts when making underground utility repairs. She noted the damage that these improperly filled street cuts can do to cars. She expressed concern that the Mt. Penn Preserve was approved without public notice and public participation was not invited. She also noted that the mayor’s concerns were not considered. She expressed the belief that those who participated are the same as those who are involved at the Goggleworks – non City residents. She questioned why the Pagoda Foundation financial reports are not public records when the Pagoda is owned by the City. She expressed the belief that these two entities should not be privatized, as they are assets that can help get the City out of Act 47. She also suggested that the City dissolve RAWA, the Parking Authority and the Redevelopment Authority. She expressed the belief that the people should be managing these assets.

**Roxanne Curran, of S. 11th St.**, noted the need for the cleanup of alleyways and suggested developing a program to make this happen. Alleyways were once social venues but now they are places no one wants to be due to the widespread debris and safety issues. She stated that various approaches could make this happen such as gating the alleyways off or restricting access only to block residents and public safety providers. She expressed the belief that public education can educate residents about the new plan that is enacted.
Evelyn Morrison, of Church St., expressed the belief that one of the elected officials serving on the Mt. Penn Preserve has a conflict of interest, personal interest and personal benefit with the owners of the Mt. Penn Preserve and the land. She stated that she does not support the Mt. Penn Preserve, as the citizens will be held responsible. She questioned the remediation of 65-75 acres noted in a 1967 lawsuit. She stated this land was earmarked for recreation and required remediation. She questioned where the acreage for this exchange is being held. She also suggested that there are also those with personal benefits within the Conservancy. She stated that her group is preparing a petition to place an item on an agenda to address dissolving RAWA, the Parking Authority and Redevelopment Authority and they are also considering a citizen initiative to see if citizens support dissolving these authorities. She expressed the belief that the City should receive a larger share of the new RAWA revenue from the Birdsboro power plant. She expressed hope that Council members have received a copy of the lawsuit filed last week addressing the violation of her group’s civil rights.

Nate Rivera, of N. 13th St., deferred his time to Juan Zabala.

Juan Zabala, of Weiser St., noted the difficulty the mayor has created by refusing to appoint people to various Board, Authority and Commission seats. He stated that after a recent resignation from the Redevelopment Authority, the board is left with only three of five members, creating quorum issues. He stated that this lapse can harm the board’s ability to address issues critical to the Authority and its business. He requested that the administration meet with the Authority board quickly. He expressed the belief that the District Attorney’s comments about Reading in a recent media interview were inappropriate and make one wonder if he has a bias against Reading residents.

Councilor Goodman-Hinnershitz thanked the speakers and she expressed concern about the administration’s quick decision to restrict parking on the South 19th Street lot without prior notification to those who have been parking on the lot for 30+ years. She stated that she was also not informed about this change in policy by the administration. She stated that the affected residents have had a meeting with the mayor about this issue and that she and the City Clerk met with the Traffic Sergeant who explained why the policy changed. While the rationale for the change in policy is very minor, the need for parking is great and she suggested identifying a fair solution to resolve this issue.

The acting managing director stated that he will meet with the Traffic Sergeant to discuss this issue and work to identify a reasonable resolution.

Councilor Reed expressed the belief that Council could also address this through the enactment of an ordinance. She agreed with the need to provide these affected citizens with a reasonable alternative.

Councilor Sihelnik thanked those who commented and provided suggestions to improve conditions in Reading.
Council President Waltman expressed the belief that citizens sometimes forget that City Council members are not only elected officials; they are also citizens with a lengthy investment in the City.

APPROVAL OF THE AGENDA & MINUTES
Council President Waltman called Council’s attention to the agenda for this meeting and the minutes from the April 22nd Regular Meeting of Council, along with the summations of discussion from the April 22nd and 29th COW and the Strategic Planning COW and the consent agenda legislation. He noted the need to move Consent Agenda items B through E to the Resolution section for separate consideration.

Councilor Marmarou moved, seconded by Councilor Twyman, to approve the minutes from the April 22nd Regular Meeting of Council, along with the summations of discussion listed and the agenda, as amended. The motion was approved unanimously.

Consent Agenda
A. Resolution 48-2019 – authorizing the disposal of contract documents from the City Clerk’s office in accordance with the PA Record Retention Policy as specified:

<table>
<thead>
<tr>
<th>Company</th>
<th>Years</th>
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<tbody>
<tr>
<td>American Abatement</td>
<td>1992</td>
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<tr>
<td>American City Corp</td>
<td>1970</td>
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<tr>
<td>American District Telegraph Co</td>
<td>1983</td>
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<tr>
<td>American Equipment Corp</td>
<td>1971</td>
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<tr>
<td>American Highway Sign Co</td>
<td>1980, 1981</td>
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<tr>
<td>American Body Armor &amp; Equipment Inc</td>
<td>1989</td>
</tr>
<tr>
<td>American Bank &amp; Trust Co</td>
<td>1972</td>
</tr>
<tr>
<td>American Meter Control</td>
<td>1971</td>
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<tr>
<td>Div of Singer Co</td>
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<tr>
<td>American Safety Table Co</td>
<td>1955</td>
</tr>
<tr>
<td>American Television &amp; Communications Corp</td>
<td>1971</td>
</tr>
<tr>
<td>Anchor Fire Protection Co</td>
<td>1980</td>
</tr>
<tr>
<td>Applegate’s Harley-Davidson Sales</td>
<td>1967, 1968</td>
</tr>
<tr>
<td>Arianna Inc</td>
<td>1952</td>
</tr>
<tr>
<td>Arnold Business Forms Co</td>
<td>1993</td>
</tr>
<tr>
<td>Arnold &amp; Porter</td>
<td>1985, 1992</td>
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<tr>
<td>Arpro Inc</td>
<td>1986</td>
</tr>
<tr>
<td>Art Research &amp; Technology</td>
<td>1991</td>
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<td>Ashes &amp; Embers Div of</td>
<td>1979</td>
</tr>
<tr>
<td>T P Bock Co Inc</td>
<td></td>
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</tbody>
</table>
ADMINISTRATIVE REPORT
The acting managing director stated that he and other City staff attended a meeting in Philadelphia regarding the Consent Decree for the WWTP and they are working with PFM on the update to the Recovery Plan. He stated that he has been working with the Property Maintenance Manager to address the issues raised by Mr. Hefferon. He stated that the City is entering into negotiations with three collective bargaining units. He explained that the City is currently enforcing its street cut ordinance, although the ordinance is being challenged in the Commonwealth Court by UGI. He noted that the mayor sends his regrets for not being at tonight’s meeting.

Councilor Goodman-Hinnershitz noted that the City’s street cut regulations apply citywide, not only in historic districts. The acting managing director agreed. She noted that Ms. Perez’s comments implied that the street cut regulations apply only in historic districts and that is inaccurate.

Council President Waltman added that depending on the amount of street pavement disturbed, the utility may need to repave an entire lane or an entire block. The acting managing director agreed.

Councilor Cepeda-Freytiz questioned if the acting managing director will address the comments made regarding dissolving the Authorities. The acting managing director stated that he will have a follow up conversation with the mayor.

Councilor Sihelnik questioned the delay in facilitating the execution of the $700K grant awarded to the 18th Wonder through the City. She questioned when the grant documents will be signed so implementation of the project can begin, noting that delays can negatively impact the State’s consideration of future grant applications. She stated that the 18th Wonder requests cooperation and she asked for an update.

Councilor Sihelnik stated that while she recognizes the stress that goes with the political cycle, the City’s business does not stop and requests for meetings to facilitate projects need to be scheduled regardless of the political cycle. She asked the acting managing director to assist by working with the mayor to schedule meetings critical to facilitating projects.

The acting managing director stated that he does not subscribe to the practice of delaying meetings and he stated that he is more than willing to schedule meetings with Council and others. He stated that he will coordinate with the Public Works director about the finalization of the 18th Wonder grant.
ORDINANCES FOR FINAL PASSAGE

**Pending Further Discussion**

**Bill No. 4-2019** – amending the Ethics Code regarding attorneys retained to work with the Ethics Board *Introduced at the January 14 regular meeting; Tabled at the January 28 and February 19 regular meetings*

**Bill No. 5-2019** – amending the Charter Ordinance regarding attorneys retained to work with the Charter Board *Introduced at the January 14th regular meeting; Tabled at the January 28 and February 19 regular meetings*

**A. Bill 13-2019** – Amending the Capital Project Budget to reflect the funding of the Hillside Pool property purchase for $200,000 and revising the timeline for the Schlegel Pool rehabilitation project *Introduced at the April 22 regular meeting*

Council President Waltman opened the floor for a motion four (4) times.

Councilor Reed moved, seconded by Councilor Goodman-Hinnershitz, to table Bill No. 13-2019.

The motion to table Bill No. 13-2019 was adopted by the following vote:

- **Yeas:** Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman – 6
- **Nays:** Waltman, President – 1

**B. Bill 14-2019** – Amending the Park Code to clarify that the Mt. Penn Preserve area includes boundaries located outside the municipal boundaries of the City making it agree with the executed Mutual Aide Agreement with Central Berks Police *Introduced at the April 22 regular meeting*

Councilor Goodman-Hinnershitz explained that the Mt. Penn Preserve plan was developed through a series of publicized public meetings where a wide variety of citizens, both Reading residents and others, attended. After the plan was presented, numerous meetings that were open to the public were held to discuss the implementation of the plan and the suggestion to form a Council of Government was broached. She explained that the Mt. Penn Preserve area flows through Reading, Lower Alsace and Alsace Townships. This amendment to the definition of “Park” notes that the preserve, owned by the City, is located both inside and outside Reading’s boundaries and matches the area defined in the Mutual Aid Agreement executed by the Reading and Central Berks Police.

Bill No. 14-2019 was enacted by the following vote:

Yeas: Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman, Waltman, President – 7
Nays: None – 0

INTRODUCTION OF NEW ORDINANCES
Councilor Goodman-Hinnershitz read the following ordinances into the record:

A. Ordinance – amending the Administrative Code adding requirements for Repository Sale bids by adding Section 5-810

B. Ordinance – River Road Extension Project: To dedicate City of Reading Parcels for temporary easements and permanent right of way.

C. Ordinance – amend the Capital Projects Budget to reflect the transfer of budgeted funds required to complete the acquisition of the Hillside Pool and the former Letisse properties

D. Ordinance – amending the City Code Article 576 by adding a new part 14 for Handicapped Parking

E. Ordinance – amending the budget by increasing the hourly rate of the part-time Telecommunicator positions in the Police Department to $16 per hour, reducing the overtime expense in this area

RESOLUTIONS
Pending legislation – additional information required
A. Resolution 37-2019 – authorizing the administration to remit payment in the amount of $219,589 to Empire for the demolition of 932 and 932A Penn Street *Tabled at the March 25 and April 8 regular meetings*

B. Resolution 38-2019 – authorizing the payment of outstanding invoices in the amount of $7,222.23 to Leffler Energy for HVAC preventative repair and maintenance for the months of October to November 2018 *Tabled at the March 25 and April 8 regular meetings*

A. Resolution 51-2019 – reappointing Heminton Urena to the Blighted Property Review Committee (BPRC)

Councilor Reed moved, seconded by Councilor Sihelnik, to adopt Resolution No. 51-2019.

Councilors Marmarou, Reed and Twyman noted the experience and commitment Mr. Urena brings to the BPRC.

Councilor Goodman-Hinnershitz explained that although the mayor has delayed making nominations and appointments until after the Primary Election, City Council is moving forward with applications that do not require the mayor’s nomination.

Resolution No. 51-2019 was adopted by the following vote:

Yeas: Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman.
Waltman – 7
Nays: None – 0

B. Resolution 52-2019 - authorizing the Mayor to sign a natural gas purchase agreement with the lowest responsible bidder immediately after the bid opening and receiving the recommendation from Public Works and all other purchasing policies shall not apply.

Councilor Reed moved, seconded by Councilor Marmarou, to adopt Resolution No. 52-2019.

The acting managing director explained that Council was asked to approve a similar agreement for the electric utility and that allowing this type of approval allows the City to obtain the lowest utility costs and save money.

Resolution No. 52-2019 was adopted by the following vote:

Yeas: Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman.
Waltman – 7
Nays: None – 0

Moved From the Consent Agenda
B. Resolution 49-2019 – authorizing the Police Chief to sign the Letter of Agreement with Let’s Think Wireless (LTW) for support services for 1 (one) year (3/1/19 – 2/28/20) and remit payment to LTW in the total amount of $99,069.36 for the provision of those services

Councilor Goodman-Hinnershitz moved, seconded by Councilor Sihelnik, to adopt Resolution 49-2019

Resolution 49-2019 was adopted by the following vote:

Yeas: Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman, Waltman – 7
Nays: None – 0

C. Resolution 50-2019 – authorizing the replacement of the Riverside Fire Station Roof by Bachman Roofing, Building & Remodeling, Inc. at a cost of $159,895.00. Bachman Roofing, Building & Remodeling, is a State of Pennsylvania Cooperative Purchasing Program vendor

Councilor Reed moved, seconded by Councilor Twyman, to adopt Resolution No. 50-2019.

Resolution No. 50-2019 was adopted by the following vote:

Yeas: Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman. Waltman – 7
Nays: None – 0

D. Award of Contract – for the Aggregated Pension Investment Advisor to UBS, Princeton, with associated fees paid by the Pension Funds

Councilor Marmarou moved, seconded by Councilor Goodman-Hinnershitz to table this award of contract.

The award of contract listed was tabled by the following vote:

Yeas: Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman, Waltman, President – 7
Nays: None – 0

E. Award of Contract – to upgrade the Closed Caption Television (CCTV) truck used to evaluate and inspect sewer lines with computer equipment in the City to Golden Equipment Co., Mars, PA for the total submitted price of $170,633.00. This is a Costars purchase previously approved by the MERC.

Councilor Goodman-Hinnershitz moved, seconded by Councilor Twyman, to award the contract to Golden Equipment Co.
The award of contract listed was approved by the following vote:

Yeas: Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman, Waltman, President – 7
Nays: None – 0

COUNCIL COMMENT
Councilor Marmarou stated that it is unfortunate that the mayor was not at tonight’s meeting to hear Mr. Zabala speak about the problems caused by the mayor’s refusal to make certain appointments to the Boards, Authorities and Commissions. He noted that Council initially brought this issue to the mayor’s attention over two (2) months ago.

Councilor Cepeda-Freytiz thanked the citizens for attending tonight’s meeting and making suggestions that will resolve various issues. She noted the importance of having the public’s input toward making Reading better.

Councilor Sihelnik invited citizens to attend the cleanup scheduled for this Saturday. Participants are asked to meet at 4th and Pine Streets at 10 am. These cleanups are held on a monthly basis at various areas in southwest Reading. She expressed hope that everyone will consider showing this area some love. She also noted the monthly dialogue that occurs about neighborhood issues and programs in this area.

Councilor Reed announced the joint meeting of the Planning Commission, Housing Authority, Blighted Property Review Committee and Redevelopment Authority to roll out the draft Housing Plan. The meeting will be in Council Chambers at 6 pm on May 14th. The meeting will be televised on the BCTV MAC Channel and streamed on the City’s webpage. She stated that this plan contains a strategy that can be implemented to address blighted housing.

Councilor Reed noted the importance of the municipal Primary Election scheduled for next Tuesday, May 21st and the importance of voting in this election no matter what your political persuasion.

Councilor Twyman thanked those who attended this meeting and provided public comment. He stated that public participation helps Council and the administration make sound decisions and address area issues. He also encouraged citizens to participate by applying to serve on the City’s boards.

Councilor Goodman-Hinnershitz thanked those who attended tonight’s meeting and stayed the entire time. She noted the new District 2 community group – Southern Neighbors – who meet at Grace Lutheran Church. She described the curb appeal contest that is being organized by this community group. Information will be distributed. She agreed with the need for residents to take back their alleys as alleys are an extension of neighborhoods.
Council President Waltman announced the upcoming meeting schedule.

Councilor Marmarou moved, seconded by Councilor Twyman, to adjourn the regular meeting of Council.

Respectfully submitted by Linda A. Kelleher CMC, City Clerk
Whereas, by virtue of Resolution 134-2009, adopted December 14, 2009, the City of Reading declared its intent to follow the procedures for the disposition of records set forth in the Retention and Disposition Schedule for Records of Pennsylvania Municipalities issued in 2009; and

Whereas, in accordance with Act 428 of 1968 (as amended) each individual act of disposition shall be approved by resolution of the governing body of the municipality:

NOW THEREFORE, The Council of the City of Reading hereby resolves as follows:

In accordance with the above cited schedule, Council hereby authorizes the disposition of the following public records:

City Clerk
  Contracts
  Barbey, George D. Co Inc 1953
  Barry, Stephen t/a Lebanon Farms 1969-1985
  Bartmann, Robert 1991, 1994
  Batdorf, Jonathan P 1946
  Bavarian Volkfest Beneficial Assn 1955
  Baver, Gordon H Inc 1993
  Bayliss Oldsmobile Inc 1972, 1976
  B. C. A. Midlantic Inc 1998
  Beitmen & Huyett Inc 1975-1976
  Bechtel, Floyd 1954
  Bell, Dennis 1977
  Bell & Howell Communication Co 1977
  Bell Atlanticom Systems Inc 1990
  Bellairs, Herbert Real Estate 1983-1984
  Bellefonte Lime Co Inc 1989
  Bellis, W. R. 1956
  Beloit Woodlands Div of Beloit Corp 1971
  Bender & Shoemaker 1965
  Bentley, Stanley C 1969
  Berks Aids Network 1989-2000
  Berks County Basketball Officials Assn 1984
  Berks County Chamber of
Commerce 1985

Passed Council _____________________

__________________________________

President of Council

Attest:

_____________________________

City Clerk
The recommendation is to award the contract for Aggregated Pension Investment Advisor to UBS, 100 Overlook Center, Suite 100, Princeton, NJ 08540.

BACKGROUND
The contract will consist of the management of the plans investment managers to ensure the highest possible rate of return while maintaining the security of the funds, preservation of principal and the generation of income and liquidity of funds as specified by the City’s investment policy.

As well as to manage the City’s pension funds through regular reporting requirements that identify monthly returns compared to the Pension Board’s determined benchmarks.

BUDGETARY IMPACT
The fee is being paid from the Pension Boards.
On the first $50 million: .18%
On the next $50 million: .07%
On the next $150 million: .04%
Assets over $250 million: .02%

PREVIOUS ACTION
None.

SUBSEQUENT ACTION
Formal action by Council is required to award the contract at the May 13, 2019 meeting.

RECOMMENDED BY
Pension Coordinator and the Pension Board.

**RECOMMENDED MOTION**
Approve/Deny the recommendation for the Aggregated Pension Investment Advisor so that the contract may be awarded to UBS.

**BIDDER**

Morrison
1405 McFarland Road
Pittsburgh, PA 15216

Russell Investments
71 South Wacker Drive Suite 2125
Chicago, IL 60606

INR
115 West State Street Suite 300
Media, PA 19606

DaHab
423 South Country Road
Bay Shore, New York

UBS
100 Overlook Center, Suite 100
Princeton, NJ 08540

SEI
1 Freedom Valley Drive
Oaks, PA 19456

Marquette
300 South High Street
West Chester, PA 19382

Mill Creek
161 Washington Street Suite 1500
Conshohocken, PA 19428

Stifel
501 North Broadway St
St. Louis, Missouri 63102

**BIDDER**

Investment Performance Services
642 Newtown Yardley Road Suite 205
Newtown, PA 18940

Beirne Wealth
4905 W. Tilghman Street Suite 210
Allentown, PA 18104

INR
115 West State Street Suite 300
Media, PA 19606

DaHab
423 South Country Road
Bay Shore, New York

UBS
100 Overlook Center, Suite 100
Princeton, NJ 08540

SEI
1 Freedom Valley Drive
Oaks, PA 19456

Marquette
300 South High Street
West Chester, PA 19382

Mill Creek
161 Washington Street Suite 1500
Conshohocken, PA 19428

Stifel
501 North Broadway St
St. Louis, Missouri 63102

**U.S. Asset Management**
503 Martindale Street 7th Fl
Pittsburgh, PA 15212-5844
TO: City Council  
FROM: Tammi Reinhart, Purchasing Coordinator  
PREPARED BY: Tammi Reinhart, Purchasing Coordinator  
MEETING DATE: May 28, 2019  
AGENDA MEMO DATE: May 14, 2019  
RECOMMENDED ACTION: Awarding of Contract for the Large Wastewater Conveyance Pump Diagnosis and Repair

RECOMMENDATION
The recommendation is to award the contracts for the Large Wastewater Conveyance Pump Diagnosis and Repair to Flygt Service and Repairs, Malvern, PA, Motor Technology, Inc., York, PA and North End Electric, Scranton, PA.

BACKGROUND
The RFQ was issued to compile a list of companies/vendors that can provide diagnosis, repairs, as well as emergency repairs that are above and beyond the maintenance and repairs that are provided by the City of Reading’s Wastewater Maintenance Team. This would be on an as and/or when needed basis for January 1, 2019 to January 1, 2022. This use of this list may be extended for 2 additional 1 year terms at the City of Reading’s discretion.

BUDGETARY IMPACT
The line item that will be used is 54-07-44-4525.

PREVIOUS ACTION
None

SUBSEQUENT ACTION
Formal action by Council is required to award the contract at the May 28, 2019 meeting.

RECOMMENDED BY
Managing Director, Public Works Director, Administrative Services Director, Controller and Purchasing Coordinator

RECOMMENDED MOTION
Approve/Deny the recommendation for the Large Wastewater Conveyance Pump Diagnosis and Repair contract to be awarded to Flygt Service and Repairs, Motor Technology, Inc. and North End Electric.

cc: File
RECOMMENDATION
The recommendation is to award the contracts for the Police Vehicle Maintenance to Maaco Collision, 3645 Pottsville Pike, Reading, PA, Car Stars, P.O. Box 14, 15827 Kutztown Road, Maxatawny, PA and Manderbach Ford, 301 South Front Street, Hamburg, PA.

BACKGROUND
The RFQ was issued to compile a list of companies/vendors that can provide both routine maintenance and repairs, as well as emergency repairs that are above and beyond the maintenance and repairs that are provided by the City of Reading’s Fleet Maintenance. This would be on an as and/or when needed basis for April 2019 to April 31, 2020. This list may be extended for 2 additional 1 year terms at the City of Reading’s discretion.

BUDGETARY IMPACT
The line items that will be used are: 01-07-14-4755 and 01-07-14-4216.

PREVIOUS ACTION
None

SUBSEQUENT ACTION
Formal action by Council is required to award the contract at the May 28, 2019 meeting.

RECOMMENDED BY
Mayor, Managing Director, Public Works Director, Administrative Services Director and Purchasing Coordinator
RECOMMENDED MOTION
Approve/Deny the recommendation for the Police Vehicle Maintenance contract to be awarded to Maaco Collision, Car Stars and Manderbach Ford.

cc: File
AN ORDINANCE AMENDING THE CITY OF READING CODE OF ETHICS, PART 10 OF THE CITY'S ADMINISTRATIVE CODE, REGARDING ALL ATTORNEYS RETAINED TO WORK WITH THE BOARD OF ETHICS.

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Amending the City of Reading Code of, Part 10 of the City’s Administrative Code, regarding all attorneys retained to work with the Board of Ethics, as attached in Exhibit A.

SECTION 2. This Ordinance shall become effective within ten (10) days of the date of passage and approval by the Mayor or override of the Mayor’s veto.

Enacted on __________2019

____________________________________
President of Council

Attest:

__________________________
City Clerk

Sent to Mayor ______
Date: __________

Signed by Mayor ______
Date: __________

Vetoed by Mayor: _______
Date: __________

Over-ridden by Council:
Date: __________
EXHIBIT A

SECTION 2 - Board of Ethics
A. Composition and Structure of Board.
1. Composition. The Board established under Section 1201 of the City of Reading Home Rule Charter shall be composed of five (5) residents of the City of Reading.

2. Terms of Service. Members of the Board shall serve for terms of three (3) years, except that members shall continue to serve until their successors are appointed and qualified. The terms of the initial members shall be staggered, with one member serving a term of one year, two members serving for two years, and two members serving for three years.

3. Vacancy. An individual appointed to fill a vacancy occurring other than by the expiration of a term of office shall be appointed for the unexpired term of the member he/she succeeds and is eligible for appointment thereafter according to the terms herein.

4. Election of Chairperson and Vice Chairperson. The Board shall elect a chairperson and a vice chairperson annually at a meeting held in July of each year. The vice chairperson shall act as chairperson in the absence of the chairperson or in the event of a vacancy in that position.

5. Quorum. A majority of the members of the Board shall constitute a quorum and, except as provided in Sections 9.C. and 9.D., the votes of a majority of the members present are required for any action or recommendation of the Board.

6. Staff. The Board shall appoint a solicitor, a secretary and such other staff as may be deemed necessary. The solicitor, secretary and such other staff as may be necessarily appointed need not be members of the Board.

The Board shall also appoint a Solicitor, as per Charter Section § 1201 Conflict of Interest and Code of Ethics C. The Board shall, from time to time, determine an amount to be paid as reasonable compensation to the Solicitor for such services.

The Solicitor shall be a member in good standing of the Berks County Bar and shall have so been for at least five (5) years. The Solicitor may not:

A. Hold a position of employment or appointment with the City of Reading or any City Authority, Board or Commission. This shall not prohibit another member of the Solicitor’s law firm from having such a contractual obligation,
provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.

B. Have any contractual obligation with the City of Reading or any City Authority, Board or Commission. This shall not prohibit another member of the Solicitor’s law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.

C. Actively participate in or contribute to any political campaign in the City of Reading for a candidate running for or from the office of the Mayor, President of Council, Council Member, or Auditor. This does not abridge the right of the Solicitor to vote or attend a debate, speech or similar event that is held primarily for the purpose of communicating a candidate’s platform or position on issues of public concern. The Solicitor need not be a resident of the City of Reading and shall not be a Board member.

7. Meetings. The Board shall meet at the call of the Chairperson or at the call of a majority of its members.

8. Investigative Officer. The Board shall appoint an investigating officer as set forth herein. The Board shall, from time to time, determine an amount to be paid as reasonable compensation to the investigating officer as payment for such services. The investigative officer shall be a member in good standing of the Berks County Bar and shall have so been for at least five (5) years.

The Investigative Officer may not:

A. Hold a position of employment or appointment with the City of Reading or any City Authority, Board or Commission. This shall not prohibit another member of the Investigator’s law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.

B. Have any contractual obligation with the City of Reading or any City Authority, Board or Commission. This shall not prohibit another member of the Investigator’s law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.

C. Actively participate in or contribute to any political campaign in the City of Reading for a candidate running for or from the office of the Mayor, President of Council, Council Member, or Auditor. This does not abridge the right of the Investigative Officer to vote or attend a debate, speech or similar event that is held primarily for the purpose of communicating a candidate’s platform or position on issues of public concern. The Investigative Officer need not be a resident of the City of Reading and shall not be a Board member.
member. The Investigating Officer is authorized to retain the services of additional investigators and may only delegate non-discretionary functions.

9. Hearing Officer. The Board shall appoint a Hearing Officer, in accordance with § 5-1009. Complaint and Investigation Procedure E herein. The Board shall, from time to time, determine an amount to be paid as reasonable compensation to the Hearing Officer as payment for such services. The Hearing Officer shall be a member in good standing of the Berks County Bar and shall have so been for at least five (5) years. The Hearing Officer may not:

A. Hold a position of employment or appointment with the City of Reading or any Authority, Board or Commission. This shall not prohibit another member of the Hearing Officer’s law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.

B. Have any contractual obligation with the City of Reading or any Authority, Board or Commission. This shall not prohibit another member of the Hearing Officer’s law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.

C. Actively participate in or contribute to any political campaign in the City of Reading for a candidate running for or from the office of the Mayor, President of Council, Council Member, or Auditor. This does not abridge the right of the Hearing Officer to vote or attend a debate, speech or similar event that is held primarily for the purpose of communicating a candidate’s platform or position on issues of public concern. The Hearing Officer need not be a resident of the City of Reading and shall not be a Board member.
AN ORDINANCE AMENDING THE CITY OF READING CITY CODE PART 23, SECTION 6 CHARTER BOARD ALL ATTORNEYS RETAINED TO WORK WITH THE CHARTER BOARD.

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Amending the City of Reading City Code Part 23, Section 6 Charter Board all attorneys retained to work with the Charter Board, as attached in Exhibit A.

SECTION 2. This Ordinance shall become effective within ten (10) days of the date of passage and approval by the Mayor or override of the Mayor’s veto.

Enacted on _____________2019

____________________________________
President of Council

Attest:

______________________________
City Clerk

Sent to Mayor ______
Date: ____________

Signed by Mayor ______
Date: ____________

Vetoed by Mayor: ________
Date: ____________

Over-ridden by Council:
Date: ____________
EXHIBIT A

City Code Chapter 23, Part 6 Charter Board

A. Composition and structure of Board.

(1) Composition. The Board established under Amendment I of the City of Reading Home Rule Charter ("Charter") shall be composed of five residents of the City of Reading. Board members shall be appointed by the Mayor with the consent of City Council.

(2) Terms of service. Members of the Board shall serve for terms of five years, except that the members shall continue to serve until their successors are appointed and qualified. The terms of the initial members shall be staggered, with members serving terms of one, two, three, four, and five years, respectively.

(3) Vacancy. An individual appointed to fill a vacancy occurring other than by the expiration of a term of office shall be appointed for the unexpired term of the member he/she succeeds and is eligible for appointment thereafter according to the terms herein.

7. Editor's Note: Former § 1-599.22D, Removal of members, added 8-23-2010 by Ord. No. 59-2010, which immediately followed this subsection, was repealed 3-26-2012 by Ord. No. 39-2012.

(4) Election of Chairperson and Vice Chairperson. The Board shall elect a Chairperson and Vice Chairperson upon seating of the members and thereafter annually at a meeting held in July of each year. The Vice Chairperson shall act as the Chairperson in the absence of the Chairperson or in the event of a vacancy in that position.

(5) Quorum. A majority of the members of the Board shall constitute a quorum and the votes of a majority of the members present are required for any action or recommendation of the Board.

(6) Staff. The Board shall appoint a Solicitor, a secretary, and such other staff as may be deemed necessary. The Solicitor, secretary, and such other staff as may be necessarily appointed shall not be members of the Board.

The Solicitor shall not:

(a) Hold a position of employment with the City of Reading or any City Authority, Board, or Commission. This shall not prohibit another member of the Solicitor’s law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.

(b) Have any contractual obligation with the City of Reading or any Authority, Board, or Commission. This shall not prohibit another member of the Solicitor’s law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.
(c) Actively participate in or contribute to any political campaign in the City of Reading for a candidate running for or from the office of Mayor, President of Council, Council Member, or Auditor. This does not abridge the right of the Solicitor or Investigative Officer to vote or attend a debate, speech or similar event that is held primarily for the purpose of communicating a candidate’s platform or position on issues of public concern.

(7) Meetings. The Board shall meet at the call of the Chairperson or at the call of a majority of its members.

(8) Investigative Officer.

<a>(a) The Board shall appoint an investigative officer ("Investigative Officer") who shall serve at the pleasure of the Board. The Investigative Officer is charged with determining jurisdiction, conducting preliminary and full investigations, issuing written findings reports, prosecuting complaints before evidentiary hearings, and performing such other duties as set forth herein. The Investigative Officer shall conduct his/her work independently and without comment or inquiry from the Board, except as provided in Subsection A(8)(d) below.

<b>(b) The Investigative Officer shall be a member in good standing of the Pennsylvania Bar Association and shall have so been for at least five years. The Investigative Officer need not be a resident of the City of Reading and shall not be a Board member. The Investigative Officer is authorized to retain the services of an investigator and other professional staff and/or consultants, and shall only delegate nondiscretionary functions.

<c> The Investigative Officer shall not:

1. Be the current or former Solicitor to the Board and the Investigative Officer shall not serve in the future as Solicitor to the Board on any matter investigated or prosecuted by the Investigative Officer.

2. Seek the advice of the Solicitor to the Board, and the Solicitor to the Board shall not seek the advice of the Investigative Officer, on substantive aspects of any complaint or referral before the Board.

3. Hold a position of employment with the City of Reading or any City Authority, Board, or Commission.

4. Have any contractual obligation with the City of Reading or any Authority, Board, or Commission.

5. Actively participate in or contribute to any political campaign in the City of Reading for a candidate running for or from the office of Mayor, President of Council, Council Member, or Auditor. This does not abridge the right of the Solicitor or Investigative Officer to vote or attend a debate, speech or similar event that is held primarily for the purpose of communicating a candidate’s platform or position on issues of public concern.
<d> In addition to all other responsibilities of the Investigative Officer, he/she shall provide to the Board every six months a summary of each complaint received, its procedural status, and if it has been dismissed, the reasons for its dismissal. Said summary shall not contain any identifying information of any person involved as a witness, complainant or subject of the complaint.

B. Prohibitions. Due to the nature of their appointment, Board members have a duty to avoid any known conflicts of interest, especially actions or behaviors in violation of the City Charter or its full and impartial enforcement. The prohibitions in this section are in addition to all other duties, responsibilities, and obligations imposed upon Board members.

(1) No member may hold or campaign for any other public office.

(2) No member may hold office in any political party or political organization or political committee.

(3) No member may hold a position of employment with City government or appointment to any other board, authority, or commission formed by the City of Reading.

(4) No member may actively participate in or contribute to any political campaign in the City of Reading for a candidate running for the office of Mayor, President of Council, Council member, or Auditor. This does not abridge the right of a member to vote or attend a debate, speech or similar event that is held primarily for the purpose of communicating a candidate’s platform or position on issues of public concern.

(5) No member shall receive compensation but shall be reimbursed by the City for documented expenses actually incurred.

C. Mandate to fund. City Council shall appropriate sufficient funds for the Board to perform its enforcement, advisory, and educational duties, including expenses for independent counsel, investigative personnel, investigations, hearings, appeals, staff, any other necessary personnel, and professional educational programming.
TO: City Council
FROM: Osmer Deming, Managing Director
        Jamar Kelly, Administrative Services Director
        Ralph Johnson, Public Works Director
PREPARED BY: Don Pottiger, Controller
MEETING DATE: April 22, 2019
AGENDA MEMO DATE: April 16, 2019
REQUESTED ACTION: Amend the Capital Projects Fund 2019 budget to reflect the
                   revision of the Capital Projects Fund ordinance listing of the approved
                   2019 projects. This will provide the budgeted funds needed to purchase
                   the Hillside Pool property for the purpose of public recreation.

RECOMMENDATION
The Managing Director recommends the above changes in the Capital Projects Fund budget.

BACKGROUND
City Council has previously approved the purchase of the Hillside Pool property. Money needs to
be allocated to complete this purchase. Currently, the city has budgeted monies for a major
rehabilitation of the Schlegel Pool. The Administration is preparing a grant application to provide
funds for a study of the pool facilities in order to better determine the needs. This process will
extend the timeline of the project. These funds will now be used to purchase the Hillside Pool
property at a sale price of $200,000.00. The administration has requested that this amendment to
the project budgeted timeline be approved so that settlement on the purchase can take place on or
before May 20, 2019.

BUDGETARY IMPACT
The authorization of the amendment to the project budget timeline will not impact the budget
because both items will be paid through the same budget account number.

PREVIOUS ACTIONS
None
SUBSEQUENT ACTION
Council to take action to approve an ordinance to amend the Capital Projects Fund budgeted list of projects for the authorization to acquire the Hillside Pool property.

RECOMMENDED BY
The Managing Director recommends approval.

RECOMMENDED MOTION
Approve/deny the ordinance to amend the Capital Projects Fund budgeted project listing to approve the funding needed to acquire the Hillside Pool property.
BILL NO. _____-2019
AN ORDINANCE

AMENDING THE BILL NO 84-2018 THE 2019 CAPITAL PROJECT ORDINANCE - TO AMEND THE CAPITAL PROJECTS TO REFLECT THE PURCHASE OF THE HILLSIDE POOL PROPERTY AND REVISING THE PROJECT SCHEDULE FOR THE SCHLEGEL POOL REHABILITATION PROJECT.

The Council of the City of Reading hereby ordains as follows:

Section One: The 2019 Capital Project Ordinance is hereby amended by changing the ordinance to reflect the funding of the Hillside Pool property purchase and revising the timeline for the Schlegel Pool rehabilitation project. A grant application is being prepared to fund the study of the improvements needed at Schlegel Pool. This necessitates a delay in performing the improvements. The Hillside Pool property has become available for purchase and is as an asset the City would like to acquire for recreational use.

Section Two: This amendment to the project listing will require no change to the budget, since both projects would be paid from the Capital Projects Fund Building & Building Improvements budget line item (34-07-74-4801). The amount needed to acquire the property is $200,000.00.

Section Three: This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted _________________________, 2019

_____________________________________
President of Council

Attest:
City Clerk

Sent to Mayor ______
Date: __________
Signed by Mayor ______
Date: __________
Vetoed by Mayor: _______
Date: __________
Over-ridden by Council:
Date: __________
CITY OF READING  
CAPITAL PROJECT FUND (CIP)  
FIVE YEAR PLAN - 2019 to 2023  

<table>
<thead>
<tr>
<th>FUND REQUESTING PROJECT</th>
<th>PROJECT</th>
<th>2019</th>
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</thead>
<tbody>
<tr>
<td>Administrative Services - Information Technology</td>
<td>Additional Computer Replacement Costs</td>
<td>$49,4</td>
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<td>Administrative Services - Information Technology</td>
<td>Computer Replacement</td>
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<td>Administrative Services - Information Technology</td>
<td>Infrastructure Replacement</td>
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<td></td>
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<td></td>
<td><strong>Subtotal - Administrative Services</strong></td>
<td>$290,055.00</td>
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<tr>
<td>Fire - Suppression</td>
<td>Fire Station Improvements - 3rd &amp; Court</td>
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<tr>
<td>Fire - Suppression</td>
<td>Apparatus Replacements</td>
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<tr>
<td>Fire - Suppression</td>
<td>Staff Vehicle Replacements</td>
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<td>Fire - Suppression</td>
<td>Generators - 3rd &amp; Court</td>
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<td>Fire - Emergency Medical Service</td>
<td>Equipment Replacements</td>
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<td>Fire - Suppression</td>
<td>Station Construction - Penn Street</td>
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<tr>
<td>Fire - Suppression</td>
<td>Station Construction - 9th &amp; Marion Streets</td>
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<td></td>
<td><strong>Subtotal - Fire</strong></td>
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<td>Police - Patrol</td>
<td>Patrol Vehicles</td>
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<td>Tasers</td>
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<td>Body Cameras</td>
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<td>City Wide Cameras</td>
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<tr>
<td>Police - Patrol</td>
<td>Motorcycles</td>
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COSTS TO BE PAID FROM CAPITAL REVENUES
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<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Cost</th>
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<tr>
<td>Police - Patrol</td>
<td>Bomb Squad Robot</td>
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<tr>
<td>Police - Patrol</td>
<td>Simulators - Driving and Shooting</td>
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<td>Police - Patrol</td>
<td>Drones</td>
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<td>Police - Patrol</td>
<td>Lexipole</td>
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<td>Police - Patrol</td>
<td>Radio Room - Front Desk Improvements Building - Evidence, Motorcycles &amp; Command Vehicle Storage</td>
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<td></td>
<td><strong>Subtotal - Police</strong></td>
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<td>Public Works - Garage</td>
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<td>Public Works - Garage</td>
<td>Vehicle Lease - Enterprise Fleet Lease</td>
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<td>Public Works - Garage</td>
<td>Black Top Truck</td>
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<td>Public Works - Garage</td>
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<td>Public Works - Garage</td>
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<td>Public Works - Garage</td>
<td>Vehicles for Tradesmen</td>
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<tr>
<td>Public Works - Garage</td>
<td>Public Works Vehicle Replacement</td>
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<td>Public Works - Parks</td>
<td>Projected Park &amp; Playground Improvements</td>
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<td>Public Works - Parks</td>
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<td>Public Works - Parks</td>
<td>Projected Parks Division Vehicle Replacement</td>
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<td>Public Works - Parks</td>
<td>Front &amp; Schiller Playground</td>
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<td>Public Works - Parks</td>
<td>Pendora Park Playground</td>
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<td>Angelica Park ADA Project</td>
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<td>Angelica Park ADA Project</td>
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<tr>
<td>Public Works - Parks</td>
<td>Baer Park Playground / 6th and Amity Playground</td>
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<tr>
<td>Public Works - Parks</td>
<td>Baer Park Playground / 6th and Amity Playground</td>
<td>$</td>
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<tr>
<td>Public Works - Parks</td>
<td>City Park Playground</td>
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<tr>
<td>Public Works - Parks</td>
<td>City Park Playground</td>
<td>$</td>
</tr>
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<td>Public Works - Parks</td>
<td>Hillside Playground</td>
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<td>Public Works - Parks</td>
<td>Angelica Park - Land Swap</td>
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<tr>
<td>Public Works - Public Property</td>
<td>Reading Public Library Lock System Replacement</td>
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<td>11th &amp; Pike Roof Replacement</td>
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| Public Works - Traffic Engineering | Green Light Go - Lens Covers | $ 12,400 |
| Public Works - Traffic Engineering | Green Light Go - 6th & Laurel | $ 39,000 |
| Public Works - Traffic Engineering | Green Light Go - Front Street | $ 105,500 |
| Public Works - Traffic Engineering | Traffic Signals | $ |
| Public Works - Traffic Engineering | Streetlights | $ 10,000 |
| Public Works - Traffic Engineering | LED Upgrade - City | $ |
| Public Works - Traffic Engineering | LED Upgrade - Met Ed | $ |
| Public Works - Traffic Engineering | 18th Wonder | $ |
| Public Works - Traffic Engineering | River Road | $ |
| Public Works - Traffic Engineering | River Road | $ 33,000 |
| Public Works - Traffic Engineering | Summitt Chase Lighting | $ 65,000 |
| Public Works - Traffic Engineering | Bridges & Culverts | $ |
| Public Works - Traffic Engineering | Buttonwood Gateway | $ |

Subtotal - Public Works $ 3,292,135.00

Total $ 6,860,940.00

Summary:
Projects costs paid from Grant Funding

Project costs paid from Capital Projects Fund
(using commuter tax revenues as per ACT 47 guidelines)
Total projects budgeted in 2019

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<th>Category</th>
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AMENDING THE ADMINISTRATIVE CODE BY CREATING A NEW PART 5-810 CORRECTING THE PROCESS TO APPROVE OR REJECT BIDS AT BERKS COUNTY TAX CLAIM BUREAU REPOSITORY SALES ALLOWING FOR THE CONVEYANCE OF PROPERTIES

WHEREAS: As per the Real Estate Tax Sale Law, ”Act No. 542 of 1947, P.L. 1368 as amended, bids made at the Berks Tax Claim Repository Sale must be approved by the taxing district – the County, the School District and the City – which can allow property to be conveyed to a new owner and eliminates the taxing districts property interest in properties on the Repository List; and

WHEREAS: In the past the County Commissioners authorized the Tax Claim Bureau Solicitor to accept or reject the bids for the County and the School Board assigned this same responsibility to the District’s Business Manager; and

WHEREAS: Until 2012, City Council authorized the solicitor to accept or reject Repository Sale bids at each individual Tax Claim Repository Sale allowing for the conveyance of these properties through the adoption of a resolution; and

WHEREAS: In 2016, this responsibility was transferred to the mayor without City Council’s knowledge or authorization; and

WHEREAS: The City of Reading Home Rule Charter Section 215 c requires City Council to approve ordinances to levy taxes and 215 j requires City Council to approve ordinances to purchase, convey, or lease lands or buildings”; and

WHEREAS: City Council is also responsible for authorizing the exoneration or forgiveness of property taxes by resolution; thus City Council must also authorize the forgiveness of taxes made through the Repository Sale process.

Whereas the Council of the City of Reading hereby ordains as follows:
Section 1. Amending the Administrative Code by creating a new Part 5-810 correcting the process to approve or reject bids at Berks County Tax Claim Bureau Repository Sales allowing for the conveyance of properties, as follows:

5-810. Repository Sale Bids The Real Estate Tax Sale Law,” Act No. 542 of 1947, P.L. 1368 as amended, requires that bids made at the Berks Tax Claim Repository Sale must be approved by the taxing district – the County, the School District and the City – which can allow property to be conveyed to a new owner and eliminates the taxing districts property interest in those properties. City Council shall adopt a resolution authorizing the Solicitor to accept or reject a Repository sale bid, after inviting input from the mayor at a Council meeting or session, within 60 days of receipt from the County Tax Claim Director or his or her designee.

DULY ENACTED this _____ day of _______________, 2019, by the City of Reading City Council of Berks County, Pennsylvania, in lawful session duly assembled.

By: __________________________
    Council President

Attest: _________________________
    City Clerk

Submitted to Mayor: ________________
Date: __________

Received by the Mayor’s Office: __________
Date: __________

Approved by Mayor: ________________
Date: __________

Vetoed by Mayor: ________________
Date: __________
BILL NO. _____-2019

AN ORDINANCE

DEDICATING CITY PROPERTY FOR THE USE OF ROAD RIGHT OF WAY AND TEMPORARY CONSTRUCTION EASEMENTS FOR THE RIVER ROAD EXTENSION PROJECT

Whereas: The River Road Extension Project is an approved street construction project in the City of Reading intended to improve the transportation corridor between the Riverview Industrial Park and the Schuylkill Avenue Bridge; and

Whereas: The City of Reading is currently working with the Pennsylvania Department of Transportation (PennDOT) to complete the design and construction of River Road Extension Project; and

Whereas: The City of Reading owns property that lies within areas planned for temporary construction easements and for permanent street right-of-way; and

Whereas: The City of Reading wishes to dedicate these pieces of property for this intended use.

The Council of the City of Reading hereby ordains as follows:

Section One: That the terms, descriptions and conditions are approved for the portion of property described on the attached Exhibit A, titled “Right-of-Way Claim Information, Parcel No. 80”, so noted for permanent right-of-way.

Section Two: That the terms, descriptions and conditions are approved for the portions of the properties described on the attached Exhibit A, titled “Right-of-Way Claim Information, Parcel No. 80”; and Exhibit B, titled “Right-of-Way Claim Information, Property No. 67”, so noted for temporary construction easements.

Section Three: The City of Reading conveys this dedication for one dollar ($1).

Section Four: This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted _________________________, 2019
President of Council

Attest:

______________________________________
City Clerk

Sent to Mayor ______
Date: __________
Signed by Mayor ______
Date: __________
Vetoed by Mayor: ______
Date: __________
Over-ridden by Council:
Date: __________
TO: City Council  
FROM: Osmer Deming, Managing Director  
       Jamar Kelly, Administrative Services Director  
       Ralph Johnson, Public Works Director  
PREPARED BY: Don Pottiger, Controller  
MEETING DATE: May 13, 2019  
AGENDA MEMO DATE: May 8, 2019  
REQUESTED ACTION: Amend the Capital Projects Fund 2019 budget to reflect the revision of the Capital Projects Fund ordinance listing of the approved 2019 projects. This will provide the budgeted funds needed to complete the acquisition of the former Letisse property.

RECOMMENDATION  
The Managing Director recommends the above changes in the Capital Projects Fund budget.

BACKGROUND  
The City had acquired the former Letisse property at a Sheriff sale on March 8th. Monies are needed to pay for outstanding real estate taxes in order to complete the acquisition. The city has budgeted monies for a vehicle lease project which is being re-evaluated, so these budgeted funds will be transferred in order to pay these costs. The estimated costs to complete the acquisition of the former Letisse property will be $19,000.00. The administration has requested that this amendment to the project budget be approved so that this acquisition can be completed.

BUDGETARY IMPACT  
The authorization of the amendment to the budget will not impact the budget. The increase in the Capital Projects Fund – Public Works – Public Property – Building & Building Improvements budget line item (34-07-74-4801-000) of $35,000.00 will be funded by the decrease in the Capital Projects Fund – Public Works – Garage – Contracted Services budget line item (34-07-14-4216-000) in the amount of $19,000.00.
PREVIOUS ACTIONS
None

SUBSEQUENT ACTION
Council to take action to approve an ordinance to amend the Capital Projects Fund budget in order to pay all costs needed to complete the acquisition of the former Letisse property.

RECOMMENDED BY
The Managing Director recommends approval.

RECOMMENDED MOTION
Approve/deny the ordinance to amend the Capital Projects Fund budget in order to provide the funding needed to complete the acquisition of the former Letisse property.

Drafted by: Acting MD
Referred by: Acting MD
Introduced on: Feb 11, 2019

BILL NO. ____-2019
AN ORDINANCE

AMENDING THE BILL NO 84-2018 THE 2019 CAPITAL PROJECT ORDINANCE - TO AMEND THE CAPITAL PROJECTS TO REFLECT THE PURCHASE OF THE FORMER LETISSE PROPERTY.

The Council of the City of Reading hereby ordains as follows:

Section One: The 2019 Capital Project Ordinance is hereby amended by changing the ordinance to reflect the funding needed to complete the acquisition of the former Letisse property. The monies will be used to cover back taxes for the Letisse property.

Section Two: The expenditures will be paid for by the increase in the Capital Projects Fund – Public Works – Public Property – Building & Building Improvements budget line item (34-07-74-4801-000) for the amount of $19,000.00, and the line item will be funded by the decrease in the Capital Projects Fund – Public Works – Garage – Contracted Services budget line item (34-07-14-4216-000) for the amount of $19,000.00.
Section Three: This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted _________________________, 2019

_____________________________________
President of Council

Attest:

______________________________________
City Clerk

Sent to Mayor ______
Date: _________
Signed by Mayor ______
Date: _________
Vetoed by Mayor: ______
Date: _________
Over-ridden by Council:
Date: ___________
TO: City Council  
FROM: Osmer Deming, Managing Director  
        Jamar Kelly, Administrative Services Director  
        Ralph Johnson, Public Works Director  
PREPARED BY: Don Pottiger, Controller  
MEETING DATE: May 13, 2019  
AGENDA MEMO DATE: May 8, 2019  
REQUESTED ACTION: Amend the Capital Projects Fund 2019 budget to reflect the revision of the Capital Projects Fund ordinance listing of the approved 2019 projects. This will provide the budgeted funds needed to complete the acquisition of the Hillside Pool property.

RECOMMENDATION
The Managing Director recommends the above changes in the Capital Projects Fund budget.

BACKGROUND
City Council has previously introduced on April 22\textsuperscript{nd} the ordinance to fund the acquisition of the Hillside Pool property. Additional monies are needed to pay for closing costs to complete the acquisition of the Hillside Pool property. The city has budgeted monies for a vehicle lease project which is being re-evaluated, so these budgeted funds will be transferred in order to pay these costs. The estimated costs to complete the Hillside property acquisition will be $16,000.00. The administration has requested that this amendment to the project budget be approved.

BUDGETARY IMPACT
The authorization of the amendment to the budget will not impact the budget. The increase in the Capital Projects Fund – Public Works - Public Property – Building & Building Improvements budget line item (34-07-74-4801-000) of $35,000.00 will be funded by the decrease in the Capital Projects Fund – Public Works – Garage – Contracted Services budget line item (34-07-14-4216-000) in the amount of $16,000.00.
PREVIOUS ACTIONS
None

SUBSEQUENT ACTION
Council to take action to approve an ordinance to amend the Capital Projects Fund budget in order to pay all costs needed to complete the acquisition of the Hillside Pool property.

RECOMMENDED BY
The Managing Director recommends approval.

RECOMMENDED MOTION
Approve/deny the ordinance to amend the Capital Projects Fund budget in order to provide the funding needed to complete the acquisition of the Hillside Pool property.

Drafted by: Acting MD
Referred by: Acting MD
Introduced on: Feb 11, 2019
Advertised on:

BILL NO. _____-2019
AN ORDINANCE

AMENDING THE BILL NO 84-2018 THE 2019 CAPITAL PROJECT ORDINANCE - TO AMEND THE CAPITAL PROJECTS TO REFLECT THE PURCHASE OF THE HILLSIDE POOL PROPERTY.

The Council of the City of Reading hereby ordains as follows:

Section One: The 2019 Capital Project Ordinance is hereby amended by changing the ordinance to reflect the funding needed to complete the acquisition of the Hillside Pool property. The monies will be used to cover taxes and closing costs for the settlement on the Hillside Pool property.

Section Two: The expenditures will be paid for by the increase in the Capital Projects Fund – Public Works – Public Property – Building & Building Improvements budget line item (34-07-74-4801-000) for the amount of $16,000.00, and the line item will be funded by the decrease in the Capital Projects Fund – Public Works – Garage – Contracted Services budget line item (34-07-14-4216-000) for the amount of $16,000.00.
Section Three: This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted _________________________, 2019

_____________________________________
President of Council

Attest:

_____________________________________
City Clerk

Sent to Mayor ______
Date: __________
Signed by Mayor ______
Date: __________
Vetoed by Mayor: ______
Date: __________
Over-ridden by Council:
Date: __________
# CITY OF READING

## CAPITAL PROJECT FUND (CIP)

### FIVE YEAR PLAN - 2019 to 2023

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<td>Reading Public Library Camera System Replacement</td>
<td>$</td>
</tr>
<tr>
<td>Public Works - Public Property</td>
<td>Southeast Library HVAC Replacement (carryover)</td>
<td>$</td>
</tr>
<tr>
<td>Public Works - Public Property</td>
<td>Northeast Library Ceiling &amp; Lights Improvements</td>
<td>$50,000</td>
</tr>
<tr>
<td>Department</td>
<td>Project Description</td>
<td>Cost</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>-----------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Public Works - Public Property</td>
<td>Northwest Library HVAC Replacement</td>
<td>$77,500.00</td>
</tr>
<tr>
<td>Public Works - Public Property</td>
<td>3rd &amp; Spruce HVAC Replacement</td>
<td>$200,000.00</td>
</tr>
<tr>
<td>Public Works - Public Property</td>
<td>3rd &amp; Spruce Roof Replacement</td>
<td>$55,000.00</td>
</tr>
<tr>
<td>Description</td>
<td>Cost</td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------------</td>
<td>--------</td>
<td></td>
</tr>
<tr>
<td>3rd &amp; Spruce Hockey Rink Repairs</td>
<td>$15,000.00</td>
<td></td>
</tr>
<tr>
<td>11th &amp; Pike Roof Replacement</td>
<td>$55,000.00</td>
<td></td>
</tr>
<tr>
<td>Egelman's Park Pavilion Repairs</td>
<td>$15,000.00</td>
<td></td>
</tr>
<tr>
<td>City Park Pavilion Repairs</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>City Park Lighting Upgrades</td>
<td>$225,000.00</td>
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</tr>
<tr>
<td>City Park Basketball and Tennis Court Repairs</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Conservancy Building Repairs</td>
<td>$25,000.00</td>
<td></td>
</tr>
<tr>
<td>Schlegel Pool Improvements</td>
<td>$100,000.00</td>
<td></td>
</tr>
<tr>
<td>Police Firing Range Roof Replacement</td>
<td>-</td>
<td></td>
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<tr>
<td>Fire Museum Upgrades</td>
<td>$50,000.00</td>
<td></td>
</tr>
<tr>
<td>10th &amp; Spruce Building Improvements</td>
<td>$15,000.00</td>
<td></td>
</tr>
<tr>
<td>EMS Building Improvements</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Riverside Fire Station Improvements</td>
<td>$200,000.00</td>
<td></td>
</tr>
<tr>
<td>City Hall Council Chamber Plaster Repair</td>
<td>$20,000.00</td>
<td></td>
</tr>
<tr>
<td>City Hall HVAC Replacement</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>City Hall Roof Replacement</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>South 5th Street Vault Rehabilitation</td>
<td>$70,000.00</td>
<td></td>
</tr>
<tr>
<td>Pagoda Fire Tower Improvements</td>
<td>$135,000.00</td>
<td></td>
</tr>
<tr>
<td>Public Works - Public Property</td>
<td>Pagoda Wall Improvements</td>
<td>$</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>-------------------------</td>
<td>---</td>
</tr>
<tr>
<td>Public Works - Public Property</td>
<td>Greenhouse Improvements</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>Public Works - Public Property</td>
<td>First Energy Stadium Repairs</td>
<td>$81,000.00</td>
</tr>
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<td>Public Works - Public Property</td>
<td>Sidewalk Repairs to City Owned Property</td>
<td>$100,000.00</td>
</tr>
<tr>
<td>Public Works - Public Property</td>
<td>Pole Barn</td>
<td>$175,000.00</td>
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<td>Public Works - Public Property</td>
<td>Security Cameras at City Hall</td>
<td>$182,605.00</td>
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<td>Public Works - Public Property</td>
<td>Mt. Penn Preserve / Neversink Mountain Tree Maintenance</td>
<td>$</td>
</tr>
<tr>
<td>Public Works - Public Property</td>
<td>City &quot;Urban Forest&quot; Tree Maintenance</td>
<td>$</td>
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<td>Public Works - Public Property</td>
<td>Hillside Pool Purchase</td>
<td>$100,000.00</td>
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<tr>
<td>Public Works - Public Property</td>
<td>Letisse Land Acquisition</td>
<td>$</td>
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<table>
<thead>
<tr>
<th>Public Works - Traffic Engineering</th>
<th>Green Light Go - Lens Covers</th>
<th>$12,450.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Works - Traffic Engineering</td>
<td>Green Light Go - 6th &amp; Laurel</td>
<td>$39,000.00</td>
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<tr>
<td>Public Works - Traffic Engineering</td>
<td>Green Light Go - Front Street</td>
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<td>Traffic Signals</td>
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<td>Public Works - Traffic Engineering</td>
<td>Streetlights</td>
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<td>LED Upgrade - City</td>
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<td>Public Works - Traffic Engineering</td>
<td>LED Upgrade - Met Ed</td>
<td>$</td>
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<td>Public Works - Traffic Engineering</td>
<td>18th Wonder</td>
<td>$</td>
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<tr>
<td>Public Works - Traffic Engineering</td>
<td>River Road</td>
<td>$33,000.00</td>
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<td>Public Works - Traffic Engineering</td>
<td>Summitt Chase Lighting</td>
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<tr>
<td>Department / Service</td>
<td>Project</td>
<td>Amount</td>
</tr>
<tr>
<td>---------------------------------------------</td>
<td>--------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>Public Works - Traffic Engineering</td>
<td>Bridges &amp; Culverts</td>
<td>$</td>
</tr>
<tr>
<td>Public Works - Traffic Engineering</td>
<td>Buttonwood Gateway</td>
<td>$</td>
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<tr>
<td></td>
<td>Subtotal - Public Works</td>
<td>$3,192,135.00</td>
</tr>
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<td></td>
<td>Total</td>
<td>$6,760,940.00</td>
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Summary:
- Projects costs paid from Grant Funding
- Project costs paid from Capital Projects Fund
  (using commuter tax revenues as per ACT 47 guidelines)
- Total projects budgeted in 2019

Administrative Services - Information Technology
- Fire - Suppression
- Police - Patrol
- Public Works - Garage                       | $464,000.00        |
- Public Works - Parks                        | $               |
AN ORDINANCE AMENDING THE CITY OF READING CODIFIED ORDINANCES, CHAPTER 5, ADMINISTRATIVE CODE, PART 7, CITY HEALTH OFFICER, SECTION 5-701, DUTIES OF CITY HEALTH OFFICER, ELIMINATING THE OBLIGATION OF THE HEALTH OFFICER TO EVALUATE AND ISSUE HANDICAP PARKING PRIVILEGES AND AMENDING CHAPTER 576, VEHICLES AND TRAFFIC, CREATING A NEW PART 14 ENTITLED “HANDICAPPED PARKING” SETTING FORTH SPECIFIC REGULATIONS FOR EVALUATING AND ISSUING HANDICAP PARKING APPLICATIONS

WHEREAS, the Administrative Code currently imposes upon the City Health Officer the duty of evaluating and issuing handicap parking privileges; and

WHEREAS, there are no criteria listed in the Administrative Code for the City Health Officer to use in evaluating applications for handicap parking spaces; and

WHEREAS, it is necessary to facilitate and provide adequate parking on public streets for handicapped persons with specific criteria to prevent the proliferation of handicapped parking spaces that could be a detriment of the community;

WHEREAS, the Pennsylvania Department of Transportation in its Handicap Placard Parking with a Placard application, MV-145, already requires a certification from a health care provider who is licensed in Pennsylvania or a contiguous state; and

WHEREAS, the vast majority of municipalities in the Commonwealth of Pennsylvania do not use a health officer for the purposes of evaluating applications for handicap parking spaces and having the City Health Officer perform this function is unnecessary and redundant; and

THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

SECTION ONE. Chapter 5, Part 7: City Health Officer, is hereby amended such that the duties listed under D, “Evaluate and issue handicap parking privilege” are hereby deleted and removed.

SECTION TWO. Chapter 576 Vehicles and Traffic is hereby amended to create a new Part 14, entitled “Handicapped Parking Regulation” which shall read as follows:

Part 14
Handicapped Parking Regulations
A. Regulations

§ 576-1401. Definitions.

The following words, whether in the singular or plural, when used in this Part, shall have the meanings ascribed to them in this Part except in those instances where the context clearly indicates otherwise:

**ADJACENT PROPERTY OWNERS**
Owners of properties in the City of Reading which share a common property line with the property occupied by the resident for whom a handicapped parking space is requested.

**APPLICANT**
One who is handicapped or who is a severely disabled veteran who occupies real estate as his or her principal residence in the City of Reading and who files an application for the installation of a handicapped parking sign.

**CITY**
The City of Reading, Berks County, Pennsylvania.

**HANDICAPPED PARKING SPACE**
A parking space reserved for use by handicapped persons or severely disabled veterans utilizing vehicles lawfully bearing handicapped registration or severely disabled veterans plates or placards.

**PENNDOT**
The Pennsylvania Department of Transportation.

**PLACARD**
An instrument of notice that is hung from the inside rearview mirror of a vehicle indicating that said vehicle is currently authorized to park in a handicapped parking space.

§ 576-1402. Application for Handicapped Parking Space

Any applicant wishing to reserve a handicapped parking space in front of or near his or her residence on any street within the City upon which public parking is currently permitted shall submit a written request to the Zoning Administrator on a form drafted by the Zoning Administrator. This requirement shall not apply to any currently pending application submitted prior to the effective date of this Ordinance. Information on said form shall include:

1. The name, address and telephone number of the applicant.

2. The registration number of the handicapped or severely disabled veteran registration plate or placard issued by PennDOT to the resident or the applicant on behalf of the resident.

3. Proof of ownership of a vehicle by the applicant or the resident for whom the handicapped parking space is requested along with the make, model and license plate number of such vehicle.

4. A description of the physical impairment of the resident, a statement as to whether the impairment is permanent or temporary (if temporary, a detailed statement of the anticipated term of the impairment) and whether a device such as wheelchair, crutches or walker is used by such resident for
locomotion. The applicant shall supply with the written request proof of the resident's asserted medical disability from a medical doctor, doctor of osteopathy or doctor of podiatry medicine (collectively, "physician"). The physician's statement must be signed by the resident's physician, must not be issued more than six months prior to the date of the written request and must specifically set forth the nature of the impairment, how the impairment limits the resident's mobility and the estimated duration of the resident's impairment.

5. The location of the requested handicapped parking space.

6. The names, addresses and telephone numbers (if listed in a published telephone directory) of adjacent property owners of all real estate sharing a common property line with the resident's.

7. Copy and proof of a valid driver's license issued to the applicant.

§ 576-1403. Review Process and Criteria

Both the Zoning Administrator, or his or her designee, and the Director of Public Works, or his or her designee, shall meet regularly to review all applications for handicapped parking spaces and before granting an application, shall do an in-person inspection of the proposed space.

The grant or denial of a handicapped parking space application shall lie solely and absolutely in the discretion of both the Zoning Administrator and the Public Works Director. While the possession of a handicapped or severely disabled veteran's registration plate or placard does not guarantee that the applicant's request will be granted, the following factors in rendering a decision on each request shall be as follows:

1. Whether the person for whom the handicapped parking space is requested is a resident;

2. Whether PennDOT has issued a handicapped or severely disabled veteran registration plate or placard to the resident or on behalf of the resident for whom the request is made. Notwithstanding the foregoing, should no one residing in the dwelling with the resident have such a handicapped or severely disabled veteran registration plate from PennDOT, the resident or the applicant shall not be entitled to the issuance of a handicapped parking space under this article.

3. Whether there exists a reasonably accessible and practicable off-street parking space to serve the location, it being understood that if such off-street parking place exists, the City shall not grant the request;

4. Whether the resident has any other handicapped parking spaces reserved unto him in the City such that there shall be no more than one parking space per resident;

5. The recommendations and findings of any traffic and/or engineering studies, if any, for the location;

6. The nature of the resident's disability, and whether that disability creates a need for a reserved handicapped parking space that outweighs the public interest in maintaining that space for general public use;

7. All information set forth in the written request of the applicant; and;
8. Any other information which the Zoning Administrator and the Director of Public Works deems applicable or appropriate under the particular facts and circumstances of each request.

§ 576-1404. Notice to Adjacent Property Owner

The Zoning Administrator shall, in writing, notify the adjacent property owners that an application has been submitted and that they can submit to the City in writing, their support or opposition to the request. The notice shall set forth the date and time by which such written support or objection must be received by the Zoning Administrator. This requirement shall not apply to any currently pending application submitted prior to the effective date of this Ordinance.

§ 576-1405. Renewals

All applications, which are approved in accordance with this Part, shall be subject to an annual renewal process. An applicant may request renewal of an approved handicap parking space by submitting an application for renewal. An application for renewal shall be made on a form provided by the Zoning Administrator. Failure to file an application shall subject the applicant to the removal of his or space as an approved handicapped space.

§ 576-1406. Changes in Conditions

In the event that the disabled person experiences a material improvement in his or her physical condition (as supported by documentation from his/her treating physician) to the extent that the disabled person would no longer qualify under the criteria set forth this Part, the disabled person shall immediately notify the Zoning Administrator of such change in condition within 15 days of notice from the treating physician to the disabled person. Upon receipt of such notice, the Zoning Administrator shall cause the removal of any painted blue curb and the handicap-parking-only sign from the location.

Upon the death of a disabled person, the personal representative of the disabled person shall immediately notify the Zoning Administrator of such change in condition within 15 days of notice of such event. Upon receipt of such notice, the Zoning Administrator shall cause the removal of any painted blue curb and the handicap-parking-only sign from the location.

In the event that the disabled person would no longer reside at the address of the location of an approved handicap parking space for a period of more than 30 consecutive days for whatever reason, the disabled person shall immediately notify the Zoning Administrator of such change in condition within 15 days of moving from said residence.

SECTION 3. This Ordinance shall become effective within ten (10) days of the date of passage and approval by the Mayor or override of the Mayor’s veto.

Enacted_______________________, 2019
Attest:

_______________________________
City Clerk

Submitted to Mayor: __________
Date: __________

Received by the Mayor’s Office: __________
Date: __________

Approved by Mayor: __________
Date: __________

Vetoed by Mayor: __________
Date: __________
TO: City Council  
FROM: Osmer Deming, Managing Director and Jamar Kelly, Director of Administrative Services  
PREPARED BY: Danny C. Gilmore Jr., Human Resource Manager  
MEETING DATE: May 8, 2019  
AGENDA MEMO DATE: May 13, 2018  
REQUESTED ACTION: Increase the hourly rate from $12 per hour to $16 per hour for the part-time telecommunicators position.

RECOMMENDATION
The Managing Director and The Director of Administrative Services recommend an increase to the hourly rate for the part-time telecommunicator position to $16 per hour (current at $12 per hour) to be competitive with similar local organizations and increase the quality of candidates applying for the aforementioned position.

BACKGROUND
The telecommunicator position plays a vital role to keep police officers safe and inform of potential harm. Moreover, it is important to have well trained and staffed personnel who can facilitate correct information to the police officers on the street. In order to fulfill this task, the city has recognized the need to increase the hourly rate of part-time telecommunicators to address the excessively high rate of turnover which has increased the workload for the current staff.

BUDGETARY IMPACT
The authorization of a pay increase for the part-time telecommunicator position will not impact the budget. The Special Service Division has 14 part-time positions budgeted for 2019, however, they are only utilizing 4 of the 14 part-timer positions budgeted for 2019.

PREVIOUS ACTIONS
None
SUBSEQUENT ACTION
Council to take action to approve a resolution for the authorization of a pay increase for the part-time telecommunicator position.

RECOMMENDED BY
The Managing Director recommends approval.

RECOMMENDED MOTION
Approve/deny the resolution authorizing Council to take action to approve a resolution for the authorization of a pay increase for the part-time telecommunicator position.
BILL NO. _____-2019
AN ORDINANCE

AMENDING THE 2019 POSITION ORDINANCE -
TO AUTHORIZE A PAY RATE INCREASE FOR PART-TIME TELECOMMUNICATOR
POSITION IN THE POLICE SPECIAL SERVICE DIVISION.

The Council of the City of Reading hereby ordains as follows:

Section One: The 2019 Position Ordinance is hereby amended by changing the ordinance to authorize a pay rate increase for the part-time telecommunicator position.

Section Two: Persons hired into the aforementioned positions will be paid from the General Fund Police Special Service Division Salaries budget line item (01-08-29-4016). There is no expected budget impact.

Section Three: This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted _________________________, 2019

_____________________________________
President of Council

Attest:

______________________________________
City Clerk

Sent to Mayor ______
Date: __________
Signed by Mayor ______
Date: __________
Vetoed by Mayor: ________
Date: __________
Over-ridden by Council: Date: __________
TO: City Council
FROM: Osmer Deming, Acting Managing Director
Ralph Johnson, Public Works Director
PREPARED BY: Ralph Johnson, Public Works Director
MEETING DATE: May 13, 2019
AGENDA MEMO DATE: May 8, 2019
RECOMMENDED ACTION: Council approval to the set dollar limits on the amount spent on each vendor from the Reading Housing Authority (RHA) Cooperative Agreement.

RECOMMENDATION:
Administration recommends Council approval to set dollar limits on the amount the Public Works Department can spend on each vendor.

BACKGROUND:
This is a cooperation agreement between the City of Reading and Reading Housing Authority. The City’s Administrative Code requires dollar caps for all contracts. The purpose of this Ordinance is to set dollar caps on each of the RHA Wage Rate Contractors. The City of Reading has a Cooperative Agreement with RHA so we can piggyback off their agreements with contractors.

BUDGETARY IMPACT:
These are contractors that will be used for previously budgeted repairs. Therefore, there will be no impact on the budget.

PREVIOUS ACTION:
None

SUBSEQUENT ACTION:
The RHA contractor’s dollar limits must be approved by Council.

RECOMMENDED BY:
The Managing Director and Director of Public Works.

RECOMMENDED MOTION:
Approve/Deny the RHA Contractors dollar limits as listed on the attached spreadsheet.
BILL NO. ____2019

AN ORDINANCE

AUTHORIZING THE USE OF THE ATTACHED CONTRACTORS UP TO THE FOLLOWING LIMITS AS LISTED ON THE ATTACHED SPREADSHEET.

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

Section One: As per the Purchasing Policy and cooperative agreement and our use of the Reading Housing Authority Contractors Wage Rates we ask that Council hereby authorizes the Administration to use the following contractors with the capped amounts listed on the attached spreadsheet.

Section Two: This Ordinance shall become effective ten (10) days after its adoption in accordance with 219 and 221 of the Home Rule Charter of the City of Reading.

ENACTED _______________, 2019

_____________________________
President of Council

ATTEST:

_____________________________
City Clerk

Submitted to Mayor by: _________________
Date Submitted: _________________
Received in Mayor’s Office by: _________________
Date Received: _________________
Approved by Mayor: _________________
Date Approved: _________________
Vetoed by Mayor: _________________
Date Vetoed: _________________
## 2019 CONTRACTOR WAGE RATES

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Telephone Number</th>
<th>Wage Rate</th>
<th>Overtime: Weekdays &amp; Saturdays</th>
<th>Overtime: Sundays &amp; Holidays</th>
<th>Ack.</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AIR CONDITIONING/HVAC</strong></td>
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<tr>
<td>Reitz Mechanical Inc</td>
<td>610-670-5495</td>
<td>$43.00</td>
<td>$63.50</td>
<td>$86.00</td>
<td>2019</td>
<td>Mat. +15%</td>
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<tr>
<td>CC&amp;M</td>
<td>610-370-9907</td>
<td>$65.00</td>
<td>$95.00</td>
<td>$130.00</td>
<td>2019</td>
<td>Mat. +15%</td>
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<tr>
<td>M &amp; M Facility Services</td>
<td>210-620-0225</td>
<td>$105.00</td>
<td>$140.00</td>
<td>$160.00</td>
<td>2019</td>
<td>Mat. +15%</td>
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<tr>
<td>Blanski Energy Management</td>
<td>610-373-5273</td>
<td>$110.00</td>
<td>$153.00</td>
<td>$208.00</td>
<td>2019</td>
<td>Mat. +10%</td>
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<tr>
<td><strong>APPLIANCE REPAIRS</strong></td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>Todd's Appliances</td>
<td>610-693-8195</td>
<td>$80.00</td>
<td>Labor per quarter hour</td>
<td></td>
<td>2019</td>
<td>Mat. +15 to 20% &amp; service call $79.95</td>
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<tr>
<td><strong>AUTOMATIC DOORS - HORTON DOORS</strong></td>
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<td>MARS</td>
<td>610-223-2133</td>
<td>$68.00</td>
<td>$102.00</td>
<td>$136.00</td>
<td>2018</td>
<td>Contract amount $3,480.00</td>
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### ASPHALT PAVING

**NOTE:** Purchases and contracts between $10,500.00 and $19,400.00 require 3 quotes

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<thead>
<tr>
<th>Vendor</th>
<th>Telephone Number</th>
<th>Price Range</th>
<th>Year</th>
<th>Remarks</th>
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<tr>
<td>Ronnie C. Folk Paving Inc.</td>
<td>610-562-3550</td>
<td>$100 to $105</td>
<td>2019</td>
<td>Hourly equipment prices, Purchasing has all equip rates &amp; mate</td>
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### BUCKET TRUCK

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Telephone Number</th>
<th>Rate 1</th>
<th>Rate 2</th>
<th>Rate 3</th>
<th>Year</th>
<th>Remarks</th>
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</thead>
<tbody>
<tr>
<td>Hirneisen Electric, Inc.</td>
<td>610-777-4892</td>
<td>$111.90</td>
<td>$140.45</td>
<td>$169.00</td>
<td>2019</td>
<td>w / foreman</td>
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<tr>
<td>Orlando Electric Service Inc.</td>
<td>610-373-5856</td>
<td>$130.00</td>
<td>$195.00</td>
<td>$260.00</td>
<td>2019</td>
<td>50’ bucket w/ electrician</td>
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</table>

### 2019 CONTRACTOR WAGE RATES

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Telephone Number</th>
<th>Wage Rate</th>
<th>Overtime: Weekdays &amp; Saturdays</th>
<th>Overtime: Sundays &amp; Holidays</th>
<th>Ack.</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>Berkshire Systems Group Inc.</td>
<td>610-775-1200</td>
<td>$196.00</td>
<td>$332.00</td>
<td>$400.00</td>
<td>2019</td>
<td>Additional Hour - $136.00 WR, $204.00 OT, $272.00 S/H</td>
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<td>Honeywell</td>
<td>215-641-4166</td>
<td>$216.30</td>
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<td></td>
<td>2019</td>
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### COMMERCIAL BOILERS

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<th>Phone Number</th>
<th>Rate 2019</th>
<th>Rate 2019 20% Material</th>
<th>Rate 2019 10% Material</th>
<th>Date</th>
<th>Description</th>
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<tr>
<td>T &amp; T /Lanco, Inc.</td>
<td>610-921-0661</td>
<td>$75.00</td>
<td>$112.50</td>
<td>$150.00</td>
<td>2019</td>
<td>Material + 20% &amp; $8.00 per trip mileage</td>
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<tr>
<td>Blanski Energy Management</td>
<td>610-373-5273</td>
<td>$98.00</td>
<td>$141.00</td>
<td>$187.00</td>
<td>2019</td>
<td>Mat. 10% &amp; $.25 / mile</td>
</tr>
<tr>
<td>Bonfitto</td>
<td>610-777-1333</td>
<td>$99.00</td>
<td>$148.50</td>
<td>$198.00</td>
<td>2019</td>
<td>Truck &amp; Mileage - portal to portal</td>
</tr>
<tr>
<td>Blanski Energy Management</td>
<td>610-373-5273</td>
<td>$131.00</td>
<td>$191.00</td>
<td>$252.00</td>
<td>2019</td>
<td>Control Technician</td>
</tr>
</tbody>
</table>

### CONCRETE

<table>
<thead>
<tr>
<th>Company</th>
<th>Phone Number</th>
<th>Rate 2017</th>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Solutions Concrete</td>
<td>610-775-3120</td>
<td></td>
<td>2017</td>
<td>3 Year contract - Call Purchasing for pricing</td>
</tr>
</tbody>
</table>

### ELECTRICAL

<table>
<thead>
<tr>
<th>Company</th>
<th>Phone Number</th>
<th>Rate 2019</th>
<th>Rate 2019 20% Material</th>
<th>Rate 2019 10% Material</th>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>E.T. Electric, LLC</td>
<td>610-478-0171</td>
<td>$37.50</td>
<td>$56.25</td>
<td>$75.00</td>
<td>2019</td>
<td>Material +20%, Additional men at $35/hr</td>
</tr>
<tr>
<td>Abbi Electric</td>
<td>610-921-2106</td>
<td>$55.00</td>
<td>$82.50</td>
<td>$110.00</td>
<td>2019</td>
<td>Material +10%</td>
</tr>
<tr>
<td>Orlando Electric</td>
<td>610-373-5856</td>
<td>$55.00</td>
<td>$82.50</td>
<td>$110.00</td>
<td>2019</td>
<td>Material +20%</td>
</tr>
<tr>
<td>CC&amp;M</td>
<td>610-370-9907</td>
<td>$65.00</td>
<td>$95.00</td>
<td>$130.00</td>
<td>2019</td>
<td>Material +15%</td>
</tr>
<tr>
<td>Hirneisen</td>
<td>610-777-4892</td>
<td>$79.50</td>
<td>$106.75</td>
<td>$134.25</td>
<td>2019</td>
<td></td>
</tr>
<tr>
<td>Orlando Electric</td>
<td>610-373-5856</td>
<td>$175.00</td>
<td></td>
<td></td>
<td>2019</td>
<td>Has under ground wire /pipe locater &amp; trench Equip.</td>
</tr>
</tbody>
</table>

### ENVIRONMENTAL CONTRACTORS

<table>
<thead>
<tr>
<th>Company</th>
<th>Phone Number</th>
<th>Rate 2019</th>
<th>Rate 2019</th>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>K &amp; A Environmental</td>
<td>610-856-7700</td>
<td>$62.00</td>
<td>$81.00</td>
<td>$81.00</td>
<td>2019 Asbestos floor tile removal $1.25 per sq. ft. - Min. $400.00</td>
</tr>
<tr>
<td>Vendor</td>
<td>Vendor Telephone Number</td>
<td>Wage Rate</td>
<td>Overtime: Weekdays &amp; Saturdays</td>
<td>Overtime: Sundays &amp; Holidays</td>
<td>Ack.</td>
</tr>
<tr>
<td>------------------------</td>
<td>-------------------------</td>
<td>------------</td>
<td>-------------------------------</td>
<td>-----------------------------</td>
<td>------</td>
</tr>
<tr>
<td>Elk Environmental</td>
<td>610-372-4760</td>
<td>$60 to $75</td>
<td>$90 to $112.50</td>
<td>$120 to $150</td>
<td>2019</td>
</tr>
</tbody>
</table>

### 2019 CONTRACTOR WAGE RATES

#### EXCAVATION

- **Nolde pines** 610-816-5194 $45.75 $91.50 $91.50 2019 Purchasing has all equip rates & material prices
- **CC&M** 610-370-9907 $75.00 $110.00 $150.00 2019 Mat. +15%
- **Empire Services** 610-372-6511 $58 to $90 $78 to $110 2019 Purchasing has all equip rates & material prices, Rates vary between $58 to $90 and $78 to $110.
- **Orlando Electric** 610-373-5856 $275.00 2019 Has under ground wire /pipe locating Equipment @ $175.00 /Hr.

#### FENCE

- **J/M Fence & Deck Co.** 610-488-7382 $45.00 $67.50 2019 Mat. +15% - $90.00 /Crew & $720.00 /Day

#### FIRE PROTECTION SERVICE & SPRINKLER SYSTEMS

- **Antietam Fire (Previously Reading Fire)** 484-955-7910 $50.00 2019 Extinguishers
- **Berkshire Systems Group Inc.** 610-775-1200 $159.00 $274.00 $327.00 2019 Sprinkler/Suppression Tech. - Additional Hour - $106 WR, $159 O
### GENERAL CONTRACTORS (Includes Hardwood Floors & Tile installation)

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Telephone Number</th>
<th>Wage Rate</th>
<th>Overtime: Weekdays &amp; Saturdays</th>
<th>Overtime: Sundays &amp; Holidays</th>
<th>Ack.</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>D&amp;D Construction</td>
<td>610-334-7115</td>
<td>$43.00</td>
<td>$64.50</td>
<td></td>
<td>2019</td>
<td>Material +10% &amp; Half hour travel charge</td>
</tr>
<tr>
<td>North Berks LLC</td>
<td>484-662-3113</td>
<td>$47.00</td>
<td></td>
<td></td>
<td>2019</td>
<td>Overhead +12% &amp; $40 travel charge every invoice</td>
</tr>
</tbody>
</table>

### GENERATORS

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Telephone Number</th>
<th>Wage Rate</th>
<th>Overtime: Weekdays &amp; Saturdays</th>
<th>Overtime: Sundays &amp; Holidays</th>
<th>Ack.</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading Bearing &amp; Drive (Reading Electric)</td>
<td>610-929-5777</td>
<td>$115.00</td>
<td>$135.25</td>
<td>$160.25</td>
<td>2019</td>
<td>$0.80 per mile, 4 hour minimum</td>
</tr>
</tbody>
</table>

### 2019 CONTRACTOR WAGE RATES

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Telephone Number</th>
<th>Wage Rate</th>
<th>Overtime: Weekdays &amp; Saturdays</th>
<th>Overtime: Sundays &amp; Holidays</th>
<th>Ack.</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hirmeisen</td>
<td>610-777-4892</td>
<td>$81.90</td>
<td>$110.45</td>
<td>$139.00</td>
<td>2019</td>
<td>Rates good untill 8/31/19</td>
</tr>
</tbody>
</table>
### PAINTING

<table>
<thead>
<tr>
<th>Company</th>
<th>Phone Number</th>
<th>Hourly Rate</th>
<th>Total Rate</th>
<th>Year</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>KNV Construction</td>
<td>610-914-1948</td>
<td>$29.00</td>
<td>$43.50</td>
<td>2019</td>
<td>RHA provides material</td>
</tr>
<tr>
<td>Hettinger</td>
<td>610-413-5681</td>
<td>$30.94</td>
<td></td>
<td>2019</td>
<td>Eff. @ $990.00 &amp; 1 Bed. @ $1330.00</td>
</tr>
<tr>
<td>BZ Renovations</td>
<td>484-794-2620</td>
<td>$38.00</td>
<td>$57.00</td>
<td>2019</td>
<td></td>
</tr>
<tr>
<td>North Berks LLC</td>
<td>484-662-3113</td>
<td>$47.00</td>
<td></td>
<td>2019</td>
<td>Overhead +12% &amp; $40 travel charge every invoice</td>
</tr>
<tr>
<td>CC&amp;M</td>
<td>610-370-9907</td>
<td>$50.00</td>
<td>$75.00</td>
<td>2019</td>
<td>Material +15%</td>
</tr>
</tbody>
</table>

### PLASTERING

<table>
<thead>
<tr>
<th>Company</th>
<th>Phone Number</th>
<th>Rate</th>
<th>Year</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Berks LLC</td>
<td>484-662-3113</td>
<td>$47.00</td>
<td>2019</td>
<td>Overhead +12% &amp; $40 travel charge every invoice</td>
</tr>
<tr>
<td>CC&amp;M</td>
<td>610-370-9907</td>
<td>$50.00</td>
<td>2019</td>
<td>Material +15%</td>
</tr>
</tbody>
</table>

### PLUMBING

<table>
<thead>
<tr>
<th>Company</th>
<th>Phone Number</th>
<th>Hourly Rate</th>
<th>Total Rate</th>
<th>Year</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Plumbing</td>
<td>610-587-1521</td>
<td>$57.00</td>
<td>$85.50</td>
<td>2019</td>
<td>Travel 1 way; except 1st job of the day; +15% markup for material</td>
</tr>
<tr>
<td>CC&amp;M</td>
<td>610-370-9907</td>
<td>$65.00</td>
<td>$95.00</td>
<td>2019</td>
<td>Material +15%</td>
</tr>
</tbody>
</table>

### POST MORTUM SANITIZING

<table>
<thead>
<tr>
<th>Company</th>
<th>Phone Number</th>
<th>Rate</th>
<th>Year</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Young</td>
<td>610-507-3066</td>
<td>$250.00</td>
<td>2019</td>
<td>Emergency Service +$150.00</td>
</tr>
</tbody>
</table>
# 2019 CONTRACTOR WAGE RATES

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Telephone Number</th>
<th>Wage Rate</th>
<th>Overtime: Weekdays &amp; Saturdays</th>
<th>Overtime: Sundays &amp; Holidays</th>
<th>Ack.</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ROOFING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAM</td>
<td>610-385-1625</td>
<td>$45.00</td>
<td>$67.50</td>
<td>$90.00</td>
<td>2019</td>
<td>Mat. +15%</td>
</tr>
<tr>
<td>North Berks LLC</td>
<td>484-662-3113</td>
<td>$65.00</td>
<td></td>
<td></td>
<td>2019</td>
<td>Overhead +12% &amp; $40 travel charge every invoice</td>
</tr>
<tr>
<td>Berks Roofing</td>
<td>610-916-7909</td>
<td>$80.00</td>
<td></td>
<td></td>
<td>2019</td>
<td>Mat. +20%    Hourly price good till 8/1/2019</td>
</tr>
<tr>
<td><strong>ROOFING - COMMERCIAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAM</td>
<td>610-385-1625</td>
<td>$45.00</td>
<td>$67.50</td>
<td>$90.00</td>
<td>2019</td>
<td>Mat. +15%</td>
</tr>
<tr>
<td>Berks Roofing</td>
<td>610-916-7909</td>
<td>$80.00</td>
<td></td>
<td></td>
<td>2019</td>
<td>Mat. +20%</td>
</tr>
<tr>
<td><strong>SEWERS &amp; DRAIN CLEANING BY JET MACHINES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CC&amp;M</td>
<td>610-370-9907</td>
<td>$75.00</td>
<td>$110.00</td>
<td>$150.00</td>
<td>2019</td>
<td></td>
</tr>
<tr>
<td>Elk Environmental Services</td>
<td>610-372-4760</td>
<td>$105.00</td>
<td>$157.50</td>
<td>$210.00</td>
<td>2019</td>
<td>Video Line Inspection @ $225/hr</td>
</tr>
<tr>
<td><strong>TREE SERVICE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Company</td>
<td>Phone</td>
<td>Water Meter Cost</td>
<td>Backflow Cost</td>
<td>Year</td>
<td>Notes</td>
<td></td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------------</td>
<td>------------------</td>
<td>---------------</td>
<td>------</td>
<td>--------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Nolde Pines</td>
<td>610-816-5194</td>
<td>$45.75</td>
<td>$91.50</td>
<td>2019</td>
<td>2 man crew sometimes 4</td>
<td></td>
</tr>
<tr>
<td>T.A. Duffey</td>
<td>610-670-5282</td>
<td>$75.00</td>
<td></td>
<td>2019</td>
<td>$225 water meter test &amp; $95 for backflow meter test</td>
<td></td>
</tr>
<tr>
<td>T &amp; T/Lanco</td>
<td>610-921-0661</td>
<td>$75.00</td>
<td>$112.50</td>
<td>2019</td>
<td>Material +20%, Mileage Fee, Code &amp; non code welder, welding</td>
<td></td>
</tr>
<tr>
<td>Bonfitto</td>
<td>610-777-1333</td>
<td>$99.00</td>
<td>$148.50</td>
<td>2019</td>
<td>Truck &amp; mileage fees</td>
<td></td>
</tr>
<tr>
<td>Blanski Energy Management</td>
<td>610-373-5273</td>
<td>$105.00</td>
<td>$150.00</td>
<td>2019</td>
<td>Steel Fabrication</td>
<td></td>
</tr>
<tr>
<td>Blanski Energy Management</td>
<td>610-373-5273</td>
<td>$126.00</td>
<td>$186.00</td>
<td>2019</td>
<td>Certified Welding</td>
<td></td>
</tr>
</tbody>
</table>

Blanski Energy Management
CITY OF READING

Berks County, Pennsylvania

RESOLUTION NO. _________2019

AUTHORIZING THE PAYMENT TO EMPIRE SERVICES FOR MATERIALS THAT WERE PROVIDED AND FOR LABOR THAT WAS PERFORMED IN THE DEMOLITION OF 932 PENN STREET and 932A PENN STREET.

WHEREAS, the City of Reading owns real property located at 932 Penn Street and 932(A) Penn Street; and

WHEREAS, in 2018, the City administration and Empire Services entered into a contract for said demolition and stone fill in the total amount of $219,589.00; and

WHEREAS, Empire Services performed its contractual duties by demolishing said buildings and by providing said stone fill and the City of Reading has no reason to question the workmanship of this demolition; and

WHEREAS, City Council sought an independent legal opinion on whether Council should approve a resolution to pay the Empire invoice and a recommendation was given to approve the resolution.

NOW, THEREFORE, BE IT RESOLVED by the City of Reading City Council of Berks County, Pennsylvania, as follows:

Section 1: The City Council agrees to remit payment to Empire Services in the total amount of $219,589.00 in accordance with the contract authorized by the City for the demolition of 932 and 932A Penn Street.

Section 2: The City Council in no way agrees with or condones the methods used to procure this contract for the demolition of said properties. By agreeing to remit payment for these services, the City of Reading City Council is not setting precedent for the payment of any future contracts or projects that do not follow the proper procurement procedures contained within the Administrative Code.

DULY ADOPTED this _____ day of ______________, 2019, by the City of Reading City Council of Berks County, Pennsylvania, in lawful session duly assembled.

By: __________________________
Council President
CITY OF READING
RESOLUTION NO. _________2019

AUTHORIZING THE PAYMENT OF OUTSTANDING INVOICES LEFFLER ENERGY FOR PAYMENT OF OUTSTANDING INVOICES FOR HVAC PREVENTATIVE REPAIR AND MAINTENANCE.

WHEREAS, Leffler Energy (Leffler) has been the City’s contracted HVAC preventative maintenance and repair for over 30 years; and

WHEREAS, at some point under a previous administration the City mistakenly concluded that Leffler was approved for HVAC preventative maintenance and repair under the Commonwealth of Pennsylvania’s COSTARS cooperative purchasing agreement and therefore the City could order services from Leffler without going through the City’s purchasing process;” and

WHEREAS, although Leffler had COSTARS approval, the approval only covered supply and delivery of certain fuels; and

WHEREAS, the City recently entered into a cooperative purchasing agreement with the Reading Housing Authority and procures HVAC preventative maintenance and repair with other contractors through that agreement and will not procure any future services through Leffler without future compliance with the City’s purchasing policy; and

WHEREAS, the Mayor’s Economic Review Committee (MERC) reviewed the outstanding final invoices for Leffler and flagged these invoices based on the City’s failure to comply with the City’s purchasing policy as outlined above; and

WHEREAS, Leffler has billed the City $48,975.84 for services performed over the course of January 2018 to present; and

WHEREAS, Leffler is still owed $7,222.23 for the months of October to November 2018; and

WHEREAS, MERC requested the City get approval from City Council prior to their approving the payment; and
WHEREAS, City Council recognizes that the City Administration, by way of the Mayor's Expenditure Review Committee, has implemented financial oversight such that projects and contracts adhere to the purchasing policy contained within the Administrative Code.

NOW, THEREFORE, BE IT RESOLVED by the City of Reading City Council of Berks County, Pennsylvania, as follows:

Section 1: The City Council agrees to remit payment Leffler in the total amount of $7,222.23 for the services provided in regards to the project.

DULY ADOPTED this _____ day of ________________, 2019, by the City of Reading City Council of Berks County, Pennsylvania, in lawful session duly assembled.

By: __________________________
President

Attest: _______________________
City Clerk
WHEREAS, In accordance with the City of Reading Purchasing Policy; Section 2.02 (Approval Authority), purchases and contracts of $35,000 and higher must be approved by City Council; and

WHEREAS, the City of Reading Department of Fire and Rescue Services, request approval for the purchase of a new ambulance from Speclin Emergency Vehicle Sales and Service Inc. at a cost of $169,983.00. Speclin Emergency Sales and Service Inc., a State of Pennsylvania Cooperative Purchasing Program vendor; and

WHEREAS, the City of Reading City Council approved the line item in the City of Reading’s 2019 Capital Budget; and

NOW THEREFORE, the Council of the City of Reading hereby resolves as follows:

In accordance with the City of Reading Purchasing Policy, City Council hereby authorizes the City of Reading Department of Fire and Rescue Services to proceed with the purchase of a new ambulance.

Passed Council ___________________, 2019

By: ______________________________
Jeffrey Waltman, Council President

Attest: _________________________
City Clerk
RESOLUTION AUTHORIZING READING SKATEPARK ASSOCIATION TO APPLY FOR A GREENWAYS, TRAILS AND RECREATION PROGRAM (GTRP) GRANT OF $250,000 FROM THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TO BE USED TO INSTALL A CUSTOM CEMENT SKATEPARK IN THE CITY OF READING

WHEREAS, the Department of Community and Economic Development, under the Commonwealth of Pennsylvania, provides grant funds to meet recreation, park and conservation needs in neighborhoods, communities and regions while fostering and maintaining relationships within the aforementioned neighborhoods, communities, and regions; and

WHEREAS, the Reading Skatepark Association desires to install a custom cement skate park at the parcel at 601 Canal Street; and

WHEREAS, the Reading Skatepark Association is requesting $250,000.00 of the project cost through the DCED Greenways, Trails and Recreation Program Grant funds.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF READING that the Reading Skatepark Association of Berks County hereby request a Greenways, Trails and Recreation Program grant of $250,000 from the Commonwealth Financing Authority to be used to build a custom cement skate park;

BE IT FURTHER RESOLVED that the Applicant does hereby authorize John Turner, President and Lynne Burns, Secretary to execute all documents and agreements between the Reading Skatepark Association and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Adopted by Council____________, 2019
I, Linda Kelleher, duly qualified Clerk of the City of Reading, Berks County, PA hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Council of the City of Reading at a regular meeting held on Tuesday, May 28, 2019 and said Resolution has been recorded in the Minutes and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the City of Reading this ________ day of ________, 2019.

_______________________________________

City Clerk
AGENDA MEMO

Public Works

TO: City Council
FROM: Osmer Deming, Acting Managing Director
Ralph Johnson, Public Works Director
PREPARED BY: Ralph Johnson, Public Works Director
MEETING DATE: May 13, 2019
AGENDA MEMO DATE: May 8, 2019
RECOMMENDED ACTION: Council approval to the set dollar limits on the amount spent on each vendor from the Reading Housing Authority (RHA) Cooperative Agreement.

RECOMMENDATION:
Administration recommends Council approval to set dollar limits on the amount the Public Works Department can spend on each vendor.

BACKGROUND:
This is a cooperation agreement between the City of Reading and Reading Housing Authority. The City’s Administrative Code requires dollar caps for all contracts. The purpose of this Ordinance
is to set dollar caps on each of the RHA Wage Rate Contractors. The City of Reading has a Cooperative Agreement with RHA so we can piggyback off their agreements with contractors.

**BUDGETARY IMPACT:**
These are contractors that will be used for previously budgeted repairs. Therefore, there will be no impact on the budget.

**PREVIOUS ACTION:**
None

**SUBSEQUENT ACTION:**
The RHA contractor’s dollar limits must be approved by Council.

**RECOMMENDED BY:**
The Managing Director and Director of Public Works.

**RECOMMENDED MOTION:**
Approve/Deny the RHA Contractors dollar limits as listed on the attached spreadsheet.
BILL NO. ____2019

AN ORDINANCE

AUTHORIZING THE USE OF THE ATTACHED CONTRACTORS UP TO THE FOLLOWING LIMITS AS LISTED ON THE ATTACHED SPREADSHEET.

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

Section One: As per the Purchasing Policy and cooperative agreement and our use of the Reading Housing Authority Contractors Wage Rates we ask that Council hereby authorizes the Administration to use the following contractors with the capped amounts listed on the attached spreadsheet.

Section Two: This Ordinance shall become effective ten (10) days after its adoption in accordance with 219 and 221 of the Home Rule Charter of the City of Reading.

ENACTED ______________, 2019

________________________________
President of Council

ATTEST:

________________________________
City Clerk

Submitted to Mayor by: _________________
Date Submitted: _________________

Received in Mayor’s Office by: _________________
Date Received: _________________

Approved by Mayor: _________________
Date Approved: _________________
Vetoed by Mayor: _________________

Date Vetoed: _________________