



CITY COUNCIL

Nominations and Appointments

Committee

Tuesday, September 2, 2014
4:30 pm
City Council Office
Committee of the Whole

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.

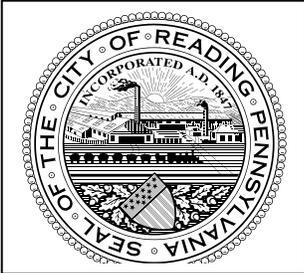
All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012

I. Interview

**4:30 - Burlee Adams - reappointment - Berks County Convention Center
Authority**

II. Appointment Recommendations

III. Review Pending Applications Memo/BAC Openings/Board, Authority, Commission membership



CITY COUNCIL

Nominations & Appointments Committee

**Monday, August 18, 2014
Meeting Report**

Attendance: S. Marmarou, D. Sterner, M. Goodman-Hinnershitz

Others Attending: S. Katzenmoyer

The meeting was called to order at 4:30 pm by Mr. Marmarou.

I. Interviews

Robert Heebner (reappointment – Stadium Commission)

Mr. Marmarou questioned why Mr. Heebner was interested in continuing to serve. Mr. Heebner stated that he grew up in Reading and he wants to help preserve the jewel of the stadium.

Mr. Marmarou noted that the community became involved in the rehab of Baer Park. He stated that many people ask him why there is a Stadium Commission. He stated that he explains that the Stadium Commission represents the City at games. Mr. Heebner agreed and stated that the representation at games is lax right now but that Stadium Commission shirts are worn to identify members.

Ms. Goodman-Hinnershitz questioned what Mr. Heebner felt was the main function of the Stadium Commission. Mr. Heebner expressed the belief that members act as liaison between the City and those in attendance. He stated that they work as ambassadors.

Mr. Denbowski joined the meeting at this time.

Mr. Marmarou stated that the transition at the stadium effected the Commission. He stated that the City is no longer in control of the stadium. He stated that in the past the Commission was granted \$5000 annually to use for a project. Mr. Heebner explained that the \$5000 continues but that members do not have a choice of how to use it. It is earmarked by the ownership for improvement projects at the stadium.

Mr. Sterner questioned interaction with fans. Mr. Heebner stated that 99% of the time the interaction is positive and that the fans love the experience.

Ms. Goodman-Hinnershitz questioned the priorities of the Commission. Mr. Heebner stated that six meetings are held during the year – 2 to prepare for the upcoming season, 3 during the season and 1 after the season ends.

Mr. Denbowski stated that he plans to attend the October meeting to report on work at the stadium that is completed by Public Works. He noted the need for better communication between the Commission, the City and the stadium ownership.

Mr. Marmarou expressed the belief that the Commission lost many of its duties after the transition of ownership. Mr. Heebner stated that the Commission was included more under the leadership of Mr. Stein but that that it has been less under Mr. Hunsicker.

Mr. Marmarou stated that there were big changes when the RBI room was removed from Commission control. He stated that the RBI room was used to host VIPs in the past. He questioned if members had keys to the RBI room. Mr. Heebner stated that they have keys but that the locks were changed four times. He stated that the Commission tries to meet when the team is away but then they lose access to the facility.

Ms. Goodman-Hinnershitz stated that she would request the Commission also work to ensure that the franchise remains in Reading. Mr. Heebner suggested that this is not an issue as the ownership understands they have a large stake in Reading.

Mr. Marmarou stated that many artifacts that were once housed in the RBI room have been removed and may be missing or have been taken.

Ms. Goodman-Hinnershitz suggested that the team is using a new business model. Mr. Heebner speculated about the size of payroll as there are many paid workers and few volunteers.

Mr. Marmarou stated that Mr. Heebner has been involved in sports for many years and suggested he remain on the Commission. He questioned if Mr. Heebner had any suggestions. Mr. Heebner stated that the meeting schedule is set in the by-laws but that members are human and need flexibility to increase participation. He stated that there is no flexibility at this time.

Mr. Sterner suggested that there is a lack of coordination and cooperation. Mr. Denbowski stated that he will address this in October.

Ms. Goodman-Hinnershitz suggested amending the by-laws.

Mr. Marmarou questioned the use of the \$5000. Mr. Heebner stated that the City allots the \$5000 but that the ownership chooses how it is used. Ms. Goodman-Hinnershitz suggested that the Commission should choose how it is used.

Mr. Heebner stated that under past ownership the Commission would receive old, unsellable inventory to give out along the Labor Day parade route. He stated that they must now purchase these items if they wish to continue the tradition.

Mr. Marmarou stated that there is also some internal conflict. Mr. Denbowski stated that he will assist.

The Nominations and Appointments Committee recommends the reappointment of Robert Heebner to the Stadium Commission.

Robert Reimer (reappointment – Shade Tree Commission)

Mr. Marmarou questioned why Mr. Reimer was interested in continuing to serve. Mr. Reimer stated that the Commission is doing good work. He stated that during his first term there were no funds and no authority. He stated that things are much better now. He stated that the City has an arborist and the Commission has a budget.

Mr. Reimer stated that over the past five years the Commission has planted 525 trees, removed 133 hazardous trees, and that residents removed an additional 65 hazardous trees. He stated that improvements have been made to the bike trail (Baer Park to city line) and that they have received many compliments. He noted his surprise that many use the trail to hike and walk in addition to biking. He stated that trees have been topped at two Skyline Dr overlooks and a tree inventory is almost complete. He stated that the inventory information will be loaded into the City's GIS system. He stated that

an inventory of trees in City parks and playgrounds will also be performed if there is enough time. He noted his shock that the City maintains 34 parks and playgrounds.

Ms. Goodman-Hinnershitz questioned if Mineral Spring Park would be inventoried. Mr. Reimer stated that parks are being done if time allows.

Ms. Goodman-Hinnershitz reported a tree issue at Neversink Playground. Mr. Reimer stated that he will inform Mr. Ruyak.

Mr. Reimer stated that the Commission planted 44 trees along N 6th St and 45 trees near the Stadium.

Mr. Sterner questioned if the arborist selects the type of tree to be planted. Mr. Reimer stated that he does. He noted that in the past many inappropriate trees were planted in inappropriate places.

Mr. Sterner requested additional information about the inventory. Mr. Reimer stated that the location, type and condition of each tree are noted.

Mr. Marmarou questioned if the Commission received complaints about trees. Mr. Reimer stated that Public Works deals with complaints. He stated that most people don't realize that the street trees are the responsibility of the property owner. He stated that the City maintains them only if they are creating public safety hazards such as blocking traffic signals, street lights, or security cameras.

Mr. Marmarou described a problem with trees at the RSD softball field causing issues with a property owner. He stated that the RSD promised to take care of this issue but has not. Ms. Katzenmoyer suggested that the RSD be contacted again.

The Nominations and Appointments Committee recommends the reappointment of Robert Reimer to the Shade Tree Commission.

The Nominations and Appointments Committee adjourned at 5:00 pm.

Respectfully Submitted by,
Shelly Katzenmoyer,
Deputy City Clerk



CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: BurLee W. Adams
Address: 355 Lackawanna St 1-4
Years living at this address: Reading PA 19601
Date of Birth: 9-24-47
Occupation: Pest Control
Place of Employment & Address: Doc Adams Pest Management
355 Lackawanna St 1-4
Reading PA 19601
Telephone: Day 484 529-5717 Evening SAME
E-mail: Docpest@comcast.net

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

Civic Center Authority
I will serve one more term. It will be
my 4th term and probly my last.

2. In your opinion, what is the primary purpose of this board?

My board is oversee operations, budget, repairs etc
Santander, S.PAC, & Hotel Tax collections.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

I am in business for 35 yrs. & retired
so what the board is doing is what I have
been doing for several years.

4. Have you had any previous experience with this particular board? If yes, please describe.

I have served 3 Terms on this board

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

I have served as trust for my American
Legion Post, and I work with homeless vet in the
area.

6. Have you ever been employed by the City of Reading? If so, please list.

No

7. In a business relationship, have you ever provided goods or services for the City?
If so, please describe?

No

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

Property: 836 Madison Ave
Doc Adams Pest Management.

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

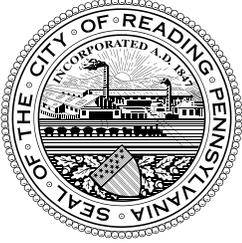
Burlee W. Adams
Printed Name

Burlee W. Adams
Signature

10-25-14
Date

Please return the completed form to the

City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601



CITY OF READING,
PENNSYLVANIA

MEMORANDUM

TO: Nominations and Appointments Committee
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: September 2, 2014
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Charter Board - 1 opening

- Elizabeth Stanley - reappointment - *Mayor does not approve*

Housing Authority - 2 openings

- Deborah Lachina - appointment - *Mayor does not approve*
- Todd Gimbi - appointment - will need Mayoral approval
- Walter Pawling Jr - appointment - will need Mayoral approval
- William "Gus" Giddens - appointment - will need Mayoral approval

Redevelopment Authority - 1 opening

- Tara Reed - appointment - sent to Mayor *December 2013* - not responding to Mayor's calls
- Jojoy Varghese - appointment - will need Mayoral approval

Stadium Commission - 4 openings

- Lori Knockstead - reappointment - *sent to Mayor August 2013*
- Troy Stricker - reappointment - will need Mayoral approval

Berks County Convention Center Authority - 1 opening

- Burlee Adams - reappointment

Water Authority - *2 openings*

- **Michael Roeberg** - appointment

BOARDS, AUTHORITIES & COMMISSIONS

OPEN SEATS

SEPTEMBER 2, 2014

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board			
			Board full
Plumbing Board of Examiners	Board full		
Reading HVAC Board			3 openings
Zoning Hearing Board			1 alternate opening
Police Civil Service Board			1 opening
Fire Civil Service Board			Board Full
Board of Historical Architectural Review			4 openings
Board of Trustees of the Reading Public Library			1 City opening

Board of Health			1 opening
			1 alternate opening
Board of Ethics			
	1 opening		
Building/Fire Code Board of Appeals			
	1 opening		
	1 alternate opening		
Animal Control Board			
	6 openings		
Charter Board			
	1 opening		
Housing Board Of Appeals	3 openings		
	3 alternate openings		
Property Maintenance Appeals			6 openings
			Bldg/Trades Experience Required
Minority Bus. Board	7 openings		
Police Diversity Board			
		3 openings	
		1 alternate opening	
City-wide Diversity Board			
			Board full

Solid Waste & Recycling Appeals Board			3 citizen openings
Main St Board	4 openings		
Business License Appeals Board	3 citizen openings		
AUTHORITIES			
Reading Area Water Authority			2 openings
			1 application pending
Reading Redevelopment Authority	1 opening		
	2 applications pending		
Reading Housing Authority	2 openings		
	4 applications pending		
Reading Parking Authority		Board full	
Convention Center Authority			1 City opening
			1 application pending
Downtown Improvement District Authority	Board full		
City Revitalization Improvement Zone Authority			2 openings

COMMISSIONS			
Planning Commission			
	3 openings		
Reading Shade Tree Commission			
	2 openings		
Stadium Commission			
	4 openings		
	2 applications pending		
Reading Human Relations Commission			
	4 openings		
Blighted Property Review Committee			
	1 opening		
Environmental Advisory Council			1 opening
Recreation Commission			
	Board full		
Audit Committee			
			Board Full