



CITY COUNCIL

Budget Review

Monday, October 6, 2014

5:30 pm

Penn Room

Following HARB Appeal Hearing

Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.

All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012

I. Cities of Service – F. Denbowski (10 minutes)

II. Budget Review

- 1. Review Remaining Revenues w/ Assumptions**
- 2. Review Non-Departmental Expenditure Budget**
- 3. Overview of Departmental Budgets**

III. Identify Review Budget Issues Requiring Deeper Review & Parking Lot

PARKING LOT ISSUES

Administrative Oversight

1. Outsourcing of BPT billing, auditing and collection
2. Admissions Tax – revisit including additional venues
3. Review Housing Authority PILOT Contribution
4. Loss of I LEAD property tax and DID assessment

5. BPT – is BEIT collection past due amounts in 2015 – Adm. Serv. Dir.
6. Indirect costs to include Community Development – amount to be determined
7. Per Capita Tax – requires new projection based on the increase in the tax and BEIT collection rate
8. Outsourcing of BPT billing, auditing and collection
9. Admissions Tax – revisit including additional venues
10. Review Housing Authority PILOT Contribution

Public Works

1. Meet with RAWA to require Street Cut permits - *completed*
2. Continue to sell Fleet Maintenance to other jurisdictions
3. Check to see if County DA and Sheriff are being properly billed - *completed*
4. Towing – viability of in-sourcing; towing RFP in 2015

CD

1. Review PMD Fee Collection, Revenue and overall performance results
2. Property Maintenance – check on compliance rate of rental inspections – Bus. Analyst
3. Property Maintenance – measure productivity of QoL inspections/violations - Bus. Analyst
4. Property Maintenance – add QoL requirement for address on rear of property, after education period
5. Zoning – backlog not corrected; over two years old – Bus. Analyst
6. Certificate of Transfer – no revenue reported – Bus. Analyst
7. Vacant Registration Fees – no revenue reported – Adm. Serv. Dir.

Police

Fire

Law

Other

1. Library Funding
2. RPA increased contribution

Mayor/Managing Director

1. Restart of PILOT initiative – Mayor’s Office – *completed letters mailed; estimate will be provided for revenue budget*
2. Approved Amendment to the Water Lease Agreement - \$3,580,000 increase in

revenue

3. Written Agreement with the RRA for use of space within City Hall, etc.
4. Evaluation of take home vehicles Dep Fire Chiefs, Building Trades, etc. re response to emergencies during off-duty hours
5. Library Funding
6. RPA increased contribution

Auditor

1. Amount of State Pension contribution – Auditor

Budget Review Schedule

GF and Capital Budget Introduction Monday, September 29th at 5 pm

- Introduction of any ordinance related to the 2015 Budget
1. Review Mtg Thurs Oct 2nd after Act 47 Meeting
 2. Review Mtg Mon Oct 6th at 5 pm
 3. Review Mtg Wed Oct 8th at 5 pm
 4. Review Mtg Mon Oct 13th from 5-6 pm at the COW

General Fund Public Hearing Mon Oct 20th at 5 pm

5. Review Mtg Mon Oct 20th after Public Hearing

Capital Public Hearing Tues Oct 21st at 5 pm

6. Review Mtg Tues Oct 21st after Public Hearing
7. Review Mtg Mon Oct 27th from 5-6 pm at COW
8. Review Mtg Thurs Oct 30th after Act 47 Meeting
9. Review Mtg Mon Nov 3rd at 5 pm
10. Review Mtg Wed Nov 5th at 5 pm
11. Review Mtg Mon Nov 10th from 5-6 pm at COW

Regular Meeting Mon Nov 10th

- opportunity to adopt budget if finalized or last day to make amendments and
 - Introduce new Recovery Plan
 - adopt final CDBG Action Plan
12. Review Mtg Thurs Nov 13th after Act 47 Meeting

Regular Meeting Mon Nov 24

- final day to adopt both budgets and all related ordinances

- Adopt new Recovery Plan (adoption of new plan required prior to court hearing for new commuter EIT)