



CITY COUNCIL

Budget Review

Wednesday, October 29, 2014
5:00pm
Penn Room

Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.

All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012

I. Budget Review

Parking Lot Review

- Fire
 1. Realistic Overtime Projection
 2. Ladder 1 replacement \$500K
 3. Fire Prevention Vehicle and 2 Staff Vehicles
- Public Works
 1. Consideration of maintenance of City owned facilities and obtaining assistance from other agencies/municipalities
 2. Towing – viability of in-sourcing; towing RFP in 2015
 3. Dam remediation allocation
 4. Vehicle costs compare bed prices to CoStar
 5. Dam remediation allocation
 6. Staff addition requests
Project Manager & 2nd Shift Highway Employee
- Trash and Recycling
 1. Remodel Recycling to reduce program cost

III. Develop Budget Modification Options List

Topics Parking Lot re Unfinished

Administrative Services

1. Outsourcing of BPT billing, auditing and collection
2. BPT – is BEIT collection past due amounts in 2015 – Adm. Serv. Dir.
3. Admissions Tax – revisit including additional venues
4. Indirect costs to include Community Development – amount to be determined
5. Per Capita Tax – requires new projection based on the increase in the tax and BEIT collection rate
6. DID Budget and amount provided for Main Street Coordinator
7. IT Charge Backs, net effect, formula
8. Cell phone usage review, reduction and modernization of policy
9. Comparison of Police and Fire overtime expenditures in other 3rd Class Cities
10. Compare ADA project debt service vs. completing project over a 20 year period

Public Works

1. Consideration of maintenance of City owned facilities and obtaining assistance from other agencies/municipalities
2. Towing – viability of in-sourcing; towing RFP in 2015
3. Dam remediation – comparison of remediation vs. removal
4. Vehicle costs compare bed prices to CoStar

CD

1. Review PMD Fee Collection and overall performance results
2. Property Maintenance – check on compliance rate of rental inspections – Bus. Analyst
3. Property Maintenance – measure productivity of QoL inspections/violations - Bus. Analyst
4. Property Maintenance – add QoL requirement for address on rear of property, after education period

Police

Fire

Law

Develop policy regarding use of outside legal counsel

Other

1. Library Funding
2. RPA increased contribution – Oct 22nd RPA board mtg

Mayor/Managing Director

1. Written Agreement with the RRA for use of space within City Hall, etc.
2. Evaluation of take home vehicles Dep Fire Chiefs, Building Trades, etc. re response to emergencies during off-duty hours

Auditor

1. Amount of State Pension contribution – Auditor

Completed Topics

1. Review Housing Authority PILOT Contribution – *contribution directly from Federal Govmt, split between City, County and School District - complete*
2. Loss of I LEAD property tax and DID assessment – *property is not registered as exempt until they apply for exemption with the County Assessment Board and their past due taxes billed to the property are exonerated by the City, County and School District. Also if the entire building is not used for exempt purposes, the assessment will be pro-rated.*
3. Meet with RAWA to require Street Cut permits - *completed*
4. Check to see if County DA and Sheriff are being properly billed – *completed*
5. Restart of PILOT initiative – Mayor’s Office – *completed letters mailed; estimate will be provided for revenue budget*
6. RAWA increased contribution, impact on rate payers - *completed*
7. Continue to sell Fleet Maintenance services to other jurisdictions - *completed*
8. Zoning – backlog not corrected; over two years old – *completed thru meeting with MD*
9. Certificate of Transfer – no revenue reported – Bus. Analyst - *completed*
10. Vacant Registration Fees – no revenue reported – Adm. Serv. Dir. - *completed*

Budget Review Schedule

Capital Public Hearing Tues Oct 21st at 5 pm

1. Review Mtg Tues Oct 21st after Public Hearing
2. Review Mtg Mon Oct 27th from 5-6 pm at COW
3. Review Mtg Thurs Oct 30th after Act 47 Meeting
4. Review Mtg Mon Nov 3rd at 5 pm
5. Review Mtg Wed Nov 5th at 5 pm
6. Review Mtg Mon Nov 10th from 5-6 pm at COW

Regular Meeting Mon Nov 10th

- opportunity to adopt budget if finalized or last day to make amendments and
 - Introduce new Recovery Plan
 - adopt final CDBG Action Plan
7. Review Mtg Thurs Nov 13th after Act 47 Meeting

Regular Meeting Mon Nov 24

- final day to adopt both budgets and all related ordinances
- Adopt new Recovery Plan (adoption of new plan required prior to court hearing for new commuter EIT)