



CITY COUNCIL

Nominations and Appointments

Committee

Monday, December 15, 2014
4:00 pm
City Council Office
Committee of the Whole

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.

All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012

I. Interview

4:00 - Allen Webster - reappointment - HARB

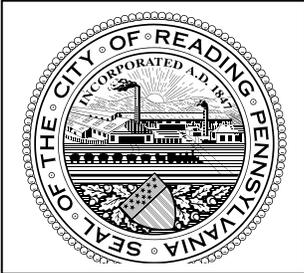
4:15 - Joseph Eppihimer - appointment - Stadium Commission

4:30 - Maria Rodriguez - appointment - Water Authority

4:45 - Ronald Hatt - appointment - Water Authority

II. Appointment Recommendations

III. Review Pending Applications Memo/BAC Openings/Board, Authority, Commission membership



CITY COUNCIL

Nominations & Appointments Committee

**Monday, December 1, 2014
Meeting Report**

Attendance: S. Marmarou, D. Sterner, M. Goodman-Hinnershitz

Others Attending: S. Katzenmoyer

The meeting was called to order at 4:11 pm by Mr. Marmarou.

I. Interviews

Heather Hanna (reappointment – Library Board)

Ms. Hanna explained the “Ask RPL” text program.

Mr. Marmarou questioned why Ms. Hanna was interested in continuing to serve on this board. Ms. Hanna stated that the Board has accomplished many things. She stated that she has learned that she possesses and has honed many skills during her time with the Library Board.

Ms. Hanna stated that she is very hands-on at the library and assisted with the move during renovations. She stated that the Board has completed its strategic planning, has kept up with technology, and has a new website.

Ms. Hanna described her work to integrate the “Word of the Week” at all City libraries and is now working to integrate the program into all County libraries. She stated that

the Board also addressed many administrative tasks including creating a conflict of interest policy, bylaws, and a record retention policy.

Ms. Hanna stated that the “Food for Fines” program was very successful. She stated that many fines were cleared and many patrons have returned to the library now that their fines are cleared.

Ms. Hanna stated that the Library Board has dedicated members. She stated that she currently serves as Board secretary, chairs the Advancement Committee (formerly the Marketing Committee), and serves on the Services Committee. She stated that the Advancement Committee is working on “Cocktails and Classics”, the library’s largest fundraiser. She noted the need for bigger impact events.

Ms. Hanna stated that the library has researched its many material losses and determined that they are mostly from those in the ADAPPT program. She stated that library policies are being changed to strengthen the rules for obtaining a library card. She stated that most ADAPPT participants are not City or County residents.

Ms. Goodman-Hinnershitz questioned if theft charges were ever filed for the material losses. Ms. Hanna stated that the library would rather pursue the replacement of items and the payment of the fine.

Ms. Goodman-Hinnershitz suggested that the library consider filing charges. She stated that people participating in the ADAPPT program cannot afford to have additional charges on their record. Ms. Hanna stated that she will discuss this with the Board. She stated that she believes this was tried in the past and was not successful. She noted her willingness to look at this issue further. She noted the need for those applying for library cards to have a stable, permanent address.

Ms. Goodman-Hinnershitz stated that the Council on Chemical Abuse loans materials through the house manager so there is someone local and responsible overseeing the materials. She stated that this has assisted in reducing their loss of materials.

Mr. Marmarou questioned how many non-Reading residents use the City’s libraries. Ms. Hanna explained that the City library acts as the County library center. She estimated that approximately half of patrons are non-Reading residents. She stated that she can obtain the specific number and provide the information.

Mr. Marmarou stated that when this was checked in the past it was over 60% of patrons.

Mr. Sterner stated that the library's annual report indicated that over 60,000 people use the library annually.

Mr. Marmarou questioned if there are losses at the branches. Ms. Hanna stated that the branches have reduced hours because of reduced funding. She expressed thanks to Council for providing additional funding to the library beginning in 2015. She stated that the additional funds are necessary for the survival of the library. She expressed the belief that the reduction in hours of the branch libraries has affected the neighborhoods. She stated that patrons often try to access the library only to find it closed.

Ms. Goodman-Hinnershitz stated that the City is struggling financially and library funding may not be sustainable.

Ms. Hanna stated that the library provides a safe and educational place for children. She stated that these children become teens who then make better life choices.

The Nominations and Appointments Committee recommends the reappointment of Heather Hanna to the Library Board.

Ms. Hanna thanked the Committee for their support. She expressed her love of the library.

Ms. Goodman-Hinnershitz questioned if the neighborhood around the main library was changing. Ms. Hanna stated that it is improving but that many things are still happening.

Allen Webster (reappointment – HARB)

Mr. Webster did not attend the meeting. Ms. Katzenmoyer stated that she will follow up with Mr. Webster.

The Nominations and Appointments Committee adjourned at 4:53 pm.

Respectfully Submitted by,
Shelly Katzenmoyer, CMC
Deputy City Clerk



CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: Allen W. Webster
Address: 516 So. 7th St. Ry. 19102
Years living at this address: 29 yrs
Date of Birth: 7/17/52
Occupation: Antiques & Collectibles
Place of Employment & Address: same
Telephone: Day 610 372 5972 Evening same
E-mail: N/A

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

HARB

2. In your opinion, what is the primary purpose of this board?

preserve our historic buildings

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

an ongoing love for architecture & different
ages of buildings, & a knowledge from being
involved in at least three projects on
preservation of homes on my st. (So. 7th St.)

4. Have you had any previous experience with this particular board? If yes, please describe.

no

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

youth volunteer, counseling, hiking, camping

6. Have you ever been employed by the City of Reading? If so, please list.

no

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

no

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

no

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

448 So. 7th St 518 A S 7th St
516 S 7th St
518 S 7th St

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

no

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Allen W. Webster
Printed Name

Allen W. Webster
Signature

10/15/14
Date

Please return the completed form to the

**City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601**



MEMORANDUM

TO: Council President
FROM: Mayor *WBS*
DATE: October 21, 2014
SUBJECT: BAC Appointment

Joseph Eppihimer from 534 N 14 St, Reading PA is nominated for membership to the Stadium Commission pending all required background approval

*received 10/21/14
mak*





CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
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Name: Joseph D. E. Appelimer
Address: 524 N. 74TH ST
Years living at this address: 48

Date of Birth: 5/17/38

Occupation: RETIRED

Place of Employment & Address: _____

Telephone: Day 610-378-9182 Evening SAME

E-mail: NONE

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

STADIUM COMMISSION

2. In your opinion, what is the primary purpose of this board?

TO REPRESENT THE INTEREST OF THE CITY

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

I HAVE SKILLS IN WORKING WITH PEOPLE BECAUSE OF MY EXPERIENCE OF BEING MAER & COUNCILMAN

4. Have you had any previous experience with this particular board? If yes, please describe.

NO

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

OUR CITY READING
BERKS TOYS FOR TOTS

6. Have you ever been employed by the City of Reading? If so, please list.

YES COUNCIL AND MAYOR

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

I WAS COUNCILMAN 1996-2000
MAYOR 2000-2004

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

NO

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

YES, MY PLACE OF RESIDENCE

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

NO

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

JOSEPH D. EPPITIMER
Printed Name

Joseph D. Eppitimer
Signature

10/16/14
Date

Please return the completed form to the

City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601



MEMORANDUM

TO: Council President
FROM: Mayor
DATE: November 4, 2014
SUBJECT: BAC Appointment

Maria M Rodriguez 2260 Northmont St Reading PA is nominated for membership to the Reading Area Water Authority pending all required background approval

Received 11-4-14

mak





CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

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Name: Maria M Rodriguez
Address: 2260 Northmont Blvd
Years living at this address: yes
Date of Birth: 07/22/64
Occupation: Internal Auditor
Place of Employment & Address: County of Berks
633 Court Street
Reading, PA 19605
Telephone: Day 610- Evening 610-223-7440
E-mail: Mariam Rodriguez@hotmail.com

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

The Water Authority

2. In your opinion, what is the primary purpose of this board?

~~As a board member should over see~~
The operation and maintenance of the regional water system to insure adequate and safe drinking water.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

My background and experience in Finance and my commitment to the City of Reading

4. Have you had any previous experience with this particular board? If yes, please describe.

NO

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

NO

6. Have you ever been employed by the City of Reading? If so, please list.

Yes, I was the Auditor Coordinator for the City of Reading since 2000-2012

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

NO

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

NO

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

Yes, I own my House

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No

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Maria M. Rodriguez
Printed Name

Maria Rodriguez
Signature

11/3/2014
Date

Please return the completed form to the

City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601



CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

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Name: Ronald D. Hatt
Address: 1503 North 14th Street, Reading PA 19604
Years living at this address: 49

Date of Birth: September 15, 1942

Occupation: Retired

Place of Employment & Address: Retired

Telephone: Day 610/376-1004 Evening Same

E-mail: patron-reading@prodigy.net

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

Reading Area Water Authority

As may be determined from my attached resume I have many years of experience in the design of and consultation concerning municipal water and wastewater facilities which I believe to be beneficial to RAWA.

2. In your opinion, what is the primary purpose of this board?
Operation and maintenance of Reading's water system to deliver to its customers reliable quality, potable water at reasonable costs.
3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?
Long term knowledge of technical and business issues relating to professional operation and maintenance and management of municipal sanitary facilities.
4. Have you had any previous experience with this particular board? If yes, please describe.
None directly, but have been a keen follower of issues relating to its performance
5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.
Former Trustee on the Reading Library Board of Trustees, Also past service on several church boards and active on the College Heights Community Council.
6. Have you ever been employed by the City of Reading? If so, please list.
No
7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?
Not directly, but as an employee of Spotts, Stevens and McCoy, Inc. on engineering contracts with the City.
8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.
Reading Library Board of Trustees 2000-2011
9. Are you currently a registered voter? Yes No
10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

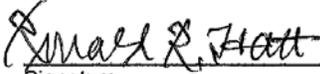
1903 North 14th Street - jointly with Patricia A. Hatt

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

None

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Ronald R. Hatt
Printed Name


Signature

10/27/2014
Date

Please return the completed form to the

**City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601**

RONALD R. HATT

SUMMARY: 44 years of experience with consulting sanitary engineering firms with emphasis in marketing, client relations, strategic planning, project management and design.

EXPERIENCE:

September 2007 to Present: Retired

January 2002 to September 2007: Ronald R. Hatt, Marketing Consultant, Reading PA

Provided professional marketing consulting services to businesses in the water/wastewater field. Clients included: municipal entities, consulting firms and manufacturers of equipment supplied to the environmental industry.

August 2002 to April 2005: Dvirka and Bartilucci Consulting Engineers, Woodbury NY

Marketing Director--WRc/D&B, LLC

Responsible for the marketing of consulting engineering services for the subsidiary company in southeast Pennsylvania, with emphasis on water and sewer systems rehabilitation using research methods developed by the England based partner entity.

August 1988 to May 2000: Greeley and Hansen, Philadelphia PA and New York NY

Regional Marketing Manager--Northeast of U.S., Europe and Asia

Responsible for all marketing activities in the region for this \$40 Million per year (total), \$20 Million (region) partnership. Maintained contact with regular clients to develop additional assignments, with potential clients to enter into new relationships and with organizations/agencies influential with clients and prospects. Developed and directed implementation of proposal and presentation strategies for assignments up to \$25 Million. Strategies included development of teaming with other firms to provide technical expertise, minority/female ownership and political influence. Identify competitive fee goals and negotiated winning fees with project managers/partners. Supervised a support staff of two and two on-call consultants.

December 1970 to August 1988: Spotts, Stevens and McCoy, Inc., Reading PA

Marketing Director (9/75-8/88) and Assistant Secretary of the Corporation (1/82-8/88)

Responsible for marketing activities of \$7.4 Million (FY1987) company. Developed marketing management systems as well as strategies to gain new business and expand business from current clients. During this period profits/sales set corporate highs. Developed collateral materials. Directed proposals up to \$500M in fees and joint ventures. Supervised three sales employees and two support staff.

Assistant Manager--Sanitary Engineering (12/70-9/75)

Managed sanitary sewerage projects for municipal and private developer clients.

October 1963 to December 1970: Gilbert Associates, Inc.

Engineering Technician--Sanitary Engineering Division

EDUCATION: Associate in Engineering, The Pennsylvania State University

CERTIFICATION: C.E.T., Institute for the Certification of Engineering Technicians

AFFILIATIONS: American Water Works Association, Water Environment Federation,

PASTCOMMUNITY ACTIVITIES: Reading Public Library Board of Trustees

MEMORANDUM

TO: Nominations and Appointments Committee
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: December 15, 2014
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Redevelopment Authority – 1 opening

- **Jojoy Varghese** – appointment – *has Mayoral approval*

Stadium Commission – 3 openings

- **Kevin Graybill** – appointment – *has Mayoral approval* – interviewed 11/17/14
- **Joseph Eppihimer** – appointment – *has Mayoral approval*
- **Ronald Huber** – appointment – sent to Mayor November 2014

Water Authority – 3 openings

- **Michael Roeberg** – appointment
- **Ronald Hatt** – appointment
- **Maria Rodriguez** – appointment – *has recommendation of Mayor*

Main Street Board – 2 openings

- **Craig Poole** – appointment – sent to Mayor December 2014
- **Lawrence Miller** – appointment – will need Mayoral approval
- **Ian Gross** – appointment – sent to Mayor December 2014

Library Board – 1 City opening

- **Henriette Alban** – reappointment

Human Relations Commission - 3 openings

- **Richard Wagner** - appointment - sent to Mayor November 2014

HARB - 6 openings

- **Allen Webster** - reappointment
- **Sean DeVine** - appointment

Housing Board of Appeals - 3 openings, 3 alternate openings

- **John Hefferon** - reappointment - will need Mayoral approval

Charter Board - 1 opening

- **Troy Vazquez** - appointment - will need Mayoral approval

Housing Authority - 1 opening

- **William "Gus" Giddens** - appointment - *has recommendation of Mayor*

Zoning Hearing Board - 1 opening and 1 alternate opening

- **William Harst** - reappointment

Fire/Building Code Board of Appeals - 2 openings

- **Michael Kautter** - reappointment - sent to Mayor December 2014

BOARDS, AUTHORITIES & COMMISSIONS

OPEN SEATS

DECEMBER 15, 2014

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board			
			Board full
Plumbing Board of Examiners	Board full		
Reading HVAC Board			5 openings
Zoning Hearing Board			1 opening
			1 alternate opening
			1 application pending
Police Civil Service Board			1 opening
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			6 openings
			2 applications pending
Board of Trustees of the Reading Public Library			1 City opening
			1 application pending

Board of Health			1 opening
			1 alternate opening
Board of Ethics			
	1 opening		
Building/Fire Code Board of Appeals			
	2 openings		
	1 alternate opening		
	1 application pending		
Animal Control Board			
	3 openings		
Charter Board			
	1 opening		
	1 application pending		
Housing Board Of Appeals			
	3 openings		
	3 alternate openings		
	1 application pending		
Property Maintenance Appeals			6 openings
			Bldg/Trades Experience Required
Minority Bus. Board	7 openings		
Police Diversity Board			
		3 openings	
		1 alternate opening	
City-wide Diversity Board			Board full

Solid Waste & Recycling Appeals Board			3 citizen openings
Main St Board	2 openings		
	3 applications pending		
Business License Appeals Board			
	3 citizen openings		

AUTHORITIES

Reading Area Water Authority			
			3 openings
			3 applications pending
Reading Redevelopment Authority			
	1 opening		
	1 application pending		
Reading Housing Authority			
	1 opening		
	1 application pending		
Reading Parking Authority			
		Board full	
Convention Center Authority			
			Board full
Downtown Improvement District Authority			
	Board full		
City Revitalization Improvement Zone Authority			
			5 openings

COMMISSIONS			
Planning Commission			
	2 openings		
Reading Shade Tree Commission			
	2 openings		
Stadium Commission			
	3 openings		
	3 applications pending		
Reading Human Relations Commission			
	3 openings		
	1 application pending		
Blighted Property Review Committee			
	1 opening		
Environmental Advisory Council			1 opening
Recreation Commission			
	Board full		
Audit Committee			
			Board Full