

# ***CITY COUNCIL***

## ***Nominations and Appointments***

### ***Committee***

**Monday, August 3, 2015**  
**4:00 pm**  
**City Council Office**  
**Committee of the Whole**

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

*Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.*

*All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012*

#### **I. Interview**

**4:00 - Steve Elmarzouky - reappointment - Police Civil Service Board**

**4:15 - Pamela Johnson - appointment - Police Civil Service Board**

**4:30 - Zelda Yoder - appointment - Human Relations Commission**

#### **II. Appointment Recommendations**

#### **III. Review Pending Applications Memo & BAC Openings**



# CITY COUNCIL

## **Nominations & Appointments Committee**

**Monday, July 20, 2015  
Meeting Report**

**Attendance:** D. Sterner, M. Goodman-Hinnershitz

**Others Attending:** B. Rivera, F. Denbowski

The meeting was called to order at 4:05 pm by Ms. Goodman-Hinnershitz.

### **I. Interviews**

#### **Steven Symons (appointment - RAWA)**

Ms. Goodman-Hinnershitz questioned why Mr. Symons is interested in serving on this board. Mr. Symons stated that he currently sits on the Plumbing Board and has served there for the past five years. He stated that because he sits on the Plumbing Board, he has experience with how boards conduct business. He stated that he was a resident of the City for many years and expressed the belief that no one who has served on the RAWA Board has had a plumbing background. He believes that his skills as a plumber will be beneficial to the RAWA Board.

Mr. Sterner questioned if Mr. Symons encountered any situations while serving on the Plumbing Board involving the tampering of meters. Mr. Symons stated that he has not had any experience with that and he credited Mr. Montgomery, the City's Plumbing Inspector, for keeping those issues from getting to the Plumbing Board.

Mr. Symons stated that most of the business of the Plumbing Board consists of homeowners and tenants trying to do their own work without following the code and obtaining permits.

Mr. Symons stated that he has been involved in the plumbing trade for 35 years and was formerly a UGI supervisor when he retired with 20 years of service. He expressed the belief that he would be an asset to the RAWA Board.

Ms. Goodman-Hinnershitz questioned what Mr. Symons's understanding of RAWA is and how it operates. Mr. Symons stated that he understands RAWA to be their own entity, operating on their own.

Ms. Goodman-Hinnershitz stated that though they operate on their own, the water system is still owned by the City and must comply with the Authorities Act.

Mr. Sterner questioned if Mr. Symons had an opinion about the recent discussion regarding the billing issues at RAWA. Mr. Symons stated that he believes RAWA should focus on their line of expertise which is water; it is what RAWA does well.

Ms. Goodman-Hinnershitz questioned what Mr. Symons believes RAWA does exceptionally well. Mr. Symons stated that his dealings with RAWA have always been positive.

Ms. Goodman-Hinnershitz questioned what Mr. Symons believes RAWA could improve. Mr. Symons stated that it wouldn't be fair to answer that question not fully knowing all the pertinent information.

Ms. Goodman-Hinnershitz questioned if Mr. Symons would be available to attend RAWA meetings. Mr. Symons responded that his commitments would not interfere with attending meetings as necessary.

Mr. Sterner and Ms. Goodman-Hinnershitz thanked Mr. Symons for his time and his interest in serving on the RAWA board.

### **William Harst (reappointment – Zoning Hearing Board)**

Ms. Goodman-Hinnershitz questioned how long Mr. Harst has been a member of this Board. Mr. Harst stated that this would be his second term.

Mr. Sterner questioned why he is interested in a second term. Mr. Harst stated that he really enjoys serving on the Board and he was also a former educator.

Ms. Goodman-Hinnershitz questioned what Mr. Harst thought works well with the Zoning Hearing Board and what could use improvement. Mr. Harst stated that Mr. Peiffer is a terrific administrator and that Mr. Price is a great solicitor for the Board. He stated that new codes are being revised to replace those that are outdated which he views as a positive. He stated that the City needs to bring in more businesses to improve economic conditions. He stated that parking in the City could also be improved. He stated that though there have been improvements made in center City surrounding the Santander Arena and Performing Arts Center, there are other areas in the City that are extremely congested and that parking is a big enough issue to deter outsiders from visiting the City.

Mr. Sterner questioned if the Zoning Hearing Board has contacted the Parking Authority. Mr. Harst stated that there has been no contact with the Parking Authority; however, he agreed with the need for conversation. He also stated that contact should be made with the Planning Commission.

Mr. Harst stated that another problem is that residents make changes to their properties without first seeking approval. The property owners then look to have the changes approved after the work has been performed.

Mr. Sterner questioned if the Board then denies approval. Mr. Harst stated that it depends how beneficial the modifications may be to the City in general but the person seeking approval would still have to pay a penalty for not going through the process properly.

Ms. Goodman-Hinnershitz thanked Mr. Harst.

**The Nominations and Appointments Committee recommends the reappointment of William Harst to the Zoning Hearing Board.**

**Heminton Urena (reappointment – Blighted Property Review Committee)**

Ms. Goodman-Hinnershitz stated that this Committee is of special interest to her and asked Mr. Urena why he would like to be reappointed. Mr. Urena stated that he has been on the Committee since its inception and has seen many positive changes throughout that time.

Ms. Goodman-Hinnershitz questioned what works well with the Blighted Property Review Committee (BPRC) and what could be improved. Mr. Urena stated that at the start of the Committee's work everything was extremely time consuming and,

fortunately, there have been improvements in that area. He stated that tracking required modifications/changes that need to be made to each property on the blighted list would be helpful.

Ms. Goodman-Hinnershitz thanked Mr. Urena.

**The Nominations and Appointments Committee recommends the reappointment of Heminton Urena to the Blighted Property Review Committee.**

The Nominations and Appointments Committee adjourned at 4:45 pm.

Respectfully Submitted by,  
*Bea Rivera,*  
Legislative Aide



CITY OF READING  
BOARDS AUTHORITIES & COMMISSIONS  
APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: Elsayed Elmarzouky  
Address: 100 LANCASTER AVE Reading  
Years living at this address: 25 years

Date of Birth: 10-10-52

Occupation: Restaurant owner

Place of Employment & Address: Queen City Family Restaurant  
100 LANCASTER AVE  
READING PA 19611

Telephone: Day 484 529 7193 Evening same  
E-mail: ss.elmarzouky@gmail.com

RECEIVED  
JUL 10 2015

BY: mak

If you need more space for any of the questions below, please use the back of this form.  
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

Civil Service board of Reading Police Dept.

2. In your opinion, what is the primary purpose of this board?

To insure fairness and justice among our  
men and women in uniform

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

Among other responsibilities I have, I serve as chaplain  
in Reading Police so I can feel and watch what is  
going on and try to work to ease tension.

4. Have you had any previous experience with this particular board? If yes, please describe.

Yes. I serve with this board since 2007

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

President of Islamic Center of Reading  
Board of Trustees of Alvernia University  
An advisory board of parole  
Chaplain in Reading Police of Berks County Jail system

6. Have you ever been employed by the City of Reading? If so, please list.

No

7. In a business relationship, have you ever provided goods or services for the City?  
If so, please describe?

No

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No

9. Are you currently a registered voter? Yes  No

10. Have you ever been convicted of a felony? Yes  No

11. Do you own any properties or businesses in the City? If so, please list?

Yes Queen City Restaurant  
185 Noble St Reading

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

NO

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Elsayed Elmarrouky  
Printed Name

[Signature]  
Signature

6/24/15  
Date

Please return the completed form to the

**City Clerk's Office  
Office 2-24  
815 Washington Street  
Reading, PA 19601**



**CITY OF READING**  
**BOARDS AUTHORITIES & COMMISSIONS**  
**APPLICATION FORM**

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Name: Pamela J. Johnson  
Address: 1702 Cotton St. Rdg, PA 19606  
Years living at this address: 15+  
Date of Birth: 5/3/56  
Occupation: Director of Professional Development  
Place of Employment & Address: Spectrum Community Services, INC  
2921 Windmill Rd, Suite #1  
(cell) Sinking Spring, PA. 19608  
Telephone: Day 6102234152 Evening (same)  
E-mail: pastor pam @ cfaith.com

If you need more space for any of the questions below, please use the back of this form.  
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?  
Police Civil Service, Retired Lt.  
L. Carter suggested me and I  
like what I understand we do.

2. In your opinion, what is the primary purpose of this board?

REVIEW candidates for positions  
within the Reading Police Department

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

I have served as a Reading  
Police Chaplain since 2006. I  
have had the opportunity to see  
their job first hand.

4. Have you had any previous experience with this particular board? If yes, please describe.

NO

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

Reading BERKS Conference of Churches  
YMCA  
Reading & Vicinity Ministerial Assoc.  
childfirst, INC

6. Have you ever been employed by the City of Reading? If so, please list.

NO

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

NO

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

NO

9. Are you currently a registered voter? Yes  No

10. Have you ever been convicted of a felony? Yes  No

11. Do you own any properties or businesses in the City? If so, please list?

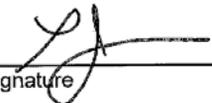
Mortgage on my home @  
1702 Cotton St.

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

NONE that I'm aware of

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Pamela J. Johnson  
Printed Name

  
Signature

5/11/15  
Date

Please return the completed form to the

**City Clerk's Office  
Office 2-24  
815 Washington Street  
Reading, PA 19601**



MEMORANDUM

**TO:** Council President  
**FROM:** Mayor  
**DATE:** July 6, 2015  
**SUBJECT:** BAC Appointment

Zelda Yoder, 1601 Lorraine Rd , Reading PA is nominated for membership to Reading Human Relations Commission pending all required background approvals.

A handwritten signature in black ink, appearing to read "Stephen J. Spence".

RECEIVED  
JUL 9 2015

BY: mak





# CITY OF READING

## BOARDS AUTHORITIES & COMMISSIONS

### APPLICATION FORM

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Name: Zelda Yoder  
Address: 1601 Lorraine Rd., Reading PA 19604  
Years living at this address: 14

Date of Birth: 3-14-57

Occupation: recently unemployed/educator

Place of Employment & Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: <sup>home</sup> Day 6103744090 <sup>cell</sup> Evening 484 269 3903  
E-mail: ZMKS@aol.com

If you need more space for any of the questions below, please use the back of this form.  
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?  
Board of Ethics - best fit for my interests, skills + abilities  
Would like to use some available free-time to help city.

*Human Relations Commission*

2. In your opinion, what is the primary purpose of this board?

to make reasonable judgments regarding possible  
optical breaches of city documents.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

I have a solid educational background. I tend to  
be reasonable and capable of seeing both sides  
of an issue and can comprehend subtle  
arguments.

4. Have you had any previous experience with this particular board? If yes, please describe.

no

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

- Berks Democratic Committee Woman  
- Work w/ outreach committee serving hoting meals @ opportunity house  
and neighborhood cleanup activities  
- past RAHO (Little League) team mom!!

6. Have you ever been employed by the City of Reading? If so, please list.

no

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

no

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

no

9. Are you currently a registered voter? Yes  No

10. Have you ever been convicted of a felony? Yes  No

11. Do you own any properties or businesses in the City? If so, please list?

1601 Lorraine Rd.

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

no

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Zelda Yoder  
Printed Name

Zelda Yoder  
Signature

6/6/15  
Date

Please return the completed form to the

City Clerk's Office  
Office 2-24  
815 Washington Street  
Reading, PA 19601

**ZELDA RAE YODER**

1601 LORRAINE ROAD • READING, PA 19604  
PHONE 610.374.4090 • E-MAIL ZMKS@AOL.COM

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**EDUCATION**

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**Kutztown University, Kutztown, PA**

*M.Ed., Secondary Education/Curriculum and Instruction, 1997*

**Lafayette College, Easton, PA**

*A.B., Philosophy, 1979*

*(plus 30 English credits for PA Instructional I Certification in Secondary English)*

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**PROFESSIONAL EXPERIENCE**

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**Reading Area Community College, Reading, PA (1988 - 2015)**

***Director of Foundational Studies (March 2014 to May 2015 – position eliminated)***

*Spearheaded new department focused on improving retention and success of underprepared students; responsible for placement testing and placement decisions resulting in improved student performance and better procedures, various committee assignments including working group chair for Middle States Self Study, chair of Foundational Studies Task Force, Communications Committee, Academic Team, Instructional Leadership Team, Institutional Planning Committee*

***Coordinator of Pre-Developmental Education (September 2010-March 2014)***

*Developed and implemented new Bridge Program for underprepared students which resulted in significant improvements in student success; Working Group Chair; Middle States Evaluation Committee; Placement Essay evaluator; Chair, Foundational Studies Task Force; supervised case managers for several grant-funded initiatives*

***Case Manager for Literacy Programs (2007-2009 – grant ended)***

*Designed and carried out transition program for Adult Education students transitioning to postsecondary education which included one-on-one student counseling, classroom instruction and workshop facilitation on topics pertinent to college enrollment, occupational training, persistence and success; statewide trainer for new literacy case managers*

***Adjunct Faculty, Humanities (spring semester 2010)***

*Taught Basic Writing 1 for developmental writing students*

***GED Instructor (1988 to 2007)***

*Classroom instruction in reading, writing, math, science, social studies, and test-taking skills*

***Volunteer Tutor Program Coordinator (1994 to 2007)***

*Recruited and trained volunteer tutors, worked with literacy staff to determine appropriate materials for student success, increased community awareness of program through media resources*

***CBC Reading and Writing Instructor (two terms)***

***Summer Kids' College Instructor: SAT Verbal Success, Study Skills (various summers)***

Developed and facilitated a variety of workshops for Southeast Professional Development Center, PA Department of Education/Bureau of ABLE, and Reading Area Community College Literacy Programs including:

*Examining Curiosity as a Key Root of Motivation in Adult Learners*  
*Incorporating Basic Workplace Essential Skills in Adult Education Classrooms*  
*Using a Blueprint Model for Writing the GED Essay*  
*GED Essay Scoring*  
*Strengthening Writing through Reading*  
*Seven Features of an Effective GED Classroom*  
*Common Math Misconceptions*  
*Integrating Five Subject Areas in GED Instruction*  
*Beyond the Textbook: Learner-Centered Strategies for Teaching Grammar and Writing*  
*Adult Education Case Management: What We've Learned So Far*  
*Adult Education Case Management: Recruiting Adult Learners and Setting up a Successful Caseload*

#### REFERENCES

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John DeVere, former Vice President of Workforce and Economic Development/Community Education at Reading Area Community College, Reading, PA 484.772.5293

Wade Davenport, former Senior Vice President for Academic Affairs/Provost at Reading Area Community College, Reading, PA 434.227.1558

Elaine Moyer, former Director of Literacy Programs at Reading Area Community College, Reading, PA 484.269.9714

**CNA Insurance, Reading, PA**

July 1983-October 1986

*Unit Supervisor* – employee training, hiring and orientation, production and quality analysis, problem solving, workflow enhancements and daily unit management; United Way Committee Member (Chair, Research Subcommittee), March of Dimes Team Walk Captain, Underwriter Training School Instructor

**Muhlenberg High School, Laureldale, PA**

September 1980-June 1981

*English Teacher* (1 year sabbatical replacement position) – courses taught: Career-Oriented Communication, Rhetoric and Composition, American Literature, British Literature; served as spring musical production assistant

**Dtyden Junior Senior High School, Dryden, NY**

September 1979-June 1980

*English Teacher* – courses taught: Composition, American Literature; served as Creative Writing Club advisor

**City School District, Youth Tutors Youth Program, Rochester, NY**

Summers 1976 and 1977

*Supervisor and Trainer* – development of training programs for inner-city teenagers stressing career awareness and behavioral skills relating to employment; daily supervision of Youth Tutoring Center

**PUBLICATIONS**


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PAACE Journal of Lifelong Learning – Volume 7, 1998

*“A Case for Using Computer-Assisted Learning in Mathematics to Improve Instruction in Formal GED Programs”*

**ADDITIONAL PROFESSIONAL ACTIVITIES**


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Board member, Pennsylvania Association of Developmental Educators (PADE) 2013-2015

Sat on various panels regarding issues in adult literacy education for PAACE (Pennsylvania Association for Adult Continuing Education)

Participated in week-long residential training in Case Management for Adult Learners – Paradise, PA April 2008

Attended and participated in many workshops in adult literacy education including the 2008 and 2009 National College Transition Network Conferences on Effective Transitions

MEMORANDUM

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**TO:** Nominations and Appointments Committee  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** August 3, 2015  
**SUBJECT:** Pending Applications

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The following persons have applications for Boards, Authorities, and Commissions pending:

**Stadium Commission** - 1 opening

- Frank Gromis - appointment - sent to Mayor May 2015

**Police Civil Service Board** - 2 openings

- Pamela Johnson - appointment
- Elsayed Elmarzouky - reappointment

**Board of Ethics** - 2 openings

- Jonathan DelCollo - reappointment - sent to Mayor May 2015

**Redevelopment Authority** - 2 openings

- Roberto Campitelli - appointment - sent to Mayor May 2015
- Twila Fisher - appointment - has Mayoral approval

**Water Authority** - 1 opening

- Steven Symons - appointment - sent to Mayor July 2015
- Johanny Cepeda - appointment - has Mayoral recommendation

**Animal Control Board** - 3 openings

- Richard Rosato - appointment - has Mayoral approval
- Amy Crawford - appointment - has Mayoral approval

- **Megan Ebersole** - appointment - will need Mayoral approval

**Human Relations Commission** - *3 openings*

- **Zelda Yoder** - appointment - has Mayoral approval

**BOARDS, AUTHORITIES & COMMISSIONS**

**OPEN SEATS**

**AUGUST 3, 2015**

<b>Board, Authority &amp; Commission</b>	<b>Mayor appointment w/ Council approval</b>	<b>Mayor appointment</b>	<b>Council appointment</b>
<b>BOARDS</b>			
Electrician's Examining Board			
			Board full
Plumbing Board of Examiners	Board full		
Reading HVAC Board			5 openings
Zoning Hearing Board			2 alternate openings
Police Civil Service Board			2 openings
			2 applications pending
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			3 openings
Board of Trustees of the Reading Public Library			1 City opening

Board of Health			1 opening
			1 alternate opening
Board of Ethics			
			2 openings
			1 application pending
Building/Fire Code Board of Appeals			
			1 opening
			2 alternate openings
Animal Control Board			
			3 openings
			3 applications pending
Charter Board			
			2 openings
Code & License Appeals Board			
			3 alternate openings
Minority Bus. Board			
			7 openings
City-wide Diversity Board			
			Board full
Main St Board			
			Board full

**AUTHORITIES**

Reading Area Water Authority			
			2 openings
			2 applications pending
Reading Redevelopment Authority			
	2 openings		
	2 applications pending		
Reading Housing Authority			
	Board full		
Reading Parking Authority			
		Board full	
Convention Center Authority			
			Board full
Downtown Improvement District Authority			
	1 opening		
City Revitalization Improvement Zone Authority			
			2 openings

**COMMISSIONS**

Planning Commission			
	2 openings		
Reading Shade Tree Commission			
	2 openings		
Stadium Commission			
	1 opening		
	1 application pending		

Reading Human Relations Commission	3 openings		
	1 application pending		
Blighted Property Review Committee	Board Full		
Environmental Advisory Council			1 opening
Recreation Commission	Board full		
Audit Committee			1 opening