

CITY COUNCIL

Meeting Agenda

REGULAR MEETING
COUNCIL CHAMBERS

MONDAY, JAN 12, 2015
7:00 P.M.

The Regular Meetings of City Council are filmed and can be viewed LIVE while the meeting is taking place or at your convenience at any time after the meeting on the City's website at www.ReadingPa.gov, under Info and Downloads/Meetings and Agenda. All electronic recording devices must be located behind the podium area in Council Chambers and located at the entry door in all other meeting rooms and offices, as per Bill No. 27-2012.

RULES FOR PUBLIC PARTICIPATION AT COUNCIL MEETINGS

The Administrative Code, Section § 5-209 defines public participation at Council meetings.

1. Citizens attending Council meetings are expected to conduct themselves in a responsible and respectful manner that does not disrupt the meeting.
2. Those wishing to have conversations should do so in the hall outside Council Chambers in a low speaking voice.
3. Public comment will occur only during the Public Comment period listed on the agenda at the podium and must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Clapping, calling out, and/or cheering when a speaker finishes his comments is not permitted.
4. Citizens may not approach the Council tables at any time during the meeting.
5. Any person making threats of any type, personally offensive or impertinent remarks or any person becoming unruly while addressing Council may be called to order by the Presiding Officer and may be barred from speaking, removed from Council Chambers and/or cited.
6. Failure to abide by these regulations could result in your removal from Council Chambers and/or a citation. These regulations are meant to avoid disruptions at the meeting and they are not meant to interfere with public participation.

1. OPENING MATTERS

A. CALL TO ORDER

B. INVOCATION: Rev. Danny Moore, Holy Trinity Church of God

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

The purpose of the Executive Session on Monday, January ____ was related to ____ matters.

2. PROCLAMATIONS AND PRESENTATIONS

- Department of Fire and Rescue Services Awards
- Council Commendation recognizing the 2014 RHS Boys Soccer Team
- Council Commendation recognizing Berks Dog Search, accepted by Susie Olson

3. PUBLIC COMMENT – AGENDA MATTERS:

Citizens have the opportunity to address the Council, by registering with the City Clerk by 5 pm on the day of the scheduled Council meeting or by legibly printing their name, address and the subject matter to be discussed on a sign-up sheet found on the podium in Council Chambers between 5 pm and 7 pm on the day of the scheduled meeting. All remarks must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Any person making personally offensive or impertinent remarks or any person becoming unruly while addressing Council may be called to order by the Presiding Officer and may be barred from speaking before Council, unless permission to continue speaking is granted by the majority vote of Council.

All comments by the public shall be made from the speaker's podium. Citizens attending the meeting may not cross into the area beyond the podium. Any materials to be distributed to Council must be given to the City Clerk before the meeting is called to order.

Those commenting on agenda business shall speak at the beginning of the meeting and shall limit their remarks to 5 minutes. Those commenting on general matters shall speak after the legislative business is concluded and shall limit their remarks to 3 minutes. No comments shall be made from any other location except the podium, and anyone making "out of order" comments may be subject to removal. There will be no demonstration, including applause or cheering, at the conclusion of anyone's remarks. Citizens may not ask questions of Council members or other elected or public officials in attendance.

4. APPROVAL OF AGENDA

A. MINUTES: Regular Meeting of December 22, 2014

B. AGENDA: Regular Meeting of January 12, 2014

5. Consent Agenda Legislation

A. Award of Contract – to Herbein & Company for external auditing services for a one year period with the option to extend for four additional years **(Purchasing Mgr)**

B. Resolution – disposing the 2007 Financial Interest Statements **(Council Staff)**

C. Resolution - Authorizing the Bank Accounts for the City of Reading for the 2015 Calendar Year **(Controller)**

D. Resolution - authorizing the promotion of Sergeant Paul J. Riley to the rank of Lieutenant effective January 16, 2015. **(Police Chief)**

E. Resolution - authorizing the promotion of Officer Darrin C. Dougherty to the rank of Sergeant effective January 16, 2015. **(Police Chief)**

F. Award of Contract – for the 6th and Canal Long Term Improvements project – Phase II **(Pub Works)**

G. Resolution - authorizing conditional offers of employment to Esterlin Estevez, David Drago, Joseph Gimont, Marcos Rodriguez-Muriel and Missael DeJesus as probationary patrol officers effective Monday, January 19, 2015. **(Police Chief)**

6. ADMINISTRATIVE REPORT

7. REPORT FROM OFFICE OF THE AUDITOR

8. REPORT FROM DEPT. DIRECTORS, BOARDS, AUTHORITIES, & COMMISSIONS

9. ORDINANCES FOR FINAL PASSAGE

None.

10. INTRODUCTION OF NEW ORDINANCES

A. Ordinance - authorizing the amendment of the RAWA Articles of Incorporation by adding two additional members to the Board of Directors and by defining the terms of the new members **(Council Staff/Law)**

B. Ordinance - repealing sections 219-101, 219-102, 219-103 & 219-106 of the City Code, as required by House Bill 80-2014 adopted by the Pennsylvania Legislators and approved by the Governor in November 2014.**(Council Staff/Law)**

C. Ordinance - amending the Administrative Code, Chapter 5, Section 5-213 and § 5-302 regarding the regarding the use of outside legal counsel **(Council Staff/Law)**

D. Ordinance - amending the Administrative Code, Chapter 5, Section Re3117-0o5a-Ex A - Purchasing Policies regarding the regarding the use of outside legal counsel **(Council Staff/Law)**

E. Ordinance - amending Chapter 212, Fee Schedule, Section 104 Business Licenses-Annual License Tax and Section 114 Food Code, of the City of Reading Code of Ordinances to add Business License and Food Vendor Fees for Special Events **(Council Staff/Law)** *Advertisement scheduled for Jan 19th*

11. RESOLUTIONS

A. Resolution -

12. PUBLIC COMMENT – GENERAL MATTERS

Please see public speaking rules on second page

13. COUNCIL BUSINESS / COMMENTS

14. COUNCIL MEETING SCHEDULE

Monday, January 12

Committee of the Whole – Council Office – 5 pm

Regular Meeting – Council Chambers – 7 pm

Monday, January 19

City Hall closed – Martin Luther King Day

****Tuesday, January 20****

Nominations & Appointments Committee – Council Office – 4 pm

Conditional Use Hearing – 1141 N 9th St – Council Chambers – 5 pm

Standards of Living Committee – Council Office – 5:30 pm

Finance, Budget, Audit Committee – Council Office – 5:30 pm

Monday, January 26

Committee of the Whole – Council Office – 5 pm

Regular Meeting – Council Chambers – 7 pm

15. BAC AND COMMUNITY GROUP MEETING SCHEDULE

Monday, January 12

Fire Civil Service Board – Penn Room – 4 pm

6th & Amity Neighborhood & Playground Assn – 6th & Amity field house – 6:30 pm

Tuesday, January 13

Water Authority Workshop – Water Authority Office – 4 pm

District 11 Crime Watch – Orthodox Presbyterian Church – 7 pm

Wednesday, January 14

Zoning Hearing Board – Penn Room – 5:30 pm

Human Relations Commission – HRC Office – 6 pm

Center City Community Organization – Holy Cross Church – 6 pm

Thursday, January 15

Blighted Property Review Committee – Council Chambers – 6 pm

Monday, January 19

Library Board – 113 S 4th St – 4 pm

Tuesday, January 20

HARB – Penn Room – 7 pm

Charter Board – Penn Room – 8 pm

Wednesday, January 21

Redevelopment Authority – Redevelopment Authority Office – 6:30 pm

Stadium Commission – Stadium RBI Room – 7 pm

Thursday, January 22

Diversity Board – Penn Room – 3 pm

Water Authority – Water Authority Office – 4 pm

Monday, January 26

DID Authority – 645 Penn St 5th floor

District 7 Crime Watch – Holy Spirit Church – 7 pm

Wednesday, January 28

Main Street Board – Gateway Bldg 5th floor – 3:30 pm

City of Reading City Council
Regular Meeting
December 22, 2014

Council President Acosta called the meeting to order.

The invocation was given by Pastor Ramon Mendez.

All present pledged to the flag.

The executive session held during the December 22nd Committee of the Whole meeting was to discuss the recycling litigation and a personnel matter.

ATTENDANCE

Council President Acosta
Councilor Daubert, District 1
Councilor Goodman-Hinnershitz, District 2
Councilor Sterner, District 3
Councilor Marmarou, District 4
Councilor Reed, District 5
Councilor Waltman, District 6
City Auditor D. Cituk
City Solicitor C. Younger
City Clerk L. Kelleher
Managing Director C. Snyder
Mayor V. Spencer

PROCLAMATIONS AND PRESENTATIONS

No commendations or proclamations were issued at this meeting.

PUBLIC COMMENT

Council President Acosta stated that there are seven (7) citizens registered to address Council on non-agenda matters. He inquired if any Councilor objected to suspending the rule requiring non-agenda comment at the end of the meeting. As no one objected the rule was suspended.

Councilor Daubert read the public speaking rules that were adopted by Council.

Pastor Ramon Mendez, of North 8th Street, stated that his church has operated within Reading for the past 100 years. He stated that approximately 10 years ago he contacted the Traffic Engineering area of the Public Works Department about getting some additional church signage for city-owned standards in the downtown area. He stated that he was instructed to purchase the signs and to bring the signs to Public Works and that the signs would be attached to the standards. He stated

that he recently found one of the signs to be missing and when he contacted Public Works he was told that the sign was removed because it interfered with traffic. He requested the reinstallation of the sign.

Kurt Miller, of Mt. Penn, stated that he is a member of the Mt. Penn Borough Council and a member of the board of Aulenbach's Cemetery. He stated that funds to sustain Aulenbach's Cemetery are dwindling despite the various capital and maintenance needs at the cemetery. He stated that the Mt. Penn Borough allocates \$5,000 annually for the maintenance of the cemetery. He suggested that the City do the same, as 40% of the cemetery is within Reading's boundaries. He stated that allocating \$5,000 is a better option when compared to the requirements if either or both of the municipalities had to take control of that asset.

Dominic Ranieri, of South 18th Street, was not present.

Kelly Fegley, of South 16th Street, was not present.

William Flubacher, of Wyomissing, stated that he currently owns a few rental properties within Reading. He stated that while he agrees with the need for the Quality of Life ordinance, he questions why the fine is applied to the property owner rather than to the tenant, as it is the tenant that creates the issue that warrants a ticket. He stated that Property Maintenance has the names of the tenants, as landlords are required to submit the listing of tenants twice annually.

Floyd Stahl, of North 11th Street, described the problems associated with Property Maintenance. He noted that they do not verify the problems inspectors cite at non-compliant properties. He also described the problems associated with the One Stop meetings. He expressed the belief that these problems are pushing small business owners out of the City.

Noahleen Betts Kebby, of Perkiomen Avenue, stated that the 3rd annual Ms. Teen Reading will be held in February 2015. She invited Councilors Reed and Goodman-Hinnershitz to be judges at the event. Two of the finalists introduced themselves to Council.

APPROVAL OF THE AGENDA & MINUTES

Council President Acosta called Council's attention to the agenda for this meeting, including the legislation listed under the Consent Agenda heading and the minutes from the December 8th Regular Meeting of Council. He stated that the Award of Contract under the Consent Agenda is being withdrawn and a resolution will be added to the Resolution heading to support the Turn the Courthouse Lights Back On effort.

Councilor Sterner moved, seconded by Councilor Marmarou, to approve the minutes from the December 8th Regular Meeting of Council and the agenda, as amended, including the legislation listed under the Consent Agenda heading. The motion was approved unanimously.

Consent Agenda

A. WITHDRAWN Award of Contract – to _____ for external auditing services for a three year period **(Purchasing Mgr) To be distributed on Monday**

B. Resolution No. 135-2014 – authorizing the appointment of Chris Zale and Maria Kantner to the Berks County Tax Collection Committee Executive Committee **(Law)**

C. Resolution No. 136-2014 – authorizing the use funds from the Sewer Enterprise Fund to finance, on an interim basis, the costs of the City of Reading Fritz Island Wastewater Treatment Plant Liquid Treatment Facilities Upgrade Project, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the City of Reading, up to a maximum principal amount of \$72,000,000 **(WWTP)**

D. Resolution No. 137-2014 – –promoting Sgt. Cheryl Gelsing to the rank of Lieutenant **(Police Chief)**

E. Resolution No. 138-2014 – –promoting Officer Nathan Matz to the rank of Sergeant **(Police Chief)**

ADMINISTRATIVE REPORT

The mayor read the report distributed to Council at the meeting, in summary:

- Update on the Wyomissing Park Streetlight project
- Update on the Pagoda wall project
- Note about the 23% reduction in burglaries within Reading despite the reduction in the size of the Police Department

Councilor Goodman-Hinnershitz agreed that the Aulenbach's Cemetery is in crisis condition. She suggested forming a group to discuss this issue with Mt. Penn. She asked to be included in the group as there are a few cemeteries within District 2.

Council President Acosta agreed.

Councilor Daubert requested being part of the group, as there is also a cemetery in his district.

Council President Acosta described the Human Relations Commission breakfast and the need for him to correct misstatements about the City's Police and Fire application process and how the City encourages a diverse applicant pool. He explained the required testing process applicants progress through. He stated that the next testing process for the Police Department begins on January 24th at Alvernia University. He noted that there is no fee to take the test.

AUDITOR'S REPORT

City Auditor Cituk read the report distributed to Council at the meeting, in summary:

- Report on the General Fund balance over the past 23 year period
- Update on the 2014 Admissions Tax

- Update on the 2014 Real Estate Transfer Tax

REPORT FROM DEPT. DIRECTORS, BOARDS, AUTHORITIES, & COMMISSIONS

None.

ORDINANCES FOR FINAL PASSAGE

WITHDRAWN BY THE PARKING AUTHORITY

Bill No. 63-2014 – amending the Code Book, Chapter 600 “Zoning”, Section 600-807 entitled “C-C Commercial Core District” by amending: (1) Subsection B “Allowed Uses” to include public parking garages and parking lots owned/or operated by the City of Reading or the Reading Parking Authority, and to prohibit non-public parking garages and parking lots; and (2) Subsection C “Additional Requirements in the C-C District” to prohibit non-public parking garages or parking lots open to the general public. **(Parking Authority/Council Staff) Introduced at the July 28 regular meeting; Public Hearing 8-12-14; Ordinance Advertisement 8-11 and 8-18-2014**

A. Bill No. 101-2014 – amending City Code Chapter 467 Sewers and Sewage Disposal, to allocate the sewer service rental between the sanitary sewer and stormwater sewer **(Pub Works) introduced at the November 24 regular meeting; Tabled at the December 8 regular meeting**

Councilor Daubert moved, seconded by Councilor Reed, to enact Bill No. 101-2014.

Bill No. 101-2014 was enacted by the following vote:

**Yeas: Daubert, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Acosta,
President -7**

Nays: - 0

B. Bill No. 102-201 – creating the Code and License Appeals Board for appeals to the Business License, Property Maintenance, Solid Waste, Vending Machine Code and Housing Codes and replacing the individual boards created in each ordinance with the Code and License Appeals Board **(Council Staff/Law) Introduced at the December 8 regular meeting**

Councilor Marmarou moved, seconded by Councilor Reed, to enact Bill No. 102-2014.

Bill No. 102-2014 was enacted by the following vote:

**Yeas: Daubert, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Acosta,
President -7**

Nays: - 0

C. Bill No. 103-2014 – authorizing an amendment of the 2014 Budget by transferring a total of \$50,000 from the Contingency Fund to the Law Department Budget line item for Special Counsel Contracted Services (01-12-25-4216) to cover additional legal costs associated with legal service

providers. **(Law) Introduced at the December 8 regular meeting**

Councilor Goodman-Hinnershitz moved, seconded by Councilor Reed, to enact Bill No. 103-2014.

Bill No. 103-2014 was enacted by the following vote:

Yeas: Daubert, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Acosta,
President -7

Nays: - 0

D. Bill No. 104-2014 – authorizing an amendment of the 2014 Budget by transferring a total of \$360,000 from the Contingency Fund to the Fire Department Budget to be split between Suppression wages and EMS wages. **(Law) Introduced at the December 8 regular meeting**

Councilor Marmarou moved, seconded by Councilor Daubert, to enact Bill No. 104-2014.

Bill No. 104-2014 was enacted by the following vote:

Yeas: Daubert, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Acosta,
President -7

Nays: - 0

E. Bill No. 105-2014 – authorizing the installation of a four way stop sign at West Windsor and McKnight Streets **(Man Dir) Advertised on 12-15-14; Introduced at the December 8 regular meeting**

Councilor Reed moved, seconded by Councilor Daubert, to enact Bill No. 105-2014.

Bill No. 105-2014 was enacted by the following vote:

Yeas: Daubert, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Acosta,
President -7

Nays: - 0

F. Bill No. 106-2014 – authorizing the installation of a four way stop sign at West Greenwich and Tulpehocken Streets **(Man Dir) Advertised on 12-15-14; Introduced at the December 8 regular meeting**

Councilor Goodman-Hinnershitz moved, seconded by Councilor Reed, to enact Bill No. 106-2014.

Bill No. 106-2014 was enacted by the following vote:

Yeas: Daubert, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Acosta,
President -7

Nays: - 0

G. Bill No. 107-2014 – authorizing an appropriations transfer with the Department of Public Works, Division of Solid Waste and Recycling in the amount of \$51,790 from salaries to contracted services for temporary wages **(Public Works) Introduced at the December 8 regular meeting**

Councilor Marmarou moved, seconded by Councilor Daubert, to enact Bill No. 107-2014.

Bill No. 107-2014 was enacted by the following vote:

**Yeas: Daubert, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Acosta,
President -7**

Nays: - 0

INTRODUCTION OF NEW ORDINANCES

None.

RESOLUTIONS

A. Resolution No. 139-2014 – reappointing Allen Webster to the Historical Architectural Review Board **(Nom & Appts)**

Councilor Marmarou moved, seconded by Councilor Goodman-Hinnershitz, to adopt Resolution No. 139-2014.

Councilor Marmarou described the skill the applicant brings to this board.

Resolution No. 139-2014 was adopted by the following vote:

**Yeas: Daubert, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Acosta,
President - 7**

Nays: None - 0

B. Resolution No. 140-2014 – repealing and recreating the Naming Policy for public facilities, streets, etc. by redefining the process used to consider applications **(Council Staff)**

Councilor Goodman-Hinnershitz moved, seconded by Councilor Reed, to withdraw Resolution No. 140-2014.

Resolution No. 140-2014 was withdrawn by the following vote:

**Yeas: Daubert, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Acosta,
President - 7**

Nays: None - 0

C. Resolution No. 141-2014 – authorizing the submission of a letter from Council in support of the Turn the Courthouse Lights Back On effort **(Council Staff)**

Councilor Goodman-Hinnershitz moved, seconded by Councilor Reed, to adopt Resolution No.

141-2014.

Councilor Reed explained the need for Council and others to support this effort. She stated that the lights were used to show the County's weather forecast for decades. She stated that the labor for the reinstallation of the lights is being provided at no charge by the IBEW and that the funds collected will be used to offset the costs to purchase new efficient lighting.

Councilor Goodman-Hinnershitz stated that the Courthouse is a historic building and that the longstanding tradition of the lights on the Courthouse should be returned.

Resolution No. 141-2014 was adopted by the following vote:

Yeas: Daubert, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Acosta,

President - 7

Nays: None - 0

COUNCIL COMMENT

Councilor Goodman-Hinnershitz thanked the Public Works Department for the work and effort they put into the Christmas trees in downtown Reading this year.

Councilor Goodman-Hinnershitz reminded everyone about the New Year's celebration with fireworks at the Pagoda.

Councilor Waltman, on the topic of police brutality that is sweeping the nation, suggested that people respect law enforcement officers and listen to their direction rather than display signs of aggression.

Councilor Sterner agreed with the comments made by Councilor Waltman and added that citizens need improved education on good behavior and common sense. He thanked the Reading Police Department for their service to the City. He wished everyone a happy and safe holiday season.

Council President Acosta agreed that people and their children need education of proper behavior and common sense.

Council President Acosta noted that various people sound off on various social media sites about the actions of elected officials. He questioned how those judgments can be made when citizens do not even bother to attend meetings and in general have no idea what holding an elected position entails.

Council President Acosta wished everyone a happy holiday season.

Councilor Marmarou moved, seconded by Councilor Sterner, to adjourn the regular meeting of

Council.

Respectfully submitted by Linda A. Kelleher CMC, City Clerk



AGENDA MEMO

DEPARTMENT OF ADMINISTRATIVE SERVICES

TO: City Council
FROM: Tammi Reinhart, Purchasing Coordinator
PREPARED BY: Tammi Reinhart, Purchasing Coordinator
MEETING DATE: January 12, 2015
AGENDA MEMO DATE: December 29, 2014
RECOMMENDED ACTION: Awarding of Contract for Audit Services

RECOMMENDATION

The recommendation is to award the contract for Audit Services to Herbein & Company, 2763 Century Blvd., Reading, PA 19610.

BACKGROUND

A five (5) member selection committee reviewed the proposals. The responses to the requests for proposals were evaluated independently by the members of the RFP selection review committee. The proposals were rated on the basis of responsiveness, experience, stability, and cost. The City has selected to award this contract for a period of one (1) year with the option to renew for four (4) additional years.

BUDGETARY IMPACT

The Department of Administrative Services has confirmed there are sufficient funds to cover the project. The account code to be charged is 01-14-91-4223. The one year cost is \$68,500.00.

PREVIOUS ACTION

None

SUBSEQUENT ACTION

Formal action by Council is required to award the contract at the January 12, 2015 meeting.

RECOMMENDED BY

Mayor, Managing Director, Director of Administrative Services, Controller and Purchasing Coordinator.

RECOMMENDED MOTION

Approve/Deny the recommendation for Audit Services in order that contract may be awarded to Herbein & Company.

cc: File

RESOLUTION NO. _____ 2015

Whereas, by virtue of Resolution 134-2009, adopted December 14, 2009, the City of Reading declared its intent to follow the procedures for the disposition of records set forth in the Retention and Disposition Schedule for Records of Pennsylvania Municipalities issued in 2009; and

Whereas, in accordance with Act 428 of 1968 (as amended) each individual act of disposition shall be approved by resolution of the governing body of the municipality:

NOW THEREFORE, the Council of the City of Reading hereby resolves as follows:

In accordance with the above cited schedule, Council hereby authorizes the disposition of the following public records:

City Clerk
Financial Interest Statements, 2007

Adopted by Council on _____

President of Council

Attest:

City Clerk

R E S O L U T I O N N O. _____ 2015

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

Authorizing the Bank Accounts for the City of Reading for the 2015 Calendar Year as attached in Exhibit A.

Adopted by Council _____, 2015

President of Council

Attest:

Linda A. Kelleher
City Clerk

Exhibit A CITY OF READING BANK ACCOUNTS

Account Name	Bank
Cash Payroll Checking	Wells Fargo
Cash - GDA	Wells Fargo
Recycling Escrow	Wells Fargo
General Savings	Wells Fargo
General Savings Interest Bearing Account	Wells Fargo
Special Police Academy Account	Wells Fargo
Flexible Spending Account	Wells Fargo
Municipal Flex Now	National Penn
Escrow - Vince's Towing	Wells Fargo
General Agency	Wells Fargo
Motor License Fund Interest Bearing Account	Wells Fargo
Community Dev. – Cash Interest Bearing Account	Wells Fargo
Section 108 cash	Wells Fargo
CDBG Program Income	Wells Fargo
Home Program Income	Wells Fargo
Home Program Income Interest Bearing Account	Wells Fargo
NSP2 Program Income	Wells Fargo
Section 108 Cash (Hotel Related)	Fulton
Capital Project Interest Bearing Account	Wells Fargo
Rdg Phillies Project Account	Fulton
Cash - Self Insurance	Wells Fargo
Healthcare	Wells Fargo
Cash - Water	Wells Fargo
Cash - Recycling	Wells Fargo
Cash- Sewer Fund	Wells Fargo
Cash- Sewer Fund Interest Bearing Account	Wells Fargo
Cash- Retail Sewer Fund Interest Bearing Account	PSDLAF



AGENDA MEMO

POLICE DEPARTMENT

TO: City Council
FROM: Chief William M. Heim
PREPARED BY: Chief William M. Heim
MEETING DATE: January 12, 2015
AGENDA MEMO DATE: January 6, 2015
REQUESTED ACTION: Authorize the Promotion of one Sergeant to Lieutenant and one Patrol Officer to Sergeant

RECOMMENDATION

The Mayor and Police Chief recommend the promotion of the following officers:

Sergeant Paul J. Riley, date of employment January 16, 2001, to the rank of Lieutenant
Officer Darrin C. Dougherty, date of employment January 17, 2005, to the rank of Sergeant

BACKGROUND

There is currently a vacancy for Lieutenant and promoting a Lieutenant creates a vacancy for Sergeant. Sergeant Paul J. Riley and Officer Darrin C. Dougherty took the written and oral examinations for these respective positions and are among the top three candidates on the current certified list. The Police Chief has reviewed their performance, dependability, and conduct and the Mayor and Police Chief recommend them for promotion.

BUDGETARY IMPACT

None. These funded positions have current vacancies as of the appointment date.

PREVIOUS ACTIONS

None

SUBSEQUENT ACTION

Council to take action to approve a resolution to authorize the promotion of Sergeant Paul J. Riley to the rank of Lieutenant and Officer Darrin C. Dougherty to the rank of Sergeant.

RECOMMENDED BY

The Mayor and Police Chief recommend approval.

RECOMMENDED MOTION

Approve/deny the resolution authorizing the promotion of Sergeant Paul J. Riley to the rank of

Lieutenant and Officer Darrin C. Dougherty to the rank of Sergeant effective January 16, 2015.

R E S O L U T I O N N O. _____ 2015

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

Authorizing the promotion of Sergeant Paul J. Riley to the rank of Lieutenant effective January 16, 2015

Adopted by Council _____, 2015

Francis G. Acosta
President of Council

Attest:

Linda A. Kelleher
City Clerk

RESOLUTION NO. _____ 2015

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

Authorizing the promotion of Officer Darrin C. Dougherty to the rank of Sergeant effective January 16, 2015

Adopted by Council _____, 2015

Francis G. Acosta
President of Council

Attest:

Linda A. Kelleher
City Clerk

BILL NO. _____ 2015
AN ORDINANCE

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE READING AREA WATER AUTHORITY ARTICLES OF INCORPORATION INCREASING THE NUMBER OF AUTHORITY BOARD MEMBERS TO SEVEN (7) AND SETTING THE TERMS FOR THE TWO NEW AUTHORITY BOARD MEMBERS.

WHEREAS, the City of Reading (the "Municipality"), of Berks County, Pennsylvania, adopted an Ordinance to establish the Reading Area Water Authority (the "Authority"), Berks County, Pennsylvania, on May 5, 1994, pursuant to the Municipality Authorities Act of 1945, as amended (the "Act"); and

WHEREAS, the Authority has a corporate life which expires May 20, 2093; and

WHEREAS, the Authority has had, as its primary purpose, the management of a water treatment, distribution and collection system within the Municipality; and

WHEREAS, the City of Reading City Council has adopted an Ordinance at its meeting of August 25, 2014 amending the lease agreement by increasing the number of Authority Board members; a copy of the Ordinance is attached hereto marked Exhibit "A" and incorporated herein.

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS:

SECTION 1: The Reading Area Water Authority Articles of Incorporation shall be amended by expanding the number of Authority Board members by two (2) members, for a total of seven (7).

SECTION 2: Defining the terms of the additional two (2) members to be four (4) years and five (5) years, respectively.

SECTION 3: The Mayor, in conjunction with the Reading Area Water Authority, is hereby authorized and directed to execute and file all things necessary and proper to effectuate the amendment to the Articles, and the City Clerk is hereby authorized and directed to affix the seal of the Municipality to any such executions, and attest such signatures of the Mayor and Council President.

SECTION 4: All Articles, Amendments, Ordinances or parts thereof that are inconsistent with this Ordinance are hereby repealed. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Municipality Council

that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

BE IT ORDAINED AND ENACTED, this ____ day of _____, 2015.

Francis G. Acosta, Council President

ATTEST:

Linda A. Kelleher CMC, City Clerk

READING AREA WATER AUTHORITY
RESOLUTION PROPOSING AMENDMENT TO ARTICLES OF INCORPORATION

Adopted July 31, 2014

AN RESOLUTION OF READING AREA WATER AUTHORITY PROPOSING TO
AMEND ITS ARTICLES OF INCORPORATION TO INCREASE THE NUMBER OF
BOARD MEMBER POSITIONS FROM FIVE TO SEVEN.

WHEREAS, the Reading Area Water Authority (the "Authority") is a municipal authority existing under the Municipal Authorities Act of the Commonwealth of Pennsylvania, Act 22 of 2001, 53 Pa. C.S.A. Chapter 56, as amended and supplemented from time to time (the "Act"); and

WHEREAS, by this Resolution of the Authority, the Authority expresses its desire to amend its Articles of Incorporation so as to increase the number of board members from five (5) to seven (7);

NOW, THEREFORE, BE IT RESOLVED by the Board of the Authority, as follows:

SECTION 1. This Authority proposes that the Articles of Incorporation of the Authority be amended to increase the number of board member positions from five (5) to seven (7) in accordance with the proposed below:

ARTICLES OF AMENDMENT

TO: THE SECRETARY OF THE COMMONWEALTH OF PENNSYLVANIA

In compliance with provisions of the Municipalities Authorities Act, Act of June 19, 2001, P.L. 287, codified at 53 Pa.C.S.A Section 5601, et seq., as amended and supplemented, of the Commonwealth of Pennsylvania, and pursuant to a resolution duly adopted by the Board of

Reading Area Water Authority proposing an amendment to the Articles of Incorporation of said Authority, which proposed amendment has been submitted to and adopted and approved by the City Council of the City of Reading, Berks County Pennsylvania, the governing authority of the municipality composing said Authority, by an Ordinance duly enacted and ordained, the said Authority hereby files these Articles of Amendment to its Articles of Incorporation and in connection therewith hereby does certify:

1. The name of the Authority is "Reading Area Water Authority"; and the registered office of the Authority is located at 815 Washington Street, Reading, Pennsylvania 19601.

2. The Authority has been duly formed under the provisions of the Act of May 2, 1945, P.L. 382 entitled "Municipality Authorities Act of 1945", as amended and now codified at 53 Pa.C.S.A Section 5601, et seq., the Articles of Incorporation having been approved May 9, 1994.

3. A copy of the Ordinance enacted and ordained by the City Council of the City of Reading, Berks County, Pennsylvania, said City Council being the governing authority of the municipality composing the Authority, duly certified by the City Clerk of said City, is attached hereto and thereby is made a part of these Articles of Amendment.

4. The amendment proposed by the Board of the Authority and adopted and approved by the aforesaid City Council of the City of Reading, Berks County, Pennsylvania, is to amend the Articles of Incorporation of the Authority adding a new Section 7 to read as follows:

"7. The Board of Directors of the Authority shall consist of seven (7) members effective as of September ___, 2014. The two newly created positions shall serve for initial terms, as follows: one new appointee shall serve for a for a term ending the first Monday in January 2018 and the other new appointee shall serve for a term ending the first Monday in

January 2019. Thereafter appointments and reappointments to the two newly-created Board positions shall serve for terms of five (5) years.”

5. The effective date of the amendments reflected in paragraph 4 above shall be the earliest date permitted by law.

IN WITNESS WHEREOF, the Reading Area Water Authority has caused these Articles of Amendment to be executed in its name and on this behalf by its Chairman or Vice Chairman and its official seal to be affixed hereunto and attested by its Secretary or Assistant Secretary, all as of the ____ day of _____, 2014.

**READING AREA
WATER AUTHORITY**

By: _____
Chairman

ATTEST:

By: _____
Secretary (SEAL)

SECTION 2. The Secretary of the Authority is directed to certify a copy of this Resolution and thereafter to submit said certified copy to the City Council of the City of Reading.

SECTION 3. In the event that the City Council of the City of Reading shall approve the proposed Amendment to the Articles of Incorporation, the proper officers of the Authority shall take such actions and execute such documents as are necessary to cause the Articles of Amendment to be filed in accordance with law.

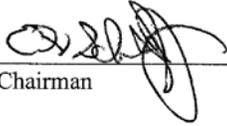
SECTION 4. All resolutions or parts of ordinances conflicting or inconsistent herewith are hereby repealed.

SECTION 5. If any sentence, clause or section or part of this Ordinance is for any reason to be found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Resolution.

SECTION 6. This Resolution shall become effective immediately

DULY ADOPTED this 31st day of July, 2014

READING AREA
WATER AUTHORITY,
Berks County, Pennsylvania



Chairman

ATTEST:


Asst Secretary

BILL NO. _____-2014
AN ORDINANCE

AMENDING THE ADMINISTRATIVE CODE, CHAPTER 5, SECTION RE3117-OO5a-Ex A – PURCHASING POLICIES REGARDING THE REGARDING THE USE OF OUTSIDE LEGAL COUNSEL.

Whereas the Council of the City of Reading hereby ordains as follows:

Section 1. Amending the Administrative Code, Chapter 5, Section Re3117-Oo5a-Ex A – Purchasing Policies regarding the regarding the use of outside legal counsel, as attached in Exhibit A.

Section 2. All ordinances or resolutions, or parts of ordinances or resolutions, insofar as they are inconsistent with this Ordinance are hereby repealed.

Section 3. The provisions of this Ordinance shall be severable and if any of its provisions shall be held to be unconstitutional or illegal, the validity of any other remaining provisions of the Ordinance shall not be affected thereby. It is hereby expressly declared as the intent of the City Council of the City of Reading that this Ordinance would have been adopted had such unconstitutional or illegal provision or provisions had not been included herein.

Section 4. This ordinance shall become effective ten (10) days after it adoption, in accordance with Sections 219 & 221 of the City of Reading Home Rule Charter.

Enacted: _____, 2014

President of Council

Attest:

City Clerk

(Adm Services & Council Staff)

Submitted to Mayor: _____

Date: _____

Received by the Mayor's Office: _____

Date: _____

Approved by Mayor: _____

Date: _____

Vetoed by Mayor: _____

Date: _____

EXHIBIT A

Section 4

Sole Source Purchases

1.01 DEFINITION

Sole source purchases are defined as purchases of supplies, or equipment that meet **all** of the following criteria:

- A. It is the only item that will produce the desired results or possess a unique performance capability and
- B. It is available from only one source and
- C. It is patented or copyrighted.

Professional services, ***legal services and attorneys and law firms*** are not eligible for sole source purchasing requirements.

4.02 PROCEDURE

Sole source purchases are exempt from competitive requirements upon certification by the Purchasing Coordinator stating the conditions and circumstances necessitating the purchase via a Sole Source Justification Form. This certification shall set forth the purpose and need in addition to why the item is the only one that will produce the desired results. The Sole Source Justification Form must be signed by the Managing Director to be deemed "approved".

Sole Source Justification Forms shall expire annually on December 31st. Sole Source contracts shall not be eligible for automatic renewal/extension and must be re-certified by the Purchasing Coordinator before a renewal/extension may occur.

Section 8

Purchasing of Professional Services

8.01 PURPOSE:

The purpose of this regulation is to outline the process involved for preparing specifications, letting of Request For Proposals (RFP's), awarding contracts and payment of bills for professional services.

8.02 APPLICABLE TO:

All departments, divisions, offices or agencies.

8.03 POLICY:

1. For the purpose of this regulation the term "professional" is defined as those persons or firms marketing services requiring advanced academic or technical training skills. Examples of professional services include work done by the following contractors but is not necessarily limited to these services:

- ◆ Accountants
- ◆ Architects
- ◆ Attorneys, ***including Independent legal counsel as per § 5-213 and § 5-302***
- ◆ Bond Underwriters
- ◆ Engineers
- ◆ Insurance Consultants, Agents, and/or Brokers
- ◆ Investment Advisors
- ◆ Physicians
- ◆

2. Professional service contracts are not to be confused with standard contracts which seek a price or costs for particular work detailed in specifications. Professional contracts seek expertise through an RFP and pricing or cost may not be of "primary" importance.

3. A professional contract, while it is based upon work performed in response to task specifications and the need for a finished product as outlined by the City and agreed to by a contractor, it is one that by its very nature cannot be awarded solely based upon the selection of the lowest bidder.

4. Factors other than price alone must be carefully weighed in the review of proposals and the award of such contracts. These factors include the professional qualifications/certifications, special skills, experience, and familiarity of the contractor with the work requested, all of which have impacts on the quality of the product/service to be delivered.

8.04 PREPARING REQUESTS FOR PROPOSALS (RFP'S) FOR CONTRACTS GREATER THAN \$35,000.

1. When to prepare an RFP.

A. When it is estimated that the cost of a purchase of professional services shall meet or exceed \$35,000, the RFP process must be initiated and the vendor must be retained through a written contract. Competitive proposals increase the ability to fully evaluate both the benefit and costs of the services being sought.

B. Notwithstanding any other provisions to the contrary if the Managing Director so determines, no RFP shall be required for an employee engaged in providing professional services to the City who terminates employment with the City and shall then be engaged as an independent contractor. In addition, no RFP shall be required for an independent contractor whose engagement terminates, if the Managing Director desires to continue the engagement by the City.

C. For all contracts expected to exceed \$34,999.99 and for all contracts that are multi-phased (e.g., feasibility study and design, multiple contract renewals/extensions within a one-year period) department, division, office, agency or person designated by the Managing Director shall prepare a RFP specifically for the extent of the work effort that can be defined at that particular time. The RFP should solicit information pertaining to the contractor's qualifications and costs (including appropriate hourly rates, etc.) for as many phases as appropriate. Costs and qualification information should then be utilized to select the contractor. For any subsequent phases of the contract that have not been specifically defined in the initial RFP, a new RFP should be drafted and circulated to secure competitive proposals from interested contractors.

2 How to write an RFP:

The Request For Proposal shall clearly describe the desired services and may include, but not be limited to, the following information:

- ◆ General background information pertinent to the requested services.
- ◆ Nature and scope of requested services including minimum tasks and activities to be performed together with prescribed completion schedule.
- ◆ Methodology and technical approach to be used in accomplishing the requested work.

- ◆ Description of reports required.
- ◆ Documentation of qualifications and experience in similar work and resumes of staff members to be assigned to the engagement.
- ◆ Compensation information including detailed cost information itemizing hours and rates of each class of staff to be utilized, and out-of-pocket expenses such as travel, telephone, publication and duplication.
- ◆ Estimated utilization of City resources necessary to complete the engagements.
- ◆ Information as to the City's evaluation and selection process.
- ◆ Minority Business Enterprise (MBE)/Woman Business Enterprise (WBE) participation.

8.05 CONTRACTS BETWEEN \$10,000 AND \$34,999:

1. The department, division, office, agency or person designated by Managing Director to handle the assignment, shall request written proposals from at least three (3) firms. Proposals shall include the fee in the form of a unit cost and the total maximum cost to be charged. After analysis, a recommendation shall be presented to the purchasing coordinator, Director of Administrative Services and Managing Director for final approval.

In the event the Solicitor has concluded that a conflict exists between the Mayor/Administration and City Council, the RFP process for independent legal counsel shall commence. The Mayor/Administration or City Council shall review their respective proposals and prepare individual justifications that will include, at minimum: a brief explanation identifying the preferred bid, anticipated cost, and the allocation source from where the expenses will be paid. Final analysis and ultimate approval for all justifications will rest with the purchasing coordinator, Solicitor or his representative, Director of Administrative Services and Managing Director.

2. Upon written request, unsuccessful firms shall be given a written explanation as to the reasons for the selection.

3. The department, division, office or agency should take precautions to project the total cost of professional service contracts that are multi-phased. An RFP must be prepared for those multi-phased contracts when the total cost of which could exceed \$34,999.99.

4. Once final approval for a contract less than \$35,000 has been granted by the Administrative Services Director and the Managing Director, the department, division, office, agency or person designated by the Managing Director to handle the assignment shall meet with a representative from the City Solicitor's office to draft the required contracts.

5. Multiple contracts valued below \$35,000 which occur during a single year and provide for the same or a substantially similar service; or for which services are provided by the same individual or vendor shall be considered to be multi-phased. These contracts shall be subject to the approval requirements of a contract that exceeds \$34,999.99.

6. No contract valued at less than \$35,000 shall be eligible for payment by the City without

the contract having been signed by the City Solicitor.

7. The City Solicitor shall provide final review for form and content and signature on the contract. Contracts without Solicitor signature will not be eligible for payment.

8.06 THE PURCHASING COORDINATOR'S RESPONSIBILITY:

For purposes of consistency, the purchasing coordinator shall be appointed to all committees designated to prepare RFP's, review all documents prior to issuance and evaluate submissions.

The Administrative Services Director shall authorize the advertising for professional services by the purchasing coordinator, who will advertise in local newspapers of general circulation, regional metropolitan newspapers, trade journals, if applicable, and the City website.

1. The advertisement shall give notice that an RFP is available for review by interested firms. Basic information describing the requested services, where the document can be obtained and the deadline and location for submission shall be included.

2. At the discretion of the purchasing coordinator or the department, division, office or agency a mandatory pre-proposal conference may be held with all interested firms to clarify any questions.

8.07 SELECTION OF PROFESSIONAL SERVICE CONTRACTS GREATER THAN \$34,999.99

The proposals of those firms responding to an RFP are reviewed by a selection committee designated by the Managing Director or his designee.

In the event the Solicitor has concluded that a conflict exists between the Mayor/Administration and City Council, the RFP process for independent legal counsel shall commence. The Mayor/Administration or City Council shall review their respective proposals and prepare individual justifications that will include, at minimum: a brief explanation identifying the preferred bid, anticipated cost, and the allocation source from where the expenses will be paid. The justifications will then be submitted to a Panel composed of the Solicitor, Managing Director, and Auditor for their review and recommendation. The Panel shall offer their recommendation for final approval to City Council once they have reached a two-thirds majority vote. Failure to secure a majority vote by either the Mayor/Administration or City Council will require supplemental information or additional information as requested by the Panel.

1.

A. The selection committee shall consist of the purchasing coordinator, the City Solicitor (non-voting member), three designees of the department, division, office or agency, and the designee of the Administrative Services Director. All committee members must sign and return, to the purchasing coordinator, the Confidentiality Statement and No Conflict of Interest Statement prior to receiving any non-public information regarding the applicable RFP.

B. The selection process shall be based on the objective criteria contained in the RFP (Section 8.04.2) and not on the lowest bid.

Examples of the evaluation criteria include: size and experience of the firm on similar projects, client references, demonstrable understanding of the requested work, the ability and/or commitment to meet the prescribed completion schedule, and the cost estimates.

C. The recommendation of the selection committee shall be to the firm with highest total points.

D. The selection committee has the responsibility to negotiate the most favorable cost, terms and conditions to the City of Reading. The negotiating process may involve one or more RFP responses, and may continue until the actual award of the contract.

E. A meeting with the purchasing coordinator and the representative of the Solicitor's office will be available for a firm who is dissatisfied after not being recommended for award of the contract.

2. The selection committee shall submit a written report on the process and its recommendation, to be reviewed with the Administrative Services Director.

3. Prior to formal acceptance, the RFP and the proposal shall be submitted to the Solicitor's staff for review.

4. The Administrative Services Director and the selection committee will prepare a recommendation for the Managing Director to present to City Council for final approval where such approval is required by the Charter and/or by the Administrative Code. ~~and/or the purchasing policies.~~

5. The Administrative Services Director shall advise the purchasing coordinator to formally notify the successful firm.

6. No contract valued at greater than \$34,999.99 shall be eligible for payment by the City unless the contract is approved by Council and signed by the Mayor and City Solicitor.

7. The City Solicitor shall provide final review of the contract for form and content. The City Solicitor's signature shall only be affixed to the contract after this review is complete. Contracts lacking Solicitor approval will not be eligible for payments.

8.08 RENEWAL OF PROFESSIONAL SERVICE CONTRACTS:

The City shall have the option to renew a professional services contract for one (1) year beyond the established contract period, based upon a continuation of the current contract price or the re-negotiation of a new price. This does not preclude the City from requesting a term contract with multiple 1-year renewal periods, as long as the total contract term does not exceed five (5) years. However, if a contract does not originate with multiple 1-year renewal periods, it shall only be eligible for a one (1) year extension at the current or re-negotiated price.

BILL NO. _____-2014
AN ORDINANCE

**AMENDING THE ADMINISTRATIVE CODE, CHAPTER 5, SECTION § 5-213 AND § 5-302,
AMENDING THE ADMINISTRATIVE CODE, THE REGARDING THE USE OF OUTSIDE
LEGAL COUNSEL.**

Whereas the Council of the City of Reading hereby ordains as follows:

Section 1. Amending the Administrative Code, Chapter 5, Section 5-213 AND § 5-302 regarding the regarding the use of outside legal counsel as follows:

§ 5-213. Independent legal counsel. [Added 7-13-1998 by Ord. No. 22-1998]

~~In the event either the Mayor/Administration or City Council require legal representation in an area of conflict City Council and the Mayor or the Administration, each party shall have the ability to select their own legal counsel independent of the City.~~

The Solicitor, as chief legal advisor to the City of Reading, has authority to determine whether a conflict exists between the Mayor/Administration and City Council. In the event a conflict does exist, the Mayor/Administration and City Council shall begin and complete a mediation process within ten (10) business days from the date the conflict was identified by the Solicitor, facilitated by a neutral third party that shall be selected by the Solicitor and agreed to by the Mayor/Administration and City Council. If at the conclusion of the mediation process the conflict still exists each party shall have the right to seek and retain independent legal counsel, separate and apart from the advice of the Office of the Solicitor. Section 8 of the Purchasing Policies shall apply.

§ 5-302. Independent legal counsel. [Added 7-13-1998 by Ord. No. 22-1998]

~~In the event either the Mayor/Administration or City Council require legal representation in an area of conflict City Council and the Mayor or the Administration, each party shall have the ability to select their own legal counsel independent of the City.~~

The Solicitor, as chief legal advisor to the City of Reading, has authority to determine whether a conflict exists between the Mayor/Administration and City Council. In the event a conflict does exist, the Mayor/Administration and City Council shall begin and complete a mediation process within ten (10) business days from the date the conflict was identified by the Solicitor, facilitated by a neutral third party that shall be selected by the Solicitor and agreed to by the Mayor/Administration and City Council. If at the conclusion of the mediation process the conflict still exists each party shall have the right to seek and retain independent legal counsel, separate and apart from the advice of the Office of the Solicitor. Section 8 of the Purchasing Policies shall apply.

Section 2. All ordinances or resolutions, or parts of ordinances or resolutions, insofar as they are inconsistent with this Ordinance are hereby repealed.

Section 3. The provisions of this Ordinance shall be severable and if any of its provisions shall be held to be unconstitutional or illegal, the validity of any other remaining provisions of the Ordinance shall not be affected thereby. It is hereby expressly declared as the intent of the City Council of the City of Reading that this Ordinance would have been adopted had such unconstitutional or illegal provision or provisions had not been included herein.

Section 4. This ordinance shall become effective ten (10) days after its adoption, in accordance with Sections 219 & 221 of the City of Reading Home Rule Charter.

Enacted: _____, 2014

President of Council

Attest:

City Clerk

(Adm Services & Council Staff)

Submitted to Mayor: _____

Date: _____

Received by the Mayor's Office: _____

Date: _____

Approved by Mayor: _____

Date: _____

Vetoed by Mayor: _____

Date: _____

BILL NO. _____ 2015
AN ORDINANCE

AMENDING CHAPTER 212, FEE SCHEDULE, SECTION 104 BUSINESS LICENSES-ANNUAL LICENSE TAX AND SECTION 114 FOOD CODE, OF THE CITY OF READING CODE OF ORDINANCES TO ADD BUSINESS LICENSE AND FOOD VENDOR FEES FOR SPECIAL EVENTS AS BELOW

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Chapter 212, Section 104 Business Licenses-Annual License Tax of the City Code Fee Schedule is amended as follows:

Add: Business Privilege License for Special Event \$15 annually

SECTION 2. Chapter 212, Section 114 Food Code of the City Code Fee Schedule is amended as follows:

Add: Food Vendor for Special Event \$10/event

SECTION 3. All relevant ordinances, regulations and policies of the City of Reading, Pennsylvania not amended per the attached shall remain in full force and effect.

SECTION 4. If any section, subsection, sentence or clause of this ordinance is held for any reason to be invalid such decision shall not affect the validity of the remaining portions of the Ordinance.

SECTION 5. This Ordinance shall be effective ten (10) days after adoption pursuant to City of Reading Home Rule Charter Article II Section 219.

Adopted _____, 2015

Council President

Attest:

City Clerk

(Council Staff/Law)

Submitted to Mayor: _____

Date: _____

Received by the Mayor's Office: _____

Date: _____

Approved by Mayor: _____

Date: _____

Vetoed by Mayor: _____

Date: _____

BILL NO. _____ 2015

AN ORDINANCE

AN ORDINANCE REPEALING SECTIONS 219-101, 219-102, 219-103 & 219-106 IN THE CITY OF READING CODE OF ORDINANCES, AS REQUIRED BY HOUSE BILL 80-2014.

THE CITY OF READING CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Repealing Sections 219-101, 219-102, 219-103 & 219-106 relating to firearms in the City of Reading Code of Ordinance., as required by House Bill 80-2014 adopted by the Pennsylvania legislature and approved by the Governor in November 2014 and reserving Chapter 219.

SECTION 2. This ordinance shall become effective in ten (10) days of approval in accordance with Section 221 of the City of Reading Home Rule Charter.

Enacted by Council _____, 2015

President of Council

Attest:

City Clerk

Submitted to Mayor: _____

Date: _____

Received by the Mayor's Office: _____

Date: _____

Approved by Mayor: _____

Date: _____

Vetoed by Mayor: _____

Date: _____