

CITY COUNCIL

Nominations and Appointments

Committee

Monday, November 2, 2015
3:30 pm
City Council Office

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.

All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012

I. Interviews

3:30 - Dr. Amy Crawford - appointment - Animal Control Board

Review - Steve Karnat - appointment - O & E Pension Board

II. Appointment Recommendations

III. Review Pending Applications Memo & BAC Openings



CITY COUNCIL

Nominations & Appointments Committee

Monday, October 19, 2015

Meeting Report

Attendance: S. Marmarou, M. Goodman-Hinnershitz

Others Attending: S. Katzenmoyer

The meeting was called to order at 4:37 pm by Mr. Marmarou.

I. Interview

Steven Belinski (reappointment – Housing Authority)

Mr. Belinski stated that he has served on the Housing Authority for 27 years.

Mr. Marmarou questioned if Mr. Belinski regularly attends meetings and if a quorum is reached. Rev. Belinski stated that he attends most meetings and that a quorum is regularly attained. He stated that it is becoming a bit more difficult to reach a quorum since the passing of Mr. Giddens.

Mr. Marmarou questioned if the Housing Authority had alternate members. Rev. Belinski stated that it does not. He stated that the Housing Authority has five seats and all four remaining members are very faithful.

Mr. Marmarou questioned what the Housing Authority does. Rev. Belinski stated that it provides safe, decent, affordable housing to the City's most needy. He stated that they also manage other middle income facilities and these funds are used to subsidize

other programs. He stated that they recently purchased the former Easter Seals facility to open a medical clinic.

Ms. Goodman-Hinnershitz praised the Housing Authority for this project and stated that it should reduce the number of emergency room visits. Rev. Belinski agreed and stated that it was also difficult for Oakbrook residents to get to the downtown medical clinic as it required three different bus transfers.

Rev. Belinski stated that the Housing Authority has begun working with the IRS to verify income since rent is income based. He stated that when residents are caught misrepresenting income they move out. He stated that the Housing Authority is at 97% occupancy levels.

Ms. Goodman-Hinnershitz questioned the Housing Authority's involvement with ReDesign Reading. Rev. Belinski stated that the Executive Director attends meetings. He stated that the Housing Authority does contribute financially to ReDesign Reading.

Rev. Belinski described how safe the Housing Authority's properties are.

Ms. Goodman-Hinnershitz questioned if there were any issues that the City could assist with. Rev. Belinski praised the Police Department for their work with the Housing Authority properties. He stated that they walk and bike the areas and know the residents and that they provide monthly activity reports. He stated that their presence will often times diffuse difficult situations before they become problematic. He noted the need for more housing as they have an approximate two year waiting list.

Mr. Marmarou stated that this type of police presence used to be City-wide.

Rev. Belinski noted the need for additional board members to become trained and certified. He stated that he is currently the only certified commissioner and that this will be his last term. He stated that his goal is to have another commissioner certified before this next term ends. He recommended that Mr. Pawling pursue certification as he has been a dedicated member since joining the Authority. He stated that Mr. Pawling attends meetings and participates in events with residents.

Ms. Goodman-Hinnershitz questioned if the Authority managed any downtown properties. Rev. Belinski stated that they manage several downtown properties in partnership with Our City Reading including the Goggleworks Apartments. He stated that the Bookbindery project was not financially feasible and that they are currently talking with Berks Women in Crisis about the 3rd & Chestnut property.

Mr. Marmarou questioned how the Authority could improve its operations. Rev. Belinski noted the need for better communication between the administrative areas.

Ms. Goodman-Hinnershitz suggested that guidelines and operating procedures can assist with this issue. Rev. Belinski agreed.

Rev. Belinski stated that the Authority board will be passing a resolution at its next meeting which will require the Authority board to approve all spending over \$10,000.

Ms. Goodman-Hinnershitz questioned the function of the Community Development Corporation. Rev. Belinski stated that Mr. Luckey attends the meetings and that the Authority contributes \$20,000 annually.

The Nominations and Appointments Committee recommends the reappointment of Steven Belinski to the Housing Authority.

The Nominations and Appointments Committee adjourned at 4:58 pm.

Respectfully Submitted by,
Shelly Katzenmoyer, CMC
Deputy City Clerk



CITY OF READING, PENNSYLVANIA

MEMORANDUM

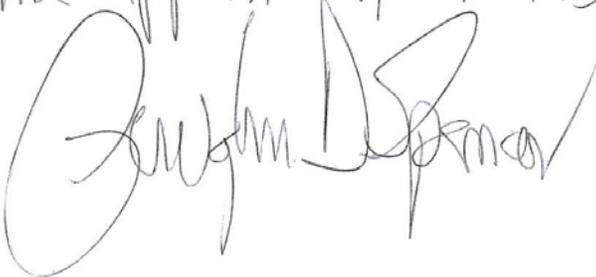
TO: Mayor
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: June 19, 2015
SUBJECT: Appointment Application

The Council office has received the attached BAC application from Amy Crawford. Ms. Crawford is applying for membership to the Animal Control Board. A licensed veterinarian is required to serve and Ms. Crawford would serve that capacity even though she is not a City resident.

Ms. Crawford has the support of the animal control agency.

Please let the Council office know if you will endorse the appointment of this applicant.

I endorse the appointment of this applicant!



RECEIVED
JUL 28 2015
BY: mak



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CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: AMY CRAWFORD, VMD
Address: 2384 Christine Ct Pottstown PA 19424
Years living at this address: 16 yr

Date of Birth: 12/19/70

Occupation: Veterinarian

Place of Employment & Address: Exeter Veterinary Hospital
4955 Perkiomen Ave Reading 19606

Telephone: Day 610 504 0757 Evening _____
E-mail: crawford@aol.com

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

Animal Control Board

RECEIVED
JUN 10 2015

BY: mak

1

2. In your opinion, what is the primary purpose of this board?

To establish policies regarding Pets and Animals
within the City

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

I Am A practicing Veterinarian

4. Have you had any previous experience with this particular board? If yes, please describe.

No

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

No

6. Have you ever been employed by the City of Reading? If so, please list.

No

7. In a business relationship, have you ever provided goods or services for the City?
If so, please describe?

We have A close business Relationship with
the Animal Rescue League of Berks

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

Yes - Exeter and Veterinary Hospital

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Amy Cameron
Printed Name

Amy Cameron
Signature

6/4/15
Date

Please return the completed form to the

**City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601**



CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

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Name: STEPHEN K. KARNAT
Address: 811 GREENWAY TERRACE READING PA 19607
Years living at this address: 26 YRS

Date of Birth: 11 JULY 1957

Occupation: RETIRED (CITY OF READING)

Place of Employment & Address: _____

Telephone: Day (610) 796-0323 Evening 610 (796-0323)
E-mail: SKKT1957@gmail.com

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

O & E PENSION BOARD

2. In your opinion, what is the primary purpose of this board?

THE PURPOSE IS TO MAKE SURE THE PENSION BOARD
DOES ITS DUTIES UNDER THE PENSION PLAN FOR OUR PENSION PLAN

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

I SERVED ON THE BOARD AS A BOARD MEMBER
FROM APPROXIMATELY 2003 TO 2011 2 TERMS

4. Have you had any previous experience with this particular board? If yes, please describe.

YES, SERVED ON BOARD FOR 2 TERMS AS AN
ELECTED REPRESENTATIVE

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

NO

6. Have you ever been employed by the City of Reading? If so, please list.

YES 1979-2013

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

NO

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

NO

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

PROPERTY MY HOUSE 811 GREENWAY TERRACE

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

NO

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

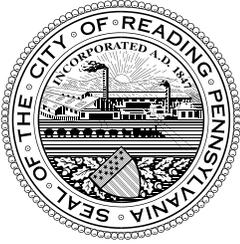
STEPHEN K. KARWAT
Printed Name


Signature

16 OCT 15
Date

Please return the completed form to the

**City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601**



MEMORANDUM

TO: Nominations and Appointments Committee
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: November 2, 2015
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Stadium Commission - *1 opening*

- **Frank Gromis** - appointment - sent to Mayor May 2015

Redevelopment Authority - *2 openings*

- **Twila Fisher** - appointment - has Mayoral approval

Water Authority - *2 openings*

- **Steven Symons** - appointment - interviewed by Committee on 7/20/15 - has Mayoral approval
- **Ralph Johnson** - appointment - will need Mayoral approval

Animal Control Board - *3 openings*

- **Amy Crawford** - appointment - has Mayoral approval
- **Charles Manella** - appointment (ARL rep) - will need Mayoral approval

Housing Authority - *1 opening*

- **Lorena Keely** - appointment - will need Mayoral approval

Human Relations Commission - *1 opening*

- **Daniel Egusquiza** - appointment - will need Mayoral approval
- **Ernesto Lujan** - appointment - will need Mayoral approval

Electrical Examining Board - 2 openings

- **Jack Ambrose** - appointment

BOARDS, AUTHORITIES & COMMISSIONS
OPEN SEATS

NOVEMBER 2, 2015

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board			2 openings
			1 application pending
Plumbing Board of Examiners	Board full		
Reading HVAC Board			5 openings
Zoning Hearing Board			2 alternate openings
Police Civil Service Board			Board full
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			3 openings
Board of Trustees of the Reading Public Library			1 City opening

Board of Health			1 opening
			1 alternate opening
Board of Ethics			
	1 opening		
Building/Fire Code Board of Appeals			
	1 opening		
	2 alternate openings		
Animal Control Board			
	3 openings		
	2 applications pending		
Charter Board			
	2 openings		
Code & License Appeals Board			
	3 alternate openings		
Minority Bus. Board			
	7 openings		
City-wide Diversity Board			
			Board full
Main St Board			
	Board full		

AUTHORITIES

Reading Area Water Authority			
			2 openings
			2 applications pending
Reading Redevelopment Authority			
	2 openings		
	1 application pending		
Reading Housing Authority			
	1 opening		
	1 application pending		
Reading Parking Authority			
		Board full	
Convention Center Authority			
			Board full
Downtown Improvement District Authority			
	1 opening		
City Revitalization Improvement Zone Authority			
			2 openings

COMMISSIONS

Planning Commission			
	2 openings		
Reading Shade Tree Commission			
	2 openings		
Stadium Commission			
	1 opening		
	1 application pending		
Reading Human			
	2 openings		

Relations Commission	2 applications pending		
Blighted Property Review Committee	Board Full		
Environmental Advisory Council			2 openings
Recreation Commission	Board full		
Audit Committee			1 opening