CITY COUNCIL
Meeting Agenda

REGULAR MEETING MONDAY, APRIL 22, 2019
COUNCIL CHAMBERS 7:00 P.M.

The Regular Meetings of City Council are filmed and can be viewed LIVE while the meeting is taking place or at your convenience at any time after the meeting on the City's website at www.ReadingPa.gov, under “Live and Archived Meeting Videos”. All electronic recording devices must be located behind the podium area in Council Chambers and located at the entry door in all other meeting rooms and offices, as per Bill No. 27-2012.

RULES FOR PUBLIC PARTICIPATION AT COUNCIL MEETINGS
The Administrative Code, Section § 5-209 defines public participation at Council meetings.

1. Citizens attending Council meetings are expected to conduct themselves in a responsible and respectful manner that does not disrupt the meeting.
2. Those wishing to have conversations should do so in the hall outside Council Chambers in a low speaking voice.
3. Public comment will occur only during the Public Comment period listed on the agenda at the podium and must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Clapping, calling out, and/or cheering when a speaker finishes his comments is not permitted.
4. Citizens may not approach the Council tables at any time during the meeting.
5. Any person making threats of any type, personally offensive or impertinent remarks or any person becoming unruly while addressing Council may be called to order by the Presiding Officer and may be barred from speaking, removed from Council Chambers and/or cited.
6. Failure to abide by these regulations could result in your removal from Council Chambers and/or a citation. These regulations are meant to avoid disruptions at the meeting and they are not meant to interfere with public participation.
1. OPENING MATTERS
A. CALL TO ORDER
B. INVOCATION: Kerry Kuhn, RBCC Street Missionary
C. PLEDGE TO THE FLAG
D. ROLL CALL
E. EXECUTIVE SESSIONS: April 8th COW and April 15th Finance COWs related to contracts and personnel

2. PROCLAMATIONS AND PRESENTATIONS
- Recognizing the School Crossing Guards
- Recognizing the SkillsUSA winners

3. PUBLIC COMMENT – AGENDA MATTERS:
Citizens have the opportunity to address the Council, by registering with the City Clerk by 5 pm on the day of the scheduled Council meeting or by legibly printing their name, address and the subject matter to be discussed on a sign-up sheet found on the podium in Council Chambers between 5 pm and 7 pm on the day of the scheduled meeting. All remarks must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Any person making personally offensive or impertinent remarks or any person becoming unruly while addressing Council may be called to order by the Presiding Officer and may be barred from speaking before Council, unless permission to continue speaking is granted by the majority vote of Council.
All comments by the public shall be made from the speaker’s podium. Citizens attending the meeting may not cross into the area beyond the podium. Any materials to be distributed to Council must be given to the City Clerk before the meeting is called to order.
Those commenting on agenda business shall speak at the beginning of the meeting and shall limit their remarks to 5 minutes. Those commenting on general matters shall speak after the legislative business is concluded and shall limit their remarks to 3 minutes. No comments shall be made from any other location except the podium, and anyone making “out of order” comments may be subject to removal. There will be no demonstration, including applause or cheering, at the conclusion of anyone’s remarks. Citizens may not ask questions of Council members or other elected or public officials in attendance.

4. APPROVAL OF AGENDA & MINUTES
A. AGENDA: Meeting of April 22, 2019
B. MINUTES: April 8, 2019 Regular Meeting, Approving the summations of discussion from the April 8, 2019 COW and April 15 Finance Planning COW Note: the exhibits referenced in the minutes are included in the online version of the April 8th minutes.

5. Consent Agenda Legislation
A. Resolution – authorizing the disposal of contract documents from the City Clerk’s office in accordance with the PA Record Retention Policy as specified:
- A-1 Pipe Inc 1989
- A & A Diversified Contractors 1975
- A & A Painting Contractors 1991
B. Resolution – authorizing the purchase of a 2019 F-150 XL 4x4 with accommodations for a Fire K-9 accordance for the Fire Department from New Holland Auto Group, a State of Pennsylvania Cooperative Purchasing Program vendor, for $55,372.71

C. Award of Contract – for ambulance bill collection services to Change Healthcare Technology Enabled Services, Alpharetta, Georgia

D. Award of Contract – rescinding the bituminous materials Contract Award to South Reading Blacktop, due to a clerical error, and awarding the contract to New Enterprise Stone and Lime, East Earl, PA in the amount of $55,000

E. Award of Contract – for plumbing services for the 6th & Canal Pump Station project to Eastern Environmental Contractors at the bid price of $263,630

6. ADMINISTRATIVE REPORT

7. REPORT FROM OFFICE OF THE AUDITOR

8. REPORT FROM DEPT. DIRECTORS, BOARDS, AUTHORITIES, &
9. ORDINANCES FOR FINAL PASSAGE

Pending Further Discussion

Bill No. 4-2019 – amending the Ethics Code regarding attorneys retained to work with the Ethics Board *Introduced at the January 14 regular meeting; Tabled at the January 28 and February 19 regular meetings*

Bill No. 5-2019 – amending the Charter Ordinance regarding attorneys retained to work with the Charter Board *Introduced at the January 14th regular meeting; Tabled at the January 28 and February 19 regular meetings*

A. Bill 12-2019 - amending the 2019 Budget, Agency Fund #31, to reflect the partial funding of the construction costs for the Pendora Park project using $250,000 in DCNR in grant monies as per contract agreement previously awarded in 2018 *Introduced at the April 8 regular meeting*

10. INTRODUCTION OF NEW ORDINANCES

A. Ordinance – Amending the Capital Project Budget to reflect the funding of the Hillside Pool property purchase for $200,000 and revising the timeline for the Schlegel Pool rehabilitation project.

B. Ordinance – Amending the Park Code to include the entire Mt. Penn Preserve area in the definition of Park

11. RESOLUTIONS

Pending legislation – additional information required

A. Resolution 37-2019 – authorizing the administration to remit payment in the amount of $219,589 to Empire for the demolition of 932 and 932A Penn Street *Tabled at the March 25 and April 8 regular meetings*

B. Resolution 38-2019 – authorizing the payment of outstanding invoices in the amount of $7,222.23 to Leffler Energy for HVAC preventative repair and maintenance for
the months of October to November 2018 Tabled at the March 25 and April 8 regular meetings

A. Resolution 39-2019 – authorizing the extension of the 2014 contract with Advanced Disposal Services from January 1, 2019 to January 30, 2019 and agreeing to remit payment to Advanced Disposal Services in the total amount of $227,479.19 for the services provided from January 1 to January 30, 2019 Tabled at the March 25 and April 8 regular meetings

B. Resolution 40-2019– authorizing the payment of outstanding invoices in the amount of $36,937.80 for legal services performed by Campbell Durrant Beatty Palombo & Miller, P.C. in labor and employment matters and authorizing the retention of Campbell Durrant until December 31, 2019 or until Council approves an engagement with labor counsel based on the upcoming RFQ/RFP Tabled at the March 25 and April 8 regular meetings

C. Resolution – authorizing the installation of a memorial plaque by the Reading Rotary on the left side of the pavilion in Essick Park to honor deceased District 6 Councilman John Slifko, as recommended by the Memorial Review Committee.

D. Resolution – authorizing the installation of a granite podium and seven (7) granite benches dedicated to the Persian Gulf Era Conflict in the Memorial Walkway area of City Park by the Berks County Monument Preservation Fund for the Persian Gulf War Era Memorial Committee.

E. Resolution – appointing Ernest Schlegel to the Library Board

F. Resolution – affirming the language in Charter Article IV regarding the appointment of the managing director, undertaking the Charter required process to hire a managing director To be distributed on Monday

12. PUBLIC COMMENT – GENERAL MATTERS
Please see public speaking rules on second page

13. COUNCIL BUSINESS/COMMENTS

14. COUNCIL MEETING SCHEDULE

Monday, April 22
Committee of the Whole – Penn Room – 5 pm
Regular Meeting – Council Chambers – 7 pm

Monday, April 29
Committee of the Whole – Penn Room – 5 pm
**Monday, May 6**
Nominations & Appointments Committee – Council Office – 4 pm
Strategic Planning Committee – Penn Room – 5 pm

**Monday, May 13**
Committee of the Whole – Penn Room – 5 pm
Regular Meeting – Council Chambers – 7 pm

**15. BAC AND COMMUNITY GROUP MEETING SCHEDULE**

**Monday, April 22**
DID Authority – 645 Penn St 1st floor – noon

**Tuesday, April 23**
Environmental Advisory Council – Public Works – noon
Housing Authority Workshop – Willis Center – 4 pm
Housing Authority – Willis Center – 5 pm
Planning Commission – Penn Room – 6 pm

**Wednesday, April 24**
Parking Authority – Penn Room – 11 am

**Wednesday, May 1**
Reading Elderly Housing Crime Watch – Front & Washington Sts – 2:30 pm
District 2 Crime Watch – St. Paul’s Lutheran Church – 6:30 pm

**Thursday, May 2**
Police Civil Service Board – Penn Room – noon

**Saturday, May 4**
South of Penn – 313 S 7th St – 1 pm

**Tuesday, May 7**
Charter Board – Penn Room – 7 pm

**Wednesday, May 8**
Zoning Hearing Board – Council Chambers – 5:30 pm
Human Relations Commission – HRC office – 6 pm

**Thursday, May 9**
Police Pension Board – 3rd floor conference room – 9:30 am
Outlet Area Neighborhood Assn – Bill Mill Apts – 6:30 pm
Sunday, May 12
College Heights Community Council – Albright College – 7 pm

16. ADJOURN
City of Reading City Council  
Regular Meeting  
April 8, 2019

Council Vice President Twyman called the meeting to order. He stated that the President of Council is under the weather.

The invocation was given by Nancy Lennert, President of the Reading Berks Conference of Churches.

All present pledged to the flag.

The executive sessions held during the Committee of the Whole on April 1st and April 8th were related to contracts, real estate and personnel.

ATTENDANCE
Councilor Sihelnik, District 1  
Councilor Goodman-Hinnershitz, District 2  
Councilor Twyman, District 3  
Councilor Marmarou, District 4  
Councilor Reed, District 5  
Councilor Cepeda-Freytiz, District 6  
Acting City Auditor P. Sleppy  
Assist. Solicitor M. Poist  
City Clerk L. Kelleher  
Acting Managing Director O. Deming  
Mayor W. Scott

PROCLAMATIONS AND PRESENTATIONS  
None.

PUBLIC COMMENT  
Council Vice President Twyman stated that there are nine (9) citizens registered to address Council on non-agenda matters. No one objected to suspending the rule requiring non-agenda comment at the end of the meeting. Councilor Reed read the public speaking rules that were adopted by Council.
Cristobal Arroyo, of Greenwich Street, called Council’s attention to the letter from Antonio Chiefalo distributed before the start of this meeting. See Exhibit A attached.

Bronwen Gamble, Executive Director of the Reading Public Library, highlighted National Library Week and the services and programs offered by the Reading Public Library. She described the Food for Fines program where fines can be paid off or paid down with the donation of food (credit of $1 per food item donated). The food collected will be donated to the Salvation Army.

Shelia Perez, no address provided, called attention to the letter sent to the Reading Eagle by the Acting City Solicitor regarding the petitions proposed for a Charter amendment to add term limits for elected officials. The letter provided the City’s statement on the City Clerk’s refusal to accept the petitions. She stated that while this letter claims to support public participation, the Administrative Oversight policies work to gerrymander the appointment process. She expressed the belief that the Acting Solicitor’s claim that City officials need to follow process and the law is flawed, due to the process used in 2014 by the Charter Review Commission when they submitted six (6) referendum questions to the Board of Elections, noting that the Charter limits referendums to no more than two (2). She expressed the belief that their group followed the process stipulated by Charter Article 12 whereby the Charter can be amended by Citizen Initiative. She also expressed the belief that the efforts of the We The People group is not acknowledged by the City in the letter and that the letter drafted by the Acting Solicitor should have been sent to the We The People group rather than to the Reading Eagle. She explained that the group is seeking term limits for members of Council and the Auditor. She claimed that the City Clerk repeatedly presented obstacles and told lies to their group as they worked through this process and that the City Clerk does not have the authority to reject the petitions submitted, noting that the petitions must be accepted. She asked for the City Clerk’s immediate resignation.

Councilors Twyman and Reed called for a point of order due to Ms. Perez’s remarks about the City Clerk.

Evelyn Morrison, of Church St., distributed a letter to Council. See Exhibit B attached. She expressed the belief that the City Clerk willfully and intentionally violated the Federal and State Constitutional rights, along with the rights from the City Charter, of the citizens when she refused to accept the petitions from the We The People group. These 2000 Reading citizens who signed the petitions represent every federally protected class. She called for a point of order asking Councilor Reed to end her sidebar with the Assistant Solicitor.
Councilor Twyman conferred with Councilor Reed and advised Ms. Morrison to be mindful of her use of words while making her remarks.

Ms. Morrison stated that the We The People group was obstructed by one person, the City Clerk.

Councilors Twyman and Reed called for a point of order and advised Ms. Morrison to refrain from making charges about officials.

Ms. Morrison stated that the City Clerk willfully violated the rights of the citizens group to present a petition.

Councilor Twyman again called for a point of order again. Ms. Morrison stated that these repeated point of order outcries are interrupting her time to comment.

Councilor Twyman thanked Ms. Morrison for her remarks.

Councilor Goodman-Hinnershitz stated that prior to the start of the Public Comment period, Councilor Reed read the rules aloud; therefore informing those registered not to make remarks about a specific elected or appointed official. She asked the Assistant Solicitor to opine on this matter.

Assistant Solicitor Poist expressed the belief that the Public Speaking rule includes elected and appointed officials and staff.

Carol Reilly, of South 4th St., described the safety issues that can arise when calling Uber vs a taxicab. She questioned how the Uber service could be properly managed through a South Carolina corporate headquarters. She noted that when using a taxicab service the customer can recognize the vehicle when it arrives. However, Uber vehicles are difficult to recognize and it would be easy for someone to improperly pose as an Uber driver for ill intent.

Xavier Care, of Weiser St., noted the need to move renewable electric service forward in Reading to reduce C02 emissions. He suggested that the City begin exploring cleaner electric utility options and begin to address climate change. He stated that other municipalities have started the process to change and he suggested that Reading follow suit.

Juan Zabala, no address provided, described the issues he observed while on an organized bike ride over the past weekend. He stated that parking stress exists
everywhere. He expressed the belief that creating a walking and biking friendly community would reduce the need for vehicles and begin to build a reliable system of shopping and service opportunities that are walkable, build strong communities and reduce the City’s carbon footprint.

Angel Torres, of South 4th St., expressed the belief that We The People must be more involved in government and he encouraged all to apply for the City’s boards, authorities and commissions to build positive change.

Bill Murray, Executive Director of RAWA, described the deal penned with the Birdsboro Power Plant that has just completed the permitting process. He explained that the lease agreement with the City provides the City with 25% of all new RAWA revenue received. He stated that the City budgeted $150K in start-up revenue from this power plant and that $50K has already been realized. He expressed the belief that the power plant will use approximately $4.5M in water services annually when they are fully operational.

**APPROVAL OF THE AGENDA & MINUTES**

Council Vice President Twyman called Council’s attention to the agenda for this meeting and the minutes from the March 25th Regular Meeting of Council, along with the summations of discussion from the March 25 COW and the April 1st Strategic Planning COW and the consent agenda legislation. He stated that the Consent Agenda will be amended to withdraw the Award of Contract for the 6th and Canal plumbing bid.

Councilor Marmarou moved, seconded by Councilor Goodman-Hinnershitz, to approve the minutes from the March 25th Regular Meeting of Council, along with the summations of discussion listed and the agenda, as amended. The motion was approved unanimously.

**Consent Agenda**

**A. Resolution 41-2017** – authorizing the correction of a typo in Resolution 106-2018 allocating $75,000 in HUD HOME Program funds for new construction at 1406 Gregg Ave - the correct address is 1408 Meade St

**B. Resolution 42-2017** – authoring the Public Works Director to submit and sign the Application for Traffic Signal Approval together with the accompanying Signal Permit Drawings for the traffic signal improvements proposed at the intersection of Schuylkill Avenue and West Windsor Street, which is part of the River Road Extension Project to PennDOT
C. Resolution 43-2017 - authorizing the disposal of contract documents from the City Clerk's office in accordance with the PA Record Retention Policy as specified:

Burlington Coat Factory Warehouse 1980
Burlington Dodge 1984
Bush-Miller Inc 1983
Busy Bee Hosiery Co 1954
Butcher & Sherrerd 1968
Camdex Inc 1982
Camil Associates Inc 1971
Canada Dry Bottling 1953
Candeub Fleissig & Associates 1969
Capital Equipment 1973
Carlisle Electric Inc 1977
Car-Mar, Div of Kovatch Corp 1980, 1985
Carmeuse Pennslyvania Inc 1998, 1999
Car Parts Inc 1975
Cataphote Sign Co 1976
Cataphote, Div of Ferro Corp 1979
C & D Waterproofing Corp 1991
Center for Victim Assistance 1991, 1992
Central PA Legal Services 1994, 1995
Central Tire Co Inc 1966-1970, 1974
Cerniglia, Angela 1950
CET Inc 1997
Chain Link Fence Co of PA 1974
Chapin Lumber & Supply Co 1976
Chemtrac Systems Inc 1993
Chestnut Ridge Sand Div of Haines 1991-1993
Kibblehouse Inc
Chiarelli Chrysler Plymouth 1966, 1967
Chemical Co Inc
Chudnovsky, Elynne 1994
Ciabattoni, Vincent & Mary 1950

ADMINISTRATIVE REPORT
The mayor asked the Public Works Director to speak about the pothole program. The Public Works Director stated that over the course of the past year 3000 potholes were repaired. He explained the processes used to identify potholes such as having a crew
truck follow the street sweeper. He stated that some City initiated paving projects were let in 2018 and will start soon.

Councilor Reed asked the Public Works Director to outline the breakout between the PennDOT funded paving projects and City funded paving projects. He stated that he will provide the requested report.

Councilor Goodman-Hinnershitz stated that UGI stimulated paving projects are also taking place. She noted the problems associated with UGI placing no parking restriction signs in neighborhoods for extreme periods of time, followed by slow street repair.

The Public Works Director explained that some misreport potholes that are actually temporarily filled utility excavations. He explained that utility excavations are first filled temporarily, left to settle before they are permanently filled.

The mayor explained that there are not 65 vacancies on the City’s boards, authorities and commissions, as many appointees continue to serve until they are reappointed or their successor is appointed.

The mayor stated that in response to a question about his long absence at Council meetings, he is not required to attend Council meetings and he can have his representative attend in his stead. He questioned why he should come when he doesn’t feel welcome and he suggested that staying away could help reduce friction. He also noted the long hours he works, although he expressed the belief that he does not work as many hours as the City Clerk. He noted that her office lights remain on after others have gone home.

The mayor, turning his remarks back to appointments, stated that he is trying to make good decisions on appointments to select those who better represent the community.

The acting managing director reported that he met with Mr. Hefferon to address the Property Maintenance problems he identified at various properties. He stated that he is working with the Wellness Committee to create programs that will improve the health of city employees.

Councilor Goodman-Hinnershitz inquired about the status of the properties in the 700 block of Chestnut that were approved for emergency demolition and she inquired about the property to the west of the Plum & Franklin Fire Station that is propped up against the fire station.
The contract for the demolition of the following properties was approved by Council at the January 28, 2019 meeting: 235 N. 3rd St., 710 Chestnut St., 712 Chestnut St., 714 Chestnut St., 364 N. Front St., 543 Maple St., 741 Neversink Alley, 743 Neversink Alley, and 997 River Road

The mayor stated that the owner of the properties on Chestnut Street wishes to refurbish the properties; however, most think that it is unlikely to timely refurbish these properties to prevent their collapse. He stated that he is currently exploring taking the whole block by eminent domain. He stated that he will have an update in two (2) weeks. He stated that is exploring the issues at the property in the 600 block of Franklin Street.

AUDITOR’S REPORT
None.

REPORT FROM DEPT. DIRECTORS, BOARDS, AUTHORITIES, & COMMISSIONS
None.

ORDINANCES FOR FINAL PASSAGE

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<th>Pending Further Discussion</th>
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<tr>
<td>Bill No. 4-2019 – amending the Ethics Code regarding attorneys retained to work with the Ethics Board</td>
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<tr>
<td>Bill No. 5-2019 – amending the Charter Ordinance regarding attorneys retained to work with the Charter Board</td>
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A. Bill 10-2019 - authorizing the reconciliation payment to the City of Reading in the amount of $7,921,583.00 through available funds in the Refund Prior Period Revenue as per the Inter-municipal agreement of 2013 for the overpayments of treatment and transportation of wastewater | Introduced at the March 25 regular meeting |

The acting managing director stated that this refund to the City Enterprise Fund is similar to the refunds made to Muhlenberg and Laureldale. The City uses Raftelis to check the payments municipalities pay into the sewer fund and make adjustments when required.

Bill No. 10-2019 was enacted by the following vote:

Yeas: Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman – 6
Nays: None – 0

B. Bill 11-2019 - amending the 2019 budget by creating the Aggregated Pension Fund 93 to capture funds from the City’s Police, Fire, and Officers and Employees Pension Funds and designate them to the new aggregated pension board *Introduced at the March 25 regular meeting*

Councilor Marmarou moved, seconded by Councilor Reed, to enact Bill No. 11-2019.

Councilor Goodman-Hinnershitz stated that using an aggregated pension fund to manage the funds for the City’s three (3) pension funds is a good methodology.

The acting managing director agreed noting that the aggregated board will use one solicitor, one investment manager and one actuary, eliminating the need for each individual pension board to provide these same services.

Bill No. 11-2019 was enacted by the following vote:

Yeas: Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman – 6
Nays: None – 0

**INTRODUCTION OF NEW ORDINANCES**

Councilor Goodman-Hinnershitz read the following ordinance into the record:

**A. Ordinance** - amending the 2019 Budget, Agency Fund #31, to reflect the partial funding of the construction costs for the Pendora Park project using $250,000 in DCNR in grant monies as per contract agreement previously awarded in 2018.
RESOLUTIONS

A. Resolution 37-2019 – authorizing the administration to remit payment in the amount of $219,589 to Empire for the demolition of 932 and 932A Penn Street *Tabled at the March 25 regular meeting*


Resolution No. 37-2019 was tabled by the following vote:

**Yeas:** Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman – 6  
**Nays:** None – 0

B. Resolution 38-2019 – authorizing the payment of outstanding invoices in the amount of $7,222.23 to Leffler Energy for HVAC preventative repair and maintenance for the months of October to November 2018 *Tabled at the March 25 regular meeting*

Councilor Reed moved, seconded by Councilor Sihelnik, to table Resolution No. 38-2019.

Resolution No. 38-2019 was tabled by the following vote:

**Yeas:** Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman – 6  
**Nays:** None – 0

C. Resolution 39-2019 – authorizing the extension of the 2014 contract with Advanced Disposal Services from January 1, 2019 to January 30, 2019 and agreeing to remit payment to Advanced Disposal Services in the total amount of $227,479.19 for the services provided from January 1 to January 30, 2019 *Tabled at the March 25 regular meeting*

Councilor Goodman-Hinnershitz moved, seconded by Councilor Reed, to table Resolution No. 39-2019.

Resolution No. 39-2019 was tabled by the following vote:

**Yeas:** Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman – 6
Nays: None – 0

D. Resolution 40-2019- authorizing the payment of outstanding invoices in the amount of $36,937.80 for legal services performed by Campbell Durrant Beatty Palombo & Miller, P.C. in labor and employment matters and authorizing the retention of Campbell Durrant until December 31, 2019 or until Council approves an engagement with labor counsel based on the upcoming RFQ/RFP

Tabled at the March 25 regular meeting

Councilor Sihelnik moved, seconded by Councilor Reed, to table Resolution No. 40-2019.

Resolution No. 40-2019 was tabled by the following vote:

Yeas: Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman – 6
Nays: None – 0

E. Resolution 44-2019 – appointing Sara Long to the Environmental Advisory Council

Councilor Goodman-Hinnershitz moved, seconded by Councilor Sihelnik, to approve Resolution No. 44-2019.

Councilors Marmarou and Goodman-Hinnershitz stated that they were highly impressed with Ms. Long’s education about environmental issues.

Councilor Twyman agreed, noting that true sustainability includes bringing the younger generation into discussions.

Resolution No. 41-2019 was adopted by the following vote:

Yeas: Cepeda-Freytiz, Goodman-Hinnershitz, Marmarou, Reed, Sihelnik, Twyman – 6
Nays: None – 0

COUNCIL COMMENT
Councilor Cepeda-Freytiz thanked everyone who attended tonight’s meeting and provided comment.

Councilor Marmarou explained that in some cases there are vacancies on the City’s boards and commissions where people have resigned and/or walked away. He noted the
importance of having these organizations fully functional. He asked the mayor to reconsider the applications he is currently holding and forward reappointment and appointment nominations.

Councilor Sihelnik encouraged everyone to attend the Public Meeting this Thursday at 5:30 pm in Council Chambers when the City’s Act 47 Financial Advisor will make a presentation on the City’s financial condition.

Councilor Sihelnik reminded Council that they were asked by the acting CD Director to name a district representative to assist on a task force to prepare for the update to the comprehensive plan. She noted the need to review the Event permit process and to make some revisions that simplify the application process.

Councilor Sihelnik suggested that everyone download the iRequest app so they can report neighborhood issues as they identify issues. She explained the benefits of using the iRequest system.

Councilor Reed also encouraged everyone to attend the public meeting this Thursday about the City’s financial condition and learn more about the Act 47 exit strategy. She noted the arrival of spring weather and the start of the Fightin Phils 2019 season.

Councilor Goodman-Hinnershitz stated that when people buy homes that have trees, they need to become knowledgeable about tree maintenance. She noted the uptick in the use of illegal ATVs in East Reading due to the warm weather this past weekend. She congratulated the Police for addressing the issue rapidly.

Councilor Goodman-Hinnershitz announced the jazz event at the Pagoda this Wednesday evening with Dave Hinkle. She reminded everyone that the Youth Commission and the Citizens Initiative Board are completely vacant. She encouraged people to apply so these boards can begin to function.

Councilor Twyman thanked the RAWA Executive Director for his report on the Birdsboro Power Plant. He thanked all who attended and spoke at tonight’s meeting.

Councilor Twyman explained that the four (4) resolutions that were tabled by Council will allow Council to gather additional information on these issues.

Councilor Twyman reviewed the upcoming meeting schedule.
Councilor Cepeda-Freytiz moved, seconded by Marmarou, to adjourn the regular meeting of Council.

Respectfully submitted by Linda A. Kelleher CMC, City Clerk
RESOLUTION NO. __________

Whereas, by virtue of Resolution 134-2009, adopted December 14, 2009, the City of Reading declared its intent to follow the procedures for the disposition of records set forth in the Retention and Disposition Schedule for Records of Pennsylvania Municipalities issued in 2009; and

Whereas, in accordance with Act 428 of 1968 (as amended) each individual act of disposition shall be approved by resolution of the governing body of the municipality:

NOW THEREFORE, The Council of the City of Reading hereby resolves as follows:

In accordance with the above cited schedule, Council hereby authorizes the disposition of the following public records:

City Clerk
Contracts

A-1 Pipe Inc 1989
A-1 Traffic Control Products 1997
A & A Diversified Contractors 1975
A & A Painting Contractors 1991
ACM Company of Reading 1966, 1968, 1969
A C Pipe Inc 1982, 1985
ADT Security Systems 1988
AT&T 1987
Academy of Natural Sciences 1993
Accu-Weather 1977
Addressograph Multigraph Corp 1978
Advance Valve Installations 1978
Advanced Cybernetics 1970
Advanced Security Systems 1982
Advanced Traffic Systems 1988
Advanced Training Systems 1981
Alconn Utilities & Lehigh 1961
Foundations
Allied Chemical Corp Chemicals Co 1980-1982, 1993
Allinson-Ross Corp 1993, 1994
Almac Plastics of Penna Inc 1971

Passed Council _____________________

__________________________________
President of Council
CITY OF READING
Berks County, Pennsylvania

RESOLUTION NO. __________2019

WHEREAS, In accordance with the City of Reading Purchasing Policy; Section 2.02 (Approval Authority), purchases and contracts of $35,000 and higher must be approved by City Council; and

WHEREAS, the City of Reading Fire Department is purchasing a 2019 F-150 XL 4x4 with accommodations for a Fire K-9 from New Holland Auto Group, a State of Pennsylvania Cooperative Purchasing Program vendor for $55,372.71; and

WHEREAS, the City of Reading City Council approved the line item in the City of Reading Fire Department’s 2019 budget; and

WHEREAS, the Mayor’s Expenditure Review Committee (MERC) received, reviewed and approved the business case for the purchase of a 2019 F-150 XL 4x4 outfitted with Fire K-9 accommodations, ensuring that it has adhered to the purchasing policy contained within the Administrative Code; and

NOW THEREFORE, the Council of the City of Reading hereby resolves as follows:

In accordance with the City of Reading Purchasing Policy, City Council hereby authorizes the City of Reading Fire Department to purchase a 2019 F-150 XL 4x4 with accommodations for a Fire K-9 from New Holland Auto Group, a State of Pennsylvania Cooperative Purchasing Program vendor for $55,372.71.

Passed Council____________________, 2019

By: ______________________________
    Jeffrey Waltman, Council President

Attest: ____________________________
       City Clerk
AGENDA MEMO
DEPARTMENT OF ADMINISTRATIVE SERVICES

TO: City Council
FROM: Tammi Reinhart, Purchasing Coordinator
PREPARED BY: Tammi Reinhart, Purchasing Coordinator
MEETING DATE: April 22, 2019
AGENDA MEMO DATE: April 17, 2019

RECOMMENDATION
The recommendation is to award the contract for the award of Ambulance Bill Collection Services to Change Healthcare Technology Enabled Services, 5995 Windward Parkway, Alpharetta, Georgia 30005.

BACKGROUND
The City intends to enter into a contract with the selected vendor for a period of three (3) years, with the option to renew for two, one year extensions, contingent to the continued operation of the EMS Ambulance Service. The City received a total of 15 proposals.

The chosen vendor has a thorough working knowledge of current ambulance billing and procedure technology, which includes the new Medicare rules, regulations and rates that were established by HCFA (Health Care Financing Administration). They also have an extensive accounting experience that will maximize income and provide a cost effective service, are capable of handling multiple account processing and dispositioning and they will be responsible for securing all trip sheets from EMS every month.

BUDGETARY IMPACT
The Fire Department has confirmed there are sufficient funds to cover the project. The grand total for everything will be 150,000.00.

PREVIOUS ACTION
None
SUBSEQUENT ACTION
Formal action by Council is required to award the contract at the April 22, 2019 meeting.

RECOMMENDED BY
Mayor, Managing Director, Fire Chief, Director of Administrative Services, Controller and Purchasing Coordinator.

RECOMMENDED MOTION
Approve/Deny the recommendation for Ambulance Bill Collection Services.

Responses were received from the following:

Quick Med Claims
DT – TRAK
Low Country Billing Services
Ambulance Medical Billing
RPM Billing
Ambulance Information Management
Credit Bureau of York, Inc.
Speclin
First States Financial Services
Cape Medical Billing
EMS Management Consultants
Change Healthcare
Digitech
Lifequest Services
Delaware Medical Management Services
TO: City Council
FROM: Tammi Reinhart, Purchasing Coordinator
PREPARED BY: Tammi Reinhart, Purchasing Coordinator
MEETING DATE: April 22, 2019
AGENDA MEMO DATE: April 18, 2019
RECOMMENDED ACTION: Awarding of Contract for the 6th and Canal Pump Station Short Term Improvements Project – Plumbing.

RECOMMENDATION
The recommendation is to award the contract for the 6th and Canal Pump Station Short Term Improvements Project – Plumbing to Eastern Environmental Contractors, 6304 Fifth St. – PO Box 278 Green Lane, PA 18054 for the total submitted price of $263,630.00.

BACKGROUND
The Project consists of, but is not limited to, the installation of replacement headworks equipment, including new mechanically cleaned bars screens (2), screenings washer-compactor (2), grit pump, grit piping, grit classifier, and new equipment for the water supply system. Also included are: new 6,000 gallon steel double wall diesel fuel tank, demolition and replacement of canopy roof, pressure transmitters/isolation ring for 42-inch force main (2), retaining wall reinforcement system, concrete wall repairs (incl. stone wall re-pointing).

BUDGETARY IMPACT
The Public Works Department has confirmed there are sufficient funds to cover the project.

PREVIOUS ACTION
None

SUBSEQUENT ACTION
Formal action by Council is required to award the contract at the April 22, 2019 meeting.

RECOMMENDED BY
Mayor, Managing Director, Director of Administrative Services, Director of Public Works, Controller.

RECOMMENDED MOTION
Approve/Deny the recommendation for the 6th and Canal Short Term Improvements Project - Plumbing in order that the contract may be awarded to Eastern Environmental Contractors.

cc: File
CITY OF READING
RESOLUTION NO. ________2019

RESCINDING THE INCORRECTLY AWARDED BITUMINOUS MATERIALS CONTRACT INCORRECTLY AWARDED TO SOUTH READING BLACKTOP AND AWARDING THE CONTRACT TO NEW ENTERPRISE LIME AND STONE.

Whereas, at the April 9, 2018, meeting Council awarded a contract for furnishing Bituminous Materials and Asphalt Cements for pick-up to South Reading Blacktop, Division of Reading Materials, Birdsboro, PA for an estimated total bid price of $15,000.00 for item number 4 of the request for proposals;

Whereas, South Reading Blacktop was not the actual qualified low bidder and was only awarded the contract due to a clerical error by the purchasing division;

Whereas, the contract should have been awarded to New Enterprise Stone and Lime of East Earl, PA, who were the actual low bidder at the amount of $55,000.00 for all 4 items of the contract;

Whereas, no work has been done under this contract, but a corrective resolution is necessary to rectify this error so that the work can commence.

NOW, THEREFORE, BE IT RESOLVED by the City of Reading City Council of Berks County, Pennsylvania, as follows:

Section 1: The City Council agrees to rescind the award of the contract to South Reading Blacktop.

Section 2: The City Council agrees to award the contract to New Enterprise Stone and Lime of East Earl for an estimated total bid price of $55,000.00.

DULY ADOPTED this _____ day of ______________, 2019, by the City of Reading City Council of Berks County, Pennsylvania, in lawful session duly assembled.

By: __________________________
President

Attest: _______________________
City Clerk
The Blighted Property Review Committee (BPRC) ordinance was approved by City Council in 2006 to replace the stagnant Vacant Property Review Committee. The Vacant Property Review Committee, composed of City employees and officials, was disbanded at some point in the mid-1980s. The purpose of both Committees is to implement provisions of the State Urban Redevelopment Law of 1945, as amended by Act 94 of 1978, further amended by Act 113 of 2002, promoting reuse and reinvestment in properties.

The BPRC is composed of 7 individuals – 4 citizens and a representative from the Planning Commission, the Redevelopment Authority and City Council. The process used to consider the condition of properties brought before the board was developed in 2008 after observing the processes used by Allentown and Harrisburg.

The Reading process begins with a letter to property owners advising them that their properties meet some of the conditions defined as blighted in the Urban Redevelopment Law. This letter inspires some property owners to contact the Reading Property Maintenance Division and take action to correct the problems. If the property owner fails to address the conditions, Determination Hearing notices are mailed to the owners and affidavits are sent out to RAWA, the County Tax Claim Bureau, the Parking Authority, Property Maintenance, Building Trades and the local electric and gas utilities. The affidavits show if the conditions at the property meet the criteria listed in the State Statute. The Statute requires that the property meets at least 1 of 14 conditions such as delinquent taxes, no utilities, deterioration, attractive nuisance, etc.

Sixty days after the Determination, the Certification Hearing notice is mailed to the owner and the affidavits are resent to see if the conditions have improved. Once the BPRC process starts approximately 20-30% of the properties resolve the issues and the property is removed from the process either by action of the BPRC or at the staff level.
Between 2010 and 2018, the BPRC has Certified 314 properties - 86 were released/removed from the process, 12 were demolished and 4 were rehabbed – leaving a list of 212 properties certified as blighted. The 4 properties that were rehabbed went through the eminent domain process in 2010-11 – 3 properties on North 4th Street were transferred to Habitat for Humanity and 1 on Fairview St to NHS. The eminent domain process was lengthy and expensive and the BPRC asked staff to develop new acquisition approaches. In 2012-13 City staff from CD, the Redevelopment Authority, Property Maintenance, Law and the City Clerk developed 5 additional acquisition approaches to transfer the blighted properties to other parties or organizations: Voluntary Conveyance, Foreclosure, Conservatorship, Tax Claim, and Land Bank – to allow the properties to transfer through a Rehab Agreement. Please note that the adoption of a recent State Statute allows Redevelopment Authorities to take on the powers of a Land Bank.

The Rehab Agreement process begins with advertising the list of blighted properties to the public. Individuals, organizations and developers can select a property or properties in

BPRC Report

Members: Heminton Urena, Chair, Mary Wolfe, Vice Chair, Juan Zabala (RRA rep), Brian Twyman (Council rep), Lee Olsen (Planning Commission rep), Nick Eyrich - One additional opening to be named by the Mayor (application pending)
“where is, as is” condition, submit a down payment of $5,000 to offset any costs affiliated with the title acquisition and agree to either demolish or rehab the property within an stated period of time. Staff selected 2 blighted properties to test each of these approaches; unfortunately, the former administration disbanded the group in mid-2013 and these acquisition processes were never utilized.

While the Reading BPRC process is very successful and was used as a model for other PA municipalities and the County, the City government – administration and City Council – must come together authorize a process to rehab or demolish this growing list of properties. Leaving these certified properties sitting “As Is” is not helping the City or its neighborhoods improve.

The BPRC respectfully asks that the administration and Council include the Rehab Agreement process in the Housing Strategy currently being drafted and assign staff to begin advertising this list of 212 blighted properties.
BILL NO. _____-2019
AN ORDINANCE

AN ORDINANCE AMENDING THE CITY OF READING CODE OF ETHICS, PART 10 OF THE CITY’S ADMINISTRATIVE CODE, REGARDING ALL ATTORNEYS RETAINED TO WORK WITH THE BOARD OF ETHICS.

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Amending the City of Reading Code of, Part 10 of the City’s Administrative Code, regarding all attorneys retained to work with the Board of Ethics, as attached in Exhibit A.

SECTION 2. This Ordinance shall become effective within ten (10) days of the date of passage and approval by the Mayor or override of the Mayor’s veto.

Enacted on __________2019


Attest:

__________________________________
City Clerk

Sent to Mayor ______
Date: __________
Signed by Mayor ______
Date: __________
Vetoed by Mayor: ________
Date: __________
Over-ridden by Council:
Date: __________
EXHIBIT A

SECTION 2 - Board of Ethics

A. Composition and Structure of Board.

1. Composition. The Board established under Section 1201 of the City of Reading Home Rule Charter shall be composed of five (5) residents of the City of Reading.

2. Terms of Service. Members of the Board shall serve for terms of three (3) years, except that members shall continue to serve until their successors are appointed and qualified. The terms of the initial members shall be staggered, with one member serving a term of one year, two members serving for two years, and two members serving for three years.

3. Vacancy. An individual appointed to fill a vacancy occurring other than by the expiration of a term of office shall be appointed for the unexpired term of the member he/she succeeds and is eligible for appointment thereafter according to the terms herein.

4. Election of Chairperson and Vice Chairperson. The Board shall elect a chairperson and a vice chairperson annually at a meeting held in July of each year. The vice chairperson shall act as chairperson in the absence of the chairperson or in the event of a vacancy in that position.

5. Quorum. A majority of the members of the Board shall constitute a quorum and, except as provided in Sections 9.C. and 9.D., the votes of a majority of the members present are required for any action or recommendation of the Board.

6. Staff. The Board shall appoint a solicitor, a secretary and such other staff as may be deemed necessary. The solicitor, secretary and such other staff as may be necessarily appointed need not be members of the Board.

*The Board shall also appoint a Solicitor, as per Charter Section § 1201 Conflict of Interest and Code of Ethics C. The Board shall, from time to time, determine an amount to be paid as reasonable compensation to the Solicitor for such services.*

*The Solicitor shall be a member in good standing of the Berks County Bar and shall have so been for at least five (5) years. The Solicitor may not:*

   A. Hold a position of employment or appointment with the City of Reading or any City Authority, Board or Commission. This shall not prohibit another member of the Solicitor’s law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.*
B. **Have any contractual obligation with the City of Reading or any City Authority, Board or Commission.** This shall not prohibit another member of the Solicitor’s law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.

C. **Actively participate in or contribute to any political campaign in the City of Reading for a candidate running for or from the office of the Mayor, President of Council, Council Member, or Auditor.** This does not abridge the right of the Solicitor to vote or attend a debate, speech or similar event that is held primarily for the purpose of communicating a candidate’s platform or position on issues of public concern. The Solicitor need not be a resident of the City of Reading and shall not be a Board member.

7. **Meetings.** The Board shall meet at the call of the Chairperson or at the call of a majority of its members.

8. **Investigative Officer.** The Board shall appoint an investigating officer as set forth herein. The Board shall, from time to time, determine an amount to be paid as reasonable compensation to the investigating officer as payment for such services. The investigative officer shall be a member in good standing of the Berks County Bar and shall have so been for at least five (5) years.

*The Investigative Officer may not:*  
A. **Hold a position of employment or appointment with the City of Reading or any City Authority, Board or Commission.** This shall not prohibit another member of the Investigator’s law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.

B. **Have any contractual obligation with the City of Reading or any City Authority, Board or Commission.** This shall not prohibit another member of the Investigator’s law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.

C. **Actively participate in or contribute to any political campaign in the City of Reading for a candidate running for or from the office of the Mayor, President of Council, Council Member, or Auditor.** This does not abridge the right of the Investigative Officer to vote or attend a debate, speech or similar event that is held primarily for the purpose of communicating a candidate’s platform or position on issues of public concern. The Investigative Officer need not be a resident of the City of Reading and shall not be a Board member.
member. The Investigating Officer is authorized to retain the services of additional investigators and may only delegate non-discretionary functions.

9. Hearing Officer. The Board shall appoint a Hearing Officer, in accordance with § 5-1009. Complaint and Investigation Procedure E herein. The Board shall, from time to time, determine an amount to be paid as reasonable compensation to the Hearing Officer as payment for such services. The Hearing Officer shall be a member in good standing of the Berks County Bar and shall have so been for at least five (5) years. The Hearing Officer may not:

A. Hold a position of employment or appointment with the City of Reading or any Authority, Board or Commission. This shall not prohibit another member of the Hearing Officer’s law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.

B. Have any contractual obligation with the City of Reading or any Authority, Board or Commission. This shall not prohibit another member of the Hearing Officer’s law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.

C. Actively participate in or contribute to any political campaign in the City of Reading for a candidate running for or from the office of the Mayor, President of Council, Council Member, or Auditor. This does not abridge the right of the Hearing Officer to vote or attend a debate, speech or similar event that is held primarily for the purpose of communicating a candidate’s platform or position on issues of public concern. The Hearing Officer need not be a resident of the City of Reading and shall not be a Board member.
BILL NO. ______-2019
AN ORDINANCE

AN ORDINANCE AMENDING THE CITY OF READING CITY CODE PART 23, SECTION 6 CHARTER BOARD ALL ATTORNEYS RETAINED TO WORK WITH THE CHARTER BOARD.

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Amending the City of Reading City Code Part 23, Section 6 Charter Board all attorneys retained to work with the Charter Board, as attached in Exhibit A.

SECTION 2. This Ordinance shall become effective within ten (10) days of the date of passage and approval by the Mayor or override of the Mayor’s veto.

Enacted on _____________2019

____________________________________
President of Council

Attest:

______________________________
City Clerk

Sent to Mayor ______
Date: __________
Signed by Mayor ______
Date: __________
Vetoed by Mayor: _______
Date: __________
Over-ridden by Council:
Date: __________
EXHIBIT A

City Code Chapter 23, Part 6 Charter Board


A. Composition and structure of Board.

   (1) Composition. The Board established under Amendment I of the City of Reading Home Rule Charter (“Charter”) shall be composed of five residents of the City of Reading. Board members shall be appointed by the Mayor with the consent of City Council.

   (2) Terms of service. Members of the Board shall serve for terms of five years, except that the members shall continue to serve until their successors are appointed and qualified. The terms of the initial members shall be staggered, with members serving terms of one, two, three, four, and five years, respectively.

   (3) Vacancy. An individual appointed to fill a vacancy occurring other than by the expiration of a term of office shall be appointed for the unexpired term of the member he/she succeeds and is eligible for appointment thereafter according to the terms herein.

   (4) Election of Chairperson and Vice Chairperson. The Board shall elect a Chairperson and Vice Chairperson upon seating of the members and thereafter annually at a meeting held in July of each year. The Vice Chairperson shall act as the Chairperson in the absence of the Chairperson or in the event of a vacancy in that position.

   (5) Quorum. A majority of the members of the Board shall constitute a quorum and the votes of a majority of the members present are required for any action or recommendation of the Board.

   (6) Staff. The Board shall appoint a Solicitor, a secretary, and such other staff as may be deemed necessary. The Solicitor, secretary, and such other staff as may be necessarily appointed shall not be members of the Board.

The Solicitor shall not:

   (a) Hold a position of employment with the City of Reading or any City Authority, Board, or Commission. This shall not prohibit another member of the Solicitor's law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.

   (b) Have any contractual obligation with the City of Reading or any Authority, Board, or Commission. This shall not prohibit another member of the Solicitor's law firm from having such a contractual obligation, provided the Solicitor does not obtain assistance from the other member regarding matters before the Ethics Board.
(c) Actively participate in or contribute to any political campaign in the City of Reading for a candidate running for or from the office of Mayor, President of Council, Council Member, or Auditor. This does not abridge the right of the Solicitor or Investigative Officer to vote or attend a debate, speech or similar event that is held primarily for the purpose of communicating a candidate’s platform or position on issues of public concern.

(7) Meetings. The Board shall meet at the call of the Chairperson or at the call of a majority of its members.

(8) Investigative Officer.

(a) The Board shall appoint an investigative officer ("Investigative Officer") who shall serve at the pleasure of the Board. The Investigative Officer is charged with determining jurisdiction, conducting preliminary and full investigations, issuing written findings reports, prosecuting complaints before evidentiary hearings, and performing such other duties as set forth herein. The Investigative Officer shall conduct his/her work independently and without comment or inquiry from the Board, except as provided in Subsection A(8)(d) below.

(b) The Investigative Officer shall be a member in good standing of the Pennsylvania Bar Association and shall have so been for at least five years. The Investigative Officer need not be a resident of the City of Reading and shall not be a Board member. The Investigative Officer is authorized to retain the services of an investigator and other professional staff and/or consultants, and shall only delegate nondiscretionary functions.

(c) The Investigative Officer shall not:

1. Be the current or former Solicitor to the Board and the Investigative Officer shall not serve in the future as Solicitor to the Board on any matter investigated or prosecuted by the Investigative Officer.
2. Seek the advice of the Solicitor to the Board, and the Solicitor to the Board shall not seek the advice of the Investigative Officer, on substantive aspects of any complaint or referral before the Board.
3. Hold a position of employment with the City of Reading or any City Authority, Board, or Commission.
4. Have any contractual obligation with the City of Reading or any Authority, Board, or Commission.
5. Actively participate in or contribute to any political campaign in the City of Reading for a candidate running for or from the office of Mayor, President of Council, Council Member, or Auditor. This does not abridge the right of the Solicitor or Investigative Officer to vote or attend a debate, speech or similar event that is held primarily for the purpose of communicating a candidate’s platform or position on issues of public concern.
<d) In addition to all other responsibilities of the Investigative Officer, he/she shall provide to the Board every six months a summary of each complaint received, its procedural status, and if it has been dismissed, the reasons for its dismissal. Said summary shall not contain any identifying information of any person involved as a witness, complainant or subject of the complaint.

B. Prohibitions. Due to the nature of their appointment, Board members have a duty to avoid any known conflicts of interest, especially actions or behaviors in violation of the City Charter or its full and impartial enforcement. The prohibitions in this section are in addition to all other duties, responsibilities, and obligations imposed upon Board members.

(1) No member may hold or campaign for any other public office.

(2) No member may hold office in any political party or political organization or political committee.

(3) No member may hold a position of employment with City government or appointment to any other board, authority, or commission formed by the City of Reading.

(4) No member may actively participate in or contribute to any political campaign in the City of Reading for a candidate running for the office of Mayor, President of Council, Council member, or Auditor. This does not abridge the right of a member to vote or attend a debate, speech or similar event that is held primarily for the purpose of communicating a candidate’s platform or position on issues of public concern.

(5) No member shall receive compensation but shall be reimbursed by the City for documented expenses actually incurred.

C. Mandate to fund. City Council shall appropriate sufficient funds for the Board to perform its enforcement, advisory, and educational duties, including expenses for independent counsel, investigative personnel, investigations, hearings, appeals, staff, any other necessary personnel, and professional educational programming.
TO: City Council
FROM: Osmer Deming, Acting Managing Director

PREPARED BY: Ralph Johnson, Public Works Director
Don Pottiger, Controller

MEETING DATE: April 8, 2019
AGENDA MEMO DATE: March 26, 2019
RECOMMENDED ACTION: Approve the budget amendment for financing the revenue sources and construction costs associated with the DCNR grant received for the Pendora Park project.

RECOMMENDATION:
The Administration recommends Council to approve a $250,000.00 budget amendment within the Agency Fund to reflect the DCNR grant revenues and costs to be paid in conjunction with the grant.

BACKGROUND: The budget amendment will reflect the revenues and the construction costs of the Pendora Park Project associated with the DCNR grant approved in 2018. This DCNR grant funds are reimbursable funds (monies must be paid for by the City and are then reimbursed to the City after paperwork is submitted).

BUDGETARY IMPACT: None

PREVIOUS ACTION: None

SUBSEQUENT ACTION: Budget transfer to be approved by Council.

RECOMMENDED BY: Osmer Deming, Acting Managing Director, and Ralph Johnson, Director of Public Works.

RECOMMENDED MOTION:
Approve/Deny the amendment to the 2019 budget as presented.
BILL NO. _____-2019
AN ORDINANCE

The Council of the City of Reading hereby ordains as follows:

Section One: The 2019 Agency Fund Budget Ordinances is hereby amended by changing the ordinance to reflect the funding of the construction costs for the Pendora Park project using a $250,000 DCNR grant which was approved in 2018.

Section Two: The costs associated with the grant will be paid from the Agency Fund budget Contracted Services line item 31-10-00-4216-000, and will be funded by the increase in the Agency Fund Grants and Gifts line item 31-10-00-3554-000.

Section Three: This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted _________________________, 2019

____________________________________
President of Council

Attest:

____________________________________
City Clerk
TO: City Council
FROM: Osmer Deming, Managing Director
       Jamar Kelly, Administrative Services Director
       Ralph Johnson, Public Works Director
PREPARED BY: Don Pottiger, Controller
MEETING DATE: April 22, 2019
AGENDA MEMO DATE: April 16, 2019
REQUESTED ACTION: Amend the Capital Projects Fund 2019 budget to reflect the revision of the Capital Projects Fund ordinance listing of the approved 2019 projects. This will provide the budgeted funds needed to purchase the Hillside Pool property for the purpose of public recreation.

RECOMMENDATION
The Managing Director recommends the above changes in the Capital Projects Fund budget.

BACKGROUND
City Council has previously approved the purchase of the Hillside Pool property. Money needs to be allocated to complete this purchase. Currently, the city has budgeted monies for a major rehabilitation of the Schlegel Pool. The Administration is preparing a grant application to provide funds for a study of the pool facilities in order to better determine the needs. This process will extend the timeline of the project. These funds will now be used to purchase the Hillside Pool property at a sale price of $200,000.00. The administration has requested that this amendment to the project budgeted timeline be approved so that settlement on the purchase can take place on or before May 20, 2019.

BUDGETARY IMPACT
The authorization of the amendment to the project budget timeline will not impact the budget because both items will be paid through the same budget account number.

PREVIOUS ACTIONS
None
SUBSEQUENT ACTION
Council to take action to approve an ordinance to amend the Capital Projects Fund budgeted list of projects for the authorization to acquire the Hillside Pool property.

RECOMMENDED BY
The Managing Director recommends approval.

RECOMMENDED MOTION
Approve/deny the ordinance to amend the Capital Projects Fund budgeted project listing to approve the funding needed to acquire the Hillside Pool property.

Drafted by: Acting MD
Referred by: Acting MD
Introduced on: Feb 11, 2019
Advertised on:

BILL NO. _____-2019
AN ORDINANCE

AMENDING THE BILL NO 84-2018 THE 2019 CAPITAL PROJECT ORDINANCE - TO AMEND THE CAPITAL PROJECTS TO REFLECT THE PURCHASE OF THE HILLSIDE POOL PROPERTY AND REVISING THE PROJECT SCHEULE FOR THE SCHLEGL POOL REHABILITATION PROJECT.

The Council of the City of Reading hereby ordains as follows:

Section One: The 2019 Capital Project Ordinance is hereby amended by changing the ordinance to reflect the funding of the Hillside Pool property purchase and revising the timeline for the Schlegel Pool rehabilitation project. A grant application is being prepared to fund the study of the improvements needed at Schlegel Pool. This necessitates a delay in performing the improvements. The Hillside Pool property has become available for purchase, and is as an asset the City would like to acquire for recreational use.

Section Two: This amendment to the project listing will require no change to the budget, since both projects would be paid from the Capital Projects Fund Building & Building Improvements budget line item (34-07-74-4801). The amount needed to acquire the property is $200,000.00.
Section Three: This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted _________________________, 2019

_____________________________________
President of Council

Attest:

_____________________________________
City Clerk

Sent to Mayor ______
Date: __________
Signed by Mayor _____
Date: __________
Vetoed by Mayor: ________
Date: __________
Over-ridden by Council: 
Date: __________
## CITY OF READING
### CAPITAL PROJECT FUND (CIP)
### FIVE YEAR PLAN - 2019 to 2023

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<th>FUND REQUESTING PROJECT</th>
<th>PROJECT</th>
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<td>Administrative Services - Information Technology</td>
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<td><strong>Subtotal - Police</strong></td>
<td><strong>$677,750.00</strong></td>
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<td>Public Works - Garage</td>
<td>Projected Streets Division Equipment Replacement</td>
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<td>Bucket Truck for Electrician</td>
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<td>Public Works - Garage</td>
<td>Truck for Carpenter</td>
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<td>Public Works - Garage</td>
<td>Vehicles for Tradesmen</td>
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<td>Public Works Vehicle Replacement</td>
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<td>Public Works - Parks</td>
<td>Projected Park &amp; Playground Improvements</td>
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<td>Public Works - Parks</td>
<td>Projected Park &amp; Playground Equipment Improvements</td>
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<tr>
<td>Public Works - Parks</td>
<td>Projected Parks Division Vehicle Replacement</td>
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<tr>
<td>Public Works - Parks</td>
<td>Front &amp; Schiller Playground</td>
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<td>Public Works - Parks</td>
<td>Pendora Park Playground</td>
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<td>Angelica Park ADA Project</td>
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<tr>
<td>Public Works - Parks</td>
<td>Baer Park Playground / 6th and Amity Playground</td>
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<tr>
<td>Public Works - Parks</td>
<td>Baer Park Playground / 6th and Amity Playground</td>
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<tr>
<td>Public Works - Parks</td>
<td>City Park Playground</td>
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<td>Public Works - Parks</td>
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<thead>
<tr>
<th>Public Works - Parks</th>
<th>Schuylkill River Trail</th>
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<td>Schuylkill River Trail</td>
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<td>Public Works - Parks</td>
<td>Schuylkill River Trail</td>
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<td>Public Works - Parks</td>
<td>11th and Pike Playground</td>
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<td>Public Works - Parks</td>
<td>Hillside Playground</td>
<td>$</td>
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<tr>
<td>Public Works - Parks</td>
<td>Angelica Park - Land Swap</td>
<td>$</td>
</tr>
<tr>
<td>Public Works - Public Property</td>
<td>Reading Public Library Façade Improvements</td>
<td>$</td>
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<td>Public Works - Public Property</td>
<td>Reading Public Library Lock System Replacement</td>
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<td>Public Works - Public Property</td>
<td>Reading Public Library Camera System Replacement</td>
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<td>Public Works - Public Property</td>
<td>Southeast Library HVAC Replacement (carryover)</td>
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<td>Public Works - Public Property</td>
<td>Northwest Library HVAC Replacement</td>
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<tr>
<td>Public Works - Public Property</td>
<td>3rd &amp; Spruce HVAC Replacement</td>
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<td>Public Works - Public Property</td>
<td>3rd &amp; Spruce Roof Replacement</td>
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<tr>
<td>Public Works - Public Property</td>
<td>3rd &amp; Spruce Hockey Rink Repairs</td>
<td>$ 15,000.00</td>
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<td>Public Works - Public Property</td>
<td>11th &amp; Pike Roof Replacement</td>
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<td>Egelman's Park Pavilion Repairs</td>
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<td>City Park Pavilion Repairs</td>
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<td>City Park Lighting Upgrades</td>
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<td>Public Works - Public Property</td>
<td>City Park Basketball and Tennis Court Repairs</td>
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<td>Public Works - Public Property</td>
<td>Conservancy Building Repairs</td>
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<td>Public Works - Public Property</td>
<td>Schlegel Pool Improvements</td>
<td>$ 300,000.00</td>
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<tr>
<td>Public Works - Public Property</td>
<td>Police Firing Range Roof Replacement</td>
<td>$ 22,000.00</td>
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<td>Public Works - Public Property</td>
<td>Fire Museum Upgrades</td>
<td>$ 50,000.00</td>
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<td>Public Works - Public Property</td>
<td>10th &amp; Spruce Building Improvements</td>
<td>$ 15,000.00</td>
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<td>Public Works - Public Property</td>
<td>EMS Building Improvements</td>
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<tr>
<td>Public Works - Public Property</td>
<td>Riverside Fire Station Improvements</td>
<td>$ 200,000.00</td>
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<td>Public Works - Public Property</td>
<td>City Hall Council Chamber Plaster Repair</td>
<td>$ 20,000.00</td>
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<td>Public Works - Public Property</td>
<td>City Hall HVAC Replacement</td>
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<td>Public Works - Public Property</td>
<td>City Hall Roof Replacement</td>
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<tr>
<td>Public Works - Public Property</td>
<td>Project Description</td>
<td>Cost</td>
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<td>-------------------------------</td>
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<tr>
<td>South 5th Street Vault Rehabilitation</td>
<td>$ 70,000.00</td>
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<td>Pagoda Fire Tower Improvements</td>
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<td>Pagoda Wall Improvements</td>
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<tr>
<td>Greenhouse Improvements</td>
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<td>First Energy Stadium Repairs</td>
<td>$ 81,000.00</td>
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<tr>
<td>Sidewalk Repairs to City Owned Property</td>
<td>$ 100,000.00</td>
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<tr>
<td>Pole Barn</td>
<td>$ 175,000.00</td>
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<tr>
<td>Security Cameras at City Hall</td>
<td>$ 182,605.00</td>
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<tr>
<td>Mt. Penn Preserve / Neversink Mountain Tree</td>
<td>$</td>
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<tr>
<td>Maintenance</td>
<td>$</td>
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<td>City &quot;Urban Forest&quot; Tree Maintenance</td>
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<tr>
<td>Green Light Go - Lens Covers</td>
<td>$ 12,450.00</td>
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<tr>
<td>Green Light Go - 6th &amp; Laurel</td>
<td>$ 39,000.00</td>
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<tr>
<td>Green Light Go - Front Street</td>
<td>$ 105,580.00</td>
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<tr>
<td>Traffic Signals</td>
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<tr>
<td>Streetlights</td>
<td>$ 10,000.00</td>
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<tr>
<td>LED Upgrade - City</td>
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<tr>
<td>LED Upgrade - Met Ed</td>
<td>$</td>
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<tr>
<td>18th Wonder</td>
<td>$</td>
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<tr>
<td>River Road</td>
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<tr>
<td>River Road</td>
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<td>Summitt Chase Lighting</td>
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<tr>
<td>Bridges &amp; Culverts</td>
<td>$</td>
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<tr>
<td>Buttonwood Gateway</td>
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</table>

**Subtotal - Public Works**  $ 3,292,135.00

**Total**  $ 6,860,940.00
Summary: Projects costs paid from Grant Funding

Project costs paid from Capital Projects Fund (using commuter tax revenues as per ACT 47 guidelines)

Total projects budgeted in 2019

Administrative Services - Information Technology
Fire - Suppression
Police - Patrol
Public Works - Garage $ 464,000.00
Public Works - Parks $ -
Public Works - Public Property $ 2,563,105.00
Public Works - Traffic Engineering $ 265,030.00
CITY OF READING

Berks County, Pennsylvania

RESOLUTION NO. _________2019

AUTHORIZING THE PAYMENT TO EMPIRE SERVICES FOR MATERIALS THAT WERE PROVIDED AND FOR LABOR THAT WAS PERFORMED IN THE DEMOLITION OF 932 PENN STREET and 932A PENN STREET.

WHEREAS, the City of Reading owns real property located at 932 Penn Street and 932(A) Penn Street; and

WHEREAS, in 2017, the City of Reading Building Code Official and the former Managing Director determined that there was a need to demolish all buildings situated at said location; and

WHEREAS, in 2018, the City of Reading Building Code Official and the former Managing Director used the City’s emergency demolition procedures by obtaining three bids from three local demolition contractors; and

WHEREAS, the City of Reading Public Works Director selected Empire Services as the lowest bidder for this demolition; and

WHEREAS, the City of Reading former Managing Director had identified this site as the potential location for the construction of a future fire station; and

WHEREAS, the City of Reading Public Works Director determined that if a fire station would be built on this site that the type of demolition envisioned by Empire Services would require additional excavation with an expanded scope of work; and

WHEREAS, in an attempt to save the City of Reading costs for additional future excavation, the City of Reading Public Works Director, after getting permission from the former Managing Director, instructed Empire Services to use appropriate stone fill to make future construction of a building on the site practicable; and

WHEREAS, in the summer of 2018, the City administration and Empire Services entered into a contract for said demolition and stone fill in the total amount of $219,589.00; and
WHEREAS, Empire Services performed its contractual duties by demolishing said buildings and by providing said stone fill and the City of Reading has no reason to question the workmanship of this demolition; and

WHEREAS, the City of Reading has a legal obligation under Pennsylvania law to pay Empire Services in accordance with the duties set forth in the above referenced contract and in accordance with the legal doctrines of quantum merit and unjust enrichment.

NOW, THEREFORE, BE IT RESOLVED by the City of Reading City Council of Berks County, Pennsylvania, as follows:

Section 1: The City Council agrees to remit payment to Empire Services in the total amount of $219,589.00 in accordance with the contract authorized by the former Managing Director City administration for the demolition of 932 and 932A Penn Street for the services provided in regards to the project.

Section 2: The City Council in no way agrees with or condones the methods used by the former Managing Director City administration to procure this contract for the demolition of said properties. By agreeing to remit payment for these services, the City of Reading City Council is not setting precedence for the payment of any future contracts or projects that do not follow the proper procurement procedures contained within the Administrative Code.

DULY ADOPTED this _____ day of ______________, 2019, by the City of Reading City Council of Berks County, Pennsylvania, in lawful session duly assembled.

By: __________________________
   Council President

Attest: _______________________
   City Clerk
CITY OF READING
RESOLUTION NO. _________2019

AUTHORIZING THE PAYMENT OF OUTSTANDING INVOICES LEFFLER ENERGY FOR PAYMENT OF OUTSTANDING INVOICES FOR HVAC PREVENTATIVE REPAIR AND MAINTENANCE.

WHEREAS, Leffler Energy (Leffler) has been the City’s contracted HVAC preventative maintenance and repair for over 30 years; and

WHEREAS, at some point under a previous administration the City mistakenly concluded that Leffler was approved for HVAC preventative maintenance and repair under the Commonwealth of Pennsylvania’s COSTARS cooperative purchasing agreement and therefore the City could order services from Leffler without going through the City’s purchasing process;” and

WHEREAS, although Leffler had COSTARS approval, the approval only covered supply and delivery of certain fuels; and

WHEREAS, the City recently entered into a cooperative purchasing agreement with the Reading Housing Authority and procures HVAC preventative maintenance and repair with other contractors through that agreement and will not procure any future services through Leffler without future compliance with the City’s purchasing policy; and

WHEREAS, the Mayor’s Economic Review Committee (MERC) reviewed the outstanding final invoices for Leffler and flagged these invoices based on the City’s failure to comply with the City’s purchasing policy as outlined above; and

WHEREAS, Leffler has billed the City $48,975.84 for services performed over the course of January 2018 to present; and

WHEREAS, Leffler is still owed $7,222.23 for the months of October to November 2018; and

WHEREAS, MERC requested the City get approval from City Council prior to their approving the payment; and

WHEREAS, City Council recognizes that the City Administration, by way of the Mayor’s Expenditure Review Committee, has implemented financial oversight such that projects and contracts adhere to the purchasing policy contained within the Administrative Code.
NOW, THEREFORE, BE IT RESOLVED by the City of Reading City Council of Berks County, Pennsylvania, as follows:

Section 1: The City Council agrees to remit payment Leffler in the total amount of $7,222.23 for the services provided in regards to the project.

DULY ADOPTED this ____ day of ______________, 2019, by the City of Reading City Council of Berks County, Pennsylvania, in lawful session duly assembled.

By: __________________________
   President

Attest: _______________________
   City Clerk
AUTHORIZING THE PAYMENT OF OUTSTANDING INVOICES FOR BIOSOLIDS REMOVAL PERFORMED BY ADVANCED DISPOSAL OF SHIPPENSBURG, LLC.

WHEREAS, the City of Reading awarded a contract for biosolids disposal to Advanced Disposal of Shippensburg, LLC (ADS); and

WHEREAS, the term of the contract was from the issuance of the Notice to Proceed on or around January 24, 2014 “until December 31, 2014 with four (4) one year annual extensions at the [City’s] sole discretion based upon the reliability of service and extension of existing Contract price adjusted by the 12-month CPI as selected by the Owner but not to exceed 3%;” and

WHEREAS, the City administration exercised its discretion to extend the contract in each of the four extension years but did not do so with a formal letter to ADS as had been the practice under the previous biosolids removal contract; and

WHEREAS, the City administration awarded a contract to JP Mascaro to perform the biosolids removal and City Council approved said contract on January 14, 2019 and JP Mascaro began performing work pursuant to the 2019 contract on January 31, 2019; and

WHEREAS, ADS continued to perform the work pursuant to the 2014 contract through January 30, 2019; and

WHEREAS, the City administration needed to extend the 2014 with ADS to cover the 30-day period in January 2019 where the final extension of the 2014 contract was expired but the 2019 contract had not been approved and was not ready to be initiated by Notice to Proceed;

WHEREAS, the City administration needed ADS to continue services under the 2014 contract beyond the expiration of the final extension year because the Wastewater Treatment Plant would fall out of compliance with Department of Environmental Protection regulations if the biosolids removal was not continuously performed; and

WHEREAS, ADS has billed the City $224,395.38 for services performed from November 2018 through January 30, 2019;

WHEREAS, the Mayor’s Economic Review Committee (MERC) reviewed the invoices and requested the City get approval from City Council prior to their approving the payment
because of the Committee’s concerns that the extensions were not made by a formal letter and because the contract exceeded its term by 30 days.

NOW, THEREFORE, BE IT RESOLVED by the City of Reading City Council of Berks County, Pennsylvania, as follows:

Section 1: The City Council agrees to extend the 2014 contract with Advanced Disposal Services from January 1, 2019 to January 30, 2019.

Section 2: The City Council agrees to remit payment to Advanced Disposal Services in the total amount of $227,479.19 for the services provided November 2018 through January 30, 2019.

DULY ADOPTED this _____ day of ______________, 2019, by the City of Reading City Council of Berks County, Pennsylvania, in lawful session duly assembled.

By: __________________________
   Council President

Attest: _______________________
   City Clerk
CITY OF READING
RESOLUTION NO. _______2019

AUTHORIZING THE PAYMENT OF OUTSTANDING INVOICES FOR LEGAL SERVICES PERFORMED BY CAMPBELL DURRANT BEATTY PALOMBO & MILLER, P.C. IN LABOR AND EMPLOYMENT MATTERS.

WHEREAS, the City of Reading entered into an engagement with the Campbell Durrant Beatty Palombo & Miller, P.C. (Campbell Durrant) for legal services related to labor and employment matters on September 19, 2016 via an engagement letter sent to the City's Managing Director; and

WHEREAS, prior to the engagement letter, the attorneys from Campbell Durrant had been retained to perform the same work for the City, however the engagement was with the firm of Ballard Spahr, where the attorneys had been partners before leaving to join Campbell Durrant; and

WHEREAS, the City did not request proposals for labor counsel prior to entering into the September 19, 2016 with labor counsel, presumably because the same attorneys that were awarded the work pursuant to the Request for Proposal (RFP) were the attorneys assigned the work in that engagement letter; and

WHEREAS, the City will be advertising a Request for Qualifications (RFQ) and/or RFP for labor counsel as soon as possible; and

WHEREAS, the City will need continued outside counsel legal services to be performed by Campbell Durrant during the RFQ/RFP process until an award is made and approved by counsel; and

WHEREAS, the Mayor’s Expenditure Review Committee (MERC) reviewed the invoices and requested the City get approval from City Council prior to their approving the payment because of the concerns that Council had approved only the City’s outside labor counsel when they practiced as partners with Ballard Spahr but had not approved the engagement with the same attorneys as partners with Campbell Durrant; and

WHEREAS, MERC will not approve invoices for legal services performed by Campbell Durrant during the months of December 2018, January 2019, and February 2019 until and unless City Council authorizes payment; and

WHEREAS, City Council recognizes that the City Administration, by way of the Mayor's Expenditure Review Committee, has implemented financial oversight such that projects and contracts adhere to the purchasing policy contained within the Administrative Code.
NOW, THEREFORE, BE IT RESOLVED by the City of Reading City Council of Berks County, Pennsylvania, as follows:

Section 1: The City Council agrees to the retain Campbell Durrant retroactively to September 19, 2016 and until December 31, 2019 for future engagement of six months or until Council approves an engagement with labor counsel based on the upcoming RFQ/RFP.

Section 2: The City Council agrees to remit payment to Campbell Durrant in the total amount of $36,937.80 for the services provided in regards to the project.

DULY ADOPTED this _____ day of ______________, 2019, by the City of Reading City Council of Berks County, Pennsylvania, in lawful session duly assembled.

By: __________________________
   President

Attest: _______________________
   City Clerk
RESOLUTION NO._______2019

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

Authorizing the installation of a memorial plaque by the Reading Rotary on the left side of the pavilion in Essick Park to honor deceased District 6 Councilman John Slifko, as recommended by the Memorial Review Committee. HARB and Planning Commission approval was not required.

Adopted by Council ______________________, 2019

_____________________________________
President of Council

Attest:

_____________________________________
Linda A. Kelleher
City Clerk
RESOLUTION NO._______2019

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

Authorizing the installation of a granite podium and seven (7) granite benches, as per the attached drawing, in the Memorial Grove area of City Park. There will be one bench dedicated to each branch of military service and one for the POW MIA. The podium will be dedicated to the Persian Gulf Era Conflict. The application was presented by the Persian Gulf War Era Memorial Committee through the Berks County Monument Preservation Fund.

The Memorial Review Committee (MRC) held several meetings to review and discuss the application for these working memorials that will improve the function of the walkway. MRC requested several modifications that were agreed to in writing by the Monument Preservation Fund. The Historical Architectural Review Board reviewed and approved the application, eliminating the MRC requested “sleep deterrent” in the benches, as this deterrent is not used elsewhere in the Park. The Planning Commission was briefed on the project, as the installation of the working memorials does not impact a large area of City Park.

Adopted by Council ______________________, 2019

__________________________________________
President of Council

Attest:

__________________________________________
Linda A. Kelleher
City Clerk
RESOLUTION NO._______2019

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

That Ernest Schlegel is appointed to the Library Board with a term ending December 31, 2024.

Adopted by Council ______________________, 2019

______________________________
President of Council

Attest:

______________________________
Linda A. Kelleher
City Clerk