

CITY COUNCIL

Nominations and Appointments

Committee

Monday, March 21, 2016
4:00 pm
City Council Office

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.

All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012

I. Interviews

4:00 - Frank Gromis - appointment - Stadium Commission

4:15 - Steven Fisher - reappointment - Plumbing Board

4:30 - Tom Lynam - reappointment - Fire and Building Code Board of Appeals

II. Appointment Recommendations

III. Review Pending Applications Memo & BAC Openings



CITY COUNCIL

Nominations & Appointments Committee

Monday, March 7, 2016

Meeting Report

Attendance: S. Marmarou, J. Slifko

Others Attending: S. Katzenmoyer

The meeting was called to order at 4:25 pm by Mr. Marmarou.

I. Interviews

Pier Ignozzi-Shaffer (reappointment – Environmental Advisory Council)

Mr. Slifko questioned why Ms. Ignozzi-Shaffer was interested in continuing to serve on the EAC. Ms. Ignozzi-Shaffer stated that there are several projects that the EAC is working on that she would like to see completed. She stated that there has been good work done by the EAC and that she is passionate about the environment. She stated that one of the EAC's goals is to build on the rain barrel education and workshops to installation of rain gardens.

Mr. Slifko stated that he has been very impressed by discussions at recent meetings and that there is a good group of people serving on the EAC at this time. Ms. Ignozzi-Shaffer agreed and stated that there is a good balance of knowledge and experience.

Mr. Marmarou questioned if there were problems reaching a quorum. Ms. Ignozzi-Shaffer stated that there is from time to time.

Mr. Slifko and Mr. Marmarou stated that they will try to recruit additional members. Ms. Ignozzi-Shaffer stated that the EAC is also recruiting additional members.

Mr. Marmarou questioned how Council can assist the EAC. Ms. Ignozzi-Shaffer noted Council's support of the EAC's zoning initiatives and the rain barrel and zero waste legislation. Mr. Slifko expressed the belief that the EAC is a great legislative action committee.

Mr. Slifko questioned how the EAC could improve. Ms. Ignozzi-Shaffer stated that it is currently finalizing some strategic planning to guide future projects. She noted the need for the EAC to develop a social media presence (Facebook, logo, etc). She stated that there is space on the City's website for the EAC but that it is not user friendly. She stated that the EAC does not have funding to develop and increase public awareness.

Mr. Slifko stated that the EAC is currently looking to expand participation through subcommittees. Ms. Ignozzi-Shaffer voiced her support of the subcommittees as City volunteers need assistance to complete tasks in a timely manner.

Mr. Slifko questioned the EAC's most significant recent accomplishment. Ms. Ignozzi-Shaffer expressed the belief that it was the Alternative Energy and Riparian Buffer zoning overlays. She stated that it was also great partnering with RACC on the rain barrel workshops. She stated that the EAC has discussed a project that would follow up and map all working rain barrels. She noted her support of a study showing the impact of rain barrels on water run-off.

Mr. Marmarou stated that the Water Authority should also be involved in rain barrels. Ms. Ignozzi-Shaffer stated that the Water Authority is supportive of rain barrels and sponsored and attended rain barrel education sessions.

Mr. Slifko questioned if the EAC had funding. Ms. Ignozzi-Shaffer stated that they have none. She stated that members pay out of pocket when necessary to participate in events. She stated that she would appreciate funding.

Mr. Slifko described a small funds program which had been available through the Community Development Department. Ms. Katzenmoyer expressed the belief that this program is no longer available.

Ms. Ignozzi-Shaffer stated that funding to develop the EAC's presence and to have materials for display at events would be very helpful.

Mr. Slifko suggested that the EAC receive funding from Berks Nature. Ms. Ignozzi-Shaffer expressed the belief that there would be no funds available as they are in the midst of a capital campaign.

Mr. Slifko and Mr. Marmarou noted that the City is fortunate to have Ms. Ignozzi-Shaffer.

The Nominations and Appointments Committee recommends the reappointment of Pier Ignozzi-Shaffer to the Environmental Advisory Council.

Tom Lynam (reappointment – Fire and Building Code Board of Appeals)

Mr. Lynam was not present. Ms. Katzenmoyer will reschedule the interview.

The Nominations and Appointments Committee adjourned at 4:44 pm.

Respectfully Submitted by,
Shelly Katzenmoyer, CMC
Deputy City Clerk



CITY OF READING, PENNSYLVANIA

MEMORANDUM

TO: Mayor
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: January 20, 2016
SUBJECT: Appointment Application

The Council office has received the attached BAC application from Frank Gromis. Mr. Gromis is applying for membership to the Stadium Commission.

Please let the Council office know if you will endorse the appointment of this applicant.

OK
[Handwritten signature]

RECEIVED
3-1-16





CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: FRANK GROMIS
Address: 1830 HAMDEN BLVD
Years living at this address: 2
Date of Birth: 12-21-45
Occupation: BARTENDER
Place of Employment & Address: JACKSON DEMOCRATIC CLUB
933 MARION ST
19604
Telephone: Day _____ Evening 484-824-8812
E-mail: FRANKGROMIS@AOL.COM

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

READING STADIUM COMMISSION

2. In your opinion, what is the primary purpose of this board?

TO BETTER SERVE READING MUNICIPAL STADIUM

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

HARDWORKING, FREE TIME, INTELLIGENCE

4. Have you had any previous experience with this particular board? If yes, please describe.

NO

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

NO, BUT WORK AT A NON-PROFIT THAT SUPPORTS COMMUNITY

6. Have you ever been employed by the City of Reading? If so, please list.

NO

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

NO

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

NO

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

2 Properties -- 1 is a Rental
1618 N 11th St

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

NO

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

FRANK GROMIS Frank Gromis 3-19-15
Printed Name Signature Date

Please return the completed form to the City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601



CITY OF READING, PENNSYLVANIA

M E M O R A N D U M

TO: Mayor
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: January 20, 2016
SUBJECT: Appointment Application

The Council office has received the attached BAC application from Steven Fisher. Mr. Fisher is reapplying for membership to the Plumbing Board.

Please let the Council office know if you will endorse the appointment of this applicant.

OK
[Handwritten signature]

RECEIVED
3-1-16





CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

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No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: Steven W. Fisher
Address: 1514 N. 15th Street Reading, Pa. 19604
Years living at this address: 27 years

Date of Birth: 12/05/1947

Occupation: Retired

Place of Employment & Address: N/A

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BY: mak

Telephone: Day 484-650-0721 Evening 484-650-0721
E-mail: wilmfish@gmail.com

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

Plumbing Board (Secretary) - My family has served on the City of Reading Plumbing Board for 3 generations. I consider it a privilege and duty to share my experience in the mechanical construction industry (plumbing & heating) with the rest of the plumbing board members and contribute to serve the City of Reading.

2. In your opinion, what is the primary purpose of this board? The purpose is to protect the health of the people of Reading by reviewing and updating the Plumbing Code, assisting the Plumbing Inspector and screening applicants for licenses to insure that they have proper training and work history.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?
I have worked in the mechanical construction industry in senior management positions; VP, Sr Construction Manager, Sr project manager, Sr. estimating/finance administrator, sales engineer eastern Pa - South Jersey + Delaware, Construction plumbing design (Several Albright College projects) Master Plumber.

4. Have you had any previous experience with this particular board? If yes, please describe.
Yes; I have served on the Plumbing Board since 1998.

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.
Currently I am the Consistory President for Calvary Reformed UCC (Reading) I sing in the Church choir. Past Chairman of finance and property committees. Currently applying for Boy Scout Troup Committee member. Past Soccer & basketball coach. Financial contributor for New Olivet boys & girls club Penrose building.

6. Have you ever been employed by the City of Reading? If so, please list.
No.

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?
Our family business had several plumbing/heating contracts (60's - 70's and 80's (nothing current))

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.
No

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

Only our family home

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment records. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Steven W. Fisher  11/10/15
Printed Name Signature Date

Please return the completed form to the **City Clerk's Office**
 Office 2-24
 815 Washington Street
 Reading, PA 19601



CITY OF READING, PENNSYLVANIA

MEMORANDUM

TO: Mayor
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: February 25, 2016
SUBJECT: Appointment Application

The Council office has received the attached BAC application from Tom Lynam. Mr. Lynam is reapplying for membership to the Fire and Building Code Board of Appeals.

Please let the Council office know if you will endorse the reappointment of this applicant.

YES - 2/25/16
[Signature]

RECEIVED
2-26-16





CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

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Name: Tom Lynam
 Address: 9 Laura Court Sinking Spring, Pa.
 Years living at this address: 20 yrs
 Date of Birth: 3/25/1965
 Occupation: Fire Protection Designer
 Place of Employment & Address: S & L Mechanical
154 Franklin St.
West Reading, Pa. 19611
 Telephone: Day 610-972-3249 Evening 610-678-5584
 E-mail: TomLynam@sandLmechanical.com

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 JUN 30 2011
 BY: mak

If you need more space for any of the questions below, please use the back of this form.
 If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?
IBC Appeals Board
To be of service to the City of Reading

Fire/Bldg Code
 Board of Appeals

2. In your opinion, what is the primary purpose of this board?

Review decisions made by code officials regarding the interpretation of the IBC code, when requested

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

31 years experience in the design & installation of sprinkler systems. Familiar with IBC code requirements as it pertains to sprinkler systems.

4. Have you had any previous experience with this particular board? If yes, please describe.

Served on board since July 2000'

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

No

6. Have you ever been employed by the City of Reading? If so, please list.

No

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

Yes. Provided sprinkler system related services.

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

No.

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No

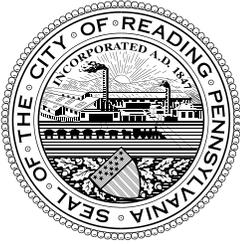
I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment records. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Thomas J. Lynam
Printed Name

Thomas J. Lynam
Signature

12-22-2015
Date

Please return the completed form to the **City Clerk's Office**
Office 2-24
815 Washington Street
Reading, PA 19601



MEMORANDUM

TO: Nominations and Appointments Committee
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: March 21, 2016
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Stadium Commission - 1 opening

- Frank Gromis - appointment - has Mayoral approval
- James Miller - appointment - sent to Mayor March 2016

Redevelopment Authority - 2 openings

- Roberto Campitelli - appointment - sent to Mayor February 2016

Planning Commission - 4 openings

- Melvyn Jacobson - appointment - has Mayoral approval

Main Street Board - 2 openings

- Sean Moretti - reappointment - sent to Mayor January 2016
- Lucy Cortez - appointment - sent to Mayor January 2016

Plumbing Board - 3 openings

- Steven Fisher - reappointment - has Mayoral approval

Fire/Building Code Board of Appeals - 2 openings, 2 alternate openings

- Tom Lynam - reappointment - has Mayoral approval

Human Relations Commission - 3 openings

- **Valerie Phelps-Robinson** - reappointment - sent to Mayor
February 2016

Library Board - 1 City opening

- **Michel Micozzi** - appointment

BOARDS, AUTHORITIES & COMMISSIONS
OPEN SEATS

MARCH 21, 2016

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board			2 openings
Plumbing Board of Examiners	3 openings		
	1 application pending		
Reading HVAC Board			5 openings
Zoning Hearing Board			2 alternate openings
Police Civil Service Board			Board full
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			3 openings
Board of Trustees of the Reading Public Library			1 City opening
			1 application pending

Board of Health			1 opening
			1 alternate opening
Board of Ethics			
	1 opening		
Building/Fire Code Board of Appeals			
	2 openings		
	2 alternate openings 1 application pending		
Animal Control Board			
	2 openings		
Charter Board			
	2 openings		
Code & License Appeals Board			
	3 alternate openings		
Minority Business Board			
	7 openings		
City-wide Diversity Board			
			Board full
Main St Board			
	2 openings		
	1 application pending		

AUTHORITIES			
Reading Area Water Authority			Board full
Reading Redevelopment Authority	2 openings		
	1 application pending		
Reading Housing Authority	Board full		
Reading Parking Authority		Board full	
Convention Center Authority			Board full
Downtown Improvement District Authority	1 opening		
	1 application pending		
City Revitalization Improvement Zone Authority			3 openings
COMMISSIONS			
Planning Commission	4 openings		
	1 application pending		
Reading Shade Tree Commission	2 openings		
Stadium Commission	1 opening		
	2 applications pending		

Reading Human Relations Commission	2 openings		
	1 application pending		
Blighted Property Review Committee	Board Full		
Environmental Advisory Council			2 openings
Recreation Commission	Board full		
Audit Committee			1 opening