



# ***CITY COUNCIL***

## ***Meeting Agenda***

***REGULAR MEETING  
COUNCIL CHAMBERS***

***MONDAY, MAY 9, 2011  
7:00P.M.***

*The Regular Meetings of City Council are filmed and can be viewed  
LIVE while meeting is taking place or at your convenience at any time  
after the meeting on the City's website at [www.ReadingPa.gov](http://www.ReadingPa.gov),  
under Info and Downloads/Meetings and Agendas*

### **1. OPENING MATTERS**

**A. CALL TO ORDER**

**B. INVOCATION:** Rev. Jeremias Rojas, New Journey/Nueva Jornada UMC

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

### **2. PROCLAMATIONS AND PRESENTATIONS**

- Council Commendation recognizing National Police Week/Reading Police Memorial Day accepted by Deputy Police Chief Mark Talbot
- Council Commendation recognizing Municipal Clerk's Week accepted by Linda Kelleher, City Clerk
- Mayoral Proclamation recognizing National Kids to Parks Day accepted by Matt Lubas, City Recreation
- Recognition of outstanding Reading High School winter sports athletes

### **3. PUBLIC COMMENT – AGENDA MATTERS:**

*Citizens have the opportunity to address the Council, by registering with the City Clerk before the start of the meeting. All remarks must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Any person making personally offensive or impertinent remarks or any person becoming unruly while addressing Council may be called to order by the Presiding Officer and may be barred from speaking before Council, unless permission to continue speaking is granted by the majority vote of Council.*

*All comments by the public shall be made from the speaker's podium. Citizens attending the meeting may not cross into the area beyond the podium. Any materials to be distributed to Council must be given to the City Clerk before the meeting is called to order.*

*Those commenting on agenda business shall speak at the beginning of the meeting and shall limit their remarks to 5 minutes. Those commenting on general matters shall speak after the legislative business is concluded and shall limit their remarks to 3 minutes. No comments shall be made from any other location except the podium, and anyone making "out of order" comments may be subject to removal. There will be no demonstration at the conclusion of anyone's remarks. Citizens may not ask questions of Council members or other elected or public officials in attendance.*

### **4. APPROVAL OF AGENDA**

**A. MINUTES:** Council meeting of April 25, 2011

**B. AGENDA:** Council meeting of May 9, 2011

### **5. Consent Agenda Legislation**

**A. Resolution** - authorizing the Mayor to execute a FFY2011 (37th CD year - January 1, 2011 to December 31, 2011) Action Plan Amendment to move \$450,000 in CDBG unprogrammed funds to the 2011 Microenterprise Development Activity **(Community Development)**

**B. Resolution** - authorizing the Mayor to execute a FFY2011 (37th CD year – January 1, 2011 - December 31, 2011) Action Plan Amendment to move \$370,000 in CDBG unprogrammed funding to the 2011 Street Paving Activity **(Community Development)**

**C. Resolution** – promoting Police Officer Wayne Levey to the position of Sergeant **(Police)**

### **6. ADMINISTRATIVE REPORT**

## 7. REPORT FROM OFFICE OF THE AUDITOR

## 8. REPORT FROM DEPT. DIRECTORS, BOARDS, AUTHORITIES, & COMMISSIONS

## 9. ORDINANCES FOR FINAL PASSAGE

**None**

## 10. INTRODUCTION OF NEW ORDINANCES

**A. Ordinance** – amending the City of Reading Full Time Position Ordinance by reducing the number of sergeant positions in the Police Department to 26 from 29. **(Police)**

**B. Ordinance** – amending the City of Reading Full Time Position Ordinance by adding one (1) Graffiti Abatement Manager in the Solid Waste Office **(Business Analyst)**

### **Pending Legislation**

**Ordinance** - establishing a four-way stop intersection at N. 13<sup>th</sup> St and Richmond St in the City of Reading, Pennsylvania **(Public Works)** *Introduced at the Jan 10 regular meeting*

**Ordinance** – changing the topographical map of the City of Reading to reflect the street name change from Avenue A to Senator O’Pake Avenue **(Council Staff/Law)** *Introduced at the Feb 28 regular meeting; Town Meeting scheduled April 7*

**Ordinance** – amend 2011 Full Time Position Ordinance by adding a Planner II in the Community Development Department who will focus on the Ricktown Project **(Mayor)** *Introduced at the April 11 regular meeting; Tabled at the April 25 regular meeting*

## 11. RESOLUTIONS

**A. Resolution** – creating the micro-loan program as part of the Community Development programming **(Community Development)**

**B. Resolution** – appointing Christopher Fegley to the Citizen’s Advisory Board  
(Admin Oversight)

**C. Resolution** – appointing Peter Delinko to the Citizen’s Advisory Board (Admin Oversight)

**D. Resolution** – reappointing Michael Lauter to the Planning Commission (Admin Oversight)

**E. Resolution** – appointing Jared Barcz as an alternate to the Zoning Hearing Board (Admin Oversight)

**F. Resolution** – appointing Brad Gass to the Fire Civil Service Board (Admin Oversight)

**G. Resolution** – appointing Edwin Stock to the Police Civil Service Board (Admin Oversight)

## **12. PUBLIC COMMENT – GENERAL MATTERS**

## **13. COUNCIL BUSINESS / COMMENTS**

## **14. COUNCIL MEETING SCHEDULE**

### **Monday, May 9**

*Committee of the Whole – Council Office – 5 pm*

*Regular Meeting – Council Chambers – 7 pm*

### **Monday, May 16**

*Public Works Committee – Council Office – 5 pm*

*Finance Committee – Council Office – 5 pm*

*Work Session – Penn Room – 7 pm*

### **Monday, May 23**

*Committee of the Whole – Council Office – 5 pm*

*Regular Meeting – Council Chambers – 7 pm*

## **15. BAC AND COMMUNITY GROUP MEETING SCHEDULE**

### **Monday, May 9**

Fire Civil Service Board – Penn Room – 4 pm

6<sup>th</sup> & Amity Neighborhood & Playground Assn – 6<sup>th</sup> & Amity Fieldhouse – 6:30 pm

### **Tuesday, May 10**

Airport Authority – Airport Authority Office – 8:15 am

Water Authority Workshop – Penn Room – 4 pm

Park and Recreation Advisory Committee – TBD – 5 pm

District 11 Crime Watch – Orthodox Presbyterian Church – 7 pm

### **Wednesday, May 11**

Zoning Hearing Board – Penn Room – 5:30 pm

Center City Community Organization – Holy Cross Church – 6 pm

### **Thursday, May 12**

Police Pension Board – Penn Room – 10 am

Legislative Aide Committee – Penn Room – 7:30 pm

### **Monday, May 16**

Library Board – 113 S 4<sup>th</sup> St – 4 pm

### **Tuesday, May 17**

Charter Board – Penn Room – 7 pm

HARB Meeting – Planning Conference Room – 7 pm

### **Wednesday, May 18**

Officers and Employees Pension Board – Penn Room – 1:30 pm

Diversity Board – Penn Room – 4:30 pm

Redevelopment Authority – Redevelopment Authority Office – 5:30 pm

Centre Park Historic District – Member's Home – 7:30 pm

### **Thursday, May 19**

Dare 2 Care – 15<sup>th</sup> Ward – Bethel AME Church – 5:30 pm

Blighted Property Review Committee – Council Office – 6 pm

Southeast People's Voice – St. John's UCC – 6 pm

Mulberry & Green Citizens Committee – St. Luke's Lutheran Church – 6:30 pm

### **Friday, May 20**

Fire Pension Board – Penn Room – 10 am

**Monday, May 23**

DID Authority – Reading Eagle 3<sup>rd</sup> Floor Conference Room – noon

BARTA – BARTA Office – 3 pm

**City of Reading City Council**  
**Regular Business Meeting**  
**Monday, April 25, 2011**

Vaughn D. Spencer, President of Council, called the meeting to order.

The invocation was given by a representative of Msgr. Thomas Orsulak from Saint Peter's Roman Catholic Church.

All present pledged to the flag.

**ATTENDANCE**

Council President Spencer  
Councilor Acosta, District 1  
Councilor Goodman-Hinnershitz, District 2  
Councilor Sterner, District 3  
Councilor Marmarou, District 4  
Councilor Reed, District 5  
Councilor Waltman, District 6  
Managing Director C. Geffken  
City Auditor D. Cituk  
City Solicitor C. Younger  
City Clerk L. Kelleher  
Sergeant at Arms Captain R. Schafer

**PROCLAMATIONS AND PRESENTATIONS**

City Council issued the following commendations:

- Recognizing AFSCME Week, accepted by Willie Frymoyer, Vice President of Local 2763 and George Fultz representing Local 3799

Mayoral Proclamation was issued:

- Recognizing Public Service Recognition Week, accepted by Michael Reese

**PUBLIC COMMENT**

Council President Spencer announced that four (4) citizens were registered to address Council on non-agenda topics. He inquired if any member of Council objected to suspending the rule requiring non-agenda comment at the end of the meeting. As no one objected the rule requiring non-agenda comment at the end of the meeting was

suspended. Council President Spencer reminded those registered to speak of the remaining public speaking rules.

**George Stichter, of Moss Street**, stated that he is representing the “T” Party, who is working to protect the citizens of Reading. He described the difficulty the “T” Party had in obtaining an event permit for an event scheduled for May 9<sup>th</sup> and 10<sup>th</sup> in front of City Hall on Washington Street. He stated that he called into Codes several times and was transferred to the Police Department, Traffic Division where he left voice messages. However, no one from Traffic returned his calls. He stated that due to the requirement to apply for a permit sixty (60) days before the event, the previously advertised day of the event is no longer viable. He requested permission for three (3) “T” party members to demonstrate in front of City Hall to advertise the new date of the event. He also reminded the City that they are also required to remove snow as required by local ordinance. He displayed photographs of 11<sup>th</sup> & Pike playground.

**Manuel Valentin, of Windsor Street**, was not present.

**Carlos Zayas, of South 11th Street**, noted the need for Council to begin the redistricting process. He expressed the belief that since the Hispanic population is now the majority-minority; the Council appointed Commission should have a majority of Hispanic appointees.

**William Davis, of Spring Street**, distributed materials on the “Providing Second Chance Program” for those citizens seeking employment who have a criminal history. He described the legislation and expressed the belief that the “Second Chance Program” will increase employment and reduce the recidivism.

## **APPROVAL OF THE AGENDA & MINUTES**

Council President Spencer called Council's attention to the minutes for the April 11<sup>th</sup> regular meeting of Council and the agenda for this meeting, including the legislation listed under the Consent Agenda heading. He noted that no additions to the agenda are required.

**Councilor Marmarou moved, seconded by Councilor Sterner, to approve the minutes from the April 11<sup>th</sup> Regular meeting of Council and the agenda as amended, including the legislation listed under the Consent Agenda heading. The motion is approved unanimously.**

## **Consent Agenda Legislation**

Resolution 59-2011 – **promote Lt. Stephen Powell to captain** (Police)

Resolution 60-2011 - **promote Sgt. Madison Winchester to Lieutenant** (Police)

Resolution 61-2011 – **promote Sgt. David Shilling to Lieutenant** (Police)

Resolution 62–2011 - **promote Sgt. Damond Kloc to Lieutenant** (Police)

Resolution 63-2011 – **promote Sgt. Mark Spotts to Lieutenant** (Police)

Resolution 64–2011 - **promote Criminal Investigator Matthew Schappell to Sergeant** (Police)

Resolution 65-2011 – **promote Officer Richard Tornielli to Sergeant** (Police)

Resolution 66–2011 - **promote Officer Andrew Winters to Sergeant** (Police)

Resolution 67–2011 - **promote Officer Paul Reilly to Sergeant** (Police)

## **ADMINISTRATIVE REPORT**

Managing Director Geffken read the report distributed to Council at the meeting covering the following:

- Creation of an Act 90 work group to implement the new blight tools authorized by State Act 90
- Appointment of Ron Natale as Codes Manager
- Appointment of Kevin Kulp as Fire Chief
- Great American Clean Up scheduled for Saturday, April 30<sup>th</sup> at Riverfront Park followed by Earth Day on Sunday, May 1<sup>st</sup>

Council President Spencer questioned if the newly appointed Codes Manager will also receive a salary increase. Managing Director Geffken stated that the newly appointed Codes Manager will receive a small increase of approximately \$2,500 which is the same that will be provided to the newly appointed Fire Chief.

Councilor Goodman-Hinnershitz thanked Managing Director Geffken for arranging the educational meetings for Council on the Quality of Life ticketing.

Councilor Reed requested that in the future, that Council be provided with a courtesy notice about management promotions. She stated that it would have been beneficial to learn about that promotion in advance, as she and Councilor Goodman-Hinnershitz

met with the newly appointed Codes Manager earlier in the day for the Quality of Life Education Session.

Managing Director Geffken expressed the belief that the Administration has the authority to make managerial promotions and does not need to share this information with City Council.

Councilor Reed repeated her request for quick courtesy notification that can be distributed via email.

## **AUDITOR'S REPORT**

City Auditor Cituk read the report distributed to Council at the meeting covering the following:

- 2011 Admissions Tax Collection
- 2011 Real Estate Transfer Tax Collection
- City properties that have sold that are valued at over \$1M

## **ORDINANCES FOR FINAL PASSAGE**

**Ordinance 19–2011** - amend 2011 Full Time Position Ordinance by adding a Planner II in the Community Development Department who will focus on the Ricktown Project (Mayor) *Introduced at the April 11 regular meeting*

**Councilor Goodman-Hinnershitz moved, seconded by Councilor Acosta, to table Bill No. 19-2011.**

**Bill No. 19-2011 was tabled by the following vote:**

**Yeas: Acosta, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Spencer, President – 7**

**Nays: None – 0**

**Ordinance 20–2011** - amending Ordinance 3-2011 (Investigation of any Unauthorized Use of Sewer Funds) by deleting the word “independent” in Section 1 Paragraph 1 first sentence and Section 1 Paragraph 2 in its entirety (Law/Council Staff) *Introduced at the April 11 regular meeting*

**Councilor Marmarou moved, seconded by Councilor Acosta, to enact Bill No. 20-2011.**

Councilor Reed stated that through the enactment of this ordinance, Council is merely seeking a communication about the transfers that can be disclosed to the public.

Councilor Goodman-Hinnershitz expressed the belief that by providing this documentation, public and future elected officials will have an understanding of the unfunded debt transaction that occurred.

**Bill No. 20-2011 was enacted by the following vote:**

**Yeas: Acosta, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Spencer,  
President – 6  
Nays: Waltman – 1**

**Ordinance 21–2011** authorizing the Mayor to execute the lease between the City of Reading and the Reading Area Fire Fighters Museum, Inc. for premises located at 501 South 5<sup>th</sup> Street, Reading, Berks County, PA **(Law/Mayor)** *Introduced at the April 11 regular meeting*

**Councilor Acosta moved, seconded by Councilor Reed, to enact Bill No. 21-2011.**

Councilor Acosta stated that he is pleased with the work of this organization to collect and preserve the history of firefighting in Reading.

Councilor Sterner noted the dedication of these volunteers to support this organization and its collection.

Councilor Goodman-Hinnershitz also thanked the organization for their dedication to preserve the historic building located on 5<sup>th</sup> and Laurel Street. She stated that she is pleased to support and promote their efforts.

Council President Spencer noted that Reading has the oldest volunteer firefighter program in the country.

**Bill No. 21-2011 was enacted by the following vote:**

**Yeas: Acosta, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman,  
Spencer, President – 7  
Nays: None – 0**

**Ordinance 22-2011** setting forth the salary of the Chief of the Department of Fire and Rescue Services at \$80,000.00 per annum (**Man Dir**) *Introduced at the April 11 regular meeting*

**Councilor Acosta moved, seconded by Councilor Goodman-Hinnershitz, to enact Bill No. 22-2011.**

**Councilor Reed moved, seconded by Councilor Acosta, to amend the Fire Chief's salary to \$77,500 per annum.**

**The motion to amend Bill No. 22-2011 was adopted by the following vote:**

**Yeas: Acosta, Goodman-Hinnershitz, Marmarou, Reed, Waltman, Spencer, President – 6**

**Nays: Sterner – 1**

**Councilor Acosta moved, seconded by Councilor Reed, to enact Bill No. 22-2011, as amended.**

Councilor Sterner stated that he supports the reduced salary due to the City's tough financial times. He also noted that the City has sometimes gotten burned in the past by bringing on new Department Directors at a higher salary before they show that they can handle the position. He noted the need to remember other City workers who have been taking salary reductions and who have been in a pay freeze for almost three (3) years.

Council President Spencer stated that the reduced salary is no reflection on the qualifications of the candidate. He stated that the reduction only reflects Council's concern for those City employees who have been working without Cost of Living increases. He expressed his belief that the newly appointed Fire Chief should receive the same level salary as the previous Fire Chief.

Councilor Waltman expressed the belief that the City is fortunate to have a qualified candidate that can be moved up from within the Fire Departments ranks. He expressed the belief that the capabilities of candidates should be awarded a fair salary.

Councilor Goodman-Hinnershitz expressed her belief in the appointment of this Fire Chief is a good investment in the Fire Department. She expressed her belief in the qualifications and the capabilities of the candidates.

Councilor Acosta noted that the expectations placed on the new Fire Chief are high, as the Fire Department needs to have a good leader to move the Department forward.

**Bill No. 22-2011, as amended, was enacted by the following vote:**

**Yeas: Acosta, Goodman-Hinnershitz, Marmarou, Reed, Waltman – 5**

**Nays: Sterner, Spencer, President – 2**

## **INTRODUCTION OF NEW ORDINANCES**

There were no ordinances introduced at this meeting.

## **RESOLUTIONS**

**Resolution 68–2011 - appointing Alan Shuman to the Downtown Improvement District Authority (Admin Oversight)**

**Councilor Marmarou moved, seconded by Councilor Reed, to adopt Resolutions No. 68-2011.**

**Councilor Marmarou noted the qualification and skill of Mr. Shuman.**

**Councilor Reed described the appointment process and the skill Mr. Shuman will bring to the Downtown Improvement District.**

**Resolutions No. 68-2011 were adopted by the following vote:**

**Yeas: Acosta, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman,  
Spencer, President – 7**

**Nays: None – 0**

**Resolution 69–2011 - appointing Kevin L. Kulp to the position of Chief of the Department of Fire and Rescue Services (Man Dir)**

**Councilor Acosta moved, seconded by Councilor Reed, to adopt Resolutions No. 69-2011.**

**Managing Director Geffken noted the selection process.**

**Councilor Sterner expressed his belief in the qualifications of Mr. Kulp.**

**Councilor Goodman-Hinnershitz expressed her belief in the structure of the search process. She also expressed her belief in the views and planned approach described by Mr. Kulp in the Committee of the Whole meeting.**

**Council President Spencer noted that the City has not selected a new Fire Chief since 1997. He stated that it is nice to see promotions come from within.**

**Resolutions No. 69-2011 was adopted by the following vote:**

**Yeas: Acosta, Goodman-Hinnershitz, Marmarou, Reed, Sterner, Waltman, Spencer, President – 7**

**Nays: None – 0**

Newly appointed Fire Chief Kevin Kulp thanked City Council for their support.

## **COUNCIL COMMENT**

Councilor Acosta noted his positive experience dealing with the Reading Police Department in the recent break-ins that occurred at Fulton Bank.

Councilor Waltman suggested that all citizens become involved in the Great American Cleanup scheduled for Saturday, April 30<sup>th</sup> at Riverfront Park. He stated that the event runs from 8am to approximately 1pm.

Councilor Marmarou noted the upcoming fundraiser planned by the College Heights Community Council to assist with the legal fees associated with the Orangestone lawsuits.

Councilor Sterner thanked tonight's speakers and those who were promoted and appointed. He also noted the Outlet Community Group meeting is scheduled for Wednesday, April 27<sup>th</sup> at 6pm at St. Marks located at 10<sup>th</sup> and Windsor Streets. He also noted the upcoming Hillside Carnival.

Councilor Goodman-Hinnershitz noted upcoming community meeting in District 2 scheduled for Wednesday, May 4<sup>th</sup> at 6pm at St. Paul's church.

She reminded all citizens to visit the annual Pagoda Skyline Chicken Bake after they participate in the Great American Cleanup on April 30<sup>th</sup>.

Councilor Reed described the centennial celebration of the City's ownership of the Pagoda landmark.

Council President Spencer described the Redistricting Commission.

Council President Spencer also noted his issue with salary rate when the Administration provides salary increases to management employees who do not have to be approved by Council. He stated that City Council approved management salaries when the Home Rule form of government began; however Council deferred after the request came by the Managing Director during that time period. He suggested that Council reconsider authorizing the salaries of all the management employees.

Council President Spencer announced the upcoming Council meeting schedule.

**Councilor Marmarou moved, seconded by Councilor Reed, to adjourn the regular meeting of Council.**

*Respectfully submitted by Linda A. Kelleher CMC, City Clerk*

## **AGENDA MEMO**

### **COMMUNITY DEVELOPMENT**

**TO:** CITY COUNCIL  
**FROM:** DANIEL ROBINSON, DIRECTOR  
**MEETING DATE:** May 9, 2011  
**AGENDA MEMO DATE:** March 29, 2011  
**REQUESTED ACTION:** TO APPROVE AN AMENDMENT TO THE FFY2011 (37TH YEAR - JANUARY 1, 2011 TO DECEMBER 31, 2011) CDBG ACTION PLAN

CD is asking City Council to pass the resolution at the May 9, 2011 City Council meeting.

**BACKGROUND:** The Community Development Department has \$450,000 available in CDBG unprogrammed funds. CD wishes to utilize the services of a Community Development Corporation or a Non-Profit Organization to administer, provide loan underwriting, and provide loan servicing for a Microenterprise Development Program.

In CDBG, Microenterprise Development Activities must foster the development, support, and expansion of microenterprise businesses.

- A microenterprise must be a commercial enterprise that has five or fewer employees, one or more of whom owns the enterprise.

Eligible microenterprise activities include:

- Loans, loan guarantees and other forms of financial support, for the establishment, stabilization, and expansion of microenterprises;
- Technical assistance, advice, and business services to owners of microenterprises and persons developing microenterprises;

To qualify the microenterprise must meet one of the following requirements:

- The microenterprise owner must be a low and moderate income level person;
- The microenterprise service area must contain at least 51% low and moderate income level persons (and the service area must be predominately residential);
- The microenterprise must be located in a Census Tract that has at least a 20% poverty rate (the poverty rate must be at least 30% if the Census Tract contains part of the central business district).

**BUDGETARY IMPACT:** None.

**PREVIOUS ACTION:** None.

**SUBSEQUENT ACTION:** None

**RECOMMENDED BY:** Managing Director and Mayor.

**RECOMMENDED MOTION:** To approve/deny a Council Resolution authorizing the Mayor to execute a FFY2011 (37th CD year - January 1, 2011 to December 31, 2011) Action Plan Amendment to move \$450,000 in CDBG unprogrammed funds to the 2011 Microenterprise Development Activity.

Cc: Carl Geffken  
Dan Wright

Neil Nemeth  
Alex Palacios  
Steve Haver  
William Loewenstein, CIDC

RESOLUTION No. \_\_\_\_\_

**RESOLUTION OF THE COUNCIL OF THE CITY OF READING  
AUTHORIZING THE MAYOR TO EXECUTE A FFY2011 (37TH CD YEAR  
- JANUARY 1, 2011 TO DECEMBER 31, 2011) ACTION PLAN  
AMENDMENT TO MOVE \$450,000 IN CDBG UNPROGRAMMED FUNDS  
TO THE 2011 MICROENTERPRISE DEVELOPMENT ACTIVITY**

WHEREAS, under 24 CFR Part 91, the U.S. Department of Housing and Urban Development (HUD) outlines the consolidated submissions for Community Planning and Development programs which will serve as (1) a planning document for the City that builds on a participatory process at the grass roots level; (2) an application for federal funds under HUD's formula grant program; (3) a strategy to be followed in carrying out HUD programs; and (4) an Action Plan that provides a basis for assessing performance;

WHEREAS, the FFY2009 to FFY2013 five year Consolidated Plan (35th to 39th years - January 1, 2009 to December 31, 2013) specifies activities the City will undertake to address priority needs and local objectives using formula grant funds and program income the City expects to receive during a five year period;

WHEREAS, the FFY2011 (37th year - January 1, 2011 to December 31, 2011) Action Plan specifies activities the City will undertake to address priority needs and local objectives using formula grant funds and program income the City expects to receive during the program year;

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF READING THAT:**

The FFY2011 (37th CD year - January 1, 2011 – December 31, 2011) Action Plan is amended to move \$450,000 in CDBG unprogrammed funds to the 2011 Microenterprise Development Activity. The activity eligibility / fundability determination is 24CFR570.201(o) Microenterprise Development / low mod area 24CFR570.208(a)(1) - The service area will contain at least 51% low mod persons or low mod limited clientele 24CFR570.208(a)(2) or low mod job creation 24CFR570.208(a)(4).

The Mayor, on behalf of the City of Reading, is authorized and directed to execute the amendment to the satisfaction of HUD.

PASSED COUNCIL \_\_\_\_\_,  
20\_\_\_\_\_

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
CITY CLERK

**AGENDA MEMO**

**COMMUNITY DEVELOPMENT**

**TO:** CITY COUNCIL  
**FROM:** DANIEL ROBINSON, DIRECTOR  
**MEETING DATE:** May 9, 2011  
**AGENDA MEMO DATE:** March 31, 2011  
**REQUESTED ACTION:** TO APPROVE AN AMENDMENT TO THE FFY2011  
(37TH YEAR - JANUARY 1, 2011 TO DECEMBER 31,  
2011) CDBG ACTION PLAN

CD is asking City Council to pass the resolution at the **May 9 , 2011** City Council meeting.

**BACKGROUND:** The Department of Public Works has determined that North Front Street (from Spring Street to Cathedral Street and Cathedral Street (from North Front Street to Centre Avenue) needs re-paving (including curb ramps and related improvements).

**BUDGETARY IMPACT:** None.

**PREVIOUS ACTION:** None.

**SUBSEQUENT ACTION:** None

**RECOMMENDED BY:** Public Works Director, Managing Director and Mayor.

**RECOMMENDED MOTION:** To approve/deny a Council Resolution authorizing the Mayor to execute a FFY2011 (37th CD year - January 1, 2011 to December 31, 2011) Action Plan Amendment to move \$370,000 in CDBG unprogrammed funding to the 2011 Street Paving Activity.

Cc: Carl Geffken  
Charles Jones  
Dan Wright  
Neil Nemeth  
Alex Palacios

RESOLUTION No. \_\_\_\_\_

**RESOLUTION OF THE COUNCIL OF THE CITY OF READING  
AUTHORIZING THE MAYOR TO EXECUTE A FFY2011 (37TH CD YEAR  
- JANUARY1, 2011 - DECEMBER 31, 2011) ACTION PLAN  
AMENDMENT TO MOVE  
\$370,000 IN CDBG UNPROGRAMMED FUNDING TO THE 2011 STREET  
PAVING ACTIVITY**

WHEREAS, under 24 CFR Part 91, the U.S. Department of Housing and Urban Development (HUD) outlines the consolidated submissions for Community Planning and Development programs which will serve as (1) a planning document for the City that builds on a participatory process at the grass roots level; (2) an application for federal funds under HUD's formula grant program; (3) a strategy to be followed in carrying out HUD programs; and (4) an Action Plan that provides a basis for assessing performance;

WHEREAS, the FFY2009 to FFY2013 five year Consolidated Plan (35th to 39th years - January 1, 2009 to December 31, 2013) specifies activities the City will undertake to address priority needs and local objectives using formula grant funds and program income the City expects to receive during a five year period;

WHEREAS, the FFY2011 (37th year - January 1, 2011 to December 31, 2011) Action Plan specifies activities the City will undertake to address priority needs and local objectives using formula grant funds and program income the City expects to receive during the program year;

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF READING THAT:**

The FFY2011 (37th CD year - January 1, 2011 – December 31, 2011) Action Plan is amended to move \$370,000 in CDBG unprogrammed funding to the 2011 Street Paving Activity. The activity eligibility / fundability determination is public facilities and improvements 24CFR570.201(c) / low mod area 24CFR570.208(a)(1). The service area of each public improvement is at least 51% low mod persons.

The Mayor, on behalf of the City of Reading, is authorized and directed to execute the amendment to the satisfaction of HUD.

PASSED COUNCIL \_\_\_\_\_,  
20\_\_\_\_\_

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
CITY CLERK

**RESOLUTION NO.\_\_\_\_2011**

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS  
FOLLOWS:

That Police Officer Wayne Levey is promoted to the rank of Sergeant  
in the Reading Police Department, effective Monday, May 16, 2011

Adopted by Council \_\_\_\_\_, 2011

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Vaughn D. Spencer  
President of Council

Attest:

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Linda A. Kelleher  
City Clerk

BILL NO. \_\_\_\_-2011

AN ORDINANCE

AN ORDINANCE AMENDING THE 2011 CITY OF READING FULL TIME POSITION ORDINANCE BY ELIMINATING THREE (3) SERGEANT POSITIONS FROM THE POLICE DEPARTMENT.

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

**Section 1.** Amending the City of Reading 2011 Full-time Position Ordinance as follows:

- 1) Eliminating two (2) Sergeant positions from the Police Patrol Division and one (1) Sergeant position from the Police Criminal Investigation Division.

**Section 2.** This ordinance shall become effective ten (10) days after its adoption, in accordance with Section 221 of the City of Reading Home Rule Charter.

Enacted \_\_\_\_\_, 2011

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

(Police Chief/Council Staff)

Submitted to Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Received by the Mayor's Office: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

BILL NO. \_\_\_\_-2011

AN ORDINANCE

**AN ORDINANCE AMENDING THE 2011 CITY OF READING FULL TIME POSITION ORDINANCE BY SOLID WASTE OFFICE GRAFFITI ABATEMENT MANAGER.**

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

**Section 1.** Amending the City of Reading 2011 Full-time Position Ordinance as follows:

- 1) Adding one (1) Graffiti Abatement Manager in the Solid Waste Office.

**Section 2.** This ordinance shall become effective ten (10) days after its adoption, in accordance with Section 221 of the City of Reading Home Rule Charter.

Enacted \_\_\_\_\_, 2011

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

(Business Analyst)

Submitted to Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Received by the Mayor's Office: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

RESOLUTION \_\_\_\_\_ - 2011

Whereas the U.S. Department of Housing and Urban Development (HUD) permits the establishment of micro-loan programs with the use of CDBG funds, and

Whereas such program must benefit low and moderate income persons or low and moderate income neighborhoods within the definitions and guidelines established by HUD, and

Whereas the City of Reading is desirous of establishing such a program to assist existing businesses located in low and moderate income areas of the City to expand, or to assist in the establishment of businesses in such areas, or to encourage the expansion of businesses within the City that will hire 51% of its workers from the low and moderate income pool, increase the property tax base and encourage the entrepreneurial spirit of its residents

NOW, THEREFORE BE IT RESOLVED, that the Department of Community Development establish a micro loan program within the guidelines established by the U.S. Department of Housing and Urban Development and carry out the underwriting of such loans in a sound manner within the guidelines established by HUD and that the following priorities be established by the Department:

1. To assist small businesses to expand within low and moderate-income areas of the City.
2. To assist low and moderate income residents of the City establish businesses. However in conformance with HUD Regulations start-up businesses shall undergo thorough business training prior to receiving a loan.
3. To assist businesses to expand within the City who will agree to hire 51% of their new workforce from the low and moderate income labor pool of the City, and

BE IT FURTHER RESOLVED, that within the general guidelines of HUD each loan shall not exceed \$35,000 and be for terms of 5 to 7 years for working capital, for the acquisition of machinery for 10 years or the economic life of the machinery and equipment, whichever is less and for terms of up to 20 years for other fixed asset financing, and that the amount of \$400,000 be allocated to the program.

PASSED COUNCIL \_\_\_\_\_, 2011

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
CITY CLERK

RESOLUTION NO. \_\_\_\_\_

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

That Christopher Fegley is appointed to the Citizens Advisory Board as a Mayoral appointment with a term ending December 31, 2012.

Adopted by Council \_\_\_\_\_, 2011

\_\_\_\_\_  
Vaughn D. Spencer  
President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher  
City Clerk

RESOLUTION NO. \_\_\_\_\_

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

That Peter Delinko is appointed to the Citizens Advisory Board as a Mayoral appointment with a term ending December 31, 2012.

Adopted by Council \_\_\_\_\_, 2011

\_\_\_\_\_  
Vaughn D. Spencer  
President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher  
City Clerk

RESOLUTION NO. \_\_\_\_\_

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

That Michael Lauter is reappointed to the Planning Commission with a term ending April 1, 2013.

Adopted by Council \_\_\_\_\_, 2011

\_\_\_\_\_  
Vaughn D. Spencer  
President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher  
City Clerk

RESOLUTION NO. \_\_\_\_\_

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

That Jared Barcz is appointed as an alternate to the Zoning Hearing Board with a term ending May 9, 2013.

Adopted by Council \_\_\_\_\_, 2011

\_\_\_\_\_  
Vaughn D. Spencer  
President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher  
City Clerk

RESOLUTION NO. \_\_\_\_\_

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

That Brad Gass is appointed to the Fire Civil Service Board with a term ending July 27, 2013.

Adopted by Council \_\_\_\_\_, 2011

\_\_\_\_\_  
Vaughn D. Spencer  
President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher  
City Clerk

RESOLUTION NO. \_\_\_\_\_

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:

That Edwin Stock is appointed to the Police Civil Service Board with a term ending May 9, 2015.

Adopted by Council \_\_\_\_\_, 2011

\_\_\_\_\_  
Vaughn D. Spencer  
President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher  
City Clerk