

***CITY COUNCIL***  
***Nominations and Appointments***  
***Committee***

**Monday, March 2, 2015**  
**4:15 pm**  
**City Council Office**  
**Committee of the Whole**

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

*Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.*

*All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012*

**I. Interview**

**4:15 - Richard McDougall - reappointment - DID Authority**

**II. Appointment Recommendations**

**III. Review Pending Applications Memo/BAC Openings/Board, Authority, Commission membership**



# CITY COUNCIL

## **Nominations & Appointments Committee**

**Tuesday, February 17, 2015  
Meeting Report**

**Attendance:** D. Sterner

**Others Attending:** S. Katzenmoyer

The meeting was called to order at 4:03 pm by Mr. Sterner.

### **I. Interviews**

#### **Pam Cianciosi (appointment – Code and License Appeals Board)**

Mr. Sterner questioned why Ms. Cianciosi was interested in serving on this Board. Ms. Cianciosi stated that she was approached by Ms. Reed and Ms. Kelleher to apply. She stated that they feel she is a good fit for this Board.

Ms. Cianciosi questioned how members would become acquainted with all the Codes. Ms. Katzenmoyer explained that this Board will address the Housing, Solid Waste and Recycling, Vending Machines and Property Maintenance Codes. She stated that the Board will have a briefing before the hearing. Mr. Sterner warned Ms. Cianciosi that many applicants try to sell their sob stories and the reasons why they are not at fault. He noted the need to ask good questions.

Mr. Sterner questioned if Ms. Cianciosi had any violations of these ordinances. Ms. Cianciosi stated that she did not.

Mr. Sterner questioned why Ms. Cianciosi believes this Board is necessary. Ms. Cianciosi noted that it is needed to help educate residents on what they may and may not do. She stated that it is part of resident's due process.

Mr. Sterner questioned if Ms. Cianciosi had any experience hearing testimony. Ms. Cianciosi stated that she did not but that she will ask questions. She stated that she formerly served on the Citizens Advisory Board.

Mr. Sterner noted Ms. Cianciosi's willingness to give back to the City.

Mr. Sterner questioned if Ms. Cianciosi had any questions. Ms. Cianciosi questioned when hearings are held. Ms. Katzenmoyer explained that hearings would be held after appeals are filed.

**The Nominations and Appointments Committee recommends the appointment of Pam Cianciosi to the Code and License Appeals Board.**

The Nominations and Appointments Committee adjourned at 4:18 pm.

Respectfully Submitted by,  
*Shelly Katzenmoyer, CMC*  
Deputy City Clerk



CITY OF READING, PENNSYLVANIA

---

## MEMORANDUM

**TO:** Mayor  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** January 12, 2015  
**SUBJECT:** Appointment Application

---

The Council office has received the attached BAC application from Richard McDougall. Mr. McDougall is reapplying for membership to the DID Authority.

Please let the Council office know if you will endorse the reappointment of this applicant.

Yes, I will endorse this  
Candidate for reappointment!

Quighin D. Spencer





CITY OF READING  
BOARDS AUTHORITIES & COMMISSIONS  
APPLICATION FORM

---

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: RICHARD J. MCDUGALL  
Address: 47 RIDGE DRIVE, FLEETWOOD, PA 19512  
Years living at this address: 16

Date of Birth: NOVEMBER 23, 1952

Occupation: BUSINESS EXECUTIVE

Place of Employment & Address: BURKEY GROUP, INC.  
506 MORGANTOWN ROAD  
READING, PA 19611

Telephone: Day 610-698-6951 Evening 610-698-6951  
E-mail: rickm@burkeynet.com

If you need more space for any of the questions below, please use the back of this form.  
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

SEE ATTACHED  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. In your opinion, what is the primary purpose of this board?

TO ASSURE THE ECONOMIC VITALITY OF DOWNTOWN READING THROUGH CLEAN AND SAFE INITIATIVES AND FULLY IMPLEMENTING THE MAIN STREET PROGRAM.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

A COMMUNITY AND FINANCIAL INTEREST IN THE SUCCESS OF DOWNTOWN. FOUR YEARS EXPERIENCE AS TREASURER AND VICE-CHAIR OF THE DID.

4. Have you had any previous experience with this particular board? If yes, please describe.

FOUR YEARS OF SERVICE AS TREASURER AND VICE-CHAIR.

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

PRESENTLY SERVE AS PRESIDENT OF THE BOARD OF BCTV, AND CO-CHAIRMAN OF THE CHILDREN'S HOME OF READING ANNUAL DINNER AND GOLF CLASSIC.

6. Have you ever been employed by the City of Reading? If so, please list.

NO.

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

BURKEY CONSTRUCTION HAS PROVIDED CONSTRUCTION MANAGEMENT SERVICES TO THE CITY OF READING.

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

READING DOWNTOWN IMPROVEMENT DISTRICT.

9. Are you currently a registered voter? Yes x No \_\_\_\_\_

10. Have you ever been convicted of a felony? Yes \_\_\_\_\_ No x

11. Do you own any properties or businesses in the City? If so, please list?

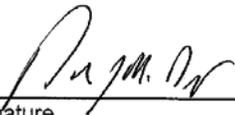
OWNER OF A PARTNERSHIP WHICH OWNS A MAJORITY INTEREST IN THE  
MANOR AT MARKET SQUARE, 803 PENN STREET. - Three Reading LP

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

NO

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

RICHARD J. MCDUGALL  
Printed Name

  
Signature

12/29/14  
Date

Please return the completed form to the

**City Clerk's Office  
Office 2-24  
815 Washington Street  
Reading, PA 19601**

City of Reading  
Boards Authorities & Commissions  
Application Form.

1. What Board, Authority, or Commission are you interested in serving on? Why?

I am a member of the Reading Downtown Improvement District, and currently serve as Vice-Chair. I wish to be reappointed for a second four-year term. I originally asked to join the DID for several reasons. As a business owner (the Manor at Market Square) we have a direct interest in the economic success of Downtown Reading. As Vice-Chair of the Penn Corridor Initiative, I have been involved in securing outside funding of approximately \$300,000 to assist the RDD in its operations. As a long-time participant observer in the difficult process of Downtown Reading redevelopment, I remain personally committed to moving that process forward. With recent approval of the Main Street program (Keystone Communities), and the securing of \$250,000 of outside funding for marketing and special events, I believe we are at a jumping off point for Downtown. With the opening next year of the DoubleTree Hotel, and the pending redevelopment of the GoggleWorks II and Callowhill Properties, the stage is set to move Downtown forward.

MEMORANDUM

---

**TO:** Nominations and Appointments Committee  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** March 2, 2015  
**SUBJECT:** Pending Applications

---

The following persons have applications for Boards, Authorities, and Commissions pending:

**Stadium Commission** - 3 openings

- **Kevin Graybill** - appointment - *has Mayoral approval* - interviewed 11/17/14
- **Joseph Eppihimer** - appointment - *has Mayoral approval* - interviewed 12/15/14
- **Annarose Milch** - appointment - sent to Mayor December 2014
- **Richard Rodriguez** - appointment - *has Mayoral approval*

**Main Street Board** - 1 opening

- **Lawrence Miller** - appointment - will need Mayoral approval
- **Ian Gross** - appointment - sent to Mayor December 2014
- **Ray Melcher** - appointment - sent to Mayor February 2015
- **Pier Ignozzi-Shafer** - appointment - sent to Mayor February 2015
- **Charles Milch** - appointment - sent to Mayor February 2015

**Zoning Hearing Board** - 1 opening and 1 alternate opening

- **William Harst** - reappointment

**Downtown Improvement District** - 2 openings

- **Richard McDougall** - reappointment - *has Mayoral approval*

**Human Relations Commission - 2 openings**

- **Zimri Rivera** - appointment - *has Mayoral approval*
- **Bethzaida Flores** - appointment - will need Mayoral approval

**Blighted Property Review Committee - 1 opening**

- **Heminton Urena** - reappointment - will need Mayoral approval

**BOARDS, AUTHORITIES & COMMISSIONS**

**OPEN SEATS**

**MARCH 2, 2015**

<b>Board, Authority &amp; Commission</b>	<b>Mayor appointment w/ Council approval</b>	<b>Mayor appointment</b>	<b>Council appointment</b>
<b>BOARDS</b>			
Electrician's Examining Board			
			Board full
Plumbing Board of Examiners	Board full		
Reading HVAC Board			5 openings
Zoning Hearing Board			1 opening
			1 alternate opening
			1 application pending
Police Civil Service Board			1 opening
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			4 openings
Board of Trustees of the Reading Public Library			1 City opening

Board of Health			1 opening
			1 alternate opening
Board of Ethics			
	2 openings		
Building/Fire Code Board of Appeals			
	1 opening		
	2 alternate openings		
Animal Control Board			
	3 openings		
Charter Board			
	2 openings		
Code & License Appeals Board	1 opening		
	3 alternate openings		
Minority Bus. Board	7 openings		
Police Diversity Board		4 openings	
		1 alternate opening	
City-wide Diversity Board			Board full
Main St Board	1 opening		
	5 applications pending		

**AUTHORITIES**

Reading Area Water Authority			
			1 opening
Reading Redevelopment Authority			
	2 openings		
Reading Housing Authority			
	Board full		
Reading Parking Authority			
		Board full	
Convention Center Authority			
			Board full
Downtown Improvement District Authority			
	2 openings		
	1 application pending		
City Revitalization Improvement Zone Authority			
			5 openings

**COMMISSIONS**

Planning Commission			
	2 openings		
Reading Shade Tree Commission			
	2 openings		
Stadium Commission			
	3 openings		
	4 applications pending		

Reading Human Relations Commission	3 openings		
	2 applications pending		
Blighted Property Review Committee	1 opening		
	1 application pending		
Environmental Advisory Council			1 opening
Recreation Commission	Board full		
Audit Committee			
			Board Full