



CITY COUNCIL

Standards of Living Committee

Monday, July 1, 2013
5:30 pm
or immediately following Special Meeting
City Council Office

The Standards of Living Committee's responsibilities and topics include but are not limited to Housing Planning strategies, Building, Trades and Property Maintenance Inspection and Enforcement, Public Safety, Public Works, Police, Fire, Neighborhood Parks, Neighborhood Revitalization, Community Development, Customer Service, Graffiti Abatement, Community Group Organization and Support

Committee Members: Marcia Goodman Hinnershitz (Co-Chair), Randy Corcoran (Co-Chair), and Jeffrey Waltman

Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.

All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012

I. Review Administrative Reports

- Administrative Services
 - CSC – Quarterly starting in August
- CD – Starting in June – Page 9 – *Next Report Sept*
 - Property Maintenance (all programs and initiatives)
 - Zoning –
 - HARB
 - Implementation of Housing Strategies

- Trades
- **Police** – Quarterly next update July
- **Public Works** – Quarterly starting in July
 - **WWTP** – Page 7
 - Utilities
 - Streets/Parks
 - Property Maintenance
 - Trash & Recycling
- **Fire** - Quarterly starting in August
 - Fire Suppression –
 - Fire Marshal – investigations and inspections
 - EMS

II. Rec Fees – D. Klahr & J. Washington (Page 3)

III. Gateway Initiatives - Update

IV. Fleet Management

V. Blight Update w/ Acquisition of blighted properties

VI. Quality of Life Program

Report showing benchmarks and comparison per month 2012-2013

July Draft Agenda

I. Quality of Life Program

Report showing benchmarks and comparison per month 2012-2013

II. Fleet Management – C. Snyder

III. Blight Update w/ Acquisition of blighted properties

Future Topics

V. Update re processing zoning backlog properties

VI. MVA Action Plan

TO: City Council
FROM: Shelly Katzenmoyer, Deputy City Clerk
PREPARED BY: Shelly Katzenmoyer, Deputy City Clerk
MEETING DATE: June 24, 2013
AGENDA MEMO DATE: June 5, 2013
RECOMMENDED ACTION: Amending Park and Recreation Rental Fees

RECOMMENDATION

The Recreation Commission recommends amending the park and recreation rental fees.

BACKGROUND

The Business Analyst is currently reviewing the Special Event permit procedure. During this review it was discovered that the Recreation Commission has begun using an updated rental fee schedule. This amendment would make the City's fee schedule consistent with those fees recommended by the Recreation Commission.

The rental fees for the bandshell and pagoda are not affected by this amendment as they are not overseen by the Recreation Commission.

The Commission recommends adding fees for basketball tournaments at 3rd & Spruce and 11th & Pike. There is also a separate rental fee for the pavilion at 3rd & Spruce and fees to rent the tennis courts at Hampden Park.

You will also notice delineation in rental fees for residents, non-profits, schools, non-residents, and for-profit businesses and organizations.

BUDGETARY IMPACT

None – rental fees for these facilities are now budgeted to the Recreation Commission to further the programming offered by the Commission.

PREVIOUS ACTIONS

None

SUBSEQUENT ACTION

Formal action by Council is needed to amend the fee schedule.

RECOMMENDATION

The recommendation is that City Council approves the recommendation of the Recreation Commission regarding these fee increases.

RECOMMENDED BY

Recreation Commission

RECOMMENDED MOTION

To approve the Recreation Commission's recommendation that the fee schedule of the City of Reading be amended to reflect current fees.

BILL NO. _____
AN ORDINANCE

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF READING, BERKS COUNTY, PENNSYLVANIA, FEE SCHEDULE, ADMINISTRATIVE FEES, PUBLIC WORKS DEPARTMENT, PARKS AND RECREATION FEES. THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

SECTION 1: The Code of Ordinances of the City of Reading, Berks County, Pennsylvania, Fee Schedule, Administrative Fees, Public Works Department, Parks and Recreation Fees shall be and is hereby amended and shall hereafter be set forth as attached hereto and made a part here.

SECTION 2: All other items, parts, sections, etc. of the Code of Ordinances of the City of Reading, Berks County, Pennsylvania, which are contrary to the amended chart attached as Exhibit A are hereby repealed; otherwise all other parts, sections, etc. of said Code and Chapter shall remain in effect unchanged and likewise are ratified.

SECTION 3: This ordinance shall be effective ten (10) days after its adoption and approval by the Mayor, in accordance with Section 219 of the City of Reading Home Rule Charter.

Enacted _____, 2013

President of Council

Attest:

City Clerk

(Recreation Commission/Business Analyst)

Submitted to Mayor: _____

Date: _____

Received by the Mayor's Office: _____

Date: _____

Approved by Mayor: _____

Date: _____

Vetoed by Mayor: _____

Date: _____

Item	Old City Fee	CITY			City For-profit Non-resident	Deposit	
		RESIDENT	NON-PROFIT	SCHOOLS			
Pendora Fieldhouse (6 hours)	\$180.00	\$175.00	\$175.00	\$175.00	\$225.00	equal to rental fee	
additional hours over 6	n/a	25.00 P/H	25.00 P/H	25.00 P/H	\$25.00 per hour	equal to rental fee	
Schlegel Fieldhouse (6 hours)	\$180.00	\$125.00	\$125.00	\$125.00	\$175.00	equal to rental fee	
additional hours over 6	n/a	25.00 P/H	25.00 P/H	25.00 P/H	\$25.00 per hour	equal to rental fee	
3rd and Spruce Gym (minimum 2 hour rentals only)	200.00 (2-3 hrs)	35.00P/H	35.00P/H	20.00P/H	75.00P/H	equal to rental fee	during normal
	n/a	50.00P/H	50.00P/H	50.00P/H	90.00P/H	equal to rental fee	outside normal
Tournaments (3rd and Spruce) (minimum 6 hours up to 12 per day)	n/a	50.00P/H	50.00P/H	50.00P/H	90.00P/H	equal to rental fee	
11th and Pike Gym (minimum 2 hour rentals only)	150.00 (2-3 hrs)	25.00P/H	25.00P/H	15.00P/H	65.00P/H	equal to rental fee	during normal
	n/a	40.00P/H	40.00P/H	40.00P/H	80.00P/H	equal to rental fee	outside normal

Tournaments (Pike) (minimum 6 hours up to 12 per day)	n/a	40.00P/H	40.00P/H	40.00P/H	80.00P/H	equal to rental fee	
Large Pavilions	\$100 (6 hours)	150.00*	150.00*	150.00*	200.00*	equal to rental fee	*includes \$50
Small pavilions	\$50 (6 hours)	\$50.00	\$50.00	\$50.00	\$100.00	equal to rental fee	
3rd and Spruce Pavilion	\$50.00	\$100.00	\$100.00	\$100.00	150.00*	equal to rental fee	*includes \$50
Ball field Rentals (minimum 2 hours)	(2) hours before 8PM \$20.00 (2) hours after 8PM \$30.00	10 25*	10 25*	10** 25*	20 35		**Communit lieu of fees a hour or 1/2 donati Scho *includes ele
Tennis Courts	n/a	5P/H	5P/H	5P/H	10P/H		
Basketball courts with lights	n/a	10.00P/H 25	10.00P/H 25	10.00P/H 25	20.00P/H 35.00P/H	equal to rental fee	exception Ci

City of Reading Wastewater Treatment Plant

To: Charles M. Jones, PE, Director of Public Works

From: Ralph E. Johnson, PE, Wastewater Manager

Date: June 26, 2013

Subject: Quarterly Report

Cc: WWTP Managers

Following is the quarterly report of the Wastewater Treatment Plant:

MONTH	WASTEWATER TREATED (Million Gallons/Month)	SAMPLES PROCESSED (Number/Month)	WORK ORDERS COMPLETED (Number/Month)	PM WOs COMPLETED (% Completed/Month)
Jan	475	984	725	87
Feb	448	922	627	79
Mar	482	965	837	93
Apr	453	1,004	800	87
May	469	992	779	89
TOTAL	2,327	4,867	3,768	
AVERAGE	465	973	754	#DIV/0!
MAXIMUM	482	1,004	837	#DIV/0!
MINIMUM	448	922	627	#DIV/0!

- We had normal flows for the quarter
- We had a normal amount of samples processed for the quarter.

- Work Orders and PM Work Orders increased in March due to gearing up for routine and preventative outdoor maintenance and operational activities.

MONTH	WWTP TREATMENT COST (Cost/# Pollutants Removed)	WWTP ELECTRIC COST (Cost/MGD Treated)	AVOIDABLE OVERFLOWS (% Change from Last Month)	WWTP CD REQUIREMENTS (% of Requirements Met)
Jan	\$3.38	\$125.73	0*	100 ^Δ
Feb	\$5.59	\$130.48	0*	100 ^Δ
Mar	\$9.49	\$128.62	0*	100 ^Δ
Apr	\$8.87	\$146.10	0*	100 ^Δ
May			1 (PACT Construction Fitting Leak)	1 - Violation of Paragraph 7 [#]
TOTAL				
AVERAGE	\$6.83	\$132.73	#DIV/0!	#DIV/0!
MAXIMUM	\$9.49	\$146.10	0	0
MINIMUM	\$3.38	\$125.73	0	0

- WWTP Costs increased in March. Further analyzing of data will be provided to justify this increase.
- Electric costs remained relatively stable through the period
- Avoidable Overflows were 0 except for the PACT leak which was contained immediately at the construction site with no release to the river. Overflow required no remediation.
- 100% of CD requirements were met except for the 1 violation of paragraph #7 (NPDES Violation of NH3N (Ammonia) Monthly Average Concentration)

Please contact me with any questions, comments and/or feedback, thanks.