



CITY COUNCIL

Meeting Agenda

**REGULAR MEETING
2014**

MONDAY, JUNE 23,

COUNCIL CHAMBERS

7:00 P.M.

The Regular Meetings of City Council are filmed and can be viewed LIVE while the meeting is taking place or at your convenience at any time after the meeting on the City's website at www.ReadingPa.gov, under Info and Downloads/Meetings and Agenda. All electronic recording devices must be located behind the podium area in Council Chambers and located at the entry door in all other meeting rooms and offices, as per Bill No. 27-2012.

RULES FOR PUBLIC PARTICIPATION AT COUNCIL MEETINGS

The Administrative Code, Section § 5-209 defines public participation at Council meetings.

1. Citizens attending Council meetings are expected to conduct themselves in a responsible and respectful manner that does not disrupt the meeting.
2. Those wishing to have conversations should do so in the hall outside Council Chambers in a low speaking voice.
3. Public comment will occur only during the Public Comment period listed on the agenda at the podium and must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Clapping, calling out, and/or cheering when a speaker finishes his comments is not permitted.
4. Citizens may not approach the Council tables at any time during the meeting.
5. Any person making threats of any type, personally offensive or impertinent remarks or any person becoming unruly while addressing Council may be called to order by the Presiding Officer and may be barred from speaking, removed from Council Chambers and/or cited.
6. Failure to abide by these regulations could result in your removal from Council Chambers and/or a citation. These regulations are meant to avoid disruptions at the meeting and they are not meant to interfere with public participation.

1. OPENING MATTERS

A. CALL TO ORDER

B. INVOCATION: Pastor Dewayne Messenger, All Soul's Church

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

The purpose of the Executive Session on Monday, June 16th and Monday, June 23rd were related to litigation and personnel matters respectively.

2. PROCLAMATIONS AND PRESENTATIONS

- Commendation recognizing the benefits of a diet high in fruits and vegetables and urging residents to participate in “Meatless Monday, presented by Councilor Daubert
- Recognition of the Reading Music Foundation Scholarship Winners
- Recognition of the RHS Berks Best
 - Patricia Paulino – Communications Winner
 - Joel Christophel – Computer Science Finalist
 - Erisson Contreras – Vocational/Technical Skills Finalist

3. PUBLIC COMMENT – AGENDA MATTERS:

Citizens have the opportunity to address the Council, by registering with the City Clerk by 5 pm on the day of the scheduled Council meeting or by legibly printing their name, address and the subject matter to be discussed on a sign-up sheet found on the podium in Council Chambers between 5 pm and 7 pm on the day of the scheduled meeting. All remarks must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Any person making personally offensive or impertinent remarks or any person becoming unruly while addressing Council may be called to order by the Presiding Officer and may be barred from speaking before Council, unless permission to continue speaking is granted by the majority vote of Council.

All comments by the public shall be made from the speaker's podium. Citizens attending the meeting may not cross into the area beyond the podium. Any materials to be distributed to Council must be given to the City Clerk before the meeting is called to order.

Those commenting on agenda business shall speak at the beginning of the meeting and shall limit their remarks to 5 minutes. Those commenting on general matters shall speak after the legislative business is concluded and shall limit their remarks to 3 minutes. No comments shall be made from any other location except the podium, and anyone making "out of order" comments may be subject to removal. There will be no demonstration, including applause or cheering, at the conclusion of anyone's remarks. Citizens may not ask questions of Council members or other elected or public officials in attendance.

4. APPROVAL OF AGENDA

A. MINUTES: Regular Meeting of June 9, 2014

B. AGENDA: Regular Meeting of June 23, 2014

5. Consent Agenda Legislation

A. Resolution - Authorizing the disposition of Contracts in the Law Office that have expired or were terminated prior to 2002 **(Solicitor)**

B. Resolution - authorizing the Mayor to sign and submit a DCED Commonwealth Financing Authority Greenways, Trails and Recreation Program Grant application to request funding (\$250,000) of the total project cost (\$300,000) for the Phase II rehabilitation of the Schlegel Park Pool. **(Pub Works)**

C. Resolution – authorizing the creation of a bank account at Wells Fargo for the Section 108 Loan for the Doubletree Hotel, as per Bill No. 45-2011. **(Man Dir)**

D. Resolution – Authorizing the Department of Police to establish a bank account at Pagoda Federal Credit Union for purposes of securing certain evidence and property, as per Bill No. 45-2011 **(Man Dir)**

E. Resolution – authorizing the City to submit an ESG (Emergency Solutions Grant) program application in the amount of \$75,000 to the PA DCED for Opportunity House.**(Man Dir)**

6. ADMINISTRATIVE REPORT

7. REPORT FROM OFFICE OF THE AUDITOR

8. REPORT FROM DEPT. DIRECTORS, BOARDS, AUTHORITIES, & COMMISSIONS

9. ORDINANCES FOR FINAL PASSAGE

Pending – Further Legal Review Required

Bill 41-2014 – creating the Reading Regional Water Authority **(City Council)** *Introduced at the April 14 regular meeting*

Ordinance – authorizing a project labor management agreement for building projects in the City **(Mayor’s Office)** *Introduced at the May 12 regular meeting; Additional review required; PLA Work Group meeting scheduled for June 25th at 5:30 pm in the Penn Room*

Bill No. 47-2014 – authorizing the transfer of \$20,000 from the Salary line of the Fire-Prevention Education Division (Fire Marshal) to the Contracted Services line of the same division **(Fire)** *Introduced at the June 9 regular meeting*

Bill No. 48-2014 - amending the City Code Chapter 141 Animals, Part 2, Animal Control, by updating sections throughout, by adding Section 141-213 Limited Number of Animals Allowed Without Registration and renumbering as necessary **(Board of Health/Council Staff)** *Introduced at the June 9 regular meeting; Advertised June 16th*

Bill No. 49-2014 –amending the 2014 Budget for the Department of Fire and Rescue Services, authorizing the transfer of funds to avoid a late payment penalty on the purchase of a refurbished ambulance **(Managing Director)** *Introduced at the June 9 regular meeting*

10. INTRODUCTION OF NEW ORDINANCES

None

11. RESOLUTIONS

A. Resolution – reappointing Wayne Bealer to the Planning Commission (**Nom & Appts**)

B. Resolution – publically expressing City Council’s position on the sale of the City’s water system

12. PUBLIC COMMENT – GENERAL MATTERS

Please see public speaking rules on second page

13. COUNCIL BUSINESS / COMMENTS

14. COUNCIL MEETING SCHEDULE

Monday, June 23

Committee of the Whole – Council Office – 5 pm

Regular Meeting – Council Chambers – 7 pm

Wednesday, June 25

PLA Workgroup Meeting – Penn Room - 5:30 pm

Monday, June 30

No meetings planned

Monday, July 7

Nominations and Appointments Committee – Council Office – 5 pm

Strategic Planning Committee – Council Office – 5:30 pm

Monday, July 14

Committee of the Whole – Council Office – 5 pm

Regular Meeting – Council Chambers – 7 pm

15. BAC AND COMMUNITY GROUP MEETING SCHEDULE

Monday, June 23

DID Authority – 645 Penn St 5th floor – noon

Tuesday, June 24

Environmental Advisory Council – Angelica Park – noon

Housing Authority Workshop – WC Building – 4 pm
Housing Authority – WC Building – 5 pm
Planning Commission – Penn Room – 7 pm
Penn’s Commons Neighborhood Group – Penn’s Commons Meeting Room – 7 pm

Wednesday, June 25

Parking Authority – Parking Authority office – 5:30 pm
Stadium Commission – Stadium RBI room – 7:30 pm

Thursday, June 26

Water Authority – Water Authority office – 4 pm

Monday, June 30

District 7 Crime Watch – Holy Spirit Church – 7 pm

Tuesday, July 1

Board of Health – Penn Room – 4 pm
Charter Board – Penn Room – 7 pm

Wednesday, July 2

Reading Elderly Housing Crime Watch – Front & Washington Sts – 2:30 pm
District 2 Crime Watch – St Paul’s Lutheran Church – 6:30 pm

Thursday, July 3

Police Civil Service Board – Penn Room – noon
Glenside Community Council – Christ Lutheran Church – 6:30 pm
District 3 Crime Watch – Calvary Baptist Church – 7 pm

Monday, July 7

Shade Tree Commission – Public Works bldg – 6 pm

Tuesday, July 8

Water Authority Workshop – Water Authority office – 4 pm
District 11 Crime Watch – Orthodox Presbyterian Church – 7 pm

Wednesday, July 9

Zoning Hearing Board – Council Chambers – 5:30 pm
Center City Community Organization – Holy Cross Church – 6 pm

Thursday, July 10

Police Pension Board – Penn Room – 10 am

Outlet Area Neighborhood – St Mark’s Lutheran Church – 6:30 pm

Sunday, July 13

College Heights Community Council – Nativity Lutheran Church – 7 pm

Monday, July 14

Fire Civil Service Board – Penn Room – 4 pm

6th & Amity Neighborhood & Playground Assn – 6th & Amity Fieldhouse – 6:30 pm

**City of Reading City Council
Regular Business Meeting
Monday, June 9, 2014**

Council President Francis Acosta called the meeting to order.

The invocation was given by Rev. Calvin Kurtz, Reading Berks Conference of Churches.
All present pledged to the flag.

ATTENDANCE

Council President Acosta
Councilor Goodman-Hinnershitz, District 2
Councilor Sterner, District 3
Councilor Marmarou, District 4
Councilor Reed, District 5
Councilor Waltman, District 6
City Auditor D. Cituk
City Solicitor C. Younger
City Clerk L. Kelleher
Managing Director C. Snyder

Council President Acosta announced that Councilor Daubert is excused due to a work conflict.

PROCLAMATIONS AND PRESENTATIONS

City Council issued the following:

- Council Commendation recognizing Berks Area Mountain Biking Association, accepted by Fred Moreadith, Director
- Council Commendation recognizing the Champion 2014 RHS baseball team

PUBLIC COMMENT

Council President Acosta stated that there were three (3) citizens registered to address Council on agenda matters. He reminded those registered about the public speaking rules.

Alan Shuman, of North 5th Street, stated that he recently spent time in Harrisburg state offices reviewing Reading's 2013 CRIZ application and while there he learned that state officials see the current dysfunction between the mayor and Council. He noted the need for improved leadership and he suggested that all the elected officials and RAWA participate in a moderated session to work through the differences. He suggested using Ellen Horan, Executive Director of the Greater Reading Chamber of Commerce or Senator Judy Schwank

as moderators. He also suggested working out a solution to the redevelopment of the Penn Square properties.

Daniel Giandomenico, of Mulberry Street, described the methods used by RAWA when they plan a meter change out. He stated that the letter sent provides the user with 15 days to set an appointment with RAWA, failure to set the appointment could result in the termination of water service and fees to reestablish water service. He expressed the belief that RAWA uses an unfair and selective process for the meter change outs. Regarding the water lease issue, he noted that Allentown handled the same issue last year and that deal generated \$200M for Allentown. He questioned where RAWA would get \$200M without increases in water rates, which will have a negative impact on rate payers and that the disagreement about this issue is having a negative impact on the RAWA employees. He also expressed the belief that Council should have more control over RAWA.

Mary Jane Smith, of Perkiomen Avenue, expressed the belief that RAWA is a poor steward of customer service. Regarding the water lease issue, she agreed that an alternative approach should be used, such as approving a two (2) year lease extension until a new administration is in place. She noted the dramatic increase in the service charges on the water/sewer bills. She stated that she lives alone and her water usage is approximately \$8 and her service charges come to \$45 monthly. She suggested eliminating the service charges and raising the rate on the usage alone as doing that will allow the user more flexibility in controlling their consumption and charges.

APPROVAL OF THE AGENDA & MINUTES

Council President Acosta called Council's attention to the agenda for this meeting, including the legislation listed under the Consent Agenda heading and the minutes from the May 27th Regular Meeting of Council. He noted the following adjustments to the agenda:

- Moving the Housing Amendment Ordinance from the pending box for Council consideration
- Placing the Curbside Collection MOU Resolution into pending

Councilor Marmarou moved, seconded by Councilor Sterner, to approve the minutes from the May 27th Regular Meeting of Council and the agenda, as amended. The motion was approved unanimously.

Consent Agenda

None.

ADMINISTRATIVE REPORT

The Managing Director reviewed the Administrative report distributed to Council, in summary:

- The roof repairs at the 9th and Marion Fire House are finished. Work on the interior will be handled by Public Works.
- The Fire Department EMS Division received the bronze award by the American Heart Association Mission Lifetime Award.
- The city-owned dams are currently being assessed.

Councilor Marmarou thanked the Managing Director for repairing the roof at the 9th and Marion Fire House.

Councilor Goodman-Hinnershitz thanked the Managing Director for the update on the dam assessment and the repairs to Hill Road. She also thanked Public Works for replacing the worn flags at the locations identified. She suggested that Public Works work with the Rec Commission to replace worn flags at public buildings. She also questioned the replacement of the flagpole at the Pagoda.

Councilor Reed agreed that flags need to be replaced before they reach a tattered state and that a coordinated approach be used to identify flags in need of replacement. She also agreed with the need to replace the flagpole at the Pagoda.

Councilor Reed stated that several years ago citizens in the Glenside area opposed the removal of the Bushong Dam; however, overall some sentiments have changed. She suggested that the City coordinate public outreach on the recommendations stemming from the dam assessments and suggested that public meetings take place. She also noted the need for the maintenance of Confluence Park. She suggested working with the County on the management of this park due to its proximity to Stone Cliff and the County trail system.

AUDITOR'S REPORT

City Auditor Cituk read the report distributed to Council at the meeting, in summary:

- 2014 Unemployment Compensation
- Upcoming report on the actuarial information for the three (3) pensions

Councilor Goodman-Hinnershitz questioned if the Auditor received the requested copies of the RAWA external audits. Mr. Cituk stated that he was told to make the request via Right to Know and that he assumed he received that response because he made the request on behalf of City Council. He stated that he made the request two (2) weeks ago. He stated that the City posts external audits on the website but RAWA does not.

In response to a question from Councilor Reed, Mr. Cituk stated that he assumes that RAWA's response is spurred by the current tensions over the water lease issue.

REPORT FROM DEPT. DIRECTORS, BOARDS, AUTHORITIES, & COMMISSIONS

None.

ORDINANCES FOR FINAL PASSAGE

Pending - Further Legal Review Required

Bill 41-2014 - **creating the Reading Regional Water Authority (City Council)**
Introduced at the April 14 regular meeting

Ordinance - **authorizing a project labor management agreement for building projects in the City (Mayor's Office)** *Introduced at the May 12 regular meeting;*
Additional review required

Charter Required 14 Day Layover Period Incomplete Until June 23rd Mtg

Ordinance - authorizing the transfer of \$20,000 from the Salary line of the Fire-Prevention Education Division (Fire Marshal) to the Contracted Services line of the same division **(Fire)**

Ordinance - amending the City Code Chapter 141 Animals, Part 2, Animal Control, by updating sections throughout, by adding Section 141-213 Limited Number of Animals Allowed Without Registration and renumbering as necessary **(Board of Health/Council Staff)**

Ordinance -amending the 2014 Budget for the Department of Fire and Rescue Services, authorizing the transfer of funds to avoid a late payment penalty on the purchase of a refurbished ambulance **(Managing Director)**

Bill 39-2014 - amending the City Code Chapter 308, Housing, of the Codified Ordinances to eliminate the tenant listing requirement and provide for injunctive relief **(Man Dir)** *Introduced at the April 14 regular meeting; Advertised April 22*

Councilor Reed moved, seconded by Councilor Sterner, to enact Bill No. 39-2014.

Bill No. 39-2014 was enacted by the following vote:

Yeas: Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Acosta,

President - 6

Nays: None - 0

POTENTIAL OVERRIDE OF THE VETO OF BILL NO. 44-2014 AND BILL NO. 46-2014

Council President Acosta stated that when the agenda was created, Bills No. 44 and 46-2014 were neither approved nor vetoed by the mayor. On Friday, Bill No. 44, the Purchasing Policies was approved by the mayor and Bill No. 46, Dissolving RAWA, was vetoed. Therefore Council only needs to consider the override of the veto of Bill No. 46-2014.

Councilor Reed moved, seconded by Councilor Goodman-Hinnershitz, to override the veto of Bill No. 46-2014.

The override of the veto of Bill No. 46-2014 was approved by the following vote:

Yeas: Goodman-Hinnershitz, Reed, Sterner, Waltman, Acosta, President - 5

Nays: - Marmarou - 1

INTRODUCTION OF NEW ORDINANCES

There were no ordinances introduced at this meeting.

RESOLUTIONS

A. Resolution 69-2014 - appointing Laura Cooper to the Downtown Improvement District Authority (Council Staff)

B. Resolution 70-2014 - reappointing Lisa Blount to the Human Relations Commission (Council Staff)

Councilor Marmarou moved, seconded by Councilor Reed, to adopt Resolution 69 and 70-2014.

Councilors Marmarou and Sterner noted the skill and ability of those being appointed and reappointed this evening.

Council President Acosta added that Ms. Cooper has decided to keep her law practice downtown and that she restored a building on North 5th Street, where her practice is in the upper floors and an art gallery is on the first floor.

Resolution 69 and 70-2014 were adopted by the following vote:

Yeas: Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Acosta, President - 6

Nays: None - 0

COUNCIL COMMENT

Councilor Waltman stated that he left the meeting on Wednesday, May 21st to assist his daughter with her broken-down car. He stated that some assume that he left the meeting due to anger; however that is not the case. He expressed the belief that he and Council have the

skill and ability to work through the complicated water lease issue. He noted the need for the mayor to work with Council on the water lease matter.

Councilor Waltman questioned why State officials would be following local issues in Reading when they should be more concerned with correcting broken State legislation.

Council President Acosta stated that the City Clerk will be contacting the Administration about arranging a meeting on the Penn Square Development proposals on Monday the 16th. He described the various proposed amendments to the State CRIZ legislation, which could end the program after next year.

Council President Acosta encouraged citizens to use the public comment period to bring City issues to Council's attention.

Councilor Marmarou moved, seconded by Councilor Reed, to adjourn the regular meeting of Council.

Respectfully submitted by Linda A. Kelleher CMC, City Clerk

RESOLUTION NO. _____ 2014

Whereas, by virtue of Resolution 134-2009, adopted December 14, 2009, the City of Reading declared its intent to follow the procedures for the disposition of records set forth in the Retention and Disposition Schedule for Records of Pennsylvania Municipalities issued in 2009; and

Whereas, in accordance with Act 428 of 1968 (as amended) each individual act of disposition shall be approved by resolution of the governing body of the municipality.

NOW THEREFORE, The Council of the City of Reading hereby resolves as follows:

In accordance with the above cited schedule, Council hereby authorizes the disposition of the following public records:

All contract files maintained by the Law Department which have expired or were otherwise terminated prior to 2002.

Adopted on _____, 2014

Council President

Attest:

City Clerk

TO: City Council
FROM: Ralph Johnson, Acting Director of Public Works
PREPARED BY: Cindy DeGroot, Grants Coordinator
MEETING DATE: June 23, 2014
AGENDA MEMO DATE: June 18, 2014
REQUESTED ACTION: Council approve a resolution to authorize the Mayor to sign and submit a Pennsylvania Department of Community and Economic Development Commonwealth Financing Authority Greenways, Trails and Recreation Program Grant Application for the Schlegel Park Pool Phase II Rehabilitation Project

RECOMMENDATION

The Administration recommends Council approve a resolution authorizing the Mayor to sign and submit a DCED Commonwealth Financing Authority Greenways, Trails and Recreation Program Grant application to request funding (\$250,000) of the total project cost (\$300,000) for the Phase II rehabilitation of the Schlegel Park Pool.

BACKGROUND

Act 13 of 2012 establishes the Marcellus Legacy Fund and allocates funds to the Commonwealth Financing Authority for planning, acquisition, development, rehabilitation and repair of greenways, recreational trails, open space, parks and beautification projects. The City intends to rehabilitate Schlegel Park Pool. The rehabilitation will include the upgrade to the pool wall, deck, and gutter. The need for the rehabilitation of this site has been identified as a high priority in the City's Ten Year Park, Recreation and Open Space Plan (adopted May 2002). The required (\$50,000) local match of the total project cost (\$300,000) has been applied to through the Community Development Block Grant Program funds.

BUDGETARY IMPACT

None

PREVIOUS ACTION

None

SUBSEQUENT ACTION

None

REVIEWED BY

Acting Director of Public Works, Managing Director and Mayor

RECOMMENDED MOTION

Approve/Deny the resolution to authorize the Mayor to sign and submit a DCED Commonwealth Financing Authority Greenway, Trails and Recreation Program Grant application for the rehabilitation of Schlegel Park Pool.

THE CITY OF READING CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

That the City of Reading of the County of Berks hereby request a Greenways, Trails and Recreation Program (GTRP) grant of \$250,000 from the Commonwealth Financing Authority to be used for the Schlegel Park Pool Phase II Rehabilitation Project and that the City of Reading hereby designates Vaughn Spencer, Mayor as the official to execute all document and agreements between the City of Reading and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Adopted by Council on _____2014

Francis G. Acosta, President of Council

Linda A. Kelleher, City Clerk

I, Linda Kelleher, duly qualified Secretary of the City of Reading, County of Berks, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Reading City Council at a regular meeting held _____ ____, 2014 and said Resolution has been recorded in the Minutes of the City of Reading and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the City of Reading, this _____ day of _____, 2014.

City of Reading
County of Berks

City Clerk

TO: Linda Kelleher, City Clerk, and Members of City Council
FROM: Carole Snyder, Managing Director
DATE: 6/18/14
SUBJECT: Doubletree Hotel Section 108 Bank Account

As you are aware, the City has received approval for a HUD Section 108 loan in the amount of \$750,000 in connection with the downtown Doubletree Hotel currently under construction. In connection with this loan, HUD requires the establishment of a separate bank account for the administration of the loan.

The account will be designated as a "loan repayment account." Payments from Reading Hospitality toward the Doubletree 108 loan will be deposited into this account and the City will then draw from this account to make principal and interest payments to HUD on the Section 108 note # B-13-MC-42-0013.

Please consider passing a resolution in order to authorize the separate account, per HUD requirements. Please contact me if you have any specific questions or concerns.

Cc: Lenin Agudo, CD Director
Crystal Edwards, CD Manager
Matt Bembenick, Administrative Services Director
Chris Zale, Controller

RESOLUTION NO. _____ 2014

AUTHORIZING THE DEPARTMENT OF ADMINISTRATIVE SERVICES TO ESTABLISH A BANK ACCOUNT FOR PURPOSES OF ADMINISTERING A HUD SECTION 108 LOAN FOR THE DOUBLETREE HOTEL

WHEREAS the Council of the City of Reading on November 12, 2013 authorized the Mayor to make application for a federal Department of Housing and Urban Development Section 108 loan in the amount of \$750,000 as part of the financing for the new Doubletree Hotel now under construction in Downtown Reading; and

WHEREAS the loan application has been approved and shall be identified as Section 108 note # B-13-MC-42-0013; and

WHEREAS Federal regulations require the City to maintain a separate bank account for the disbursement of the proceeds and administration of this loan.

NOW, THEREFORE, the Council of the City of Reading hereby resolves as follows:

Authorizing the Department of Administrative Services to establish a new bank account at Wells Fargo for the sole purpose of administering the above-referenced HUD Section 108 loan for the Doubletree Hotel, as per Bill No. 45-2011.

Adopted on _____ 2014

President of Council

Attest:

City Clerk

TO: Linda Kelleher, City Clerk, and Members of City Council
FROM: Carole Snyder, Managing Director
DATE: 6/18/14
SUBJECT: Police Escrow Bank Account

From time to time the Police Department receives cash which is to be held until the proper disposition has been determined. All such cash is logged into the Police bar-coded evidence tracking system. In the past, this cash has been kept securely at City Hall.

In order to better secure the funds, we are requesting the establishment of a bank account at the Pagoda Credit Union. This account will be used only for evidence and property for which the actual seized currency is not required to be retained. The cash will be both logged into our tracking system and then into the bank account. The account will be maintained at Pagoda Federal Credit Union.

Cc: William Heim, Police Chief
Matt Bembenick, Administrative Services Director
Chris Zale, Controller

RESOLUTION NO. _____ 2014

**AUTHORIZING THE DEPARTMENT POLICE TO ESTABLISH A BANK ACCOUNT
FOR PURPOSES OF SECURING EVIDENCE AND PROPERTY**

THE COUNCIL OF THE CITY OF READING hereby resolves as follows:

Authorizing the Department of Police to establish a bank account at Pagoda Federal Credit Union for purposes of securing certain evidence and property, as per Bill No. 45-2011.

Adopted on _____ 2014

President of Council

Attest:

City Clerk



TO: Linda Kelleher, City Clerk, and Members of City Council
FROM: Carole Snyder, Managing Director
DATE: 6/18/14
SUBJECT: Resolution Authorizing the City to apply for State ESG Funding

As you may be aware, the City of Reading administers the federally-funded Emergency Solutions Grant (ESG) program. This program provides vital services to those within our community who are homeless or on the verge of homelessness by providing funding to many subrecipient agencies.

Unfortunately, the City only receives approximately \$200,000 in our annual ESG entitlement allocation, and the need for homelessness prevention services within our community is great. As such, Opportunity House has expressed a desire to seek funding through the State's ESG program. In order to receive funding, the City must apply on the agency's behalf.

The City continues to be dedicated to identifying funding sources that will aid in meeting dire needs of our homeless and near homeless population. Therefore, we are requesting that Council pass a resolution at its June 23rd meeting allowing the City to apply for funding in the amount of \$75,000 through the State's ESG program. The resolution is required in order to submit the application, which is due on June 30th, 2014.

Opportunity House will use the total amount being requested for homelessness prevention services.

Cc: Lenin Agudo, CD Director
Crystal Edwards, CD Manager

RESOLUTION NO. ____-2014

**Authorizing the filing of a proposal for funds with the
Department of Community and Economic Development,
Commonwealth of Pennsylvania.**

WHEREAS, the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH) enacted into law on May 20, 2009, authorized the Emergency Solutions Grant (ESG) Program; and

WHEREAS, the Commonwealth of Pennsylvania through the Department of Community and Economic Development (DCED) has received ESG program funds and is making these funds available to units of local governments for eligible emergency shelter activities; and

WHEREAS, the City of Reading desires to submit an application to DCED for ESG Program funds on behalf of a homeless shelter housing and service provider.

NOW, THEREFORE BE IT RESOLVED AND IT IS HEREBY RESOLVED by the City Council of the City of Reading that:

1. The proposed homelessness prevention activity to be funded by a grant from the Pennsylvania ESG Program is hereby eligible and approved.
2. The City of Reading Community Development Department on behalf of the City of Reading and its homelessness service provider is authorized and directed to execute an ESG Program application in the amount of \$75,000 to the PA Department of Community and Economic Development.
3. The City of Reading and its homelessness service provider will assume the responsibility for securing the required matching amount of project funds.
4. The City of Reading will reimburse the Commonwealth for any expenditure found to be ineligible.
5. The City of Reading is authorized to provide such assurances, certificates, and supplemental data or revised data that DCED may request in connection with the application.

Adopted _____, 2014

President of Council

Attest:

City Clerk

**CITY OF READING
BERKS COUNTY, PENNSYLVANIA**

**ORDINANCE NO. _____ 2014
(Duly Enacted _____ 2014)**

AN ORDINANCE OF THE CITY OF READING, BERKS COUNTY, PENNSYLVANIA, SIGNIFYING THE INTENTION OF CITY COUNCIL TO ORGANIZE A MUNICIPAL AUTHORITY UNDER THE PROVISIONS OF THE PENNSYLVANIA MUNICIPALITY AUTHORITIES ACT, AS AMENDED AND SUPPLEMENTED, TO BE KNOWN AS THE “READING REGIONAL WATER AUTHORITY”; SETTING FORTH THE FORM OF THE ARTICLES OF INCORPORATION; APPOINTING THE FIRST MEMBERS OF THE BOARD OF THE AUTHORITY AND FIXING THEIR TERM OF OFFICE; DESIGNATING THE PURPOSES FOR SAID AUTHORITY; AUTHORIZING THE EXECUTION AND FILING OF THE ARTICLES OF INCORPORATION; AUTHORIZING THE TAKING OF ALL SUCH ACTION AS MAY BE NECESSARY OR APPROPRIATE TO ORGANIZE SAID AUTHORITY, INCLUDING THE PUBLICATION OF REQUIRED PUBLIC NOTICE; AND CONTAINING CLAUSES FOR SEVERABILITY, REPEAL, AND EFFECTIVE DATE.

WHEREAS, the City of Reading, Berks County, Pennsylvania (the “City”), is empowered to establish, organize, and incorporate an authority pursuant to §5603 of the Pennsylvania Municipality Authorities Act, 53 Pa. C.S.A. § 5601 et seq., Act 22 of 2001, effective June 19, 2001, which codifies and amends the Municipality Authorities Act of 1945, as amended and supplemented (the “Municipality Authorities Act”); and

WHEREAS, in preparation for the passage of this Ordinance, a public hearing was held by the City Council of the City pursuant to notice duly advertised as required by the Municipality Authorities Act.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the City Council of the City and **IT IS HEREBY ORDAINED AND ENACTED** by the authority of the same, as follows:

INTENT. It is the intent of the City Council of the City to organize an authority under provisions of the Municipality Authorities Act.

NAME OF AUTHORITY. The name of the authority shall be the “Reading Regional Water Authority”.

ARTICLES OF INCORPORATION. The proposed Articles of Incorporation of said Reading Regional Water Authority are as follows:

READING REGIONAL WATER AUTHORITY

ARTICLES OF INCORPORATION

To: The Secretary of the Commonwealth of Pennsylvania.

In compliance with requirements of the Pennsylvania Municipality Authorities Act, 53 Pa. C.S.A. § 5601 et seq., Act 22 of 2001, effective June 19, 2001, which codifies and amends the Municipality Authorities Act of 1945, as amended and supplemented (the “Municipality Authorities Act”), and pursuant to the ordinance enacted by the City Council of the City of Reading, Berks County, Pennsylvania, expressing the intention and desire of the City Council of said municipality to organize a municipality authority under said Municipality Authorities Act, the incorporating municipality does hereby certify:

The name of the Authority is “Reading Regional Water Authority”.The Authority is formed under provisions of the Pennsylvania Municipality Authorities Act, 53 Pa. C.S.A. § 5601 et seq., Act 22 of 2001, effective June 19, 2001, which codifies and amends the Municipality Authorities Act of 1945, as amended and supplemented, with all powers authorized by said Municipality Authorities Act. No other authorities have been organized under said Municipality Authorities Act, under the former Act of June 28, 1935 (P.L. 463, No. 191), or under the Act of May 2, 1945 (P.L. 382, No. 164), known as the “Municipality Authorities Act of 1945”, and is in existence in or for the incorporating municipality, except that the incorporating municipality has heretofore organized (i) the Reading Area Water Authority, (ii) the Reading Regional Airport Authority, (iii) the City of Reading Revitalization and Improvement Zone Authority, (iv) the Reading Downtown Improvement District Authority, and (v) the Berks Area Reading Transportation Authority, as a joint incorporating municipality, each under the provisions of the Act of May 2, 1945 (P.L. 382, No. 164), known as the “Municipality Authorities Act of 1945”, which authorities are in existence in or for said incorporating municipality. The name of the incorporating municipality is the City of Reading, Berks County, Pennsylvania. The names and addresses of the members of the City Council of the City of Reading, the incorporating municipality, are as follows:

<u>OFFICE</u>	<u>NAME</u>	<u>ADDRESS</u>
President	Francis Acosta	326 St. Nicholas Street Reading, PA 19607
Vice President	Marcia Goodman- Hinnershitz	564 South 15 th Street Reading, PA 19601
Council Member	Chris Daubert	1135 Gregg Avenue Reading, PA 19607
Council Member	Stratton P. Marmarou	1515 Linden Street Reading, PA 19604
Council Member	Donna Reed	1525 Argonne Road Reading, PA 19601
Council Member	Dennis M. Sterner	524 North 14 th Street Reading, PA 19604
Council Member	Jeffrey S. Waltman	723 North 4 th Street Reading, PA 19601

The names, addresses and terms of office of the first members of the Board of the Reading Regional Water Authority, are as follows:

<u>NAME</u>	<u>ADDRESS</u>	<u>TERM OF OFFICE</u>
Jeffrey S. Waltman	723 North 4 th Street Reading, PA 19601	One Year
Marcia Goodman-Hinnershitz	564 South 15 th Street Reading, PA 19601	Two Years
Dennis M. Sterner	524 North 14 th Street Reading, PA 19604	Three Years
Donna Reed	1525 Argonne Road Reading, PA 19601	Four Years
Francis Acosta	326 St. Nicholas Street Reading, PA 19607	Five Years

The terms of office of the first members of the Board of said Reading Regional Water Authority shall commence on the date of appointment and shall be computed from the first Monday in January of 2015.

The term of existence of the Reading Regional Water Authority shall be for a period of fifty (50) years.

Advertisement of notice of filing these Articles of Incorporation is submitted herewith.

IN WITNESS WHEREOF, the undersigned has executed these Articles on behalf of the City of Reading, Berks County, Pennsylvania, and has caused to be affixed the seal and attested this _____ day of _____ 2014.

**CITY OF READING
BERKS COUNTY, PENNSYLVANIA**

By: _____
Vaughn Spencer, Mayor

Attest: _____
Linda A. Kelleher CMC, City Clerk

**AN ORDINANCE AMENDING THE CITY OF READING CODIFIED ORDINANCES
CHAPTER 1 ADMINISTRATION AND GOVERNMENT SECTION 186, FISCAL
PROVISIONS BY ADDING SECTION 186 R PUBLIC CONSTRUCTION PROJECT LABOR
STABILIZATION AGREEMENT REQUIREMENTS**

WHEREAS the residents and taxpayers of the City of Reading, County of Berks, Commonwealth of Pennsylvania are periodically called upon to, among other things, finance, in whole or in part, the construction, renovation, alteration, modification and/or demolition of site preparation and/or structural improvements to real property situated within the corporate limits of the City. As such, the City of Reading, in its capacity as a market participant, on behalf of its residents and taxpayers, has a particular interest in taking reasonable steps to promote efficiency and establish minimum standards for all such projects and to promote the public interest in assuring the timely and economical undertaking and completion of such projects.

WHEREAS it is in the public interest of the residents and taxpayers of the City of Reading, and in the proprietary interest of the City as a market participant, to, as a condition of the awarding of contracts for construction, renovation, modification, alteration and/or demolition that are financed, in whole or in part, with public funds in the form of direct investment or procurement, grants, loans, public debt, public guaranteed debt, tax abatements, tax forgiveness, tax increment financing and/or similar forms of public and/or public/private financing methodologies, to assure that certain minimum project labor condition stabilization requirements are a specification of all bid solicitations for such projects and are appropriately incorporated into designated contract awards for such projects so as to provide for the resolution of any and all management/labor disputes and/or grievances without lockouts or strikes and establishing minimum project labor condition stabilization standards for all workers employed by all contractors and subcontractors, of all degrees, on such projects.

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

SECTION ONE. Amending the City of Reading Codified Ordinances Chapter 1, Administration and Government Section 186, Fiscal Provision by adding Section 186 R Public Construction Project Labor Stabilization Agreement Requirements.

To assure the implementation of these findings the City Council of the City of Reading, Berks County, Pennsylvania hereby requires, with respect to all projects of construction, renovation, alteration, modification and/or demolition, in the City of Reading, Pennsylvania, financed, in whole or in part, with the funds of a public body, including, but not limited to, direct investment or procurement, grants, loans, public debt, public guaranteed debt, tax abatements, tax forgiveness, tax increment financing and/or similar forms of public and/or quasi-public or public/private financing methodologies the following:

§186.

...

R. Public Construction Project Labor Stabilization Agreement Requirements

- (1) Prior to the solicitation for bids for award of contracts for every construction project, estimated, prior to bid solicitation, to be valued in total and regardless of separate phases or sequences of work to be undertaken, greater than \$1,000,000 whether to be solicited directly by or on behalf of the City of Reading or by or in combination with any third party, the Mayor of the City of Reading will cause to be conducted an independent study of the potential feasibility of requiring a Project Labor Stabilization Agreement to be applicable to all contractors and subcontractors, of every degree, anticipated to be employing workers in the undertaking and completion of the anticipated project.
- (2) The independent study so undertaken shall include, but not be limited to, analysis of the following:
 - (a) the local labor market conditions necessary to undertake and complete the proposed project in a timely fashion in order to meet the public interest in undertaking the project.
 - (b) the benefit to the City of Reading in establishing a Project Labor Stabilization Agreement in promoting:
 - [1] management/labor harmony and cooperation for the duration of the project,
 - [2] standardizing terms and conditions governing the employment of labor on the project,
 - [3] addressing flexibility in work scheduling, shift hours and starting times on the proposed project,
 - [4] securing negotiated adjustments with respect to work rules and staffing requirements on the proposed project,
 - [5] providing comprehensive and standardized mechanisms for the resolution of management/labor disputes that may arise on the project,
 - [6] insuring a reliable source of skilled and experienced craft people for the project, and
 - [7] furthering public policy objectives with respect to improvement of employment opportunities for women and minorities and contracting opportunities for minority business enterprises and women's business enterprises.
 - (c) the possible impact of lockouts and/or strikes on the timely undertaking and completion of the proposed project

- (3) The independent study will provide a recommendation regarding whether or not a Project Labor Stabilization Agreement will serve the proprietary interest City of Reading with respect to the individual project proposed to be undertaken. The City of Reading, under the auspices of the office of the Mayor of the City of Reading, may request the entity undertaking the independent study required by this paragraph to analyze such other factors as are reasonably deemed appropriate to further the implementation of the requirements of this Ordinance.
- (4) If a study commissioned under section 1-3 is completed and the study recommends the utilization of a Project Labor Stabilization Agreement, then the City may require that any request for proposals or solicitation of bids shall include bid specifications that require successful construction contractor bidders, of every degree, to be bound by a Project Labor Stabilization Agreement with the regional Building and Construction Trades Council having jurisdiction over the Reading, Pennsylvania geographic area and that is affiliated with the Pennsylvania State Building and Construction Trades Council.
- (5) Solicitation of bids for award of contracts for all such projects estimated prior to bid solicitation to be valued in total, and regardless of separate phases or sequences of work to be undertaken, greater than \$250,000 whether to be solicited by or on behalf of the City of Reading or by or in combination with the City of Reading and any third party shall specify, among other requirements, all of the contract condition requirements of this Ordinance when the independent study required by this Ordinance recommends the specification of a Project Labor Stabilization Agreement to serve the public interest of the City of Reading.
- (6) As a condition of the award of any contract specifying a Project Labor Stabilization Agreement, the responsible and responsive bidder(s) for any project shall within sixty (60) days of the date it is deemed by the City of Reading to be the conditionally designated responsive and responsible bidder for the project, shall, in good faith, negotiate a Project Labor Stabilization Agreement with the Regional Building and Construction Trades Council having geographic jurisdiction over the Reading Pennsylvania geographic area and affiliated with the Pennsylvania State Building and Construction Trades Council, that establishes minimum wages, hours, employee benefits and other terms and conditions of employment for all workers in all trades and/or crafts anticipated to be required for the undertaking of the project and applicable to all contractors and subcontractors, of every degree, that will provide any labor, directly or indirectly on the project.
- (7) No final contract award for any project subject to the Project Labor Stabilization Agreement requirements of this section may be made to any contractor or subcontractor prior to the completion of a Project Labor Stabilization Agreement. In the event that such a Project Labor Stabilization Agreement is not successfully concluded and completed within the sixty day period required above, the contractor or contractors conditionally determined to be the designated responsive and responsible bidder will conclusively be presumed to be non-responsive and/or non-responsible and removed from the list of responding bidders for the project.

- (8) In the event that a bidder is deemed to be non-responsive and/or non-responsible pursuant to the terms of this Ordinance, the entity soliciting bids for the project shall be directed to utilize the procedures of this Ordinance for the purpose of making a conditional award of a contract for the project to the next lowest responsive and responsible bidder.

SECTION 3. This Ordinance shall be effective ten (10) days after adoption pursuant to City of Reading Home Rule Charter Article II Section 219.

Adopted _____, 2014

Council President

Attest:

City Clerk

Submitted to Mayor: _____

Date: _____

Received by the Mayor's Office: _____

Date: _____

Approved by Mayor: _____

Date: _____

Vetoed by Mayor: _____

Date: _____



AGENDA MEMO

FIRE DEPARTMENT

TO: City Council
FROM: Acting Fire Chief Gary A Mogel
PREPARED BY: Acting Fire Chief Gary A Mogel
MEETING DATE: May 27, 2014
AGENDA MEMO DATE: May 13, 2014
REQUESTED ACTION: Authorize the Transfer of Funds

RECOMMENDATION

The Fire Chief requests the following transfer of funds within Divisions of the Department of Fire and Rescue Services: From the Salary line (01-09-33-4000) of the Fire-Prevention Education Division (Fire Marshal) a total of \$20,000.00 transferred to the Contracted Services line (01-09-33-4216) of the same division.

BACKGROUND

With the retirement of one Fire Prevention Lieutenant and the resignation of the previous Fire Marshal, there is a need to contract with an outside firm to complete Plan Review, which had been performed by our personnel.

BUDGETARY IMPACT

The transfer during this budget period.

PREVIOUS ACTIONS

None

SUBSEQUENT ACTION

Council to take action to approve an ordinance to authorize the transfer of funds

RECOMMENDED BY

The Fire Chief recommends approval.

RECOMMENDED MOTION

Approve/deny the ordinance authorizing the transfer of funds as listed.

BILL ____ -2014
AN ORDINANCE

**AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS WITHIN
THE 2014 BUDGET FOR THE FIRE PREVENTION DIVISION OF THE
DEPARTMENT OF FIRE AND RESCUE SERVICES.**

THE CITY OF READING CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Authorizing the transfer of \$20,000 from the Salary line (01-09-33-4000) of the Fire-Prevention Education Division (Fire Marshal) to the Contracted Services line (01-09-33-4216) of the same division.

SECTION 2. This ordinance shall become effective ten (10) days after its adoption, in accordance with Sections 219 & 221 of the City of Reading Home Rule Charter.

Enacted _____ 2014

President of Council

Attest:

City Clerk

Submitted to Mayor: _____

Date: _____

Received by the Mayor's Office: _____

Date: _____

Approved by Mayor: _____

Date: _____

Vetoed by Mayor: _____

Date: _____

AN ORDINANCE

AMENDING THE CODE OF ORDINANCES OF THE CITY OF READING, CHAPTER 141 ANIMALS, PART 2, ANIMAL CONTROL, BY AMENDING SECTIONS THROUGHOUT, BY ADDING SECTION 141-213 LIMITED NUMBER OF ANIMALS ALLOWED WITHOUT REGISTRATION AND RENUMBERING AS NECESSARY

Whereas, when considering an amendment to the Animal Control Ordinance, City Council referred the issue concerning the limitation on the number of cats and dogs per household to the Board of Health; and

Whereas, the Board of Health has found that several municipalities inside and outside Berks County have such limitations in effect to protect the public health, safety, and welfare of all residents; and

Whereas, the number of cats and dogs owned by individuals in the City of Reading is becoming increasingly problematic; and

Whereas, there were 244 animal complaints that were addressed by the City Property Maintenance Division and the City’s Animal Control agents in 2013.

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Chapter 141 Animals, Part 2 Animal Control is amended as attached.

SECTION 2. All relevant ordinances, regulations and policies of the City of Reading, Pennsylvania not amended per the attached shall remain in full force and effect.

SECTION 3. If any section, subsection, sentence or clause of this ordinance is held for any reason to be invalid such decision shall not affect the validity of the remaining portions of the Ordinance.

SECTION 4. This Ordinance shall be effective ten (10) days after adoption pursuant to City of Reading Home Rule Charter Article II Section 219.

Adopted _____, 2014

Council President

Attest:

City Clerk

(Board of Health)

Submitted to Mayor: _____

Date: _____

Received by the Mayor's Office: _____

Date: _____

Approved by Mayor: _____

Date: _____

Vetoed by Mayor: _____

Date: _____

Chapter 141

Animals

Part 2 – Animal Control

§141-201 Purpose.

The purpose of this Part is to promote the public health, safety and general welfare of the citizens of the City of Reading and to ensure the humane treatment of animals by regulating the care and control of animals within the City.

§141-202 Definitions.

When used in this Part, the following words, terms, and phrases, and their derivations, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

ANIMAL – Construed in a broad sense to include not only mammals, but also birds, reptiles and insects.

ANIMAL CONTROL OFFICER – A City employee or agent authorized to enforce the City of Reading Code, an employee of the designated animal control authority or agent of the City, designated by the Mayor to administer and enforce the licensing/permit, inspection and enforcement requirements contained within this Part.

ANIMAL HOSPITAL – Any establishment maintained and operated by a licensed veterinarian for surgery, diagnosis, and treatment of animal diseases and injuries.

ANIMAL NUISANCE – Any nuisance arising out of the keeping, maintaining, or owning of, or failure to exercise sufficient control of, an animal.

ANIMAL SHELTER – Any facility operated by the City or designated animal control authority for the temporary care, confinement and detention of animals and for the humane euthanization and other disposition of animals. The term shall also include any private facility authorized by the Mayor or his designee to impound, confine, detain, care for or destroy any animal.

AT LARGE – An animal is off the premises of the owner, and not on a leash or otherwise under the immediate control of a person physically capable of restraining the animal.

ATTACK – The deliberate action of a dog, whether or not in response to a command by its owner, to bite, to seize with its teeth or to pursue any human, ~~or animate or inanimate~~ object, with obvious intent to destroy, kill, wound, injure, or otherwise harm the object of its action. All attacks shall be reported to the City of Reading Health Officer within 48 hours (see Chapter 288, Part 1, Health Code, § 288-110, Animal bite incidents, of the Code of the City of Reading).

CRUELTY – ~~Any act of omission whereby unjustifiable physical pain, suffering or death of an animal is caused or permitted, including failure to provide proper drink, air, space, shelter or protection from~~

~~the elements, a sanitary and safe living environment, veterinary care or nutritious food in siphoned quantity. In the case of activities where physical pain is necessarily caused, such as medical and scientific research, food processing, customary and normal veterinary and agricultural husbandry practices, pest elimination, and animal training and hunting, “cruelty” shall mean a failure to employ the most humane method reasonably available.~~ **A person commits an offense if he wantonly or cruelly ill treats, overloads, beats, otherwise abuses any animal, or neglects any animal as to which he has a duty of care, whether belonging to himself or otherwise, or abandons any animal, or deprives any animal of necessary sustenance, drink, shelter or veterinary care, or access to clean and sanitary shelter which will protect the animal against inclement weather and preserve the animal's body heat and keep it dry. This shall not apply to activity undertaken in normal agricultural operation. (See 18 Pa.C.S.A. § 5511(c))**

DESIGNATED ANIMAL CONTROL AUTHORITY – Agency that has a contract with the City of Reading for animal control.

DISPOSITION – Adoption, quarantine, voluntary or involuntary custodianship or placement, or euthanasia humanely administered to an animal. “Disposition” includes placement or sale of an animal to the general public, or removal of an animal from any pet shop to any other location.

DOG, AGGRESSIVE –

A. Includes any or all of the following, except police dogs or guard dogs acting under the supervision of a police officer or certified trained dog handler, or certified service dogs:

1. Any dog which bites, inflicts injury, assaults or otherwise attacks a human being or a domestic animal without provocation.

2. Any dog which, without provocation, ~~approaches in a threatening or terrorizing manner~~ **pursues or attacks**, any person or domestic animal upon the streets, sidewalks or any public grounds or places.

3. Any dog which is trained to attack or cause injury or to otherwise endanger the safety of human beings or domestic animals, or any dog which has a history of attacking or propensity to attack people or domestic animals without provocation.

B. All bites and/or attacks shall be reported to the City of Reading Health Officer within 48 hours (see Chapter 288, Part 1, Health Code, § 288-110, Animal bite incidents, of the Code of the City of Reading).

DOG, DANGEROUS – Any dog as defined in 3 P.S. § 459-502-A(1).

DOMESTIC AGRICULTURAL ANIMAL – Any non-wildlife or non-exotic species altered through controlled breeding for the primary purpose of agricultural use or farming purposes ~~are strictly prohibited.~~

DOMESTIC COMPANION ANIMAL – Any non-wildlife or non-exotic species altered through controlled breeding for the primary purpose of human companionship and serving no widely recognized agricultural, farming use or working purposes.

EXEMPT EXOTIC ANIMAL – Any non-domestic animal not native to Pennsylvania routinely offered for sale by pet stores with *in* Pennsylvania, non-poisonous reptiles not exceeding a maximum length of 60 inches at maturity, non-poisonous fish, and non-poisonous amphibians not requiring state, federal or City permitting.

EXOTIC ANIMAL – Any rare or unusual animal pet or an animal kept as a pet which is not commonly thought of as a pet may also be a species for which is not indigenous to the locale including, but not limited to, alligators, crocodiles, foxes, tortoises, skunks, raccoons, chinchillas, wild felines, *as defined herein*, snakes, lizards, scorpions, and non-human primates.

GUARD OR ATTACK DOG – A dog trained to attack on command or to protect persons or property, and who will cease to attack upon command.

HARBORING – An animal shall be deemed to be harbored if it is fed or sheltered for three or more consecutive days.

HEEL – The animal is directly behind or next to a person and obedient to that person's command.

IMPOUNDMENT – The taking into custody of an animal by any police officer, animal control officer, or any authorized representative thereof.

KENNEL – Any premises wherein any person engages in the business of boarding, breeding, buying, letting for hire, training for a fee or selling dogs or cats.

MUZZLE – A device constructed of strong, soft material or of metal, designed to fasten over the mouth of an animal to prevent the animal from biting any person or other animal.

NATIVE WILDLIFE ANIMAL – All non-domestic animals naturally occurring in the wild within the borders of Pennsylvania.

OFFICER – Police officer and/or duly appointed animal control officer.

OWNER – Any person having temporary or permanent custody of, sheltering or having charge of, harboring, exercising control over, or having property rights to, any animal covered by this Part. ~~An animal shall be deemed to be harbored if it is fed or sheltered for three or more consecutive days.~~

PERSON – Any individual, partnership, association, corporation, company, firm, institution, trustee, estate, trust, any private entity or public entity as well as all officers, agents, servants, employees or others acting for any of the same, and shall be taken as applying in the singular or plural as the case may require.

PUBLIC NUISANCE ANIMAL – Any animal that unreasonably annoys humans, endangers the **health** life ~~or health~~ of **people** ~~person~~ or other animals, or substantially interferes with the rights of citizens, other than their owners, to **the** enjoyment of life or property. The term “public nuisance animal” shall include, but not be limited to:

A. Any animal that is found running at large.

B. Any dog or cat in any section of a park or public recreation area unless the dog or cat is controlled by a leash or similar physical restraint.

C. Any animal that damages any property other than that of its owner.

D. Any animal that makes disturbing noises, including, but not limited to, continued and repeated howling, barking, whining, or other utterances causing unreasonable annoyance, disturbance or discomfort to neighbors or others in close proximity to the premises where the animal is kept or harbored shall be governed by Chapter 387, Noise, § 387-104, specific prohibited acts, of the Code of the City of Reading.

E. Any animal that causes fouling of the air by noxious or offensive odors and thereby creates unreasonable annoyance or discomfort to neighbors or others in close proximity to the premises where the animal is kept or harbored.

F. Any animal in heat that is not confined so as to prevent attraction or contact with other animals.

G. Any animal, whether or not on the property of its owner, that without provocation, molests, attacks, or otherwise interferes with the freedom of movement of persons in a public right of way.

H. Any animal that chases motor vehicles in a public right of way.

I. Any animal that attacks domestic animals.

J. Any animal that causes unsanitary conditions in enclosures or surroundings where the animal is kept or harbored.

~~K. Any animal that is offensive or dangerous to the public health, safety or welfare by virtue of the number of animals maintained at a single residence or the inadequacy of the facilities.~~

SANITARY – A condition of good order and cleanliness to minimize the possibility of disease transmission.

UNDER RESTRAINT – An animal is secured by a leash, lead under the control of a person physically capable of restraining the animal and obedient to that person’s commands, or securely enclosed within the real property limits of the owner’s premises.

VICIOUS OR DANGEROUS ANIMAL – Any animal, **including wild animals**, that attacks, bites, or physically injures human beings, domestic animals, or livestock without provocation or which,

because of temperament or training, has a known propensity to attack, bite, or physically injure human beings, domestic animals, or livestock. ~~Any wild animal or any animal that without provocation has bitten or attacked a human being or other animal shall be prima facie presumed vicious or dangerous.~~ All attacks and bites must be reported to the City of Reading Health Officer within 48 hours (see Chapter 288, Part 1, Health Code, § 288-110, Animal bite incidents, of the Code of the City of Reading).

WILD FELINES – Wild felines are considered, include, but are not limited to: lions, tigers, cougars, leopards, jaguars, mountain lions and non-domesticated cats.

§141-203 Nuisances

It shall be unlawful for any person to keep any animal on any property located within the incorporated limits of the City when the keeping of such animal constitutes a public nuisance or menace to public health or safety.

§141-204 Keeping of exotic animals, domestic agricultural animals, or native wildlife animals

A. It shall be unlawful for anyone to own, harbor or permit at large any exotic animal, domestic agricultural animal, or native wildlife animal within the City without a permit issued by the Animal Control Board. Such permit shall be given only if it is demonstrated to the satisfaction of the Board that the animal will not constitute a threat to public health or safety.

B. The application for such permit shall be on a form supplied by the City and shall be submitted to the City Clerk's Office along with a fee for the first calendar year in an amount as set by ordinance, as provided in Chapter 212 Fees. The fee shall be dispersed partly to the designated animal control authority and partly to the City to cover the costs of inspections and administration, as provided in Chapter 212 Fees.

C. The fee is levied per household, not per exotic animal.

§141-205 Caring for animals

PA Code Animal Regulations; see 18 PA C.S.A. § 5511.

§141-206 Sanitation

A. All persons shall be responsible for the sanitary maintenance of the premises on which any animals are ***harbored***, housed, maintained, or kenneled.

B. Animal shelters, or areas in which animals are maintained, shall be permitted only as approved by the ***City zoning department*** ~~Health Officer~~. Animal shelters shall not be constructed or located in such a manner that it creates a health hazard or nuisance to the adjoining property owners.

C. People owning, harboring, or keeping an animal *within* the City shall not permit any waste matter from the animal to collect and remain on the property of the owner or custodian, or on the property of others as to cause or create an unhealthy, unsanitary, dangerous or offensive living condition on the owner's or custodian's property, or to abutting property of others.

D. Excess animal food shall not be allowed to accumulate in such a manner as to create a food source for bacteria, insects or rodents.

E. No person shall maintain, transport or carry any animal or pet *into* any eating and drinking establishment, food manufacturing or food service facility, except trained, certified service dogs.

F. Owners of leashed or unleashed animals shall be responsible for the removal and disposal of fecal matter deposited by his animal anywhere within the City.

§141-207 Restraining and confinement generally

A. It shall be unlawful for the owner of any dangerous dog and/or aggressive dog to fail to keep such dangerous dog and/or aggressive dog under restraint or to permit such dangerous dog and/or aggressive dog to run at large upon the streets and public ways of the City.

B. Any dog, while on a street, sidewalk, public way or in any park, public square, or other public space, or upon any private property without the consent of the owner, shall be secured by a leash or chain of sufficient tensile strength to restrain the particular dog, or shall be at heel and securely muzzled.

C. No owner or custodian of any animal shall fail to exercise proper care and control of such animal to prevent the same from becoming a public nuisance.

D. Every female dog in heat shall be confined to the residence of the owner or keeper in such a manner that such female dog cannot come into contact with another animal except for planned breeding.

§141-208 Restraint of guard dogs

A. Every owner of a guard or attack dog shall keep such dog confined in a building, compartment or other enclosure. Any such enclosure shall be completely surrounded by a fence at least six feet in height and shall be topped with an anti-climbing device constructed of angle metal braces with at least three strands of equally separated barbed wire stretched between them.

B. All anti-climbing devices shall extend inward at an angle of not less than 45° nor more than 90° when measured from the perpendicular.

C. The areas of confinement shall all have gates and entrances thereto securely closed and locked, and all fences properly maintained and escape *proof*.

D. The provisions of this section shall not apply to dogs owned or controlled by government law enforcement agencies.

§141-209 Restraining of dangerous dogs, ~~or~~ aggressive dogs, and vicious dogs

Every dangerous, *vicious dog* or aggressive dog shall be confined by its owner or authorized agent of its owner to the residence of the owner or keeper in accordance with Pennsylvania [P.S.] Title 3, Agriculture, Chapter 8, Dog Law [3 P.S.] § 459-502. Such residence shall be conspicuously posted with a placard provided by the issuing office. Whenever off the premises of its owner, the dog shall be

securely muzzled and restrained with a chain having a minimal tensile strength of 300 pounds and not more than three feet in length or caged. Every person harboring a dangerous, *vicious, dog* or aggressive dog is charged with an affirmative duty to confine the animal in such way that children do not have access to such animal.

A. Upon licensing an *aggressive*, vicious or dangerous dog, the owner shall display, in a conspicuous manner, a sign on his or her premises warning that there is an *aggressive, dangerous, or* vicious dog on the premises. The sign shall be visible and legible from the sidewalk and street.

B. If the animal is kept outdoors, the owner shall properly confine the dog in a pen or structure with secure sides and a secure top. The pen shall be no less than six feet high and contain no less than 50 square feet of ground space. All pens shall comply with City zoning guidelines so as not to be offensive to the neighboring residents.

C. Every person harboring a dangerous, *vicious* or aggressive dog is charged with an affirmative duty to confine the animal in such way that children do not have access to such animal.

D. No person owning or harboring a dangerous, *aggressive* or vicious dog shall permit such dog to go beyond the confined area of such person's premises unless the dog is securely leashed and muzzled. The leash shall not be longer than three feet. Retractable or flexi-leads are not allowed. The leash shall be controlled by an adult or by a person physically capable of controlling the dog.

E. Once a dog is deemed to be dangerous, it shall be neutered or spayed so as not to propagate vicious characteristics inherent in the progeny of the dangerous dog.

§141-210 Property owners may impound

Any person finding an animal at large upon his property may remove the same to any animal shelter that will take possession of the animal. If no such shelter is available, the property owner may hold the animal in his own possession, and as soon as possible, notify the Animal Control Officer. The property owner shall provide a description of the animal and the name of the owner if known. The ~~City Department~~ shall dispatch an animal control officer to take possession of the animal.

§141-211 Return of animal to owner

If the name of the owner or custodian of an animal found at large is known or can be obtained with reasonable dispatch, the Animal Control Officer shall make attempts to notify the owner.

§141-212 Disposition of large animals

Any animal control officer or other designated person on call who removes a large animal such as a horse, cow, mule or any other animal not acceptable by any animal hospital or shelter shall be authorized to call a trucking firm or company which shall convey the animal to a farm or other appropriate facility that has an agreement with the City to accept such animals. The disposition of any animal moved to a facility other than an animal hospital or shelter shall be handled in the same manner as though the animal were confined in an animal hospital or shelter. The City and animal shelter are authorized, under the terms of this Part, to bill the owner of the animal for any charges incurred.

§141-213 Limited Number of Animals Allowed Without Registration

It shall be unlawful in any dwelling unit for a person to harbor, house, own, or possess more than six (6) cats, or six (6) dogs, or a combination of six (6) such animals, over the age of three (3) months without successful registration to the City, or designated animal control agent. ~~Animal Control Board~~. Registration is free and shall include the name and address of the applicant and description of the animal(s). Registration approval shall be conditioned upon a showing that the animal(s) has been vaccinated, including rabies, and can adequately be maintained in sanitary conditions as determined by the City Animal Control Officer.

Upon successful registration, a City of Reading license shall be issued to the applicant, which shall bear an identifying number for the animal(s) and the date of issuance. Unless revoked for violation of this Part, the license shall be valid for a period up to three (3) years, or for the duration that the animal's rabies vaccination is effective.

This Part applies only to persons with more than six (6) animals in their residentially-zoned dwelling unit. This Part shall not apply to licensed kennels, pet shops, animal grooming shops, veterinary shelters or hospitals, and shall not be construed to exclude persons from other applicable animal control requirements.

§141-214~~3~~ Dangerous dog and/or aggressive dog permits

A. Any person owning a dangerous or aggressive dog must register the dog with the animal control agency contracted by the City of Reading to enforce the provisions of this Part and pay a fee for such registration to the designated animal control authority, as set by ordinance and provided in Chapter 212 Fees. The owner must provide proof at the time of registration that:

1. The homeowner's insurance policy for the residence in which the dangerous **or aggressive** dog is housed contains a rider or a liability clause for dangerous **or aggressive** dogs.
2. The dog's rabies vaccination status is current.
3. The dog is licensed for the current year.
4. The dog is microchipped with a permanent ID.
5. Every dog for which the owner is required to obtain a permit must wear a valid permit tag at all times when the animal is off the premises of its owner. The permit tag shall be issued by the animal control authority and be made of highly visible material with the words "dangerous dog" prominently displayed upon it.

B. Appeal procedure

- ~~4.~~ Within 14 days of the date of the notice of the police or animal control officer's decision that a dog is dangerous **or aggressive**, the owner of the dog may appeal the decision to the Animal

Control Board. The owner of the dog shall send notice of his/her intent to appeal by certified mail to the Animal Control Board, with copies to the Chief of Police and City Clerk. If such an appeal is filed, a hearing shall be commenced within three weeks of its filing. Within five days of the close of the appeal hearing, the Animal Control Board shall determine whether to uphold or reverse the decision of the police or health officer.

2. ~~The determination of the Animal Control Board shall be final and binding. The dog shall be kept either in a secure enclosure or shall be impounded at an animal shelter during the appeal process. Any and all costs for the impounding of the dog shall be borne by the owner unless otherwise determined by the Animal Control Board.~~

§141-2154 Impoundment

A. In addition to any other remedies provided in this Part, an animal control officer or a police officer may seize, impound and humanely confine any of the following animals in accordance with Pennsylvania [P.S.] Title 3, Agriculture, Chapter 8, Dog Law, [3 P.S. § 459-101 et. seq.]:

1. Any dog without a valid permit tag or license.
2. Any animal at large.
3. Any animal constituting a public nuisance or considered a danger to the public.
4. Any animal that is in violation of any quarantine or confinement order of a health officer.
5. Any unattended animal that is ill, injured, or otherwise in need of care.
6. Any animal that is reasonably believed to have been abused or neglected.
7. Any animal that is reasonably suspected of having rabies.
8. Any animal that is charged with ~~being potentially~~ dangerous, **vicious**, aggressive **activity** or displays aggressive behavior where an animal control officer, the Animal Control Board, or the Mayor determines that there is a threat to public health and safety.
9. Any animal that a court of competent jurisdiction has ordered impounded or destroyed.

10. Any animal that is considered unattended or abandoned, as in situations where the owner is deceased, has been arrested or evicted from his regular place of residence.

11. Any exotic animal, domestic agricultural animal, or native wildlife animal without a valid permit.

B. An animal control officer or police officer may ~~also, or~~ in lieu of impoundment, issue to the owner a citation.

§141-2165 Notice to owner and redemption

A. Upon impoundment of an animal, the ~~designated~~ ~~designed~~ animal control authority shall immediately attempt to notify the owner by telephone or certified mail. The owner shall also be advised that the failure to claim the animal within a specified period of time may result in the disposition of the animal.

B. An owner reclaiming an impounded animal shall pay a fee for each day the animal has been impounded, in an amount set by ordinance and provided in Chapter 212 Fees. The daily rate charged for any subsequent impoundment occurring within 12 months shall be double that which was charged for each day of confinement during the first impoundment.

C. Any animal not reclaimed by its owner within 48 hours shall become the property of the City **Animal Control Agency** and shall be placed for adoption in a suitable home or euthanized in a manner prescribed by the designated animal control authority.

D. Any dangerous, ~~vicious dog~~ or aggressive dog impounded shall not be redeemed by the owner or adopted by any other person until all applicable permit fees imposed by this Part shall be paid and proof thereof shall be presented to the designated animal control authority.

§141-2176 Animal Control Board established

A. There is hereby established a City Animal Control Board.

B. The Mayor shall appoint seven members subject to confirmation by City Council.

1. Four members shall be appointed as representatives of the community at large.
2. Two members shall be appointed representatives of animal humane societies and animal shelters.
3. One member shall be appointed as a representative of private veterinarians or veterinary hospitals.

C. The term of each member shall be three years, or until a successor takes office.

§141-2187 Animal Control Board; powers and duties

A. The Animal Control Board is authorized to prepare written rules and regulations to govern its operations and ~~the~~ conduct of hearings before it. The rules and regulations shall become effective upon the approval, by resolution, of City Council. Three copies of the Board's rules and regulations shall be available for inspection by the public in the office of the City Clerk.

B. The Board shall also have the authority to do the following:

1. Receive requests for permission to own exotic animals, domestic agricultural animals, and native wildlife animals; conduct an investigation it deems proper and hold hearings in conjunction with such investigation. The Board may grant, in writing, special permission for the keeping of exotic animals, domestic agricultural animals, and native wildlife animals and impose any condition on such permission that it deems necessary to protect the animal, owner, and the general public.

2. Make determinations of **vicious and** aggressive dogs as defined under § 141-202, Definitions.

C. The Board shall meet at the call of the Chairperson to take the following actions:

- ~~1. Prepare and present the Animal Control Board budget to the Administrative Services Director.~~

1. Recommend to ~~the~~ City Council changes in the law regarding the control of animals.

D. Removal of members. Any member may be removed for misconduct or neglect of duty or for other just cause by a majority vote of Council taken after the member has received 15 days advance notice of the intent to take such vote. Failure of a member to attend three consecutive regular meetings of the Board will constitute grounds for immediate removal from the Board by City Council. Failure of a member to attend at least 50% of the regular meetings of the Board in a calendar year will constitute grounds for immediate removal from the Board by City Council. The Chairperson of the Board shall inform the City Clerk in writing when a member has failed to comply with this attendance policy. Following such notification, City Council may vote to remove the member and seek applicants to fill the vacant position.

§141-2198 Sanctions and remedies

A. Obedience training for the animal(s) in question.

B. Muzzling of an animal while off the property of the owner.

C. Confinement of an animal indoors.

- D. Confinement of an animal in a secure enclosure.
- E. Reduction of the number of animals kept at any one location.
- F. Removal of an animal from the custody of the animal's owner or custodian in cases of neglect or cruelty.
- G. The sterilization of the animal.
- H. A ban on maintaining other animals in the City.
- I. Any other measure or sanction designed to eliminate a violation, prevent future violations, or protect the health and safety of the public.
- J. Any fees previously paid **are** non-refundable.

§141-22019 Appeals

Any person aggrieved by any decision of the Animal Control Board may appeal the same to the Berks County Court of Common Pleas.

§141-2210 Enforcement

Animal control officers or other designees of the Mayor shall be the enforcement officials for this Part. These officials, along with police officers, shall have the authority to act on behalf of the City and the Animal Control ~~Agency Board~~ in investigating complaints, impounding and destroying animals, issuing citations, and taking other lawful actions as required to enforce the provisions of this Part. It shall be a violation of this Part to interfere with any animal control officer or other enforcement official in the performance of **their his** duties.

§141-2221 Violations and penalties

A. It shall be a violation of this Part to:

1. Fail to comply with any provision of this Part.
2. Fail to comply with any lawful order of the Animal Control Board, an animal control officer, **City official**, or police officer unless such order is lawfully stayed or reversed.

B. Any person who shall violate any provision of this Part shall be, upon conviction thereof, sentenced to pay a fine of not less than \$100 nor more than \$1,000 plus costs; and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 30 days.

C. Notwithstanding any other penalties imposed by this section of this Part, any person who violates any provision of this Part and said violation involves a dangerous dog or aggressive dog (as defined in §141-202, Definitions), shall be subject to a minimum fine of \$500 to a maximum of \$1,000 plus costs

and other fees and penalties included within the terms of this Part, and in default of payment of said fine and costs, to a term of imprisonment not to exceed 30 days.

All fines collected shall be forwarded to the designated animal control authority to cover administrative expenses.



AGENDA MEMO

OFFICE OF THE MANAGING DIRECTOR

TO: City Council
FROM: David Kersley, Business Analyst
PREPARED BY: David Kersley, Business Analyst
MEETING DATE: Tuesday, May 27, 2014
AGENDA MEMO DATE: Tuesday, May 27, 2014
RECOMMENDED ACTION: Adoption of an Ordinance amending the 2014 Budget for the Department of Fire and Rescue Services, and Adoption of a Resolution authorizing a temporary transfer of funds to avoid a late payment penalty

RECOMMENDATION

Adoption of a modified 2014 budget for the Department of Fire and Rescue Services and an accompanying resolution.

BACKGROUND

The Managing Director and Director of Administrative Services are requesting that certain salary line items within the 2014 Department of Fire and Rescue Services Budget be reduced by a total of \$92,500. It is requesting that certain budget line items be increased by a total of \$92,500; this amount includes a payment of \$32,498.44 to KS State Bank of Manhattan related to 2013 ambulances; \$40,000 to increase the budget to pay the County of Berks for emergency dispatch services; and \$20,000 related to the certification by the Commonwealth of Pennsylvania of personnel in the Fire Marshal's office. Because of timing issues related to Memorial Day, this Ordinance would not be eligible for final adoption until June 23; the KS State Bank of Manhattan payment is due June 15, 2014 and the Administration is, therefore, requesting Council to adopt a Resolution authorizing the a temporary transfer of funds in anticipation of adoption of the Ordinance on June 23.

BUDGETARY IMPACT

None.

PREVIOUS ACTION

None.

SUBSEQUENT ACTION

Formal action by Council is required to authorize these changes.

RECOMMENDED BY

Director of Administrative Services, Managing Director, Acting Fire Chief and Controller.

RECOMMENDED MOTION

Motion to approve this Ordinance and accompanying Resolution.

**BILL NO. ____-2014
AN ORDINANCE
AUTHORIZING LINE-ITEM TRANSFERS WITHIN THE 2014 BUDGET
OF THE DEPARTMENT OF FIRE AND RESCUE SERVICES**

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

Section 1: The 2014 Budget of the Department of Fire and Rescue Services is amended to reduce the following line-item allocations, totaling \$92,500.00:

01-09-32-4000 (Fire Administration Salaries): \$32,500.00
01-09-33-4000 (Fire Prevention Salaries): \$45,000.00
01-09-34-4000 (Fire Supression Salaries): \$15,000.00

Section 2: The 2014 Budget of the Department of Fire and Rescue Services is amended by increasing the following line-item allocations totaling \$92,500:

01-09-35-4803 (Machinery and Equipment): \$32,498.44
01-09-34-4216 (Contracted Services): \$40,000.00
01-09-33-4216 (Contracted Services): \$20,000.00

Section 3: This Ordinance shall be effective 10 days after adoption in accordance with Article II, Section 219, of the Home Rule Charter of the City of Reading.

Adopted May ____, 2014:

Council President

Attest:

City Clerk

Submitted to Mayor:

Date: _____

R E S O L U T I O N N O._____

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

That Wayne Bealer is reappointed to the Planning Commission with a term ending April 1, 2018

Adopted by Council_____, 2014

Francis G. Acosta
President of Council

Attest:

Linda A. Kelleher
City Clerk

Resolution No. _____ 2014

Whereas, The majority of the City of Reading City Council has publically announced its desire to identify the value of our water system through an open request for proposals (RFP) process for a specifically designed lease structure that will include terms to protect the water system for both the short and long term, provide water rate controls, retain full City ownership and control, proper capital maintenance and improvements, and the retention of the RAWA rank and file employees; and

Whereas, City Council is not currently considering an RFP that will require a large upfront payment but instead payments that are phased around the City’s desire to pay off debt, do capital improvements, etc; and

Whereas, City Council is working on options for the 2015 budget that do not compromise city control and ownership of the water system; and

Whereas, the steps City Council has taken in the past and will take in the future are solely aimed at securing the water system by assuring prudent financial management and remediation for years to come in ways that will avoid adding more debt to the water system.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

That the City of Reading City Council City Council *has not and will not* consider the sale or the privatization of the system, now or in the future.

Adopted by Council _____, 2014

Francis G. Acosta
President of Council

Attest:

Linda A. Kelleher
City Clerk