

CITY COUNCIL

Nominations and Appointments Committee

**Monday, March 7, 2016
4:15 pm
City Council Office**

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.

All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012

I. Interviews

4:15 - Pier Ignozzi-Shaffer - Reappointment - Environmental Advisory Council
4:30 - Tom Lynam - Reappointment - Fire and Building Code Board of Appeals

II. Appointment Recommendations

III. Review Pending Applications Memo & BAC Openings



CITY COUNCIL

Nominations & Appointments Committee

**Tuesday, January 19, 2016
Meeting Report**

Attendance: S. Marmarou, M. Goodman-Hinnershitz

Others Attending: S. Katzenmoyer

The meeting was called to order at 4:02 pm by Mr. Marmarou.

I. Interview

Timothy Strunk (reappointment – HVAC Board)

Mr. Strunk stated that he enjoys serving on the Board and that it is very interesting. He stated that this is his second reappointment and that he has been serving since 2004.

Ms. Goodman-Hinnershitz questioned why Mr. Strunk was interested in continuing to serve. Mr. Strunk stated that he is an educator and this helps him do that job better in the trades vocation.

Ms. Goodman-Hinnershitz questioned what the Board has done well. Mr. Strunk stated that the City inspector uses the Board to garner opinions. He expressed the belief that this is important since those performing the work daily know the conditions best. He stated that the Board appreciates giving input.

Ms. Goodman-Hinnershitz questioned if there were any issues that the City could assist with. Mr. Strunk stated that there are not. He stated that this will be his third term and that the system seems to be working well.

Ms. Goodman-Hinnershitz questioned if there would be any red flags that would concern Mr. Strunk if he observed them. Mr. Strunk stated that it is important for the inspector to maintain positive relationships with trades contractors. He noted his hope that the new Mayor would work with Council to keep an open dialog.

Mr. Marmarou questioned if Mr. Strunk was able to regularly attend meetings. Mr. Strunk stated that the Board meets quarterly and he attends three of four meetings per year.

Mr. Marmarou questioned if there were any enforcement problems that Mr. Strunk was aware of. Mr. Strunk stated that there were none that he is aware of. He explained that he holds two City licenses – mechanical and electrical – and that he has had only positive experiences working in the City.

Ms. Goodman-Hinnershitz noted the importance of continuity on the City’s boards.

Ms. Goodman-Hinnershitz questioned if the Board discussed the UGI work throughout the City. Mr. Strunk stated that they did. He stated that a UGI rep also attends meetings. He stated that there are many residents who are unhappy with the external meters.

Ms. Goodman-Hinnershitz stated that this is a major public safety issue. Mr. Strunk agreed and stated that the Board had learned of one subcontractor that was unlicensed and that this was addressed.

Mr. Marmarou noted the need for the City’s legal staff to have this information as it may be helpful in the pending legal actions.

The Nominations and Appointments Committee recommends the reappointment of Timothy Strunk to the HVAC Board.

The Nominations and Appointments Committee adjourned at 4:08 pm.

Respectfully Submitted by,
Shelly Katzenmoyer, CMC
Deputy City Clerk



CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: Pier Ignozzi-Shaffer
 Address: 2200 Lorraine Road, Reading, PA 19607
 Years living at this address: 5

Date of Birth: 8/19/57

Occupation: Unemployed - Currently Graduate Student at Philadelphia University

Place of Employment & Address: Last employer: Synergetic Architects
550 Penn Ave
West Reading, PA 19611

Telephone: Day 610-921-2144 Evening 610-207-0450 (cell)
 E-mail: piershaffer@gmail.com

RECEIVED

BY: 1-15-16
mak

If you need more space for any of the questions below, please use the back of this form.
 If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

EAC - Interested in assisting the City of Reading in programs and activities related to the environment and utilized skills obtained in recent years of education

2. In your opinion, what is the primary purpose of this board?

Provide and make recommendation on the policies and activities to the City of Reading to include rules and revisions, water conservation activities, planning, development of projects and research relayed to the environment. In addition to evaluating, supporting the environmental and economic needs of the city.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

In addition to a strong personal and professional interested to the environment. I am currently finishing thesis work for a Master Degree in Sustainable Design from Philadelphia University and currently hold a Masters Degree in Construction Management. I have obtained LEED AP BD & C (Leadership in Energy & Environmental Design Accredited Professional in Building Construction & Design) and recently attended and passed the SBA (Sustainable Building Advisor) certification.

4. Have you had any previous experience with this particular board? If yes, please describe.

No.

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

Opportunity House - Souper Bowl and Golf Tournament fundraising activities and recycling program, Teaching Kids How to Fish (visits to Hopewell Lake for Fishing), Fundraising coordinator for MAREA (Mid-Atlantic Renewable Energy Assoc) for Solar Thermal installation at Opportunity House, Water Monitor for Trout Unlimited Coldwater Conservation Corp., Gas Truth education semesters, Gilmore Henne Community Fund initiatives, Outreach Committee for Ricktown Arts District and Performing Arts Alliance of Great Reading

6. Have you ever been employed by the City of Reading? If so, please list.

No.

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

Yes. Performed free-lance work, writing and design, for the Ricktown Arts District Master Plan for the City of Reading and was compensated via 1099 form.

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No.

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

Residence is within city limits but taxes are paid to Muhlenberg Township.

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No.

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Pier Ignozzi-Shaffer	Pier Ignozzi-Shaffer Digitally signed by Pier Ignozzi-Shaffer DN: cn=Pier Ignozzi-Shaffer, o=na, email=per.2022@nrcmail.com, c=US Date: 2012.07.16 13:49:47 -0400	01-15-15
_____ Printed Name	_____ Signature	_____ Date

Please return the completed form to the **City Clerk's Office**
Office 2-24
815 Washington Street
Reading, PA 19601



CITY OF READING, PENNSYLVANIA

MEMORANDUM

TO: Mayor
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: February 25, 2016
SUBJECT: Appointment Application

The Council office has received the attached BAC application from Tom Lynam. Mr. Lynam is reapplying for membership to the Fire and Building Code Board of Appeals.

Please let the Council office know if you will endorse the reappointment of this applicant.

YES - 2/25/16
[Signature]

RECEIVED
2-26-16





CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

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Name: Tom Lynam
 Address: 9 Laura Court Sinking Spring, Pa.
 Years living at this address: 20 yrs
 Date of Birth: 3/25/1965
 Occupation: Fire Protection Designer
 Place of Employment & Address: S & L Mechanical
154 Franklin St.
West Reading, Pa. 19611
 Telephone: Day 610-972-3249 Evening 610-678-5584
 E-mail: TomLynam@sandLmechanical.com

RECEIVED
 JUN 30 2011
 BY: mak

If you need more space for any of the questions below, please use the back of this form.
 If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?
IBC Appeals Board
To be of service to the City of Reading

Fire/Bldg Code
Board of Appeals

2. In your opinion, what is the primary purpose of this board?

Review decisions made by code officials regarding the interpretation of the IBC code, when requested

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

31 years experience in the design & installation of sprinkler systems. Familiar with IBC code requirements as it pertains to sprinkler systems.

4. Have you had any previous experience with this particular board? If yes, please describe.

Served on board since July 2000'

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

No

6. Have you ever been employed by the City of Reading? If so, please list.

No

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

Yes. Provided sprinkler system related services.

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

No.

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment records. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

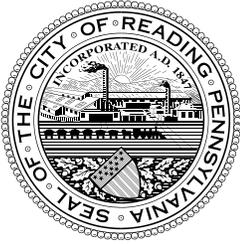
Thomas J. Lynam
Printed Name


Signature

12-22-2015
Date

Please return the completed form to the

**City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601**



MEMORANDUM

TO: Nominations and Appointments Committee
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: March 7, 2016
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Stadium Commission - *1 opening*

- **Frank Gromis** - appointment - has Mayoral approval
- **James Miller** - appointment - will need Mayoral approval

Redevelopment Authority - *2 openings*

- **Roberto Campitelli** - appointment - sent to Mayor February 2016

Planning Commission - *2 openings*

- **Melvyn Jacobson** - appointment - has Mayoral approval

Main Street Board - *1 opening*

- **Sean Moretti** - reappointment - sent to Mayor January 2016

Plumbing Board - *2 openings*

- **Steven Fisher** - reappointment - has Mayoral approval

Main Street Board - *2 openings*

- **Lucy Cortez** - appointment - sent to Mayor January 2016

Fire/Building Code Board of Appeals - *2 openings, 2 alternate openings*

- **Tom Lynam** - reappointment - has Mayoral approval

Environmental Advisory Council - *3 openings*

- **Pier Ignozzi-Shaffer** - reappointment

Human Relations Commission - *3 openings*

- **Valerie Phelps-Robinson** - reappointment - sent to Mayor
February 2016

Library Board - *1 City opening*

- **Michel Micozzi** - appointment

BOARDS, AUTHORITIES & COMMISSIONS
OPEN SEATS

MARCH 7, 2016

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board			2 openings
Plumbing Board of Examiners	3 openings		
	1 application pending		
Reading HVAC Board			5 openings
Zoning Hearing Board			2 alternate openings
Police Civil Service Board			Board full
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			3 openings
Board of Trustees of the Reading Public Library			1 City opening
			1 application pending

Board of Health			1 opening
			1 alternate opening
Board of Ethics			
	1 opening		
Building/Fire Code Board of Appeals			
	2 openings		
	2 alternate openings		
	1 application pending		
Animal Control Board			
	2 openings		
Charter Board			
	2 openings		
Code & License Appeals Board			
	3 alternate openings		
Minority Business Board			
	7 openings		
City-wide Diversity Board			
			Board full
Main St Board			
	2 openings		
	1 application pending		

AUTHORITIES

Reading Area Water Authority			
			Board full
Reading Redevelopment Authority			
	2 openings		
	1 application pending		
Reading Housing Authority			
	Board full		
Reading Parking Authority			
		Board full	
Convention Center Authority			
			Board full
Downtown Improvement District Authority			
	1 opening		
	1 application pending		
City Revitalization Improvement Zone Authority			
			3 openings

COMMISSIONS

Planning Commission			
	2 openings		
	1 application pending		
Reading Shade Tree Commission			
	2 openings		
Stadium Commission			
	1 opening		
	2 applications pending		
Reading Human			
	2 openings		

Relations Commission	1 application pending		
Blighted Property Review Committee	Board Full		
Environmental Advisory Council			3 openings
			1 application pending
Recreation Commission	Board full		
Audit Committee			1 opening