



# ***CITY COUNCIL***

## ***Nominations and Appointments***

### ***Committee***

**Monday, February 4, 2013**  
**4:00 pm**  
**City Council Office**

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

**Committee Members:** Stratton Marmarou (Chair), Donna Reed (Vice-Chair) and Randy Corcoran

*Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.*

*All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012*

#### **I. Interviews**

**4:00 – Tom Lynam** - reappointment – Fire/Building Code Board of Appeals

**4:10 – John Hill** - reappointment – Fire/Building Code Board of Appeals

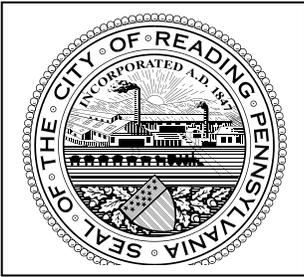
**4:20 – Robert Hospidor** - appointment – Board of Health

**4:30 – Jeff Gattone** - reappointment – Zoning Hearing Board

**4:40 – Phil Rabena** - reappointment – Zoning Hearing Board

#### **II. Appointment Recommendations**

**III. Review Pending Applications Memo/BAC Openings/Board, Authority, Commission membership**



# CITY COUNCIL

## Nominations & Appointments Committee

**Monday, January 7, 2013  
Meeting Report**

**Attendance:** S. Marmarou, D. Reed, R. Corcoran

**Others Attending:** S. Katzenmoyer

The meeting was called to order at 4:30 pm by Mr. Marmarou.

### **I. Appointment Recommendation – Charles Broad**

Ms. Katzenmoyer stated that City legal staff has determined that it is not a conflict of interest for Mr. Broad to serve on the Planning Commission. She stated that she circulated this opinion to Committee members but has had no feedback. She questioned the Committee's intention with the candidate.

Mr. Marmarou stated that he supports the placement of Mr. Broad to the Planning Commission. Ms. Reed agreed stating that this placement will fit well with his position as Executive Director of DID. Mr. Corcoran agreed.

Ms. Goodman-Hinnershitz arrived at this time.

Ms. Katzenmoyer stated that she will follow up with Mr. Broad to determine if he is interested in serving in this capacity.

Ms. Goodman-Hinnershitz agreed with the placement of Mr. Broad to the Planning Commission.

## **II. Crime Summit Update**

Mr. Marmarou questioned the details of the upcoming Crime Summit. Ms. Goodman-Hinnershitz noted her understanding that Council will be represented at the Summit by Mr. Acosta. She suggested that members give a list of their concerns to Mr. Acosta before the event. She also noted that the Crime Summit is the beginning of the process and noted the need for involvement by all including municipalities outside the City of Reading. She stated that as she is compiling statistics for the County, she is seeing deteriorating conditions in outlying municipalities.

## **III. Reading Fightin' Phils Event**

The event is to be held on Tuesday, January 22. This is a Council meeting night due to the MLK holiday. It was suggested that Council meetings be rescheduled to allow members to attend the event.

## **IV. Review Pending Applications Memo and BAC Openings**

Mr. Marmarou reviewed the pending applications.

Ms. Katzenmoyer stated that the Board of Health and the Environmental Advisory Council are in dire need of additional members.

Ms. Goodman-Hinnershitz questioned if representation by a member of the State Department of Health was considered for the Board of Health. She suggested that Mr. Fuhs be contacted to see if he is interested in serving or if he knows of others who are interested.

Ms. Reed noted that Mr. Zielinski's application is pending reappointment to DID. She stated that she is fond of Mr. Zielinski but that she would prefer to see a City resident appointed.

Mr. Corcoran questioned the background of those interested in serving the Board of Health. Ms. Katzenmoyer explained that they should have a medical background but that they do not need to be physicians.

Mr. Marmarou noted the need for diversity on the City's BACs.

Ms. Goodman-Hinnershitz suggested reaching out to area nursing education facilities to recruit for the Board of Health. Ms. Katzenmoyer stated that the current physicians on the Board of Health have reached out to many health professionals but that they are not City residents.

## **V. City Appointment to RATS Technical Committee**

Mr. Jones and Ms. Snyder arrived at this time.

Mr. Jones stated that there is a City opening on the Technical Committee. He explained that the Technical Committee advises the Coordinating Committee on potential projects and that the Coordinating Committee makes the final decision based on these recommendations. He stated that he serves as a City representative to the Technical Committee.

Mr. Jones stated that he has discussed this issue with Ms. Snyder and that the Administration recommends Deb Hoag as the second City representative. He stated that she has an engineering background which will be helpful when serving in this capacity. He stated that Ms. Hoag is willing to serve.

Mr. Waltman questioned who makes this appointment. Mr. Jones stated that he is unsure.

Ms. Goodman-Hinnershitz suggested that Mr. Jones send an agenda memo to move the appointment forward. The Committee decided that an interview was not necessary as Ms. Hoag is an employee.

The Nominations and Appointments Committee adjourned at 5:05 pm.

Respectfully Submitted by,  
*Shelly Katzenmoyer,*  
Deputy City Clerk



CITY OF READING, PENNSYLVANIA

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MEMORANDUM

*SK*  
**TO:** Mayor  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** November 27, 2012  
**SUBJECT:** Appointment Application

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The Council office has received the following application from Thomas Lynam. Mr. Lynam is reapplying for membership to the Fire/Building Code Board of Appeals.

Please let the Council office know if you will endorse the appointment of this applicant.

This application was also sent to your office on October 11, 2012.

*mak*  
*11-28-12*





CITY OF READING, PENNSYLVANIA

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## MEMORANDUM

**TO:** Mayor  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** October 11, 2012  
**SUBJECT:** Appointment Application

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The Council office has received the following application from Thomas Lynam. Mr. Lynam is reapplying for membership to the Fire/Building Code Board of Appeals.

Please let the Council office know if you will endorse the appointment of this applicant.





CITY OF READING  
BOARDS AUTHORITIES & COMMISSIONS  
APPLICATION FORM

Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: Tom Lynn  
Address: 9 Laura Court Sinking Spring, PA.  
Years living at this address: Fire Protection Designer  
Date of Birth: 3/25/65  
Occupation: Fire Protection Designer  
Place of Employment & Address: S&L Mechanical  
154 Franklin St.  
West Reading, Pa. 19611  
Telephone: Day 610-970-3249 Evening 610-678-5584  
E-mail: TomLynn@S&L Mechanical.com

If you need more space for any of the questions below, please use the back of this form.  
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?  
IRC Appeals Board  
To be of service to the City of Reading

2. In your opinion, what is the primary purpose of this board?

Review decisions made by code officials regarding the interpretation of the IBC code, when requested.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

28 years experience in the design & installation of sprinkler systems. Familiar with IBC code requirements as it pertains to sprinkler systems.

4. Have you had any previous experience with this particular board? If yes, please describe.

'Served on Board since July 2000'

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

No

6. Have you ever been employed by the City of Reading? If so, please list.

No

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

Yes, Provided sprinkler system related services.

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No.

9. Are you currently a registered voter? Yes  No

10. Have you ever been convicted of a felony? Yes  No

11. Do you own any properties or businesses in the City? If so, please list?

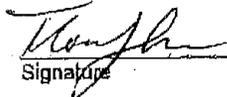
No

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 P.A.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Thomas J. Lyman  
Printed Name

  
Signature

9-10-2012  
Date

Please return the completed form to the

City Clerk's Office  
Office 2-24  
815 Washington Street  
Reading, PA 19601

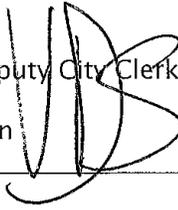


CITY OF READING, PENNSYLVANIA

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MEMORANDUM

**TO:** Mayor  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** December 6, 2012  
**SUBJECT:** Appointment Application

A large, stylized handwritten signature in black ink is written over the "FROM" and "DATE" lines of the memorandum header.

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The Council office has received the following application from John Hill. Mr. Hill is reapplying for membership to the Fire/Building Code Board of Appeals.

Please let the Council office know if you will endorse the appointment of this applicant.

12-6-12  
mak





CITY OF READING  
BOARDS AUTHORITIES & COMMISSIONS  
APPLICATION FORM

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No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: John R. Hill  
Address: 12 Spring Wood Drive, Allentown, Pa 18104  
Years living at this address: 8  
Date of Birth: 04/30/1952  
Occupation: Architect  
Place of Employment & Address: Muhlenberg Greene Architects  
400 Washington St.  
Reading Pa 19601  
Telephone: Day 610-316-4927 Evening 610-349-2377 (cell ph.)  
E-mail: jhill@mgarchitects-ltd.com

If you need more space for any of the questions below, please use the back of this form.  
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?  
Building and Fire Code Board of Appeals. My experience  
as an architect has given me opportunities to study the building  
Codes and the intent of protecting the health and welfare of people  
who visit and work in all types of structures.

2. In your opinion, what is the primary purpose of this board?

to review appeals to directives and decisions made by the City's  
Code Officials and the appropriate application of the codes as indicated in the decisions

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

Over 15 years practicing as a licensed Architect in the City of Reading.

4. Have you had any previous experience with this particular board? If yes, please describe.

I have served on the Board since 2007 and am currently  
Chairman of the Board.

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

I am currently serving on the Board of Directors at Home  
Health Care Management (Berks VNA)

6. Have you ever been employed by the City of Reading? If so, please list.

No.

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

Yes; My firm has provided design services on various projects  
for the City.

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No

9. Are you currently a registered voter? Yes  No

10. Have you ever been convicted of a felony? Yes  No

11. Do you own any properties or businesses in the City? If so, please list?

I am a partner in Muhlenberg Greene Architects, 400 Washington St.

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

John R. Hill

Printed Name



Signature

11/27/2012

Date

Please return the completed form to the

**City Clerk's Office  
Office 2-24  
815 Washington Street  
Reading, PA 19601**



CITY OF READING  
BOARDS AUTHORITIES & COMMISSIONS  
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Name: Robert Hospidor  
Address: 1576 N. 15th Street Rdp.  
Years living at this address: 15

Date of Birth: 2/1/47

Occupation: Retired

Place of Employment & Address: N/A

Telephone: Day 610 3757158 Evening EA  
E-mail: bfifth@verizon.net

If you need more space for any of the questions below, please use the back of this form.  
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

Board of Health

As long term resident I am interested in helping provide safe conditions for citizens of Reading.

2. In your opinion, what is the primary purpose of this board?

To provide a clear sight of those conditions that affect the public health and safety of Reading citizens.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

I believe I will be able to be fair and pragmatic in deciding on issues related to health and safety. As I use my bike through the streets of Reading I know that much needs to be addressed in this

4. Have you had any previous experience with this particular board? If yes, please describe.

No experience

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

Read Spire ARE Commission - 1974  
"The Heights" historic preservation committee

6. Have you ever been employed by the City of Reading? If so, please list.

No

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

No

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

See Above

9. Are you currently a registered voter? Yes  No

10. Have you ever been convicted of a felony? Yes  No

11. Do you own any properties or businesses in the City? If so, please list?

Residence 1 1/2 N. 15th  
535 Hawthorne St - lot

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

NO

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Robert Haspelt      [Signature]      12/9/12  
Printed Name      Signature      Date

Please return the completed form to the **City Clerk's Office**  
**Office 2-24**  
**815 Washington Street**  
**Reading, PA 19601**



CITY OF READING  
BOARDS AUTHORITIES & COMMISSIONS  
APPLICATION FORM

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Name: Jeffrey E. Gattone  
Address: 1501 Lorraine Rd Reading, PA 19684  
Years living at this address: 24 years, as of APRIL 30, 2013  
Date of Birth: 7/25/43  
Occupation: Retired Reading School Dist. Teacher  
Place of Employment & Address: DNA  
Telephone: Day 610-376-6474 Evening ← same  
E-mail: ergo2@juno.com

If you need more space for any of the questions below, please use the back of this form.  
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

I want to continue serving on the Zoning Hearing Board because, as a lifetime resident of Reading, I want to do whatever I can to promote, maintain, and improve our infrastructure and overall well-being of our neighborhoods.

1

2. In your opinion, what is the primary purpose of this board?

*To assist our city government with respect to the implementation and interpretation, where applicable, of the zoning ordinance of the City of Reading.*

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

*My 32 years teaching experience in the Reading Sch! District has provided me with the ability to listen well to discussions and to make evaluations.*

4. Have you had any previous experience with this particular board? If yes, please describe.

*Yes, member, Jan, 2009 - Jan, 2013*

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

*No*

6. Have you ever been employed by the City of Reading? If so, please list.

*NO*

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

*NO*

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

*NO*

9. Are you currently a registered voter? Yes  No

10. Have you ever been convicted of a felony? Yes  No

11. Do you own any properties or businesses in the City? If so, please list?

*No*

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12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

*No*

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*Jeffrey E. Gattone*  
Printed Name

*J E Gattone*  
Signature

*12/20/12*  
Date

Please return the completed form to the

**City Clerk's Office  
Office 2-24  
815 Washington Street  
Reading, PA 19601**



CITY OF READING  
BOARDS AUTHORITIES & COMMISSIONS  
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Name: Philip M. Rabena  
Address: 2114 Queens Court, Reading, PA 19606  
Years living at this address: 17 yrs  
Date of Birth: 1/7/46  
Occupation: Retired  
Place of Employment & Address: Retired - part time  
Fairchild Services (610-334-8895)  
610-374-0730 2158 Queens Court Rdy, PA 19606  
Telephone: Day ~~610-374-0730~~ Evening SAME  
E-mail: jp.rabena2000@verizon.net

If you need more space for any of the questions below, please use the back of this form.  
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?  
Like to continue to serve on Zoning Hearing Board

2. In your opinion, what is the primary purpose of this board?

Help develop the City when law/need conflict; try to  
make decisions for common good.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

Years of service on the Board  
Construction Services experience  
Skills as a leader/planner etc. as an elementary principal

4. Have you had any previous experience with this particular board? If yes, please describe.

Prior service

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

No

6. Have you ever been employed by the City of Reading? If so, please list.

No

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

No

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

No

9. Are you currently a registered voter? Yes  No

10. Have you ever been convicted of a felony? Yes  No

11. Do you own any properties or businesses in the City? If so, please list?

Home - 2114 Queens Court (Residence)

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

None

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

Philip M. Rabena  
Printed Name

Philip M. Rabena  
Signature

12/18/2012  
Date

Please return the completed form to the

**City Clerk's Office  
Office 2-24  
815 Washington Street  
Reading, PA 19601**

MEMORANDUM

**TO:** Nominations and Appointments Committee  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** February 4, 2013  
**SUBJECT:** Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

**Fire/Building Code Board of Appeals** - 3 openings, 1 alternate opening

- **Tom Lynam** - reappointment - has Mayoral approval
- **John Hill** - reappointment - has Mayoral approval
- **Dennis Baver** - reappointment - has Mayoral approval

**Planning Commission** - 1 opening

- **Charles Broad** - appointment - awaiting Mayoral approval

**Redevelopment Authority** - 1 opening

- **Daniel Luckey** - reappointment - has Mayoral approval

**Board of Health** - 3 openings, 2 alternate openings

- **Robert Hospidor** - appointment
- **Kathy Schorn** - appointment
- **JoAnna Seidel** - appointment

**Zoning Hearing Board** - 2 openings

- **Jeffrey Gattone** - reappointment
- **Philip Rabena** - reappointment

**Water Authority** - 1 opening

- Carl McLaughlin - reappointment

**DID Authority** - 3 openings

- Michael Zielinski - reappointment - has Mayoral approval
- James Snyder - reappointment - has Mayoral approval

**Citizens Advisory Board** - 9 openings

- Ann Sheehan - reappointment - awaiting Mayoral approval

**Recreation Commission** - 1 opening

- Eddie Moran - reappointment - has Mayoral approval

**Blighted Property Review Committee** - 1 opening

- Nicholas Ribeiro - appointment - needs Mayoral approval

**BOARDS, AUTHORITIES & COMMISSIONS**

**OPEN SEATS**

**FEBRUARY 4, 2013**

<b>Board, Authority &amp; Commission</b>	<b>Mayor appointment w/ Council approval</b>	<b>Mayor appointment</b>	<b>Council appointment</b>
<b>BOARDS</b>			
Electrician's Examining Board			
			Board Full
Plumbing Board of Examiners	1 opening		
Reading HVAC Board			3 openings
Zoning Hearing Board			2 openings
			2 applications pending
Police Civil Service Board			1 opening
Fire Civil Service Board			Board Full
Board of Historical Architectural Review			2 openings
			1 trades/building opening

Board of Trustees of the Reading Public Library			1 City opening
			2 County openings
Board of Health			3 openings
			2 alternate openings
			3 applications pending
Board of Ethics			
	Board full		
Building/Fire Code Board of Appeals			
	4 openings		
	1 alternate opening		
Animal Control Board			
	3 openings		
Charter Board			
	1 opening		
Housing Board Of Appeals			
	1 opening		
	3 alternate openings		
Property Maintenance Appeals			6 openings
			Bldg/Trades Experience Required
Minority Bus. Board			
	7 openings		
Police Diversity Board			
		1 alternate opening	

City-wide Diversity Board			1 citizen opening
Solid Waste & Recycling Appeals Board			3 citizen openings
Citizens Advisory Board	9 citizen openings		
Main St Board	5 openings		
Business License Appeals Board	3 citizen openings		
<b>AUTHORITIES</b>			
Reading Area Water Authority			1 opening
			1 application pending
Reading Redevelopment Authority	1 opening		
	1 application pending		
Reading Housing Authority			2 openings
Reading Parking Authority		1 opening	
Convention Center Authority			City positions filled
			3 County openings

Downtown Improvement District Authority			
	3 openings		
	2 applications pending		
<b>COMMISSIONS</b>			
Planning Commission			
	1 opening		
	1 application pending		
Reading Shade Tree Commission			
	2 openings		
Stadium Commission			
	1 opening		
Reading Human Relations Commission			
	4 openings		
Legislative Aide Committee			5 City openings
			2 County openings
Public Safety Advisory Committee			
		Board full	
Blighted Property Review Committee			
	1 opening		
	1 application pending		
Environmental Advisory Council			
			3 openings
Recreation Commission			
	1 City opening		
	1 application pending		

Audit Committee			
			Board Full