



# ***CITY COUNCIL***

## ***Administrative Oversight & Land Use Committee***

**Monday, February 7, 2011  
5:00 pm  
City Council Office**

### **COMMITTEE OF THE WHOLE**

**Presentation by Olivet Boys and Girls Club**

**5:00 PM**

### **ADMINISTRATIVE OVERSIGHT COMMITTEE**

**Committee Members: F. Acosta, D. Reed, S. Marmarou, Chair**

*Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.*

### **I. Interviews**

**5:45 pm**

**5:45 - Dan Minotto - appointment - Planning Commission**

**6:00 - Michael Leifer - appointment - Main Street Board**

**6:15 - Lois Kubinak - appointment - Park and Recreation Advisory  
Committee**

**6:30 - John Hefferon - reappointment - Disruptive Conduct Review  
Board**

**6:45 - Matthew Griffith - appointment - Stadium Commission**

**7:00 - Eron Lloyd - appointment - Water Authority**

**7:15 - Barry Unger - appointment - Plumbing Board**

### **II. Appointment Recommendations**

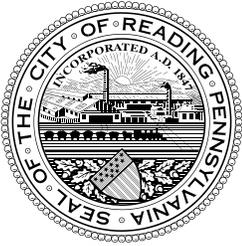
### **III. Review Pending Applications Memo/BAC Openings**

### **IV. Discussion**

- Charter Board Applicants
- Unqualified Applicants

### **V. 2011 Budget Follow-Up Items**

1. Explore adding Legal Specialist to Law Office
2. Solicitor review BAC legal counsel and determine areas that require internal counsel and external counsel



CITY OF READING,  
PENNSYLVANIA

MEMORANDUM

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**TO:** Administrative Oversight and Land Use Committee  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** February 7, 2011  
**SUBJECT:** Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

**Charter Board** - *1 opening*

- **Susan Gibson** - reappointment - awaiting Mayoral approval
- **Angelita Solado** - appointment - has Mayoral approval

**Shade Tree Commission** - *3 openings*

- **Franklin Steiner** - appointment - needs Mayoral approval - background issues

**Main Street Board of Directors** - *4 openings*

- **Johanny Cepeda** - appointment - background issues
- **Michael Leifer** - appointment
- **Anthony Calvaresi** - appointment - background issues
- **William Woolworth III** - appointment - background issues

**Zoning Hearing Board** - *2 alternate openings*

- **Matthew Griffith** - appointment

**Planning Commission** - *3 openings*

- **Dan Minotto** - appointment - has Mayoral approval

**Plumbing Board** - 2 openings

- **William Gernert** - reappointment - needs Mayoral approval - background issue
- **Barry Unger** - appointment - has Mayoral approval

**Water Authority** - 2 openings

- **Eron Lloyd** - appointment
- **Gary Wegman** - appointment

**Disruptive Conduct Review Board** - 1 opening, 3 alternate openings

- **John Hefferon** - reappointment - has Mayoral approval

**Park and Recreation Advisory Committee** - 3 openings

- **Lois Kubinak** - appointment - has Mayoral approval

**Human Relations Commission** - 5 openings

- **Timothy Steinrock** - appointment - needs Mayoral approval

**Legislative Aide Committee** - 2 openings

- **Timothy Steinrock** - appointment
- **John Short** - appointment

**Police Civil Service** - 1 opening

- **Elsayed Elmarzouky** - appointment

**Citizen's Advisory Board** - 21 openings

- **Vera Ellison** - appointment (Mayor)

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**Pagoda Foundation** - pending the creation of the Foundation

- **Lee Olsen** - appointment
- **Donna Reed** - appointment
- **Carl Brown** - appointment
- **Mike Reinert** - appointment

**BOARDS, AUTHORITIES & COMMISSIONS**  
**OPEN SEATS**

FEBRUARY 7, 2011

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
<b>BOARDS</b>			
Electrician's Examining Board			1 opening
Plumbing Board of Examiners	2 openings		
	2 applications pending		
Reading HVAC Board			3 openings
Zoning Hearing Board			2 alternate openings
			1 application pending
Police Civil Service Board			1 opening
			1 application pending
Fire Civil Service Board			Board Full
Board of Historical Architectural Review			1 trades/building opening
Board of Trustees of the Reading Public Library			Board Full

Board of Health			
			2 openings
			1 alternate opening
Board of Ethics			
	1 opening		
Building/Fire Code Board of Appeals			
	1 opening		
	1 alternate opening		
Animal Control Board			
	Board Full		
Charter Board			
	1 opening		
	2 applications pending		
Disruptive Tenant Board			
	3 alternate openings		
Property Maintenance Appeals			6 openings
			Bldg/Trades Experience Required
Minority Bus. Board			
	5 openings		
Police Diversity Bd			
		1 opening	
		1 alternate opening	
City-wide Diversity Board			
			Board Full

Solid Waste & Recycling Appeals Board			3 citizen openings
Citizens Advisory Board	21 citizen openings		
	1 application pending		
Main St Board	4 openings		
	4 applications pending		

**AUTHORITIES**

Reading Area Water Authority			2 openings
			2 applications pending
Berks County Reading Area Transportation Authority	All appointments made by the County Commissioners		
Reading Redevelopment Authority	Board full		
Reading Housing Authority			Board full
Reading Parking Authority		Board full	
Reading Regional Airport Authority	All appointments made by the County Commissioners		
Civic Center Authority			City positions filled
			1 County opening

Downtown Improvement			
District Authority	1 opening		
	1 application pending		
<b>COMMISSIONS</b>			
Planning Commission			
	1 opening		
	1 application pending		
Reading Shade Tree Commission			
	3 openings		
	1 application pending		
Stadium Commission			
	Board Full		
Park & Recreation Advisory Council			
	3 openings		
	1 application pending		
Reading Human Relations Commission			
	5 openings		
	1 application pending		
Legislative Aide Committee			4 City openings
			2 applications pending
Public Safety Advisory		Board full	
Blighted Property Review			
	Board Full		
Environmental Advisory Council			2 openings