



CITY COUNCIL

Nominations and Appointments

Committee

Monday, June 16, 2014
5:00 pm
City Council Office
Committee of the Whole

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.

All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012

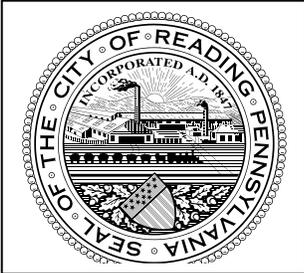
I. Interviews

5:00 - Barbara Coffin - reappointment - Human Relations Commission

5:15 - Wayne Bealer - reappointment - Planning Commission

II. Appointment Recommendations

III. Review Pending Applications Memo/BAC Openings/Board, Authority, Commission membership



CITY COUNCIL

Nominations & Appointments Committee

**Monday, June 2, 2014
Meeting Report**

Attendance: S. Marmarou, D. Sterner, C. Daubert

Others Attending: S. Katzenmoyer

The meeting was called to order at 5:00 pm by Mr. Marmarou.

I. Interviews

Laura Cooper (appointment – Downtown Improvement District Authority)

There was a discussion of the high end retail that was available in the 100 block of N 5th St in the past.

Ms. Cooper stated that she moved to Reading last summer. She stated that she owns a law firm and had been involved in the corridor initiative. She stated that she has been involved with DID for several years as her firm was formerly located in the Stichter Hardware building. She noted her love of the City.

Ms. Cooper stated that many of her colleagues are moving their firms to Wyomissing but she remains committed to Reading. She stated that her building also houses a gallery and that she lives in the upper floors.

Ms. Cooper explained that she collects art and that she studied music at Julliard before going to law school. She expressed the belief that the arts will turn Reading around.

Mr. Marmarou noted the need for more people like Ms. Cooper to become involved in the community. Ms. Cooper stated that many people she speaks with have become cynical after working for many years with no results. She stated that one person cannot make change alone.

Mr. Marmarou questioned who approached Ms. Cooper to apply for this position. Ms. Cooper stated that Mr. Broad approached her as she was already involved in the downtown community and attends meetings.

Mr. Sterner questioned if Ms. Cooper had any ideas for improvements. Ms. Cooper stated that she has ideas but understands that they must also be practical. She expressed the belief that Mr. Broad does a great job. She also expressed the belief that DID board members are very talented and knowledgeable and the meetings are run very efficiently

The Nominations and Appointments Committee recommends the appointment of Laura Cooper to the DID Authority.

Lisa Blount (reappointment – Human Relations Commission)

Mr. Marmarou questioned why Ms. Blount was interested in continuing to serve. Ms. Blount stated that she has been involved for several years. She stated that she enjoys this work and she has an interest in equality, justice and inclusion for all. She stated that there are many landlord/tenant issues and that she feels she advocates for all citizens.

Mr. Sterner questioned if Ms. Blount saw an improvement in the number of complaints over the years. Ms. Blount stated that Ms. Talbot and her staff do an excellent job. She stated that it seems the caseload grows during the winter months when heat becomes an issue but otherwise remains consistent. She stated that the Commission is fortunate to have Ms. Talbot and her ability to acquire grant funds.

Mr. Sterner noted the need for additional members and questioned the functionality of the HRC. Ms. Blount stated that a new member was recently named. She stated that there is good interest in serving but that there is no follow through by potential applicants. She stated that the current members are a good team but that they are open to additional members.

Mr. Marmarou noted the need to recruit additional members.

The Nominations and Appointments Committee recommends the reappointment of Lisa Blount to the Human Relations Commission.

The Nominations and Appointments Committee adjourned at 5:20 pm.

Respectfully Submitted by,
Shelly Katzenmoyer,
Deputy City Clerk



CITY OF READING, PENNSYLVANIA

MEMORANDUM

SK
TO: Mayor
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: May 14, 2014
SUBJECT: Appointment Application

The Council office has received the attached BAC application from Barbara Coffin. Ms. Coffin is reapplying for membership to the Human Relations Commission.

Please let the Council office know if you will endorse the reappointment of this applicant.

Yes, I endorse the reappointment



April 10, 2014

Ms. Linda Kelleher, City Clerk
City Clerk's Office, 2-24
815 Washington Street
Reading, PA, 19601

Dear Ms. Kelleher,

Attached is my application for the Human Relations Commission. As I have noted on the application, I do not live in the city at this time. However, I would be willing to continue to serve on the Commission until another Commissioner is appointed to take my place.

I have enjoyed the opportunity to serve as a Commissioner and appreciate the quality job that Kim Talbot and Nilda Rivera do to make the Human Relations Commission an effective, efficient department of the City. They are excellent examples of the expertise and commitment of many City employees.

Sincerely,



Barbara Coffin
1021 Saucony Rd
Kutztown, PA 19530



CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: BARBARA COFFIN
Address: 1081 SAUCONY RD KUTZTOWN PA 19530
Years living at this address: 30

Date of Birth: 1/24/1944

Occupation: independent consultant

Place of Employment & Address: _____

Telephone: Day 610-484-3326 Evening 610-683-6523
E-mail: bgeoffin@gmail.com

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?
Reading Human Relations Commission - I am not a city resident; however, if it is appropriate, I would be glad to serve a partial term until another Commissioner is appointed to replace me. Currently, I am the only Commissioner with public hearing experience.

2. In your opinion, what is the primary purpose of this board? *Commissioners are responsible to see that the laws of the Ordinance are implemented and enforced. While staff is responsible for intake and investigations it is the Commissioners responsibility to insure that appropriate procedures are followed AND that EEOC AND New regulations are enforced.*

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

Years of experience as a Commissioner for the Human Relations Commission

4. Have you had any previous experience with this particular board? If yes, please describe.

Yes, I have served as a Commissioner for over 28 years; Secretary for about 10 years.

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

CRIME ALERT BOARD

6. Have you ever been employed by the City of Reading? If so, please list.

NO

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

NO

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

NO

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

No

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

BARBARA COFFIN

Printed Name

Barbara Coffin

Signature

4/10/2014

Date

Please return the completed form to the

**City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601**



CITY OF READING, PENNSYLVANIA

MEMORANDUM

TO: Mayor
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: May 14, 2014
SUBJECT: Appointment Application

The Council office has received the attached BAC application from Wayne Bealer. Mr. Bealer is reapplying for membership to the Planning Commission.

Please let the Council office know if you will endorse the reappointment of this applicant.

Yes, I endorse the
reappointment /

received 5-23-14
mak





CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: Wayne Jones Bealer
Address: 952 N 5th St Reading, PA 19601-1802
Years living at this address: 20

Date of Birth: 7/19/1966

Occupation: Computer Consultant

Place of Employment & Address: WJBEALER SERVICES
952 N 5th St
Reading, PA 19601-1802

Telephone: Day 610-334-1496 Evening 610-373-1955
E-mail: wjbealer@comcast.net

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

PLANNING COMMISSION. MY EXPERIENCE IN THE
CONSTRUCTION INDUSTRY IS BENEFICIAL TO THE
COMMISSION.

2. In your opinion, what is the primary purpose of this board?

PROVIDE GUIDANCE TO DEVELOPERS TO COMPLETE
A PROJECT MOST EFFICIENTLY AND TO ADVISE THE
CITY ADMINISTRATION CONCERNING INCOMPATIBLE DEVELOPMENT.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

I SPENT TWENTY YEARS IN THE CONSTRUCTION BUSINESS.
I AM A CITY RESIDENT AND HOME OWNER
I OWN A CITY-BASED BUSINESS
I AM THE ACTING EXECUTIVE DIRECTOR OF A CITY-BASED
NON-PROFIT.

4. Have you had any previous experience with this particular board? If yes, please describe.

I HAVE BEEN A PLANNING COMMISSION MEMBER
FOR TEN YEARS.

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

I VOLUNTEER THROUGH VGT UTILITIES, INC
I AM A VOLUNTEER EXECUTIVE DIRECTOR OF
A CITY-BASED NON-PROFIT THAT PROVIDES
JOB SKILLS TO CITY TEENS

6. Have you ever been employed by the City of Reading? If so, please list.

NO.

7. In a business relationship, have you ever provided goods or services for the City?
If so, please describe?

THROUGH THE VIOLENCE PREVENTION CENTER OF
BERKS, I PROVIDE A DROP OFF POINT FOR THE
CITY ADMINISTRATION FOR ELECTRONIC RECYCLING.
I AM NOT PAID FOR THIS SERVICE.

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

I AM THE PLANNING COMMISSION REPRESENTATIVE
TO THE BLIGHTED PROPERTIES REVIEW COMMITTEE.
I WAS THE PLANNING COMMISSION REPRESENTATIVE
TO THE VENDING LICENSING BOARD.

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

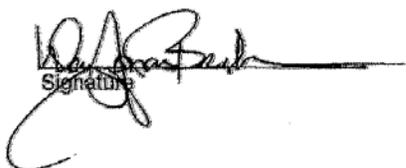
11. Do you own any properties or businesses in the City? If so, please list?

MY RESIDENCE IS 952 N 5th ST.
MY BUSINESS IS WIREALGO SERVICES.
MY BUSINESS PRIVILEGE LICENSE NUMBER IS C10029145.

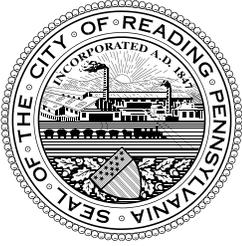
12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

NO

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 P.A.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Wayne Jones Beamer
Printed Name

Signature
5/5/2014
Date

Please return the completed form to the
City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601



CITY OF READING,
PENNSYLVANIA

M E M O R A N D U M

TO: Nominations and Appointments Committee
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: June 16, 2014
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Charter Board - 1 opening

- Elizabeth Stanley - reappointment - Mayor does not approve

Housing Authority - 2 openings

- Deborah Lachina - appointment - Mayor does not approve
- Todd Gimbi - appointment - will need Mayoral approval
- Walter Pawling Jr - appointment - will need Mayoral approval

Redevelopment Authority - 1 opening

- Tara Reed - appointment - sent to Mayor *December 2013*

Human Relations Commission - 4 openings

- Barbara Coffin - reappointment - has Mayoral approval

Board of Ethics - 3 openings

- Melissa Eggert - reappointment - sent to Mayor *March 2014*

DID Authority - 1 opening

- Catherine Cadwell - appointment - has DID approval - will need Mayoral approval

Planning Commission - 4 openings

- Wayne Bealer - reappointment - has Mayoral approval

BOARDS, AUTHORITIES & COMMISSIONS

OPEN SEATS

JUNE 16, 2014

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board			
			Board full
Plumbing Board of Examiners	Board full		
Reading HVAC Board			3 openings
Zoning Hearing Board			1 alternate opening
Police Civil Service Board			1 opening
Fire Civil Service Board			Board Full
Board of Historical Architectural Review			4 openings
Board of Trustees of the Reading Public Library			1 City opening

Board of Health			1 opening
			1 alternate opening
Board of Ethics			
	2 openings		
	1 application pending		
Building/Fire Code Board of Appeals			
	1 opening		
	1 alternate opening		
Animal Control Board			
	5 openings		
Charter Board			
	1 opening		
Housing Board Of Appeals	3 openings		
	3 alternate openings		
Property Maintenance Appeals			6 openings
			Bldg/Trades Experience Required
Minority Bus. Board	7 openings		
Police Diversity Board			
		3 openings	
		1 alternate opening	
City-wide Diversity Board			
			Board full

Solid Waste & Recycling Appeals Board			3 citizen openings
Main St Board	5 openings		
Business License Appeals Board	3 citizen openings		

AUTHORITIES

Reading Area Water Authority			
			2 openings
Reading Redevelopment Authority	1 opening		
	1 application pending		
Reading Housing Authority	2 openings		
	2 applications pending		
Reading Parking Authority		Board full	
Convention Center Authority			
			City positions filled
Downtown Improvement District Authority	1 opening		
	1 application pending		
City Revitalization Improvement Zone Authority			
			1 opening

COMMISSIONS

Planning Commission			
	4 openings		
	1 application pending		
Reading Shade Tree Commission	2 openings		
Stadium Commission	2 openings		
Reading Human Relations Commission	4 openings		
	1 application pending		
Legislative Aide Committee			5 City openings
			2 County openings
Blighted Property Review Committee	1 opening		
Environmental Advisory Council			1 opening
Recreation Commission	Board full		
Audit Committee			Board Full