



CITY COUNCIL

Public Works Committee

Tuesday, January 17, 2012

Agenda

5:45 p.m.

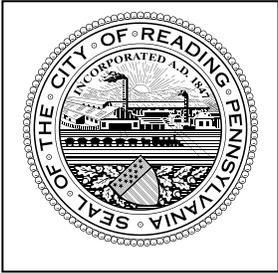
Committee Members: M. Goodman-Hinnershitz Chair, D. Sterner, S. Marmarou

Although Council committee meetings are open to the public, public comment is not permitted. However, citizens are encouraged to attend and observe the committee meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.

- I. Special Parking Provisions in Metered Areas**
- II. Update Recreation Commission (PW 17)**
- III. Seek Sponsorships for parks and park maintenance (PW 11)**

Follow-up Issues:

- **Stormwater Utility (PW 19)**
- **Former Police Academy Building**
- **Establish and Enforce a Utility Cut Program (PW 15) - in progress**
- **Fleet Maintenance Contract with Neighboring Municipalities (PW 03)**
- **Inventory of Lease Agreements (PW11)**
- **Seek Sponsorships for parks and park maintenance (PW 11)- discuss in January**
- **Capital Repairs to Library - in progress**
- **Managing all street lights (PW 21)**
- **Citadel Traffic Issues - C. Jones/M. Fizz/D. Campbell**
- **Egelman's Park**
- **Egelman's Dam**
- **Ordinance Regulating Utilities in City Streets**



CITY COUNCIL

Public Works Committee

***Monday, December 19, 2011
Meeting Report***

Committee Members Attending: D. Sterner, S. Marmarou, M. Goodman-Hinnershitz Chair

Others Attending: S. Katzenmoyer, C. Jones, M. Schorn

Ms. Goodman-Hinnershitz, Chair, called the Public Works Committee meeting to order at 5:02 pm.

Update Egelman's Park Dam

No report.

Update Recreation Commission

Ms. Goodman-Hinnershitz thanked Mr. Schorn for attending and for all the work he has done for the Recreation Commission.

Mr. Schorn stated that the Recreation Commission has held three monthly meetings. He stated that one School Director position is vacant and that overall attendance has been sporadic and disappointing. He stated that some members have legitimate conflicts but that of the City appointments one member has attended once and the other two have attended twice. He stated that Mr. Smith is a member of the selection committee for the executive director.

Mr. Schorn stated that the Recreation Commission has procured a payroll service and has received confirmation that the grant to cover the salary of the executive director has been awarded. The grant will pay 100% of the salary for 2012 (up to \$65,000), 75% for 2013, 50% for 2014 and 25% for 2015. The City is ready to make its first financial payment of \$122,000 and

the check is awaiting the establishment of a bank account. He stated that the EIN number has not yet been received and is necessary to open the account.

Ms. Goodman-Hinnershitz stated that if the EIN number is not received by mid-week that she is willing to e-file for the number. She noted the need for signatories on the bank account and the need to verify other needs with the City Auditor.

Mr. Marmarou suggested that Mr. Schorn pursue the three unattended and unexcused meeting rule to remove City members who are not attending meetings regularly.

Ms. Goodman-Hinnershitz stated that a Council representative will need to be appointed after Mr. Spencer becomes Mayor in January. She stated that this can be done by resolution immediately after Council has reorganized.

Mr. Marmarou stated that he would like to serve in this position but will be unable as he is already over-committed.

Mr. Schorn stated that almost 30 resumes were received for the executive director position. He stated that Sue Landes continues to assist and is serving on the selection committee. He stated that each member of this committee reviewed the resumes and came to the first meeting with their top candidates in mind. Discussions were held to come to agreement on those candidates chosen for interviews. He stated that some candidates are out of State and that the Commission cannot pay travel expenses for an interview. Ms. Landes was asked to contact these candidates by phone and report back to the selection committee.

Mr. Schorn reported that he received several additional resumes this morning as there was a problem with the mail room. The resumes were received by the deadline but were not correctly sorted and were delivered to the incorrect office. *Note – this occurred during the absence of the regular mailroom clerk.*

Ms. Goodman-Hinnershitz expressed the belief that the Commission is making excellent progress.

Mr. Schorn stated that the next meeting will be held on Tuesday, January 10 at 7 pm.

Mr. Sterner questioned when the executive director would be hired. Mr. Schorn noted his hope that it would be mid-January at the latest. He noted the importance of the choice of executive director.

Ms. Goodman-Hinnershitz informed Mr. Schorn that the Pendora/Olivet project would be discussed at this evening's work session. Mr. Schorn stated that he would be unable to attend as the selection committee is interviewing this evening. He noted his hope that the project is approved by Council.

Mr. Sterner questioned the Pendora/Olivet project progress. Ms. Goodman-Hinnershitz stated that the project has been granted a zoning variance. She stated that the Planning Commission will review the project after the capital campaign is complete and the design is final. She noted the need for Council to approve the lease agreement.

Ordinance Regulating Utilities in City Streets

Mr. Jones stated that this ordinance will cover many aspects of streets and utilities. He stated that an RFP for engineering services was placed and two firms responded. He stated that both firms will be interviewed in the near future.

Follow Up Items

- Citadel Traffic Issues

Mr. Jones stated that Mr. Campbell will be attending a future meeting to discuss the newest proposed plans.

- Flashing Warning Device at 5th & Bingaman Sts

Mr. Jones stated that construction is complete.

- 14th Street Speed Tables

Mr. Jones reported that the speed tables have been installed. He stated that signs need to be installed warning motorists of the speed tables.

- Police Academy

Mr. Jones stated that this building would require much work before it could be used. He stated that it is not ADA compliant.

Mr. Marmarou reported that the potholes in the 2000 block of N 13th St have been repaired.

Mr. Marmarou reported that there is a wooden pole in the intersection of N 13th and Rockland Sts that is leaning. Mr. Jones stated that he will get the pole number and report the situation to Met Ed.

The meeting adjourned at 5:27 pm.

Respectfully submitted by
Michelle Katzenmoyer, Deputy City Clerk