



# ***CITY COUNCIL***

## ***Nominations and Appointments***

### ***Committee***

**Monday, February 2, 2015**  
**4:00 pm**  
**City Council Office**  
**Committee of the Whole**

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

*Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.*

*All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012*

#### **I. Interview**

**4:00 - Craig Poole - appointment - Main Street Board**

**4:15 - Sean DeVine - appointment - HARB**

**4:30 - Pamela Cianciosi - appointment - Code and License Appeal Board**

#### **II. Appointment Recommendations**

#### **III. Review Pending Applications Memo/BAC Openings/Board, Authority, Commission membership**



# CITY COUNCIL

## Nominations & Appointments Committee

Monday, January 5, 2015  
Meeting Report

**Attendance:** S. Marmarou, D. Sterner, M. Goodman-Hinnershitz

**Others Attending:** S. Katzenmoyer

The meeting was called to order at 4:04 pm by Mr. Marmarou.

### I. Interviews

#### **Richard Wagner (appointment – Human Relations Commission)**

Mr. Marmarou questioned why Mr. Wagner was interested in serving in this capacity and questioned Mr. Wagner's skills and abilities in this area. Mr. Wagner stated that he is a paralegal and is familiar with legal proceedings. He stated that he is currently Vice President of Reading Pride and is a life-long City resident.

Mr. Marmarou questioned if Mr. Wagner would be continuing his legal education. Mr. Wagner stated that he was unsure at this time. He stated that it involves much work and that he is having difficulty finding full time work. He stated that additional loans would not be financially sound at this time. He stated that he does not know Spanish and feels it is unfair to require Spanish for jobs.

Ms. Goodman-Hinnershitz stated that Mr. Wagner's work speaks for itself. She questioned where Mr. Wagner saw himself in five years. Mr. Wagner stated that he would like to see increased acceptance of Reading Pride and increased exposure to the general public. He stated that LGBT issues should be addressed with youth. He stated

that he loves Reading and will still be a resident. He suggested opening the downtown vaults and tunnels as a tourist attraction.

Mr. Sterner questioned why Mr. Wagner applied for this position. Mr. Wagner stated that Richard Spangler suggested he apply.

Ms. Goodman-Hinnershitz noted the importance of the Human Relations Commission. She expressed the belief that Mr. Wagner will hear interesting cases.

Mr. Sterner noted the experience of Mr. Wagner.

Mr. Wagner stated that he is looking forward to serving.

**The Nominations and Appointments Committee recommends the appointment of Richard Wagner to the Human Relations Commission.**

**Michael Kautter (reappointment – Fire/Building Code Board of Appeals)**

Mr. Marmarou questioned why Mr. Kautter was interested in continuing to serve on this Board. Mr. Kautter stated that it is lots of fun.

Mr. Sterner questioned how long Mr. Kautter served on this Board. Mr. Kautter stated that he has served for four years. He stated that he gets along well with the Fire and Trades officials. He stated that it is their job to oversee the construction codes to the letter but that this is not possible for much of Reading's building stock. He stated that there is a regular flow of property owners who are trying to do the right thing. He noted the need for experience and common sense to move projects forward. He stated that the Board also reviews emergency demolitions.

Mr. Marmarou stated that Council has been hearing an increased number of HARB appeals. He expressed the belief that Trades should attend these hearings. Mr. Kautter stated that he hears about many of the appeals as the chair of HARB works in his office.

Ms. Goodman-Hinnershitz expressed the belief that property owners do not follow HARB regulations. Mr. Kautter stated that many of them do work before getting permission and there are violations after the fact.

Ms. Goodman-Hinnershitz noted the need to update the construction codes. She noted the PVC versus copper piping issue. Mr. Kautter stated that this particular issue would involve the mechanical code and the electrical code. He expressed the belief that

Reading's amendments to the codes are not overreaching. He stated that the codes in New York City do not allow PVC of any kind anywhere. He explained that it is deadly to fire fighters as it gives off a deadly gas when it burns.

Ms. Goodman-Hinnershitz expressed the belief that many property owners do not realize they have made unsafe decisions when they do work on their properties.

**The Nominations and Appointments Committee recommends the reappointment of Michael Kautter to the Fire/Building Code Board of Appeals.**

**William "Gus" Giddens (appointment – Housing Authority)**

Mr. Marmarou questioned why Mr. Giddens was interested in serving in this capacity. Mr. Giddens stated that he has always been involved in the work of the City. He stated that he works to make a difference. He stated that he formerly served on the Human Relations Commission and felt the need to come back and serve on a board, authority or commission. He stated that he reviewed the openings available on the City's website and felt that his past experience qualifies him to serve on the Housing Authority.

There was a discussion about RHS boys basketball.

Ms. Goodman-Hinnershitz stated that the Housing Authority is evolving and is now an economic development partner. She questioned how Mr. Giddens would make decisions based on this new scope. Mr. Giddens stated that he has had conversations with Mr. Luckey. He noted the need for teamwork and informed decision making. He stated that without facts and details it would be difficult for him to answer that question at this time. He stated that he will make good, sound decisions.

Mr. Marmarou stated that the City needs people with good ideas. Mr. Giddens stated that he has a background in management at CarTech.

**The Nominations and Appointments Committee recommends the appointment of William "Gus" Giddens to the Housing Authority.**

The Nominations and Appointments Committee adjourned at 4:28 pm.

Respectfully Submitted by,  
*Shelly Katzenmoyer*, CMC  
Deputy City Clerk



CITY OF READING, PENNSYLVANIA

MEMORANDUM

*WDS*  
**TO:** Mayor  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** December 9, 2014  
**SUBJECT:** Appointment Application

The Council office has received the attached BAC application from Craig Poole. Mr. Poole is applying for membership to the Main Street Board.

Please let the Council office know if you will endorse the appointment of this applicant.

I will endorse the appointment of  
this applicant. *Cynthia Spencer*

*Received 12-29-14  
mak*



## CITY OF READING

### **BOARDS AUTHORITIES & COMMISSIONS**

### **APPLICATION FORM**

---

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: Craig Poole

Address: 151 Victoria Lane , Wyomissing Pa.

Years living at this address: 1 month

Date of Birth: September 11, 1949

Occupation: General Manager

Place of Employment & Address: Doubletree Hotel 700 Penn Street , Reading Pa.

Telephone: Day 412-716-6201 Evening 412 -716-6201

Email: [craigpoole2001@yahoo.com](mailto:craigpoole2001@yahoo.com)

If you need more space for any of the questions below, please use the back of this form.

If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

Main Street Board

2. In your opinion, what is the primary purpose of this board?

Revitalize, protect, grow, create new revenue streams, celebrate and market Reading

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose? I will be managing a major asset on Penn Street. I serve on many boards in Berks County rely on the success of this Board. I have been involved in this revitalization of very similar corridors and cities like this and had much success in transformation.

4. Have you had any previous experience with this particular board? If yes, please describe.

No

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

Board member Chamber of Commerce, Board member Berks Encore, Board member Berks YMCA, Board member Family Promise, Board member Crime Alert, Board member Community Prevention

6. Have you ever been employed by the City of Reading? If so, please list. No

7. In a business relationship, have you ever provided goods or services for the City?

If so, please describe? No

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service. No

9. Are you currently a registered voter? Yes

10. Have you ever been convicted of a felony? No

11. Do you own any properties or businesses in the City? If so, please list? No

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation. No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Craig Poole

\_\_\_\_\_  
Poole

\_\_\_\_\_  
Craig

Printed Name

Signature

Date

Please return the completed form to the

**City Clerk's Office**

**Office 2-24**

**815 Washington Street**

**Reading, PA 19601**



CITY OF READING  
BOARDS AUTHORITIES & COMMISSIONS

APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: Sean Deltine  
 Address: 501 Parkers St. Reading, PA 19606  
 Years living at this address: 1 1/2 years  
 Date of Birth: 03/04/1983  
 Occupation: Medical Financial Representative  
 Place of Employment & Address: Berks Cardiovascular  
1405 Newer Blvd.  
Reading, PA 19601  
 Telephone: Day 610-451-0774 Evening \_\_\_\_\_  
 E-mail: newimage83@comcast.net newimage83@comcast.net

If you need more space for any of the questions below, please use the back of this form.  
 If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?  
Historical Architectural Review Board. After living  
in the city and developing a passion for the  
architectural aspects I would like to do my part  
to preserve them.

2. In your opinion, what is the primary purpose of this board?

To preserve the architectural history of the City.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

Currently a resident of a Historic District going through the Leadership Berks program at Allentown.

4. Have you had any previous experience with this particular board? If yes, please describe.

x/o; other when building improvement process.

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

Holy Spirit Lutheran Church Council and Property Committee  
Centre for Historic District Artifacts Bank Committee  
and Building Committee

6. Have you ever been employed by the City of Reading? If so, please list.

no

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

no

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

no

9. Are you currently a registered voter? Yes  No

10. Have you ever been convicted of a felony? Yes  No

11. Do you own any properties or businesses in the City? If so, please list?

401 Douglas St  
218 Douglas St.  
\_\_\_\_\_

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

no  
\_\_\_\_\_  
\_\_\_\_\_

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Sean Delino  
Printed Name

[Signature]  
Signature

12/17/14  
Date

Please return the completed form to the **City Clerk's Office**  
**Office 2-24**  
**815 Washington Street**  
**Reading, PA 19601**



CITY OF READING  
BOARDS AUTHORITIES & COMMISSIONS  
APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: Pamela J. Cianciosi  
Address: 1 EIKTON ST.  
Years living at this address: 26  
Date of Birth: 8-1-49  
Occupation: Housewife  
Place of Employment & Address: \_\_\_\_\_  
Telephone: Day 610-929-2977 Evening SAME  
E-mail: pam.n1@comcast.net

If you need more space for any of the questions below, please use the back of this form.  
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?  
Code and License Appeals Board

2. In your opinion, what is the primary purpose of this board?

Objectively review and resolve matters brought to this board in a fair and timely manner.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

Have been told I'm a good voice of reason.

4. Have you had any previous experience with this particular board? If yes, please describe.

No

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

Volunteered for the Reading School District when my son was in school.

DNCC - Committee member.

I am a trustee at Victor Emmanuel's and serve currently on committees.

6. Have you ever been employed by the City of Reading? If so, please list.

Yes, Real Estate Registry - 1970's

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

No

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

Yes, CAB - Beginning to End.

9. Are you currently a registered voter? Yes  No

10. Have you ever been convicted of a felony? Yes  No

11. Do you own any properties or businesses in the City? If so, please list?

912 Weiser St. - Rental  
526 S 7<sup>th</sup> St. - Rental  
1 EIKTON St. - OWN.

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

NO  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Pamela J. Cianciosi  
Printed Name

Pamela J. Cianciosi  
Signature

1-8-15  
Date

Please return the completed form to the

**City Clerk's Office**  
**Office 2-24**  
**815 Washington Street**  
**Reading, PA 19601**

MEMORANDUM

**TO:** Nominations and Appointments Committee  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** February 2, 2015  
**SUBJECT:** Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

**Stadium Commission** - 3 openings

- **Kevin Graybill** - appointment - *has Mayoral approval* - interviewed 11/17/14
- **Joseph Eppihimer** - appointment - *has Mayoral approval* - interviewed 12/15/14
- **Ronald Huber** - appointment - sent to Mayor November 2014
- **Annarose Milch** - appointment - sent to Mayor December 2014
- **Richard Rodriguez** - appointment - *has Mayoral approval*

**Water Authority** - 2 openings

- **Ronald Hatt** - appointment - *has recommendation of Mayor* - interviewed 12/15/14

**Main Street Board** - 2 openings

- **Craig Poole** - appointment - *has Mayoral approval*
- **Lawrence Miller** - appointment - will need Mayoral approval
- **Ian Gross** - appointment - sent to Mayor December 2014

**Library Board** - 1 City opening

- **Henriette Alban** - reappointment

**HARB** - *6 openings*

- **Sean DeVine** - appointment

**Code and License Appeals Board** - *3 openings, 3 alternate openings*

- **John Hefferon** - reappointment - sent to Mayor January 2015
- **Pamela Cianciosi** - appointment

**Charter Board** - *1 opening*

- **Troy Vazquez** - appointment - will need Mayoral approval

**Zoning Hearing Board** - *1 opening and 1 alternate opening*

- **William Harst** - reappointment

**Downtown Improvement District** - *2 openings*

- **Richard McDougall** - reappointment - sent to Mayor January 2015

**BOARDS, AUTHORITIES & COMMISSIONS**

**OPEN SEATS**

**FEBRUARY 2, 2015**

<b>Board, Authority &amp; Commission</b>	<b>Mayor appointment w/ Council approval</b>	<b>Mayor appointment</b>	<b>Council appointment</b>
<b>BOARDS</b>			
Electrician's Examining Board			
			Board full
Plumbing Board of Examiners	Board full		
Reading HVAC Board			5 openings
Zoning Hearing Board			1 opening
			1 alternate opening
			1 application pending
Police Civil Service Board			1 opening
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			5 openings
			1 application pending
Board of Trustees of the Reading Public Library			1 City opening
			1 application pending

Board of Health			1 opening
			1 alternate opening
Board of Ethics			
	1 opening		
Building/Fire Code Board of Appeals			
	1 opening		
	2 alternate openings		
Animal Control Board			
	3 openings		
Charter Board			
	1 opening		
	1 application pending		
Code & License Appeals Board	3 openings		
	3 alternate openings		
	2 applications pending		
Minority Bus. Board	7 openings		
Police Diversity Board		3 openings	
		1 alternate opening	
City-wide Diversity Board			Board full
Main St Board	2 openings		
	3 applications pending		

**AUTHORITIES**

Reading Area Water Authority			
			Board full
			1 application pending
Reading Redevelopment Authority			
	2 openings		
Reading Housing Authority			
	Board full		
Reading Parking Authority			
		Board full	
Convention Center Authority			
			Board full
Downtown Improvement District Authority			
	2 openings		
	1 application pending		
City Revitalization Improvement Zone Authority			
			5 openings

**COMMISSIONS**

Planning Commission			
	2 openings		
Reading Shade Tree Commission			
	2 openings		
Stadium Commission			
	3 openings		
	5 applications pending		

Reading Human Relations Commission	2 openings		
Blighted Property Review Committee	1 opening		
Environmental Advisory Council			1 opening
Recreation Commission	Board full		
Audit Committee			Board Full