



# ***CITY COUNCIL***

## ***Nominations and Appointments***

### ***Committee***

**Monday, March 17, 2014**  
**5:00 pm**  
**City Council Office**  
**Committee of the Whole**

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

*Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.*

*All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012*

#### **I. Interviews**

**5:00 - Ellen Horan - reappointment - Main Street Board**

**5:15 - Jared Barcz - reappointment - Zoning Hearing Board**

**5:30 - Tom Fox - reappointment - Zoning Hearing Board**

#### **II. Appointment Recommendations**

#### **III. Review Pending Applications Memo/BAC Openings/Board, Authority, Commission membership**



# CITY COUNCIL

## **Nominations & Appointments Committee**

**Monday, March 3, 2014  
Meeting Report**

**Attendance:** S. Marmarou, M. Goodman-Hinnershitz, D. Sterner, C. Daubert, D. Reed, J. Waltman

**Others Attending:** S. Katzenmoyer, L. Kelleher, V. Spencer, C. Younger, B. Rivera

The meeting was called to order at 5:02 pm by Mr. Marmarou.

### **I. Interviews**

#### **Gery Fisher (reappointment – Water Authority)**

Mr. Marmarou questioned why Mr. Fisher was interested in serving on the Water Authority. Mr. Fisher stated that this is outlined on his application form. He stated that in November 2013 he received a very high water bill and found that there was a leak at his meter. He stated that during this time he learned that there were two vacancies on the Authority. He stated that it has been 20 years since he has volunteered but that he is now retired. He stated that he has also stopped working the family farm which has been in his family since 1790.

Mr. Marmarou questioned Mr. Fisher's understanding of the mission of the Water Authority. Mr. Fisher noted his understanding that it would be to provide quality water, high service and great customer service. He stated that during the time he was correcting his leak he received excellent service and support from Authority staff. He stated that the problem was corrected in two days.

Mr. Marmarou questioned Mr. Fisher's understanding of the primary responsibility of the Water Authority. Mr. Fisher stated that he has not served on an authority before. He stated that it would be a learning experience. He stated that the Authority is dealing with many issues and that he spent the last two years of his career working in leasing. He stated that during that time he learned a lot about the leasing process and stated that leases are very complicated.

Mr. Marmarou asked Mr. Fisher to describe his public service and community involvement. Mr. Fisher stated that he has listed these items on his application form. He stated that he was formerly involved in the Democratic Party and had an unsuccessful campaign for County Commissioner.

Mr. Marmarou asked Mr. Fisher to describe the skills he would bring to the Water Authority. Mr. Fisher stated that he has listed these on his application form.

Mr. Marmarou questioned how much time Mr. Fisher would have to dedicate to the work of the Water Authority. Mr. Fisher stated that he is retired and looking for volunteer opportunities.

Ms. Goodman-Hinnershitz stated that the Water Authority has challenges that could affect the future of the City. She questioned if Mr. Fisher would have any potential conflicts of interest while serving on the Authority. Mr. Fisher stated that he would not as he does not serve in any other capacity and is retired.

Mr. Fisher expressed the belief that the City should not sell the water system. He stated that there would be no competition which is important for pricing.

Ms. Reed questioned how long Mr. Fisher lived in Reading. Mr. Fisher stated that he moved into the City in 1994 from Oley.

Ms. Reed questioned how closely Mr. Fisher was following the Water Authority issues. Mr. Fisher stated that his experience with the Water Authority occurred within the last six months and that he only knows what he reads in the newspaper. He stated that the lease issue arose after he submitted his application.

Ms. Goodman-Hinnershitz questioned if Mr. Fisher had any questions for Council. Mr. Fisher questioned when the City would make a decision on the lease issue. Ms. Goodman-Hinnershitz explained that Council cannot discuss the lease issue specifically but stated that there is a timeline for the process. Mr. Sterner stated that it is a very complicated issue.

Ms. Reed noted the business background of Mr. Fisher and stated that this would assist him with understanding the dynamics of the Water Authority.

Mr. Acosta arrived at this time.

## **II. Executive Session**

Mr. Waltman announced the need for an executive session. Mr. Younger explained that it was to discuss potential litigation and a personnel matter. Council entered executive session at 5:19 pm and exited at 5:35 pm.

## **I. Interviews (continued)**

### **Ernie Schlegel (Water Authority)**

Mr. Marmarou questioned why Mr. Schlegel was interested in serving on the Water Authority. Mr. Schlegel stated that there are vacancies and expressed the belief that his experience would bring strength to the Authority.

Mr. Marmarou questioned Mr. Schlegel's understanding of the mission of the Water Authority. Mr. Schlegel stated that it was to provide safe, clean water in a cost effective manner.

Mr. Marmarou questioned whom Mr. Schlegel would represent as a member of the Water Authority. Mr. Schlegel stated that he would represent the Water Authority.

Mr. Marmarou questioned Mr. Schlegel's understanding of the primary responsibilities of the Water Authority. Mr. Schlegel noted his understanding that the Authority would make fiduciary and policy-making decisions.

Mr. Marmarou asked Mr. Schlegel to describe his public service and community involvement. Mr. Schlegel stated that he has been a member of the Library Board for four years and spent a short time on the PARC before that. He stated that he also organizes community clean-ups.

Mr. Marmarou asked Mr. Schlegel to describe the skills he would bring to the Authority. Mr. Schlegel stated that two years ago he was recognized as library trustee of the year. He stated that he has extensive management experience.

Mr. Marmarou questioned how much time Mr. Schlegel could devote to the Authority. Mr. Schlegel stated that he could attend both monthly meetings. He stated that he is retired and has time to volunteer.

Mr. Marmarou questioned what other commitments Mr. Schlegel has. Mr. Schlegel stated that he is retired and is involved in the Democratic Party, does home repairs and volunteers.

Mr. Waltman asked Mr. Schlegel to name two good things about the Authority and two challenges. Mr. Schlegel stated that the water is reliable and that the Authority is well-run. He stated that two challenges are infrastructure upgrades and adding new customers. He noted the need of the Authority to understand their stake in the operation of this asset.

Mr. Waltman questioned what role Mr. Schlegel would take in directing the Authority. Mr. Schlegel described his experience with the Library Board and its adversarial relationship with the County. He stated that he encouraged the County to examine the Library and suggest improvements. He stated that currently there is a firm evaluating Library operations. Mr. Schlegel stated that he would take a similar approach with the Water Authority to examine issues and come to agreement.

Ms. Goodman-Hinnershitz questioned if Mr. Schlegel would have any potential conflicts of interest. Mr. Schlegel stated that he would have no conflicts.

Ms. Goodman-Hinnershitz questioned what action Mr. Schlegel would take to prevent conflicts of interest. Mr. Schlegel stated that he would not put himself in the position to have a conflict.

Ms. Goodman-Hinnershitz questioned how Mr. Schlegel would address the infrastructure. Mr. Schlegel stated that he would work with his colleagues and examine and research the issue.

Mr. Acosta suggested that Council members send their preferences for the two appointments to him via email. He stated that a tally will be made and two names brought forward. He noted the need for Council to get their preferences to him by noon on Wednesday so that the resolutions can be added to the agenda for March 10.

The Nominations and Appointments Committee adjourned at 5:51 pm.

Respectfully Submitted by,  
*Shelly Katzenmoyer,*  
Deputy City Clerk



CITY OF READING, PENNSYLVANIA

MEMORANDUM

*WKS*  
**TO:** Mayor  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** December 16, 2013  
**SUBJECT:** Appointment Application

---

The Council office has received the following application from Ellen Horan. Ms. Horan is reapplying for membership to the Main Street Board.

Please let the Council office know if you will endorse the appointment of this applicant.

*Approve!*

*mark*

*12-18-13*





**CITY OF READING**  
**BOARDS AUTHORITIES & COMMISSIONS**  
**APPLICATION FORM**

---

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: Ellen Horan  
Address: 467 Miller Rd. 19608  
Years living at this address: 3 months  
Date of Birth: 4-20-60  
Occupation: President, Greater Reading Chamber  
Place of Employment & Address: 201 Penn St., Suite 501  
Reading, PA 19601  
Telephone: Day 610-376-6766 Evening 484-269-6623 cell  
E-mail: ehoran@greaterreadingchamber.org

If you need more space for any of the questions below, please use the back of this form.  
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?  
Main Street Board - to engage the Chamber membership in the revitalization of downtown Reading, the core of our region.

2. In your opinion, what is the primary purpose of this board?

Provide strategic direction for downtown revitalization and provide a forum for engagement of those living & working in the corridor.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

Strategic Planning, governance, community engagement.

4. Have you had any previous experience with this particular board? If yes, please describe.

Yes. Served a term prior

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

Numerous Boards and Advisory Boards.

6. Have you ever been employed by the City of Reading? If so, please list.

no

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

no

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

no

9. Are you currently a registered voter? Yes  No

10. Have you ever been convicted of a felony? Yes  No

11. Do you own any properties or businesses in the City? If so, please list?

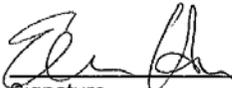
no. Currently lease space in City  
\_\_\_\_\_  
\_\_\_\_\_

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

no  
\_\_\_\_\_  
\_\_\_\_\_

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Ellen Horan  
Printed Name

  
Signature

11/14/13  
Date

Please return the completed form to the

**City Clerk's Office  
Office 2-24  
815 Washington Street  
Reading, PA 19601**



**CITY OF READING**  
**BOARDS AUTHORITIES & COMMISSIONS**  
**APPLICATION FORM**

---

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: Jared Barcz  
Address: 3033 Lutztown Rd Reading PA 19605  
Years living at this address: 3  
Date of Birth: July 13, 1977  
Occupation: Founder and President of a Remodeling / Building Group  
Place of Employment & Address: Home Artisan Group Inc  
3033 Lutztown Rd  
Reading, PA 19605  
Telephone: Day 610-350-6018 Evening 610-334-7731  
E-mail: Jared@homeartisangroup.com

If you need more space for any of the questions below, please use the back of this form.  
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?  
Zoning. I have served happily for a few years  
as an alternate and less than 1 as a  
member. I value the service we provide and desire  
to continue.

2. In your opinion, what is the primary purpose of this board?

Enforce zones of specific purpose. Decide if pro-  
posed projects that do not fit will benefit or take away  
from the city.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

I tend to be a visionary thinker. We are in a  
fairly reactionary position but forward thinking  
is always needed. As a contractor, I am part of  
"the boots on the street" seeing what is happening  
first hand.

4. Have you had any previous experience with this particular board? If yes, please describe.

Yes, 2 years as an alternate and a few months as a  
member.

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

Volunteer Carpenter for disaster relief. GRYP's  
Community Advancement Committee. Deliver  
for Meals on Wheels

6. Have you ever been employed by the City of Reading? If so, please list.

No

7. In a business relationship, have you ever provided goods or services for the City?  
If so, please describe?

No

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

Zoning Board 2010-present

9. Are you currently a registered voter? Yes  No

10. Have you ever been convicted of a felony? Yes  No

11. Do you own any properties or businesses in the City? If so, please list?

Home Artisan Group  
531 Willow St.  
Reading PA 19602

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No  
\_\_\_\_\_  
\_\_\_\_\_

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Jared Barcz  
Printed Name

Jared Barcz  
Signature

12/2/13  
Date

Please return the completed form to the

**City Clerk's Office**  
**Office 2-24**  
**815 Washington Street**  
**Reading, PA 19601**



# CITY OF READING

## BOARDS AUTHORITIES & COMMISSIONS

### APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: THOMAS A FOX  
 Address: 333 Douglass St 19601  
 Years living at this address: 70  
 Date of Birth: 7-19-42  
 Occupation: RETIRED EDUCATOR  
 Place of Employment & Address: none  
 Telephone: Day 610-373-4406 Evening SAME  
 E-mail: \_\_\_\_\_

If you need more space for any of the questions below, please use the back of this form. If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?  
CITY ZONING - AM CURRENTLY A MEMBER

2. In your opinion, what is the primary purpose of this board?

TO SUPPORT THE CURRENT CITY ZONING CODE  
AND LISTEN TO CITIZEN AND CITY GOVT COMMENT

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

LIFE LONG CITY RESIDENT  
DEGREE IN ECONOMICS AND GOVT FROM ALBRIGHT  
TWO TERMS ON ZONING BOARD  
TEACHER OF ECONOMICS AT RDG HIGH  
AVID FOLLOWER OF CITY GOVT

4. Have you had any previous experience with this particular board? If yes, please describe.

HAVE BEEN A MEMBER OF ZONING BOARD FOR 10YRS

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

SORTER FOR BERRY BOAT BOWLING  
COORDINATOR FOR OUTREACH COMMITTEE RDG LIBRARY  
VOLUNTEER AT BCTV  
BOARD MEMBER RHL ALUMNI ASSOC

6. Have you ever been employed by the City of Reading? If so, please list.

NO

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

NO

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

NO

9. Are you currently a registered voter? Yes  No

10. Have you ever been convicted of a felony? Yes  No

11. Do you own any properties or businesses in the City? If so, please list?

JUST MY CURRENT RESIDENCE  
\_\_\_\_\_  
\_\_\_\_\_

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

NO  
\_\_\_\_\_  
\_\_\_\_\_

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

THOMAS A FOX  
Printed Name

Thomas A Fox  
Signature

\_\_\_\_\_  
Date

Please return the completed form to the

**City Clerk's Office  
Office 2-24  
815 Washington Street  
Reading, PA 19601**

*need 18-20-13  
mak*

MEMORANDUM

**TO:** Nominations and Appointments Committee  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** March 17, 2014  
**SUBJECT:** Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

**Charter Board** - 2 openings

- Elizabeth Stanley - reappointment - sent to Mayor *June 2013*

**Housing Authority** - 2 openings

- Deborah Lachina - appointment - sent to Mayor *September 2013*

**Redevelopment Authority** - 1 opening

- Tara Reed - appointment - sent to Mayor *December 2013*

**Main Street Board** - 6 openings

- Ellen Horan - reappointment - has Mayoral approval

**Zoning Hearing Board** - 2 openings and 1 alternate opening

- Thomas Fox - reappointment
- Jared Barcz - reappointment

**Diversity Board** - 1 opening

- Carissa Johnson - appointment

**Human Relations Commission** - 5 openings

- **Fred Thompson** - appointment - will need Mayoral approval
- **Kathryn Amaker** - reappointment - will need Mayoral approval
- **Lisa Blount** - reappointment - will need Mayoral approval

**DID Authority** - 2 openings

- **Alan Shuman** - reappointment - has Mayoral approval

**Board of Ethics** - 3 openings

- **Joseph Amprey** - reappointment - sent to Mayor *March 2014*
- **Melissa Eggert** - reappointment - sent to Mayor *March 2014*

**HARB** - 4 openings

- **Chris DeMarta** - appointment

**BOARDS, AUTHORITIES & COMMISSIONS**

**OPEN SEATS**

**MARCH 17, 2014**

<b>Board, Authority &amp; Commission</b>	<b>Mayor appointment w/ Council approval</b>	<b>Mayor appointment</b>	<b>Council appointment</b>
<b>BOARDS</b>			
Electrician's Examining Board			
			Board full
Plumbing Board of Examiners	Board full		
Reading HVAC Board			3 openings
Zoning Hearing Board			2 openings
			1 alternate opening
			2 applications pending
Police Civil Service Board			1 opening
Fire Civil Service Board			Board Full
Board of Historical Architectural Review			5 openings
			1 application pending
Board of Trustees of the Reading Public Library			1 City opening
			1 County opening

Board of Health			1 opening
			1 alternate opening
Board of Ethics			
			3 openings
			2 applications pending
Building/Fire Code Board of Appeals			
			1 opening
			1 alternate opening
Animal Control Board			
			5 openings
Charter Board			
			1 opening
			1 application pending
Housing Board Of Appeals			
			3 openings
			3 alternate openings
Property Maintenance Appeals			
			6 openings
			Bldg/Trades Experience Required
Minority Bus. Board			
			7 openings
Police Diversity Board			
			1 alternate opening
City-wide Diversity Board			
			1 opening
			1 application pending

Solid Waste & Recycling Appeals Board			3 citizen openings
Main St Board	6 openings		
	1 application pending		
Business License Appeals Board			
	3 citizen openings		

**AUTHORITIES**

Reading Area Water Authority			Board full
Reading Redevelopment Authority	1 opening		
	1 application pending		
Reading Housing Authority	2 openings		
	1 application pending		
Reading Parking Authority		1 opening	
Convention Center Authority			City positions filled
Downtown Improvement District Authority	2 openings		
	1 application pending		
City Revitalization Improvement Zone Authority			1 opening

COMMISSIONS			
Planning Commission			
	4 openings		
Reading Shade Tree Commission			
	2 openings		
Stadium Commission			
	2 openings		
Reading Human Relations Commission			
	5 openings		
	3 applications pending		
Legislative Aide Committee			5 City openings
			2 County openings
Blighted Property Review Committee			
	1 opening		
Environmental Advisory Council			1 opening
Recreation Commission			
	Board full		
Audit Committee			
			Board Full