

CITY COUNCIL

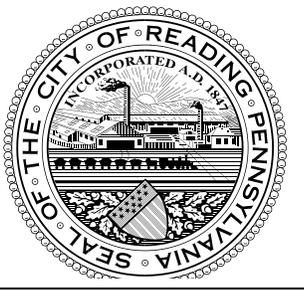
Work Session

Work Session
Penn Room

Monday, June 18, 2012
7:00 P.M.

Although Council Work Sessions are open to the public, public comment is not permitted. However, citizens are encouraged to attend and observe the work sessions. Comment from citizens or professionals during the work session may be solicited on agenda topics via invitation by the Council President.

- I. Call to Order**
- II. Council Office Report**
- III. Reading Phillies Loan Refinancing (30 mins suggested)**
- IV. Citizens United Resolution (20 mins suggested)**
- V. Quality of Life Ticketing Program (45 mins suggested)**
Recommendation from Mayor & CD Director
- VI. Adjourn**



CITY COUNCIL

Work Session

Meeting Report Monday, May 21, 2012

Council Members Attending: F. Acosta, M. Goodman-Hinnershitz, S. Marmarou, D. Reed, R. Corcoran, D. Sterner

Others Attending: L. Kelleher, C. Younger, R. Natale, E. Lloyd

Mr. Acosta called the Work Session to order. Ms. Goodman-Hinnershitz provided background on the review of the Rec Commission and the receipt of rental fees. She stated that this month she thought it would be best for all Councilors to be present.

Rec Commission Revenue

Ms. Goodman-Hinnershitz introduced Rec Commission Executive Director Daphne Klahr and Rec Commission members Eddie Moran and John Santoro. Ms. Kelleher distributed documents showing the City's intent to provide the rental revenue to the Rec Commission. She stated that the City allocated \$488K on the expense side and \$122K on the revenue side. She noted that the \$122 in revenue is an estimate and that the revenues in the City's 2012 budget are zeroed out, which shows that the City did not intend to collect these revenues. She noted the need to amend the agreement with the Rec Commission.

Ms. Klahr highlighted the budget adopted by the Rec Commission, which includes the Recreation rental revenue that was zeroed out in the City's 2012 budget. She stated that the Rec Commission will run four playground programs this summer in addition to a volleyball program, the tennis program and other activities. She inquired why the City is now making an issue of the rental fees. She stated that the Rec Commission processes rental requests and inquired why they would process these requests if they were not

going to receive the revenue.

Ms. Goodman-Hinnershitz noted that Mr. Spencer was very aware that the City intended to allow the Rec Commission to receive the rental fees as he actively participated in the peer-to-peer meetings that set the foundation for the Rec Commission.

Mr. Lloyd stated that the Administration is examining all financial obligations to outside organizations. He agreed with the need to amend the agreement to include the rental fees.

Ms. Goodman-Hinnershitz suggested excluding the Bandshell from Rec Commission control as the Public Works staff is required to provide support for events at the Bandshell and the fee is based on covering that support. She agreed with the need to clarify the agreement with the Rec Commission.

Mr. Acosta noted the need for the Mayor to express his position.

There was a discussion about the collection of the rental fees that are managed by the Rec Commission.

Mr. Marmarou suggested developing a list of donors and the amount donated. He also suggested setting the field rental at a rate that includes the preparation of the field.

Mr. Klahr stated that Alvernia is sending 425 freshmen students to clean, paint, etc parks as designated by the Rec Commission. She also described Alvernia's recent project at 3rd and Spruce.

Mr. Marmarou noted the inability of groups to rent the baseball fields in Angelica. Ms. Klahr stated that Alvernia rehabbed the fields to professional standards and they control the use of the fields.

Mr. Acosta described his recent positive experience at 3rd and Spruce.

Mr. Lloyd was asked to arrange a meeting with the Mayor about the Rec Commission and the rental fees.

Ms. Klahr noted that a group that recently rented 11th and Pike for a carnival illegally tapped into the City's electrical and water utilities. She suggested applying the Admissions Fee for these events. Mr. Acosta asked Ms. Klahr to follow up on the use of the electric and water service.

Mr. Younger inquired if the Admissions Tax can be applied to events at the City's Parks. He stated that the Law Department is researching this issue.

Automated Communications Platform

Mr. Kersley stated that the Act 47 Recovery Plan requires the City to increase its use of IT platforms along with improving communications between departments and divisions. He stated that he coordinated meetings around this need and is working to successfully cross pollinate compliance issues with properties. He provided examples. Council congratulated Mr. Kersley for his work on this issue.

Quality of Life Ticketing Program

Mr. Lloyd stated that the report is not prepared. This issue will be deferred until the June work session.

Council Staff Report

The Council Staff Report is attached to the agenda.

As no other business was brought to the table the meeting adjourned at approximately 8:15 pm.

Respectfully submitted by Linda A. Kelleher CMC, City Clerk



Council Office Report

5/1/12 through 5/31/12

Council Staff

Linda Kelleher, City Clerk

Michelle Katzenmoyer, Deputy City Clerk

Maritza Loaiza, Administrative Assistant (through May 22)

Constituent Service

The following table is a rough tabulation of the number and type of issues addressed by the Council Office:

Calls for Directory Assistance

Call Type	Number of Calls
Solid Waste	5
Codes	25
Tax	4
Mayor	7
Police	10
Fire	2
Community Development	1
Planning & Zoning	5
Human Resources	3
Accounting/Finance	6
Law	2
Managing Director	0
RAWA	11
Public Works	6
IT	6
Parking Authority	2
Services Center	10
Human Relations Commission	3
Parks/Recreation	2
Streets	0
Building and Trades	6
Purchasing	1
Treasury	3
Auditor	1
Sanitary Sewers	1
Total Calls	122

<u>Message for Council</u>	<u>Complaints</u>	<u>Non-City Directory Assistance</u>	<u>Calls Handled In-Office</u>	<u>Total Calls</u>	<u>Walk-Ins</u>	<u>Email Requests</u>	<u>Email Complaints</u>	<u>Total Email</u>	<u>Total Constituent Service</u>
13	9	38	222	404	42	2147	862	3009	3455

Houses Identified As Missing Housing Permits, Business Licenses, or Zoning

Areas Covered: MDJ Cases
Property transactions
Citizen complaints
Assessment Appeals

Total (Since Feb. 2008): **Approx. 12,204**

Activities of Boards, Authorities and Commissions

Environmental Advisory Council – The EAC heard comment from Berks Gas Truth regarding State Act 13 and oil and gas operations. The EAC will discuss this issue at their June meeting and provide a recommendation to Council. Updates were provided on the Rain Barrel regulations, Steep Slope Zoning Overlay, Bernhart Park, the Mayor’s Recycling and Solid Waste Committee, the Smart Growth Alliance, and the Floodplain Amendment. They also had a presentation on zoning issues relating to alternative energy solutions.

Health Fees Greenbelt Project – The Health Fees Work Group has completed their work. Ms. Katzenmoyer is now preparing the final recommendations to be presented to the Business Analyst. A meeting with owners of establishments has been scheduled to bring this information to them for feedback.

Board of Health – The Council Office has provided administrative support to the BOH since the Deputy City Clerk became part of the Council Office team. With the recent staff changes, we are reassessing how and where we spend our time. In addition to the Council Office, Codes and Law also provide support to the BOH. We plan to ask the new Managing Director to reassign the support we provide to either Codes or Law.

Blighted Property Review Committee – The BPRC certified 14 properties in the last cycle. The majority of these properties are slated for the CORE program. There were 48 properties that started through the Determination process and 34 properties corrected their issues and could be removed from the process. Due to the Administrative staff changes, the BPRC is unsure at this point if any additional properties will be processed in the July/September and August/October cycle.

- 1236 Carbon St, owned by Eleanor Keideisch, 1430 Claire Dr Birdsboro Pa 19508, purchased Dec 2008
- 1031 Amity St, owned by Kenneth Dinham, 1031 Amity St Reading Pa 19604, purchased May 2006

- 1715 Haak St, owned by Francisco Cardenas, 109 Cooper St Brooklyn NY 11207, purchased Dec 2004
- 49 Arlington St, owned by Rebecca Morrell, 129 Azalea Dr Berkeley Spgs WV 25411, purchased Sept 2009
- 513 Margaret St, owned by Jose Vega & Maria Gil, 519 N 11th St Reading Pa 19604, purchased Oct 2006
- 402 N 5th St, owned by Jennifer and Michael Aston Jr., 1201 Oley St Apt 1 Reading Pa 19604, purchased Nov 2011
- 249 Blair Ave., owned by Lorna Murphy, 80 Melbourne Ave 162JD Dover Kent England, purchased March 2004
- 1530 N 12th St, owned by Deborah Thomas and Tia Juanita Frye, 1530 N 12th St, Rdg, 19604, purchased July 2006
- 1401 N 13th St, owned by John Baez, 1445 Mulberry St, Rdg, 19604, purchased Aug 2005
- 820 Summit Chase Dr., owned by Catalino and Sarah Benitez, 605 15th Ave Apt 22 Newark NJ 07103, purchased April 1997
- 312 Heckmans Court, owned by Paula Felez, 445 W 153rd St Apt 4bb New York NY 10031, purchased Feb 2008
- 1425 Fairview St, owned by Keerty Ohri, 128 Colonial Dr Apt C Shillington Pa 19607, purchased Feb 2007
- 1320 Perry St, Owned By Robert & Cheryl Tyson, 1320 Perry St Reading Pa 19604, purchased Aug 2005
- 221 Colston St, owned by Dolores & Rafael Figueroa, 221 Colston St., Reading Pa 19605, No purchase date listed

Reading LRA – The amendment to the Reuse Plan was drafted and submitted to the Navy and HUD. A new LBA (Legally Binding Agreement) was executed between the LRA and Mary’s Shelter and submitted to HUD. We are waiting for their comments.

Legislative Aide Committee – The Legislative Aide Committee is researching two issues: Safe Communities for the ICC and the Quality of Life Ticketing Program. Their recommendations should be coming forward by mid June.

Staff Activities

Drafted and Prepared

Linda:

- ICC and Act 47 Meeting Reports
- Tax Amnesty Ordinances
- Amendment to LRA Reuse Plan
- Resolutions Fire Hiring
- Ordinances implementing Audit Committee
- Ordinance adding 3 temporary employees in CSC for tax amnesty program
- Minutes and Decision re inter-municipal liquor license at 1626 Perkiomen Ave

Michelle K:

- BAC Expiration letters
- BAC Background Checks
- BAC Background Issues letters
- Complaint Updates
- Solicitation Permit Database Update
- Accounts Payable
- Staff Report
- Meeting Summaries
- Meeting Agendas – including ipad preparations
- Financial Interest Statements
- Update website Boards, Authorities and Commissions
- Office Supply orders
- Update BAC information on website
- Update Councilors on Upcoming MDJ Cases regarding Property Maintenance Issues
- Weekly Housing Research Memo
- Council Policy Handbook
- Hearing Notice – Floodplain Amendment
- Mailing of Hearing Notice – Floodplain Amendment
- Mailing of Meeting Notice – District 5 Town Meeting
- Thanks for Service Letters to members of Park and Recreation Advisory Committee
- Ordinance amending the Fire Prevention Code
- Ordinance amending the Fee Schedule for the Fire Prevention Code
- Ordinance creating Rain Barrel Regulations
- Commendations
 - Law Day
 - National Police Week
 - El Fogon de Jules
 - Reading City Church
 - Historic Preservation Month
 - Hugh Carcella Apartments
 - Reading Junior Academy
 - Memorial Day
- Certificates of Recognition
 - JROTC Awards
 - Taylor Wunder
 - Yashira Hernandez
 - Destiny Nieves
 - Xavier Carr
 - Kiera Lockhart
 - Neesha DeJesus
 - Yaliana Schontten
 - Carima Pagan

- Allyssa Acevedo
 - Betty Jean Wagner
 - City Employees who assisted with Welcome to Reading Sign
 - Kyle Zeiber
 - Tiffany Anderson
 - William “Mac” McPherson
 - Knute Kline
 - Tammy Moyer
 - Bill Palmertree
 - Rick Sassaman
 - Schott Gehret
 - Luke Schultz
 - Steve Tablone
- Appointment/Reappointment Resolutions
 - Peter Hart
- Scan legislation
- File all paperwork (i.e., contracts, minutes, agendas, bills, ordinances, resolutions, etc.) accordingly
- Distribute incoming mail to office staff and council members
- Register meeting speakers as requested
- Prepare and mail Thank You letter for invocators at City Council meetings
- Prepare and mail Thank You letters to speakers
- Answer constituent questions to best of my ability, forwarded complaints to appropriate departments, and updated complaint log
- Assisted constituents with legislative information they were researching or requesting
- Mail all necessary handouts/paperwork to BAC members
- Locate, Scan, and/or Copy requested legislation for various departments, other entities, or constituents.
- Prepare Council agenda packets
- Provide IT with live update information for online codified ordinances
- Scan and archive Blighted Property Review Committee property information

Maritza:

- Copy and distribute all memos, handouts, and agendas per City Clerk to Council and other departments
- Scan legislation
- File all paperwork (i.e., contracts, minutes, agendas, bills, ordinances, resolutions, etc.) accordingly
- Distribute incoming mail to office staff and council members
- Register meeting speakers as requested
- Prepare and mail Thank You letter for invocators at City Council meetings

- Prepare and mail Thank You letters to speakers
- Answer constituent questions to best of my ability, forwarded complaints to appropriate departments, and updated complaint log
- Assisted constituents with legislative information they were researching or requesting
- Mail all necessary handouts/paperwork to BAC members
- Translate any needed fliers and documents
- Locate, Scan, and/or Copy requested legislation for various departments, other entities, or constituents.
- Type and correct dictation done by City Clerk
- Complete accounts payable forms and update budget
- Prepare Council agenda packets
- Prepare Board of Health agenda packets
- Prepare Board of Health minutes
- Provide IT with live update information for online codified ordinances
- Scan and archive old legislation into DocStar
- Scan and archive Blighted Property Review Committee property information

All staff:

- Committee of the Whole minutes, Committee meeting minutes and Regular minutes
- Drafted correspondence and memos for members of Council

Researched

Linda:

- Tax Amnesty Programs, applications, marketing materials
- Yard Waste Disposal
- Sheriff Sale & Foreclosure Acquisition
- Land Banking
- Solid Waste Ordinance provisions
- DCR Process
- Acquisition Options for BPRC properties

Michelle K:

- None

Maritza:

- None

Meetings Attended

Linda: 5/2 - F. Lachat re Tax Amnesty Ordinances
5/2 - Tax Amnesty Work Group
5/3 - Oath to Valerie Phelps

5/3 - Act 47 Meeting
 5/7 - ICC
 5/8 - Historic District Meeting
 5/8 - Tax Amnesty Work Group
 5/8 - Oath Don Taddei
 5/9 - Conference call re Sheriff Sales
 5/9 - Inter-municipal Liquor License Transfer Public Hearing
 5/10 - Act 90 work group
 5/11 - RAWA Open House
 5/14 - ICC
 5/15 - Business Analyst re Tax Amnesty & Revenue Collection
 5/17 - Act 47 Meeting
 5/17 - BPRC Certification Hearing
 5/18 - John Kromer re Housing
 5/18 - Land Banking Webinar
 5/21 - ICC
 5/22 - Penn DOT Transportation Planning Class
 5/23 - Heights Conservation District Meeting w/ A. Johnson
 5/23 - Angelica Public Meeting
 5/24 - Certification of Transfer Work Group
 5/24 - Conference Call re Completion of Bernharts Remediation
 5/24 - Eminent Domain Work Group
 5/24 - John Kromer re Housing
 5/24 - Interview candidates for Man Dir and Admin Svc Dir
 5/25 - Bid Opening 500-600 blks Court St
 5/31 - Conservatorship Training

Michelle K: 5/1 – Lunch & Learn – Dealing with Difficult People
 5/2 – Health Fees with Business Analyst
 5/2 – Floodplain Amendment
 5/3 – Zoning Hearing Master Interviews
 5/3 – Lunch & Learn – Dealing with Difficult People
 5/3 – Act 47 Implementation
 5/4 – Health Fees Work Group
 5/4 – Bid opening – Hazardous Tree Removal
 5/7 – Nominations and Appointments Committee
 5/7 – Committee of the Whole
 5/7 – Open Government, Rules and Intergovernmental Relations
 5/7 – Housing and Economic Development
 5/8 – Lunch & Learn – Dealing with Difficult People
 5/9 – Grants Coordinator re Recreation Commission
 5/10 – Lunch & Learn – Dealing with Difficult People
 5/11 – Health Fees Work Group
 5/14 – Committee of the Whole
 5/15 – Lunch & Learn – Dealing with Difficult People
 5/17 – Lunch & Learn – Dealing with Difficult People
 5/17 – Health Fees Work Group
 5/21 – Public Works, Public Safety and Neighborhood Services
 5/22 – EAC

5/22 – Transportation and Land Use
5/24 – Health Fees with Business Analyst
5/29 – Committee of the Whole

Maritza: 5/2 – Youth Fun Day run through
5/8 – Youth Fun Day

Requests for Information – 3

Council Activities

Topics under Discussion and Consideration

- Council held a special Finance Committee meeting to discuss the needs of the Police, Fire and Public Works Departments relating to personnel.
- Council interviewed candidates for Fire Chief, Administrative Services Director and Managing Director.
- Council held a hearing regarding the transfer of a liquor license to 1626 Perkiomen Ave.
- Councilor Corcoran held a Town Meeting to hear an update on Angelica Park. Representatives from Alvernia and the Conservancy gave presentations.

Legislation under Consideration

- **Bill No. 36-2012** - authorizing the Mayor to execute the third addendum to the lease and operating agreement between the City of Reading, Pennsylvania and the Reading Area Water Authority, in the form attached hereto as Exhibit “A”, and such other documents necessitated thereby, including, without limitation, (1) a deed conveying to the Reading Area Water Authority an approximately one hundred twenty (120) acre parcel of land located in Ontelaunee Township owned by the City and (2) a deed conveying to the Reading Area Water Authority an approximately two and thirty-nine one hundredths (2.39) acre parcel of land owned by the City and located at 1801 Moss Street in the City of Reading **(Man Dir)** *Introduced at the March 12 regular meeting; Tabled at the March 26 regular meeting; Tabled at the April 2 special meeting; Tabled at the April 9 regular meeting; Tabled at the May 29 regular meeting*
- **Bill No. 52-2012** – amending the Codified Ordinances, Chapter 11, Housing, Section 102, Definitions, by expanding the definition of a Vacant Property to include a Vacant Property for Sale, A Vacant Property Undergoing Rehabilitation and a Vacation/Second Residence as well as adding a Penalty for Failing to Timely Register a Vacant Property as attached in Exhibit A **(Law)** *Introduced at the April 23 regular meeting*

- **Ordinance** – amending Codified Ordinance Chapter 27 Zoning Part 18 Floodplain Districts (**Public Works**) *Introduced at the May 14 regular meeting; Public Hearing scheduled on June 4*
- **Ordinance** - setting forth the salary of the Administrative Services Director of the City of Reading at ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) annually (**Mayor**) *Introduced at the May 29 regular meeting*
- **Ordinance** – refinancing Reading Phillies loan (**Reading Phillies**) *Introduced at the May 29 regular meeting*
- **Ordinance** - authorizing the Mayor to execute an Easement between the City of Reading and the Metropolitan Edison Company thereby conveying unto the Metropolitan Edison Company a permanent easement and uninterrupted right of access as described in said easement upon that portion of premises along Skyline Drive, Reading, Berks County, Pennsylvania (PIN no. 5317-02-76-2194) for installation of one (1) pole and overhead primary electric facilities for service to the Berks County 911 cell tower (**Law**) *Introduced at the May 29 regular meeting*
- **Ordinance** - amending the Codified Ordinances of the City of Reading, Chapter 1 Administration and Government, Part 5 Boards, Departments, Commissions, Committees and Councils, Part C Human Relations Commission, §1-525 Powers and Duties of Commission by providing for a method of enforcing subpoenas (**Law**) *Introduced at the May 29 regular meeting*
- **Resolution** - extending the term of exemptions, deductions, abatements and credits for real property, earned income tax, net profits mercantile, and business privilege taxes within a specific geographic area in City of Reading, Berks County designated as a Keystone Opportunity Expansion Zone (“KOEZ”) or Keystone Opportunity Improvement Zone (“KOIZ”) in order to foster economic opportunities, stimulate industrial, commercial, and residential improvements and prevent physical and infrastructure deterioration within areas of City of Reading, Berks County, Commonwealth of Pennsylvania, upon certain terms and conditions (**Com Dev**) *Tabled at the May 29 regular meeting*
- **Resolution** - authorizing the exemptions, deductions, abatements and credits for real property, earned income tax, net profits mercantile, and business privilege taxes within a specific geographic area in City of Reading, Berks County (“expansion parcel(s)”) designated as a proposed expansion of a contiguous existing Keystone Opportunity Expansion Zone (“KOEZ”) or Keystone Opportunity Improvement Zone (“KOIZ”), as appropriate, in order to foster economic opportunities, stimulate industrial, commercial, and residential improvements and prevent physical and infrastructure deterioration within the designated areas of City of Reading, Berks County, Commonwealth of Pennsylvania, upon certain terms and conditions (**Com Dev**) *Tabled at the May 29 regular meeting*

Legislation Adopted

- **Bill No. 45-2012** - repealing Ordinance 45-2008 and amending the Codified Ordinances Chapter 1 Administration and Government Part 5 Boards, Commissions, Committees and Councils by deleting A. Park and Recreation Citizen's Advisory Committee Sections 1-501 through and including 1-506 accordingly (**Council Staff/Law**) *Introduced at the April 23 regular meeting*
- **Bill No. 46-2012** - amending the City of Reading Codified Ordinances Chapter 3 Bicycles Part 1 Bicycle Regulations Section 3-106 Operation and Parking by adding the Reading Parking Authority (**Council Staff/Law**) *Introduced at the April 23 regular meeting*
- **Bill No. 47-2012** - amending the Codified Ordinances Chapter 15 Motor Vehicles and Traffic Part 10 Regulation of Pedalcycles and Non-Motorized Vehicles Section 15-1001 Riding and Parking of Pedalcycles on Sidewalks along Certain Streets Prohibited by adding the Reading Parking Authority (**Council Staff/Law**) *Introduced at the April 23 regular meeting*
- **Bill No. 48-2012** - amending the Codified Ordinances Chapter 16 Parks and Recreation by adding a new Part 4 as attached relating to Public Private Partnerships for City Parks and Playgrounds (**Council Staff/Law**) *Introduced at the April 23 regular meeting*
- **Bill No. 49-2012** - amending the Codified Ordinances §1-199.03 Boards and Commissions/Councils Establishing the City of Reading Audit Committee as prescribed by the Act 47 Recovery Plan CA 02 as a new Part 22 (**Council Staff/PFM**) *Introduced at the April 23 regular meeting*
- **Bill No. 50-2012** - amending the Codified Ordinances Council Committees §1-120 #2A Power and Duties by including Membership and Participation on the City of Reading Audit Committee (**Council Staff/PFM**) *Introduced at the April 23 regular meeting*
- **Bill No. 51-2012** - amending the Codified Ordinances City Clerk §1-161 Power and Duties by adding a role on the City of Reading Audit Committee (**Council Staff/PFM**) *Introduced at the April 23 regular meeting*
- **Bill No. 52-2012** - amending the Codified Ordinances City Auditor §1-151. Power and Duties by adding the role of Chair for the City of Reading Audit Committee (**Council Staff/PFM**) *Introduced at the April 23 regular meeting*
- **Bill No. 53-2012** - amending the Codified Ordinances, Part 20, Solid Waste, Part 2, Dumpster Placement, Section 203, Conditions of Use, Subsection 2.E, Temporary and Permanent Dumpsters (**Law**) *Introduced at the April 23 regular meeting*

- **Bill No. 54-2012** – amending the Codified Ordinances Chapter 24 by creating a new Part 11 Tax Amnesty Program (Council Staff/Law/Bus Analyst) *Introduced at the April 23 regular meeting*
- **Bill No. 55-2012** – setting the salary of the Fire Chief at \$72,000 annually (Mayor) *Introduced at the April 23 regular meeting*
- **Ordinance** – amending Bill No 30-2012 the 2012 City of Reading Position Ordinance by adding three (3) temporary employees to the Citizens Service Center for the Tax Amnesty Program (Bus Anal) *Introduced at the May 14 regular meeting*
- **Ordinance** - implementing a Business Tax Amnesty Program between June 17 and August 18, 2012 which forgives Taxpayers who pay certain past due Per Capita Taxes and Business Privilege Taxes from liability for remaining past due Business Taxes, Interest, and Civil and Criminal Penalties (Council Staff/Law) *Introduced at the May 14 regular meeting*
- **Ordinance** - amending Codified Ordinances, Chapter 1 Administration and Government §§ 1-1001, 1-1004, 1-1005, 1-1006, and 1-1007 of the City of Reading Policy for Access to Public Records in accordance with the Pennsylvania Right-To-Know Law (Law) *Introduced at the May 14 regular meeting*
- **Ordinance** - setting forth the salary of the Managing Director of the City of Reading at \$110,000 annually (Mayor) *Introduced at the May 14 regular meeting*
- **Ordinance** - amending Chapter 7 Fire Prevention and Fire Protection (Fire Marshal/Law) *Introduced at the May 14 regular meeting*
- **Ordinance** - amending the City of Reading Codified Ordinances Chapter 10 Health and Safety by repealing Section 18 Health and Safety Inspection and recreating the Health and Safety Inspection with other provisions as a new Part 4 named “Certificate of Transfer” in Chapter 4 Buildings (Law) *Introduced at the May 14 regular meeting*
- **Ordinance** – amending the fee schedule of the City of Reading for the Fire Prevention Code as attached (Law) *Introduced at the May 14 regular meeting*
- **Ordinance** – amending the fee schedule of the City of Reading for Health and Safety Inspection as attached (Law) *Introduced at the May 14 regular meeting*
- **Resolution** – appointing David Hollinger as the Director of the Department of Fire and Rescue Services (Mayor)
- **Resolution** – adopting the Council Policy Handbook as attached (Council Staff)
- **Resolution** – removing Joseph Webb from the Board of Health (Council Staff)
- **Resolution** – appointing Peter Hart to the Historical Architectural Review Board

(Nom & Appts)

- **Resolution** – denying the inter-municipal liquor license transfer at 1626 Perkiomen Ave (Council Staff)

Committee Discussion Topics

Finance, Audit and Budget Committee

- Heard a presentation regarding **Tax Liens & Municipal Revenue Services**
- Reviewed **legislation** with financial implications
- Reviewed **YTD budget expenditures**
- Reviewed **contracts** issued outside the procurement process
- Reviewed the City's **financial status** and **IT report** and **Customer Service Center report**
- Received a report from the **Auditor** on the **City Park improvement projects**

Public Safety, Public Works and Neighborhood Services Committee

- Reviewed the **2012 JAG Grant**
- Reviewed the **Floodplain Amendment**
- Discussed the condition of **Egelman's Park and Dam**
- Heard why **grass clippings** are not included in yard waste pick up
- Received a progress report on the **repaving of Cotton St**

Open Government, Rules and Intergovernmental Relations Committee

- Began a review of the information contained on the City's website

Housing, Economic Development and Strategies Committee

- Heard an update on the **implementation of the Housing Ordinance**
- Heard a presentation to **extend and expand the Keystone Opportunity Zone**
- Heard an update on the **Microloan Program**

Nominations and Appointments Committee:

- **Boards, Authorities & Commissions** – conducted 1 appointment interview and recommended 1 appointment action, where applicable, to the body of Council
- Discussed the vacancy on the **Water Authority**

CITY OF READING
COUNTY OF BERKS
COMMONWEALTH OF PENNSYLVANIA

ORDINANCE NO. _____
ENACTED: JUNE __, 2012

AN ORDINANCE OF THE COUNCIL OF THE CITY OF READING, BERKS COUNTY, PENNSYLVANIA, SETTING FORTH ITS INTENT TO ISSUE A FEDERALLY-TAXABLE GENERAL OBLIGATION NOTE, SERIES B OF 2012 OF THE CITY IN THE AGGREGATE PRINCIPAL AMOUNT OF THREE MILLION NINETY-NINE THOUSAND DOLLARS (\$3,099,000) PURSUANT TO THE ACT OF THE GENERAL ASSEMBLY OF THE COMMONWEALTH OF PENNSYLVANIA, KNOWN AS THE LOCAL GOVERNMENT UNIT DEBT ACT, 53 PA. C.S. CHAPTERS 80-82, AS AMENDED AND SUPPLEMENTED (THE "ACT"); FINDING THAT A PRIVATE SALE BY NEGOTIATION IS IN THE BEST FINANCIAL INTERESTS OF THE CITY; DETERMINING THAT SUCH NOTE SHALL EVIDENCE NONELECTORAL DEBT OF THE CITY; SPECIFYING THAT SUCH INDEBTEDNESS IS TO BE INCURRED TO PROVIDE FUNDS TO FINANCE A PROJECT OF THE CITY WHICH CONSISTS OF, AMONG OTHER THINGS: (1) THE CURRENT REFUNDING OF THE CITY'S FEDERALLY-TAXABLE GENERAL OBLIGATION NOTE, SERIES OF 2000, AND (2) PAYING THE COSTS AND EXPENSES OF ISSUING THE NOTE; SETTING FORTH A REASONABLE ESTIMATE OF THE USEFUL LIVES OF THE PROJECTS TO BE REFINANCED BY THE NOTE; ACCEPTING A COMMITMENT FOR THE PURCHASE OF SUCH NOTE AT PRIVATE SALE BY NEGOTIATION; PROVIDING THAT SUCH NOTE, WHEN ISSUED, SHALL CONSTITUTE A GENERAL OBLIGATION OF THE CITY; FIXING THE FORM, NUMBER, DATE, INTEREST AND MATURITY THEREOF AND PLACE OF PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SUCH NOTE; AUTHORIZING SPECIFIED OFFICERS OF THE CITY TO CONTRACT WITH THE PAYING AGENT FOR ITS SERVICES IN CONNECTION WITH THE NOTE, IF NECESSARY; SETTING FORTH THE SUBSTANTIAL FORM OF THE NOTE EVIDENCING THE DEBT; AUTHORIZING EXECUTION AND ATTESTATION OF SUCH NOTE; PROVIDING COVENANTS RELATED TO DEBT SERVICE APPLICABLE TO SUCH NOTE TO THE EXTENT REQUIRED BY THE ACT AND PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THE CITY IN SUPPORT THEREOF; CREATING A SINKING FUND IN CONNECTION WITH SUCH NOTE, TO THE EXTENT REQUIRED BY THE ACT; DESIGNATING THE PAYING AGENT TO BE THE SINKING FUND DEPOSITORY; AUTHORIZING THE EXECUTION OF ONE OR MORE INVESTMENT AGREEMENTS BY SPECIFIED OFFICERS OF THE CITY (IF APPLICABLE) AND THE PURCHASE OF CERTAIN U.S. TREASURY OBLIGATIONS OR ANY OTHER SECURITIES OR INVESTMENTS IN CONNECTION WITH THE PROJECT, IF NECESSARY; AUTHORIZING AND DIRECTING SPECIFIED OFFICERS OF THE CITY TO DO, TO TAKE AND TO PERFORM CERTAIN SPECIFIED, REQUIRED, NECESSARY OR APPROPRIATE ACTS TO EFFECT THE ISSUANCE OF THE NOTE, INCLUDING, WITHOUT LIMITATION, THE PREPARATION OF A DEBT STATEMENT AND BORROWING BASE CERTIFICATE, AND THE FILING OF SPECIFIED DOCUMENTS WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, ALL AS REQUIRED BY THE ACT; APPROVING A SELF-LIQUIDATING DEBT REPORT, IF

APPLICABLE; DECLARING THAT THE DEBT TO BE EVIDENCED BY SUCH NOTE, TOGETHER WITH ALL OTHER INDEBTEDNESS OF THE CITY, WILL NOT BE IN EXCESS OF ANY APPLICABLE LIMITATION IMPOSED BY THE ACT; AUTHORIZING PROPER OFFICERS OF THE CITY TO DELIVER THE NOTE UPON THE APPROVAL OF THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE; PROVIDING FOR SEVERABILITY OF PROVISIONS; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INSOFAR AS THE SAME SHALL BE INCONSISTENT HEREWITH.

WHEREAS, the City of Reading, Berks County, Pennsylvania (the “City”), was incorporated under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, it is necessary that the indebtedness of the City be increased for the purposes of providing funds to fund a project which consists of, among other things, (1) the current refunding of the City’s Federally-Taxable General Obligation Note, Series of 2010 (the “2010 Note”), and (2) paying the costs and expenses of issuing the Note (hereinafter defined) (the “Project”); and

WHEREAS, the City has heretofore issued the 2010 Note in the original principal amount of \$3,250,000; and

WHEREAS, the City desires to authorize the refunding of the 2010 Note for the purpose of reducing total debt service over the life of the series; and

WHEREAS, the Note which is being issued to refund the 2010 Note will not be outstanding through a maturity date that could not have been included in the issue of the 2010 Note; and

WHEREAS, it is necessary that the indebtedness of the City be increased for the purpose of funding the Project; and

WHEREAS, the proposed increase of debt, together with its nonelectoral indebtedness and its lease rental indebtedness presently outstanding, will not cause the limitations of the City, pursuant to constitutional and statutory authority, to be exceeded; and

WHEREAS, the City received a commitment letter for the financing of the Project (the “Commitment Letter”) from Fulton Bank, N.A., Wyomissing, Pennsylvania (the “Purchaser”); and

WHEREAS, the City desires to formally approve the Project, to accept the Commitment Letter and to authorize the incurrence of nonelectoral debt under the Act, and the execution and delivery of the Commitment Letter.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF READING, BERKS COUNTY, PENNSYLVANIA HEREBY ORDAINS AS FOLLOWS:

The aggregate principal amount of the Federally-Taxable General Obligation Note, Series B of 2012 (the “Note”) of the City of Reading, Berks County, Pennsylvania, proposed to be issued shall be \$3,099,000. The Note shall be incurred as nonelectoral debt.

The City hereby approves the Project to be undertaken consisting of, among other things, (1) the current refunding of the 2010 Note, and (2) paying the costs and expenses of issuing the Note.

It is hereby determined and declared that the remaining estimated useful lives of the projects to be refinanced with the proceeds of the Note range from at least 3 years to at least 18 years.

It is hereby certified that an aggregate principal amount of the Note at least equal to the realistic estimated cost of each such capital project shall mature prior to the end of the useful life of such project. Stated installments or maturities of principal of the Note will not be deferred beyond the later of one year after the estimated date for the completion of the construction portion of the Project, if any, or two years from the date of issuance of the Note.

In connection with the issuance and sale of the Note, the Council, as required by the provisions of the Act, hereby finds, determines and states (a) that the purpose of the refunding of the 2010 Note is to reduce total debt service over the life of the series; and (b) that the refunding of the 2010 Note is authorized and permitted under and pursuant to the provisions of Section 8241 of the Act. The Council further finds and determines that the final maturity date of the Note issued to effect the refunding of the 2010 Note does not extend to a date that could not have been included in the 2010 Note issue.

The Council of the City hereby authorizes and directs its proper officers, agents and employees to execute all documents and take all actions necessary in connection with accomplishing the refunding of the 2010 Note, including, but not limited to providing notice to the Paying Agent for the 2010 Note, and to call the 2010 Note for optional redemption in full on the first date the 2010 Note is eligible to be called for optional redemption. In accordance with Section 8246 of the Act, it is the intent of the Council that the 2010 Note shall no longer be outstanding from and after the date of the issuance of the Note.

Said indebtedness shall be evidenced by a general obligation note in the aggregate principal amount of \$3,099,000 dated and bearing interest from the earliest date of possible issue of said Note under the statutory time requirements as set forth in the Act. In accordance with the provisions of the Commitment Letter, the Note shall bear interest at the rate per annum as set forth on the form of Note. Interest is payable on the unpaid balance of said Note during its term until paid. The Note shall mature in installments of principal as shown on the attached Schedule hereinafter referred to as Exhibit A.

The City reserves the right to prepay all or part of any installments of principal at any time prior to the respective payment dates thereof, without notice or penalty, as more fully provided in the form of Note.

The principal and interest of said Note shall be payable at the office of the sinking fund depository selected for the Note as hereinafter provided.

The Note is hereby declared to be a general obligation of the City. The City hereby covenants that it shall include the amount of debt service on the Note for each fiscal year in which such sums are payable in its budget for that year; shall appropriate such amounts from its general revenues for the payment of such debt service; and shall duly and punctually pay or cause to be paid from its general revenues the principal of the Note and the interest thereon at the

dates and places and in the manner stated in the Note according to the true intent and meaning thereof, and for such proper budgeting, appropriation, and payment, the full faith, credit and taxing power of the City are hereby irrevocably pledged.

The Note, when issued, will be a general obligation of the City.

The form of said Note shall be substantially as shown on the attached Exhibit B.

The Note shall be executed in the name and under the corporate seal of the City by the Mayor and attested to by the City Clerk or Assistant City Clerk of the City. The City Clerk is hereby authorized and directed to deliver said Note to the Purchaser, and receive payment therefor on behalf of the City. The City Clerk or Assistant City Clerk is authorized and directed to prepare, verify and file the debt statement required by Section 8110 of the Act, and to take other necessary action, including, if necessary or desirable, the filing, either before or after the issuance of the Note, of additional debt statements or any statements required to qualify any portion of the debt from the appropriate debt limit as self-liquidating or subsidized debt.

Fulton Bank, N.A., Wyomissing, Pennsylvania, is hereby designated as the Sinking Fund Depository for the Note, and there is hereby created and established a Sinking Fund, to be known as "City of Reading, Berks County, Pennsylvania, Sinking Fund – Federally-Taxable General Obligation Note, Series B of 2012," for the payment of the principal and interest thereon which shall be deposited into the Sinking Fund no later than the date upon which the same becomes due and payable. The City shall deposit into the Sinking Fund, which shall be maintained until the Note is paid in full, sufficient amounts for payment of principal and interest on the Note no later than the date upon which such payments shall become due. The Sinking Fund Depository shall, as and when said payments are due, without further action by the City withdraw available monies in the Sinking Fund and apply said monies to payment of the principal of and interest on the Note.

The City is hereby authorized to contract with Fulton Bank, N.A., Wyomissing, Pennsylvania for its services as Sinking Fund Depository for the Note and Paying Agent for the same (the "Paying Agent").

In compliance with Section 8161 of the Act, Council has determined that a private sale by negotiation, rather than public sale, is in the best financial interest of the City. The Commitment Letter is hereby accepted and the Note is hereby awarded and sold to the Purchaser in accordance with its commitment to purchase the said Note at par; provided the Note is dated the date of delivery thereof to the Purchaser and is in substantially the form set forth in Exhibit B to this Ordinance with such changes as may be approved by the officers of the City executing such Note; and further provided that the proceedings have been approved by the Department of Community and Economic Development if such approval is required under the provisions of the Act. A copy of said Commitment Letter shall be attached hereto as Exhibit C and lodged with the official minutes of this meeting and is hereby incorporated herein by reference.

If necessary, the City hereby approves the execution of one or more investment agreements, the purchase of certain U.S. Treasury obligations or any other securities or investments (the "Investments") for investment of the proceeds of the Note in connection with the Project. The City hereby authorizes and directs the Mayor to execute and the City Clerk or

Assistant City Clerk of the City to attest any investment agreement on behalf of the City, in the form approved by the Solicitor and Bond Counsel of the City. The Investments shall be limited to those authorized under law for proceeds of the Note.

The action of the proper officers and the advertising of a summary of this Ordinance as required by law in a newspaper of general circulation in the City, is ratified and confirmed. The advertisement of enactment in said newspaper is hereby directed within fifteen (15) days following the day of final enactment.

The proper officers of the City are hereby authorized to execute and deliver such other documents, including any additional documents, certificates and agreements required by the Commitment Letter, and to take such other action as may be necessary or proper to effect the completion of the financing or the intent and purposes of this Ordinance.

In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Ordinance, it being the intent of the City that the remainder of this Ordinance shall remain in full force and effect.

All ordinances or parts of ordinances not in accord with this Ordinance are hereby repealed insofar as they conflict herewith.

This Ordinance shall be effective in accordance with Section 8003 of the Act.

DULY ENACTED, THIS ____ DAY OF JUNE, 2012, BY THE COUNCIL OF CITY OF READING, BERKS COUNTY, PENNSYLVANIA, IN LAWFUL SESSION DULY ASSEMBLED.

Attest:

CITY OF READING
Berks County, Pennsylvania

Linda A. Kelleher CMC, City Clerk

By: _____
Francis Acosta, President of Council

(SEAL)

EXHIBIT A

Principal Payment Schedule
Series B of 2012 Note

Payment Date <u>(May 15)</u>	<u>Amount</u>
2013	
2014	
2015	
2016	
2017	
2018	
2019	
2020	
2021	
2022	
2023	
2024	
2025	
2026	
2027	

EXHIBIT B

Form of Note

UNITED STATES OF AMERICA
COMMONWEALTH OF PENNSYLVANIA
COUNTY OF BERKS
CITY OF READING

FEDERALLY-TAXABLE
GENERAL OBLIGATION NOTE
SERIES B OF 2012

Dated: _____, 2012
\$ _____

The CITY OF READING, COUNTY OF BERKS, COMMONWEALTH OF PENNSYLVANIA (the "City"), a local government unit existing by and under the laws of said Commonwealth, for value received, hereby acknowledges itself indebted and promises to pay to FULTON BANK, N.A., Wyomissing, Pennsylvania (the "Purchaser"), or registered assigns, the sum of _____ Million _____ Hundred _____ Thousand Dollars (\$ _____) or such lesser particular sum as shall represent the unpaid balance of such principal sum, on the terms and conditions set forth below.

From the date hereof through and including _____, 20__, interest shall be due and payable on this Note at a fixed rate equal to five and seventy-five hundredths percent (5.75%) per annum. Thereafter, commencing _____, 20__, interest shall be due and payable on this Note at a variable rate equal to the Fulton Bank Prime Rate. Notwithstanding the foregoing, in no event shall the interest rate on this Note be less than _____ percent (____%) per annum and in no event shall the interest rate on this Note exceed _____ percent (____%) per annum. Interest shall be calculated on the basis of the actual number of days elapsed and a year of three hundred sixty (360) days. Interest shall be due and payable semi-annually on May 15 and November 15 of each year, commencing on November 15, 2012.

As used herein, the term "Fulton Bank Prime Rate" shall mean the variable annual rate of interest regularly and from time to time established by the Purchaser as its prime rate and so designated, whether or not the Purchaser shall at times lend at lower rates to specific borrowers. Any change in the Fulton Bank Prime Rate shall become effective on the day established by the Purchaser as the effective date for such change.

Principal of this Note shall be due and payable annually on May 15 of each year, commencing May 15, 20__, in the amounts set forth on Exhibit "A" attached hereto and made a part hereof. On May 15, 20__, all principal, accrued, unpaid interest and other amounts evidenced by this Note shall be due and payable in full, without notice or demand.

If the due date for payment of interest on or principal of this Note shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth are authorized by law or executive order to remain closed, then payment of such interest, principal or redemption price need not be made on such date, but may be made on the next succeeding day

which is not a Saturday, Sunday, legal holiday or a day upon which banking institutions in the Commonwealth are authorized by law or executive order to remain closed with the same force and effect as if made on the due date for payment of principal or interest and no interest shall accrue thereon for any period after such due date.

The City has the option to prepay all or part of any installment of principal at any time prior to the respective payment dates thereof, without notice or penalty.

Both principal and interest are payable in such coin or currency as on the respective date of payment thereof and shall be legal tender for the payment of public and private debts, at the office of Fulton Bank, the paying agent, located in Wyomissing, Pennsylvania.

This Federally-Taxable General Obligation Note, Series B of 2012 (the "Note") is issued under and pursuant to provisions of the Ordinance enacted by the Council of the City on June __, 2012 (the "Ordinance"). This Note is authorized to be issued under the Local Government Unit Debt Act of the Commonwealth, as reenacted and amended (the "Act"), without the assent of electors, and pursuant to the Ordinance. This Note shall be issued in the principal amount of \$_____ and is subject and entitled to the benefit of provisions of the Ordinance. The terms and provisions of the Ordinance are hereby incorporated by reference as if set forth fully herein.

The City has covenanted in the Ordinance, to and with the registered owner(s) hereof, that it (i) shall include the amount of the debt service for this Note, for each fiscal year of the City in which such amounts are payable, in its budget for that fiscal year, (ii) that it shall appropriate such amounts from its general revenues for the payment of such debt service in each such fiscal year, and (iii) that it shall duly and punctually pay or cause to be paid from the sinking fund established under the Ordinance or any other of its revenues or funds the principal amount of this Note and the interest due thereon at the dates and places and in the manner stated therein, according to the true intent and meaning thereof and for such budgeting, appropriation and payment the City has pledged, irrevocably, its full-faith, credit and taxing power.

The Note does not pledge the credit or taxing power of the Commonwealth; nor shall this Note be deemed an obligation of the Commonwealth; nor shall the Commonwealth be liable for payment of the principal of or interest on this Note.

The Purchaser shall have the right to exercise the remedies set forth in the Act. Any failure by the Purchaser to exercise any right or privilege hereunder shall not be construed as a waiver of the right or privilege to exercise such right or privilege, or to exercise any other right or privilege, at any other time, and from time to time, thereafter.

No recourse shall be had for the payment of the principal of or interest on this Note, or for any claim based hereon or on the Ordinance, against any member, officer or employee, past, present, or future, of the City or of any successor body, as such, either directly or through the City or any such successor body, under any constitutional provision, statute or rule of law, or by the enforcement of any assessment or by any legal or equitable proceeding or otherwise, and all such liability of such members, officers or employees is released as a condition of and as consideration for the issuance of the Note.

It is hereby certified that the approval of the Department of Community and Economic Development of the Commonwealth for the City to issue and deliver this Note has

been duly given pursuant to the Act; that all acts, conditions and things required by the laws of the Commonwealth to exist, to have happened or to have been performed, precedent to or in connection with the issuance of this Note or in the creation of the debt of which this Note is evidence, exist, have happened and have been performed in regular and due form and manner as required by law; that this Note, together with all other indebtedness of the City are within every debt and other limit prescribed by the Constitution and the statutes of the Commonwealth; that the City has established with the Paying Agent, as sinking fund depository, a sinking fund for this Note and shall deposit therein amounts sufficient to pay the principal of and interest on this Note as the same shall become due and payable; and that for the prompt and full payment of all obligations of this Note, the full faith, credit and taxing power of the City are hereby irrevocably pledged.

IN WITNESS WHEREOF, the City of Reading, Berks County, Pennsylvania, has caused this Note to be properly executed by its Mayor and its corporate seal to be hereto affixed, attested to by its City Clerk of the City as of the ____ day of June, 2012.

CITY OF READING
Berks County, Pennsylvania

By: _____
Vaughn Spencer, Mayor

Attest: _____
Linda A. Kelleher CMC, City Clerk

(SEAL)

REGISTRATION FORM

This Note can be validly negotiated only upon proper execution of the form set forth below, and upon notation of the same upon the books of Fulton Bank, N.A., Wyomissing, Pennsylvania, as Paying Agent and Registrar for this Note, maintained for such purpose. The City and the Registrar shall treat the registered owner of this Note, as noted on this Note and on said books, as the absolute owner hereof, and shall not be affected by any changed circumstances, nor by any notice to the contrary.

Original Registered Owner: Fulton Bank, N.A.

<u>Date</u>	<u>Transferor</u>	<u>Subsequent Purchaser</u>	<u>Registrar</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

For value received, the last-named Transferor, by its due execution above, hereby, on the above-stated date, sells, transfers and negotiates this Note to the last-named subsequent purchaser, warranting that this transfer is effective and rightful; that, this Note is genuine and has not been materially altered; and that it has no knowledge of any fact which might impair the validity of this Note, and further irrevocably authorizes and directs Fulton Bank, N.A., Wyomissing, Pennsylvania, as Registrar, to make this transfer on its books maintained for such purposes.

Fulton Bank, N.A., Wyomissing, Pennsylvania, as Registrar, by its due execution above, on the above-stated date, acknowledges the transfer of this Note to the subsequent purchaser, who shall now be recognized as registered owner, and has noted such transfer on its books.

ASSIGNMENT

FOR VALUE RECEIVED, _____ hereby
sells, assigns and transfers unto

_____ (the "Transferee")
Name

Address

Social Security or Federal
Employer Identification No.

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints
_____ attorney to transfer the within Note on the books kept for registration
thereof, with full power of substitution in the premises.

Date: _____

NOTICE: No transfer will be issued in the name of the Transferee unless the signature(s) to this assignment correspond(s) with the name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever and the Social Security or Federal Employer Identification Number of the Transferee is supplied. If the Transferee is a trust, the names and Social Security or Federal Employer Identification Numbers of the settlor and beneficiaries of the trust, the Federal Employer Identification Number and date of the trust, and the name of the trustee should be supplied.

EXHIBIT C

Commitment Letter

A RESOLUTION OF THE COUNCIL OF THE CITY OF READING, PENNSYLVANIA, TO CALL ON OUR LEGISLATORS, AND ELECTED OFFICIALS, TO JOIN THE TENS OF THOUSANDS OF CITIZENS, GRASSROOTS ORGANIZATIONS AND LOCAL GOVERNMENTS ACROSS THE COMMONWEALTH IN THE “MOVE TO AMEND CAMPAIGN” TO CALL FOR AN AMENDMENT TO THE CONSTITUTION TO ABOLISH CORPORATE PERSONHOOD AND RETURN OUR ELECTIONS TO THE CITIZENS OF THE UNITED STATES AND RECLAIM OUR RIGHT TO SELF-GOVERNANCE.

WHEREAS, free and fair elections are essential to democracy and effective self-governance; and

WHEREAS, corporations can exist in perpetuity, can exist simultaneously in many nations, need only profit for survival, and exist only through the legal charter imposed by the government of We the People; and

WHEREAS, in addition to these advantages, the great wealth of large corporations allows them to wield coercive force of law to overpower human beings and communities, thus denying citizens the right to exercise our constitutional rights; and

WHEREAS, corporations are not mentioned in the Constitution, and the people have never voluntarily or democratically granted constitutional rights to corporations, nor have we decreed that corporations have authority that exceeds the authority of the people of the United States; and

WHEREAS, the unconstitutional judicial bestowal of civil and political rights upon corporations usurps basic human and constitutional rights guaranteed to human persons, and also empowers corporations to sue municipal and state governments for adopting laws that violate corporate rights even when those laws serve to protect and defend the rights of human persons and communities; and

WHEREAS, the recent Citizens United v. the Federal Election Commission decision of the United States Supreme Court is contrary to the constitutional intent to free speech for individual human beings.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Reading, Pennsylvania hereby calls on our legislators and elected officials to join the tens of thousands of citizens, grassroots organizations and local governments across the Commonwealth in the Move to Amend Campaign to call for an amendment to the Constitution to abolish corporate personhood and return our elections to the citizens of the United States and reclaim our right to self-governance.

BE IT FURTHER RESOLVED that the Council of the City of Reading calls on other communities and jurisdictions to join with us in this action by passing similar resolutions