

CITY COUNCIL

Nominations and Appointments

Committee

Monday, December 7, 2015
3:30 pm
City Council Office

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.

All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012

I. Interviews

3:30 - Amy Crawford - appointment - Animal Control Board

II. Appointment Recommendations

III. Review Pending Applications Memo & BAC Openings



CITY COUNCIL

Nominations & Appointments Committee

Monday, November 16, 2015

Meeting Report

Attendance: S. Marmarou, D. Sterner

Others Attending: S. Katzenmoyer

The meeting was called to order at 4:30 pm by Mr. Marmarou.

I. Interview

Lorena Keely (appointment – Housing Authority)

Mr. Sterner questioned if this is the first time Ms. Keely would be serving on a Board. Ms. Keely stated that she has served on other boards in the past but that it was the first time she was applying to serve on a City board.

Mr. Marmarou questioned if Ms. Keely knew the purpose of the Housing Authority. Ms. Keely stated that she has a great understanding of the Housing Authority's purpose as she works with them professionally on a daily basis.

Mr. Marmarou explained when the meetings are held and questioned if Ms. Keely would be available to attend regularly. Ms. Keely stated that there would be no problem attending meetings.

Mr. Marmarou questioned why Ms. Keely was interested in serving on the Housing Authority. Ms. Keely explained that she has worked at Service Access Management (SAM) for 28 years and has spent the last 15 years as their Housing Coordinator. She

stated that she manages SAM's rental assistance program and coordinates housing with the Housing Authority. She stated that the Housing Authority and SAM must prove how funding is spent on housing programs and that they work well together. She stated that she also makes placements at private residences and other private non-profit organizations.

Mr. Sterner questioned if there would be a conflict of interest if Ms. Keely served on the Housing Authority. Ms. Keely stated that her supervisor has already spoken with Ms. Keppen (Deputy Executive Director of the Housing Authority) and that there would be no conflict of interest. She stated that if there had been, she would not have applied.

Mr. Marmarou questioned if Ms. Keely has experience with public housing. Ms. Keely stated that she has extensive professional experience with public housing.

Mr. Marmarou questioned if Ms. Keely places people in City housing. Ms. Keely stated that most clients choose to live in the City so they are closer to the services they need.

Mr. Marmarou questioned if any were placed in the City high rises. Ms. Keely stated that some are placed in the high rises. She stated that many are placed with private landlords.

There was a discussion about the responsibilities of renters in City housing.

The Nominations and Appointments Committee recommends the appointment of Lorena Keely to the Housing Authority.

The Nominations and Appointments Committee adjourned at 4:46 pm.

Respectfully Submitted by,
Shelly Katzenmoyer, CMC
Deputy City Clerk



CITY OF READING, PENNSYLVANIA

MEMORANDUM

TO: Mayor
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: June 19, 2015
SUBJECT: Appointment Application

The Council office has received the attached BAC application from Amy Crawford. Ms. Crawford is applying for membership to the Animal Control Board. A licensed veterinarian is required to serve and Ms. Crawford would serve that capacity even though she is not a City resident.

Ms. Crawford has the support of the animal control agency.

Please let the Council office know if you will endorse the appointment of this applicant.

I endorse the appointment of this applicant!



RECEIVED
JUL 28 2015
BY: mak



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CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: AMY CRAWFORD, VMD
Address: 2384 Christine Ct Pottstown PA 19424
Years living at this address: 16 yr

Date of Birth: 12/19/70

Occupation: Veterinarian

Place of Employment & Address: Exeter Veterinary Hospital
4955 Parkman Ave Reading 19606

Telephone: Day 610 504 0757 Evening _____
E-mail: Crawford@aol.com

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

Animal Control Board

RECEIVED
JUN 05 2015

BY: mak

2. In your opinion, what is the primary purpose of this board?

To establish policies regarding Pets and Animals within the City

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

I Am A practicing Veterinarian

4. Have you had any previous experience with this particular board? If yes, please describe.

No

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

No

6. Have you ever been employed by the City of Reading? If so, please list.

No

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

We have A close business Relationship with the Animal Rescue League of Berks

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

Yes - Exeter and Veterans Hospital

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

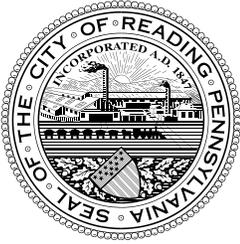
Amy Casarford
Printed Name

Amy Casarford
Signature

6/4/15
Date

Please return the completed form to the

**City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601**



CITY OF READING,
PENNSYLVANIA

M E M O R A N D U M

TO: Nominations and Appointments Committee
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: December 7, 2015
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Stadium Commission - *1 opening*

- **Frank Gromis** - appointment - sent to Mayor May 2015

Redevelopment Authority - *2 openings*

- **Twila Fisher** - appointment - has Mayoral approval

Animal Control Board - *3 openings*

- **Amy Crawford** - appointment - has Mayoral approval
- **Charles Manella** - appointment (ARL rep) - will need Mayoral approval

Human Relations Commission - *1 opening*

- **Daniel Egusquiza** - appointment - will need Mayoral approval
- **Ernesto Lujan** - appointment - will need Mayoral approval

Electrical Examining Board - *2 openings*

- **Jack Ambrose** - appointment

Planning Commission - *2 openings*

- **Melvyn Jacobson** - appointment - will need Mayoral approval

HVAC Board - *6 openings*

- **Timothy Strunk** - reappointment

Main Street Board - *1 opening*

- **Sean Moretti** - reappointment - will need Mayoral approval

Plumbing Board - *2 openings*

- **Steven Fisher** - reappointment - will need Mayoral approval

BOARDS, AUTHORITIES & COMMISSIONS
OPEN SEATS

DECEMBER 7, 2015

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board			2 openings
			1 application pending
Plumbing Board of Examiners	2 openings		
	1 application pending		
Reading HVAC Board			6 openings
			1 application pending
Zoning Hearing Board			2 alternate openings
Police Civil Service Board			Board full
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			3 openings
Board of Trustees of the Reading Public Library			1 City opening

Board of Health			1 opening
			1 alternate opening
Board of Ethics			
			1 opening
Building/Fire Code Board of Appeals			
			1 opening
			2 alternate openings
Animal Control Board			
			3 openings
			2 applications pending
Charter Board			
			2 openings
Code & License Appeals Board			
			3 alternate openings
Minority Business Board			
			7 openings
City-wide Diversity Board			
			Board full
Main St Board			
			1 opening
			1 application pending

AUTHORITIES

Reading Area Water Authority			
			Board full
Reading Redevelopment Authority			
	2 openings		
	1 application pending		
Reading Housing Authority			
	Board full		
Reading Parking Authority			
		1 opening	
Convention Center Authority			
			Board full
Downtown Improvement District Authority			
	1 opening		
City Revitalization Improvement Zone Authority			
			3 openings

COMMISSIONS

Planning Commission			
	2 openings		
	1 application pending		
Reading Shade Tree Commission			
	2 openings		
Stadium Commission			
	1 opening		
	1 application pending		
Reading Human			
	2 openings		

Relations Commission	2 applications pending		
Blighted Property Review Committee	Board Full		
Environmental Advisory Council			2 openings
Recreation Commission	Board full		
Audit Committee			1 opening