



CITY COUNCIL

Nominations and Appointments

Committee

Monday, April 7, 2014
5:00 pm
City Council Office
Committee of the Whole

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.

All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012

I. Interviews

5:00 - Carissa Johnson - appointment - Diversity Board
5:15 - Alan Shuman - reappointment - DID Authority
5:30 - Joseph Amprey - reappointment - Board of Ethics

II. Appointment Recommendations

III. Review Pending Applications Memo/BAC Openings/Board, Authority, Commission membership



CITY COUNCIL

Nominations & Appointments Committee

**Monday, March 17, 2014
Meeting Report**

Attendance: S. Marmarou, M. Goodman-Hinnershitz, D. Sterner

Others Attending: S. Katzenmoyer

The meeting was called to order at 5:07 pm by Mr. Marmarou.

I. Interviews

Ellen Horan (reappointment – Main Street Board)

Mr. Marmarou questioned if it was correct that there were six openings on this Board. Ms. Katzenmoyer stated that this was correct. Ms. Horan stated that a dedicated core is needed.

Mr. Marmarou noted the importance of the downtown and the importance of filling these positions. Ms. Goodman-Hinnershitz stated that a quorum must be met before official business can take place. She noted the need to outreach for additional members.

Ms. Horan stated that part of the issue is the Charter restriction that a person can only serve in one City capacity. Ms. Goodman-Hinnershitz explained that the Charter Review Commission recommended allowing a person to serve in two capacities. She stated that it is now up to the voters.

Ms. Horan stated that Mr. Broad does an excellent job as Main Street Manager. She stated that the Board is anxious to move forward. She stated that they did discuss

appropriate candidates. Ms. Katzenmoyer stated that she has not received any applications for membership.

Ms. Goodman-Hinnershitz stated that there are many groups focusing on Reading's downtown and the Penn corridor. Ms. Horan stated that all the groups are cooperative and work together through committee.

Ms. Goodman-Hinnershitz suggested that Mr. Spencer also be asked to recruit additional members. There was a discussion about the pole baskets on Penn St.

The Nominations and Appointments Committee recommends the reappointment of Ellen Horan to the Main Street Board.

Jared Barcz (reappointment – Zoning Hearing Board)

Mr. Marmarou thanked Mr. Barcz for his service to the City. He questioned why he was interested in continuing to serve. Mr. Barcz stated that he tries to be proactive but that the Board is reactive depending on the issues before them. He stated that it is a great place to learn regulations and that the other members have a wealth of knowledge and experience.

Ms. Goodman-Hinnershitz thanked Mr. Barcz for bringing a fresh look to the City. She stated that this Board is very important and sets the outline for development in the City. She stated that the City is full of illegal conversions and questioned Mr. Barcz's opinion of this issue. Mr. Barcz expressed the belief that if the City denies the request to convert the property that the owner does it anyway. He stated that this reduces City oversight of this property and funds paid to the City in fees. He expressed the belief that some of the rules are too rigid.

Mr. Sterner questioned which rules Mr. Barcz was referring to. Mr. Barcz stated that he is a contractor by trade and that the use of copper and cast iron piping is a big issue. He stated that the City's continued insistence that these be used in properties is very expensive and leads to increased thefts and decreased water quality.

Mr. Sterner questioned if other local municipalities continue to require copper pipes. Mr. Barcz stated that Reading is the only one that he is aware of. He stated that this rule is archaic and described the advantages of using PVC and pex.

Ms. Katzenmoyer explained that copper and cast iron has been required because many Reading homes do not have proper electrical grounding and many are grounded to the internal piping system. Mr. Barcz suggested that the City revisit this issue.

Mr. Sterner stated that Council would follow up on this issue. He stated that this is not a business friendly requirement.

Mr. Marmarou suggested that the Zoning Hearing Board make a presentation at an upcoming Council meeting.

Ms. Goodman-Hinnershitz questioned the progress made on the backlog of zoning applications for unpermitted conversions. Ms. Katzenmoyer stated that Mr. Peiffer will be making a presentation on this issue at this evening's Standards of Living Committee.

Mr. Barcz noted the need to get more stakeholders involved in City affairs.

There was a discussion of how good landlords feel when they are issued quality of life tickets. Mr. Marmarou described how effective they have been on absentee landlords and those who do not care for their properties.

The Nominations and Appointments Committee recommends the reappointment of Jared Barcz to the Zoning Hearing Board.

Ms. Goodman-Hinnershitz left the meeting at this time to attend the Finance Committee meeting.

Tom Fox (reappointment – Zoning Hearing Board)

Mr. Marmarou thanked Mr. Fox for this service to the City. He questioned why Mr. Fox was interested in continuing to serve. Mr. Fox stated that he is a life-long City resident. He stated that he has knowledge in this area and that he enjoys working with this great group of people.

Mr. Marmarou noted that he requested a report from the Board at an upcoming Council meeting. Ms. Katzenmoyer noted the need to have Mr. Peiffer involved with the report.

Mr. Fox requested that the City come before the Board if they object to a project. Mr. Sterner stated that it does when necessary.

Mr. Fox noted his confusion with many overlapping redevelopment groups which also have overlapping responsibilities – CRIZ, Redevelopment Authority, DID, Community Development, Berks Economic Partnership and others. Mr. Sterner stated that the City is working on this with their new CDC rather than having many autonomous groups.

Mr. Fox stated that he has questioned many people about who pays Ed Swoyer. He stated that he has never gotten an answer. He stated that he was told that very few of those hired at the Berks Park 78 are Reading residents.

Mr. Sterner stated that Mr. Fox has gotten off topic.

The Nominations and Appointments Committee recommends the reappointment of Tom Fox to the Zoning Hearing Board.

The Nominations and Appointments Committee adjourned at 5:38 pm.

Respectfully Submitted by,
Shelly Katzenmoyer,
Deputy City Clerk



CITY OF READING

BOARDS AUTHORITIES & COMMISSIONS

APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: Carissa Johnson
 Address: 143 West Greenwich St.
 Years living at this address: 10 F
 Date of Birth: 3/21/84
 Occupation: Treatment Counselor
 Place of Employment & Address: Berks County Jail System
1287 Canty Welfare Rd.
Leesport, PA 19553
 Telephone: Day 484-429-0356 Evening Same
 E-mail: CLJ32184@aol.com

If you need more space for any of the questions below, please use the back of this form.
 If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

Diversity Board

2. In your opinion, what is the primary purpose of this board?

To foster & develop ideas for the city to retain a diverse workforce reflective of it's community

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

I have experience working with diverse populations; also leadership and strategic skills developed with in my volunteer role with Leadership Berks Class of 2012

4. Have you had any previous experience with this particular board? If yes, please describe.

No

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

Currently I sit on the board for Family Promise Inc.; I mentor for a local organization "The Sisterhood"; volunteer in a leadership position as a steward for SEIU local 665. I'm a member of the AUSAIP Reading Branch & I volunteer in the cafe at Good Tidings Assembly of God.

6. Have you ever been employed by the City of Reading? If so, please list.

No

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

No

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

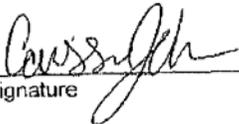
Yes, 1506 Center Ave Reading, PA

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Carissa Johnson
Printed Name


Signature

12/6/13
Date

Please return the completed form to the

**City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601**



CITY OF READING, PENNSYLVANIA

MEMORANDUM

VB
TO: Mayor
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: January 16, 2014
SUBJECT: Appointment Application

The Council office has received the following application from Alan Shuman. Mr. Shuman is reapplying for membership to the DID Authority.

Please let the Council office know if you will endorse the appointment of this applicant.

I endorse the appointment

*1-16-14 received
mak*



12-5-13



CITY OF READING

BOARDS AUTHORITIES & COMMISSIONS

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Name: Alan W. Shuman
Address: 316 N. Tulpehocken Rd Reading PA 19601
Years living at this address: 8

Date of Birth: 4-19-69

Occupation: Real estate

Place of Employment & Address: Shuman Development Group
50 N. 5th Street
Reading PA 19601

Telephone: Day 610-736-9393 Evening 610-736-3033
E-mail: 506@InvestinReading.com

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

DIO, already a member

2. In your opinion, what is the primary purpose of this board?

clean + safe downtown

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

deal with businesses in DDO district everyday

4. Have you had any previous experience with this particular board? If yes, please describe.

yes, current board member

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

Chamber of commerce, Reading Public Museum, Greater Reading Economic Partnership, Junior Achievement, + more

6. Have you ever been employed by the City of Reading? If so, please list.

No

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

No

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

DDO board 2010-present, Codes task force 1996, Blue Ribbon panel 2009

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

50 N. 5th street, 702 N. 8th Street, 510 oley street,
1920 Kutztown Road, 100 N. 5th street, 112 N. 5th street

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Alan W. Sherman
Printed Name


Signature

11-29-13
Date

Please return the completed form to the

**City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601**



CITY OF READING, PENNSYLVANIA

MEMORANDUM

TO: Mayor
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: March 11, 2014
SUBJECT: Appointment Application

A handwritten signature in black ink, appearing to be "SK", written over a horizontal line.

The Council office has received the following application from Joseph Amprey. Dr. Amprey is reapplying for membership to the Board of Ethics.

Please let the Council office know if you will endorse the appointment of this applicant.

Yes I will endorse the appointment!

*mak
3-20-14*





CITY OF READING
BOARDS AUTHORITIES & COMMISSIONS
APPLICATION FORM

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Name: Joseph Amprey
Address: 118 Oley St
Years living at this address: 22

Date of Birth: Dec. 2, 1942

Occupation: Retired University Professor

Place of Employment & Address: _____

Telephone: Day 610-372-5049 Evening _____
E-mail: joseph.amprey@live.kutztown

If you need more space for any of the questions below, please use the back of this form.
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

Ethics

2. In your opinion, what is the primary purpose of this board?

To address issues relative ethics violation,

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

I have been on this board for many years. Hopefully my previous experience are helpful

4. Have you had any previous experience with this particular board? If yes, please describe.

Human Relations Board

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

BCTV

6. Have you ever been employed by the City of Reading? If so, please list.

I was a consultant for the Reading School District briefly 20 years ago

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

None

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No

9. Are you currently a registered voter? Yes No

10. Have you ever been convicted of a felony? Yes No

11. Do you own any properties or businesses in the City? If so, please list?

No

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

N/A

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Joseph Amprey
Printed Name

Joseph Amprey
Signature

Feb. 19, 2014
Date

Please return the completed form to the

**City Clerk's Office
Office 2-24
815 Washington Street
Reading, PA 19601**

M E M O R A N D U M

TO: Nominations and Appointments Committee
FROM: Shelly Katzenmoyer, Deputy City Clerk
DATE: April 7, 2014
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Charter Board - 2 openings

- Elizabeth Stanley - reappointment - sent to Mayor *June 2013*

Housing Authority - 2 openings

- Deborah Lachina - appointment - sent to Mayor *September 2013*

Redevelopment Authority - 1 opening

- Tara Reed - appointment - sent to Mayor *December 2013*

Diversity Board - 1 opening

- Carissa Johnson - appointment

Human Relations Commission - 5 openings

- Kathryn Amaker - reappointment - will need Mayoral approval
- Lisa Blount - reappointment - will need Mayoral approval

DID Authority - 2 openings

- Alan Shuman - reappointment - has Mayoral approval

Board of Ethics - 3 openings

- Joseph Amprey - reappointment - has Mayoral approval
- Melissa Eggert - reappointment - sent to Mayor *March 2014*

HARB - *5 openings*

- **Cynthia LaSota** - reappointment

BOARDS, AUTHORITIES & COMMISSIONS

OPEN SEATS

APRIL 7, 2014

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board			
			Board full
Plumbing Board of Examiners	Board full		
Reading HVAC Board			3 openings
Zoning Hearing Board			
			1 alternate opening
Police Civil Service Board			1 opening
Fire Civil Service Board			Board Full
Board of Historical Architectural Review			5 openings
			1 application pending
Board of Trustees of the Reading Public Library			1 City opening

Board of Health			1 opening
			1 alternate opening
Board of Ethics			
			3 openings
			2 applications pending
Building/Fire Code Board of Appeals			
			1 opening
			1 alternate opening
Animal Control Board			
			5 openings
Charter Board			
			1 opening
			1 application pending
Housing Board Of Appeals			
			3 openings
			3 alternate openings
Property Maintenance Appeals			
			6 openings
			Bldg/Trades Experience Required
Minority Bus. Board			
			7 openings
Police Diversity Board			
			1 alternate opening
City-wide Diversity Board			
			1 opening
			1 application pending

Solid Waste & Recycling Appeals Board			3 citizen openings
Main St Board	5 openings		
Business License Appeals Board	3 citizen openings		

AUTHORITIES

Reading Area Water Authority			Board full
Reading Redevelopment Authority	1 opening		
	1 application pending		
Reading Housing Authority	2 openings		
	1 application pending		
Reading Parking Authority		1 opening	
Convention Center Authority			City positions filled
Downtown Improvement District Authority	2 openings		
	1 application pending		
City Revitalization Improvement Zone Authority			1 opening

COMMISSIONS			
Planning Commission			
	4 openings		
Reading Shade Tree Commission			
	2 openings		
Stadium Commission			
	2 openings		
Reading Human Relations Commission			
	5 openings		
	2 applications pending		
Legislative Aide Committee			5 City openings
			2 County openings
Blighted Property Review Committee			
	1 opening		
Environmental Advisory Council			1 opening
Recreation Commission			
	Board full		
Audit Committee			
			Board Full