



CITY COUNCIL

Public Works Committee

Monday, July 20, 2009

Agenda

5:00 p.m.

Committee Members: M. Goodman-Hinnershitz Chair, D. Sterner, S. Fuhs

COMMITTEE OF THE WHOLE

1. 2008 External Audit Update – Herbein & Co. 5:00 pm

I. Park Maintenance 6:00 pm

a. Creation of Public-Private Partnerships to maintain Parks and Playgrounds

II. Review Audits of Capital Projects 6:30 pm

a. Projects currently underway and projects completed

b. Review Audit Reports completed for Capital Projects underway and completed as required the Charter

Charter Article IX - C. Capital Project Reporting.

(1) **Current Projects.** All capital projects in process must be reported on a quarterly basis and provide an update on cost, completion date and estimated revised operating costs. This information is to be supplied by the Finance Manager and the Project Manager to the City Council in such a form that it is available to the public.

(2) **Extended Projects.** If commencement of a capital project does not begin by end of the fiscal year following the year in which final approval is obtained the project must go through subsection (3)(A) and (B).

5. **Post Project Completion Audit.** Following completion of the capital project a complete and detailed audit must be published and made available to the public. This post audit is to be completed by an independent auditor appointed by the Council. The purpose of the post audit is to confirm the estimates of costs and explain any deviation between actual and estimated costs.

III. East Ends Contract - Update

6:45 pm

IV. Review Permanent Street Sweeping Schedule

6:50 pm

- a. Review petition to add 200 block Clinton to the schedule.

Follow-up Issues

- a. Addition of dog runs in select City parks - **report to Council July 13**
- b. Cost of dog clean up stations
- c. Speeding on Kenhorst Blvd and Museum Rd - **signs added; enforcement to begin**
- d. Clean-up of former Sovereign building on Lancaster Ave. - **report to Council July 13**
- e. Electronic billboards
- f. Abandoned home on S. 15th St - **report to Council July 13**
- g. Pot hole in sidewalk at 5th & Penn - **could not locate; additional information needed**
- h. Pedestrian light repair - **contract will be awarded in September**
- i. Graffiti "artists" sentenced to community service removing graffiti
- j. ATVs on Neversink Mountain
- k. Cotton St barricades
- l. Parking issues in 1500 block N. 14th St

Public Works Committee
FY 2008
GOALS AND OBJECTIVES

GOAL 1: REVIEW AND RECOMMEND FOR ADOPTION A STORMWATER MANAGEMENT ORDINANCE TO COMPLY WITH PA DEP REGULATIONS.

GOAL 2: EVALUATE CONTRACTS FOR LINE PAINTING AND TRAFFIC SIGNAL AND STREETLIGHT MAINTENANCE.

- Ensure the Public Works Department prepares specifications and awards contracts to the lowest responsible bidders, for the maintenance of essential operations.
- Develop areas, based on concerns related to individual Council Districts, requiring streetlight maintenance.

GOAL 3: REPAVE/RECONSTRUCT CITY STREETS/MAINTAIN CURBING AND SIDEWALKS

- Determine the most effective method of developing and implementing a citywide street reconstruction and repaving program.
- Develop priorities for street repaving and reconstruction.
- Identify, based on Council Districts, in need of infrastructure improvements.

GOAL 4: COMPLETE ENGINEERING PLAN REVIEWS FOR PROPOSED DEVELOPMENT SITES.

- Ensure the Public Works Committee receives regular updates regarding development projects.

GOAL 5: ADDRESS THE CLEANLINESS OF CITY STREETS

- Evaluate current sweeping program procedures in an attempt to improve operations.

GOAL 6: BEAUTIFICATION/MAINTENANCE/EXPANSION OF THE PARKS SYSTEM

- Identify necessary, amongst the existing park system, necessary aesthetic improvements and prioritize improvements.
- Receive regular updates on the implementation of the City Park Master Plan and improvements to the Pagoda.

GOAL 7: RENOVATIONS TO CITY FACILITIES.

- Ensure improvements to City facilities are completed in a timely manner.

GOAL 8: ENSURE TIMELY IMPLEMENTATION OF CAPITAL IMPROVEMENTS PLAN PROJECTS

- Monitor CIP projects and receive regular status report from Public Works Director and Managing Director.

GOAL 9: STRENGTHEN RECREATION ACTIVITIES AND PROGRAMS AS A WHOLE.

- Improve, through amendment, the existing Park and Recreation Advisory Council ordinance.
- Discuss opportunities of expanding recreation opportunities through partnering with other organizations and the community.
- Work with other external recreation providers to coordinate programs and activities
- Identify more effective methods of providing recreation opportunities to a larger segment of the community.
- Consider expanding the Park Security Program.

GOAL 10: RECEIVE REGULAR UPDATES ON COMPLIANCE WITH ALL WASTE WATER PERMIT REQUIREMENTS (NPDES AND Air Quality) AND WASTE WATER TREATMENT PLANT OPERATIONS.

GOAL 11: REVIEW CONSENT ORDER AND OPERATION AND MAINTENANCE PLAN SCHEDULE

- Begin and continue reviewing the implementation of the wastewater treatment plant design and schedule including periodic updating of financial estimates.
- Approve Consent Decree timeline.
- Receive regular and complete financial updates

GOAL 12: CREATE STORMWATER UTILITY

- Review financial impact analysis.
- Develop legislation for review and adoption by City Council.

GOAL 13: MONITOR SOLID WASTE AND RECYCLING OPERATIONS

- Determine if improvements to the existing ordinance are necessary.
- Assist with the development of an education and enforcement campaign for all city residents on proper set out requirements for all municipal solid waste and recyclables.



CITY COUNCIL

Public Works Committee

***Tuesday, June 16 2009
Meeting Report***

Committee Members Attending: S. Fuhs, D. Sterner

Others Attending: O. Smith, C. Younger, C. Hemnitz, C. Jones, L. Kelleher

Mr. Fuhs called the meeting to order at 5:10 p.m.

Park Maintenance

Mr. Smith, chair of the Park and Rec Advisory Committee (PARC), described the PARC's assessment of the condition and maintenance of the City's parks and playgrounds. He explained that the group visited each of the City's parks and playgrounds with Mr. Zuber and completed a rating sheet for each park and playground. Those results were averaged out and are attached to the agenda. Mr. Smith stated that overall the condition of the parks and playgrounds are not bad but most require cosmetic improvements. He suggested using the youth work program and volunteers to assist Public Works with providing these cosmetic improvements during the warm weather months.

Mr. Jones stated that Public Works does use a summer, part-time program to handle these types of projects. He noted that this summer, part-time summer crews will also be assisted by those involved in the youth work program. The youth work program will help bolster summer part-time crews and allow the suggested cosmetic improvements. He stated that those in the youth work program will be assigned, in part, to Kyle Zeiber for Public Works and Wayne Cockrell for all other areas.

Mr. Jones noted that the continued reduction in the Public Works personnel workforce has hampered Public Works ability to get maintenance projects accomplished. He stated historically part-time Public Works workers are brought on board between April and June to undertake

summer weather tasks such as grass cutting, trimming, painting, etc. Last year permission was not given to hire part-time Public Works worker until mid-summer, which limited the completion of maintenance projects.

Mr. Fuhs questioned Public Works ability to use prisoners to assist with Public Works maintenance projects. Mr. Jones stated that this was attempted several times in the past; however union issues were created as Public Works supervisors are not prison guards.

Mr. Jones stated that Mr. Zuber completes an assessment of each park and playground in the fall. Mr. Smith suggested that Mr. Zuber also complete an assessment in the spring to identify issues that have developed over the cold weather months.

Mr. Smith questioned Public Works openness to using community volunteers to handle light maintenance work in the City's parks and playgrounds. Ms. Kelleher stated that this volunteer program will be similar to the adopt-a-spot program. Mr. Jones stated that some arrangement could be worked out. He noted the willingness of a particular group to care for Neversink playground.

Mr. Jones stated that the 3rd and Spring and Essick playgrounds will be rehabilitated next year. Rehabilitation of the Northmont playground is scheduled for 2011. He stated that over a ten (10) year period twenty (20) playground tot lots have been rehabilitated. He noted that the rehabilitation of these tot lots and play areas continue. After all City playgrounds are rehabilitated, the cycle begins again.

Mr. Smith noted PARC's desire to redo the City's ten year park, playground, and open space plan using the old plan as the template. Mr. Jones stated that the PARC could certainly participate but noted the importance of a consultant to consider the City's demographics and needs, along with the citizen input. He noted that the consultant considers the existence of parks, playgrounds, and open space city-wide and makes recommendations for additions and modifications.

Mr. Fuhs stated that creation of public private partnerships to maintain parks and playgrounds will be discussed at the July Public Works Committee meeting. He asked Mr. Smith to return for this discussion.

Review Proposed CIP Amendment

Mr. Fuhs stated that the Administration has presented a proposed amendment to the Capital Improvement Plan:

- Reallocating \$40,000 from the Hillside Playground Project to Kurper Landing Renovation
- Providing \$400,000 for the extension of River Road
- Providing \$200,000 for the Main Street infrastructure improvement program

The following projects have been removed from the 2009 Capital Improvement Program.

- \$2.5 million for a new Hampden Marion fire station.
- \$120,000 for a Public Works front end loader, \$300,000 for street sweepers, and \$250,000 for alley and right of way improvements.

The following projects remain in the CIP

- \$230,000 for Duryea Drive guardrails
- \$160,000 for Northmont playground renovations
- \$1.3 million for repairs to First Energy Stadium
- \$450,000 for bridge repair.
- \$150,000 for City Hall improvements
- \$200,000 for Main Street infrastructure improvements

2010 projects are as follows:

- \$400,000 for River Road extension
- \$50,000 for Public Works tractor
- \$60,000 for Stadium light upgrades (First Energy Stadium)
- \$40,000 for Kerpers Landing renovations

Mr. Jones noted that the Hillside playground renovation project was shifted from Capital to the CDBG.

How to Save Capital Project

Mr. Cituk was not present to provide the requested report.

East Ends Contract Update

The group discussed using a two (2), three (3), or five (5) year lease extension. Mr. Younger stated that he would discuss such with East Ends. The negotiated and approved lease would need to be ratified by Council by ordinance.

City Park Bandshell

Mr. Jones stated that the City Park Bandshell pond is currently under design. Mr. Waltman noted citizen concerns regarding the effect this project will have on aquatic life. Mr. Jones stated that as the pond is drained, fish and other aquatic beings congregate in pools and pockets along the bed of the pond. Public Works crews rescue the fish and aquatic life and transfer them to Bernhart's Lake.

Mr. Jones stated that when viewing the pond from the front of the Bandshell, one can see that the majority of the pond falls to the right side of the Bandshell. The City Park master plan calls for the

reduction to the pond located directly in front of the Bandshell to allow spectators to sit closer to the stage.

Update on Collection of Grass Clippings

Mr. Jones noted the difficulty in dealing with grass clipping as they are prohibited from going to landfills and they cannot be used for mulching.

He stated that due to the outcry of the public, Public Works will continue to collect grass clippings through the 2009 summer season. Any change occurring in 2010 will be widely publicized prior to the implementation of the change.

The Public Works Committee adjourned at approximately 5:55 p.m.

Respectfully submitted by Linda A. Kelleher CMC, City Clerk

FOLLOW UP ITEMS

- Creation of public private partnerships to maintain parks and playgrounds (July)
- Review audits of capital projects underway and completed.
- East End contract updates
- Addition of dog runs in select City parks & cost of dog cleanup locations
- Cost of Dog Cleanup locations
- Speeding on Kenhorst Blvd. and Museum Road.
- Cleanup of former Sovereign building on Lancaster Ave.
- Abandoned home on South 15th Street
- Study of Kline Avenue to become one way street.
- Collection of grass clippings
- Flyers regarding parking for ball games at Pendor Park
- Pot hole in sidewalk at 5th & Penn
- Pedestrian light repair
- Clean up of 400 block of Spring Garden St

Park and Recreation Advisory Committee

Park and Playground Evaluation Results

Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>11th & Pike</i>							
Cleanliness:		3	4	3	2	4	3.2
Condition of Equipment:		3	4	4	2	2	3.0
Overall Condition:		3	4	3	3	4	3.4
Maintenance Issues:			3	3	3		3.0
Usage:	5	5	5	4	5	5	4.8
Neighborhood Cleanliness:		4	5	3	3	3	3.6
Comments:	open field						
	Rising Sun						
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>9th & Marion</i>							
Cleanliness:		3	3	4	3	4	3.4
Condition of Equipment:		3	3	4	3	2	3.0
Overall Condition:		2	3	4	3	3	3.0

Maintenance Issues:		2	3	3	2		2.5
Usage:	3	3	4	3	4	3	3.4
Neighborhood Cleanliness:		3	3	3	2	2	2.6
Comments:	tot lot	fencing	fencing			expand area	
						greener	
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Baer Park</i>							
Cleanliness:		3	3	3	3	2	2.8
Condition of Equipment:		2	3	2	3	3	2.6
Overall Condition:		3	4	3	3	4	3.4
Maintenance Issues:		2	4		3		3.0
Usage:	5	4	5	4	4	5	4.4
Neighborhood Cleanliness:		3	5	3	3	3	3.4
Comments:						boxing/ fieldhouse issue	
Park Name:	#1	#2	#3	#4	#5	#6	Average

<i>Front & Schiller</i>							
Cleanliness:		3		3	3	3	3.0
Condition of Equipment:		3		4	3	3	3.3
Overall Condition:		2		3	3	3	3.0
Maintenance Issues:		3			3		3.0
Usage:	4	4		4	4	4	4.0
Neighborhood Cleanliness:		2		3	2	2	2.3
Comments:						grass uncut	
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Northmont</i>							
Cleanliness:		3	4	3	3	3	3.2
Condition of Equipment:		2	4	3	3	2	2.8
Overall Condition:		3	4	4	3	3	3.4
Maintenance Issues:		3	4	3	3		3.3
Usage:	2	2	2	2	2	2	2.0
Neighborhood Cleanliness:		4		4	4		4.0
Comments:						litter	

Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>6th & Amity</i>							
Cleanliness:		4	5	4	4	5	4.4
Condition of Equipment:		4	5	5	5	5	4.8
Overall Condition:		4	5	5	4	5	4.6
Maintenance Issues:		3	5		4	5	4.3
Usage:	4	5	5	4	5	5	4.8
Neighborhood Cleanliness:		4	5	4	5	5	4.6
Comments:							
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Barbey</i>							
Cleanliness:		1	3	3	3	3	2.6
Condition of Equipment:		2	3	2	2	2	2.2
Overall Condition:		2	3	3	3	2	2.6
Maintenance Issues:		2	2		3		2.3

Usage:	4	4	4		4	3	3.8
Neighborhood Cleanliness:		2	3	3	3	2	2.6
Comments:				benches		graffiti	
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Keffer Park</i>							
Cleanliness:		4	4	4	4	3	3.8
Condition of Equipment:		4	4	4	3	2	3.4
Overall Condition:		4	4	4	3	4	3.8
Maintenance Issues:		3	3		3		3.0
Usage:	3	4	4	4		2	3.5
Neighborhood Cleanliness:		4	4	3	3	2	3.2
Comments:		scoreboard	backstop		scoreboard	scoreboard	
		graffiti				outdated equipment	
		outdated equipment				new/repair safety surface	
Park Name:	#1	#2	#3	#4	#5	#6	Average

<i>3rd & Spring</i>							
Cleanliness:		4	3	3	3	4	3.4
Condition of Equipment:		2	3	3	2	2	2.4
Overall Condition:		3	3	2	3	3	2.8
Maintenance Issues:		2	3	3	3		2.8
Usage:	3	3	3	3	3	2	2.8
Neighborhood Cleanliness:		4	4	3	4	3	3.6
Comments:	court	weeds					
	ballfield	outdated equipment					
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Essick</i>							
Cleanliness:			3		3	3	3.0
Condition of Equipment:		2	3		2	4	3.0
Overall Condition:		2	3		2	2	2.0
Maintenance Issues:		1	2		2		2.0
Usage:	3	3	3		3	3	3.0
Neighborhood Cleanliness:		3	3		3	2	2.5
Comments:	small	outdated equipment					

		weeds on court					
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>2nd & Oley</i>							
Cleanliness:		2	3	3	2	3	2.6
Condition of Equipment:		2	3	3	3	2	2.6
Overall Condition:		2	2	3	2	3	2.4
Maintenance Issues:			2		2		2.0
Usage:		4	4	4	4	4	4.0
Neighborhood Cleanliness:		3	2	3	2	2	2.4
Comments:		litter				teen hangout	
		graffiti					
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Reading Iron</i>							
Cleanliness:		2	4	3	2	4	3.0
Condition of Equipment:		3	4	3	3	4	3.4

Overall Condition:		2	3	3	2	4	2.8
Maintenance Issues:	2	2	2	2	3		2.3
Usage:	3	3	3	3	3	3	3.0
Neighborhood Cleanliness:	2	2	2		2	1	1.8
Comments:	lights	graffiti		surface of large area needs attention	better lighting	lighting	
	pavillion	no bench					
	block house	fence holes					
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>10th & South</i>							
Cleanliness:	3	3	4		4	4	4.0
Condition of Equipment:	3	2	4	4	4	4	4.0
Overall Condition:	4		4	4	4	4	4.0
Maintenance Issues:	3	2	3	3	4		4.0
Usage:	4	3	4	4	4	5	4.5
Neighborhood Cleanliness:	3	3	4	4	3	3	3.0
Comments:	soccer	steps	repair steps	seating for teams and spectators	steps	masonry	
	block house						

Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Neversink</i>							
Cleanliness:	3	3	3	4	4	4	3.5
Condition of Equipment:		3	4	4	4	4	3.8
Overall Condition:	2	4	3	4	4	4	3.5
Maintenance Issues:	3	3	2	3	4		3.0
Usage:	3	4	4	4	4	4	3.8
Neighborhood Cleanliness:	3	4	3	4	4	4	3.7
Comments:		fence bowed	fence	steps	weeding	masonry	
		baseball backstop needed	steps	repair play area	benches	baseball backstop needed	
		steps washed out	benches	fencing		fence	
				baseball backstop needed		benches	
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Pendora</i>							
Cleanliness:	3	4	4		4	4	4.0

Condition of Equipment:		4	3		4	4	4.0
Overall Condition:	4	4	3		3	4	3.5
Maintenance Issues:	3	3	3		3		3.0
Usage:	4	2	3	4	2	4	3.0
Neighborhood Cleanliness:	3	3	4		3	4	3.5
Comments:	possible dog park	painting	cosmetic repair	lower swings	cosmetic repair	inside fieldhouse	
		weeding	spectator benches needed	pave area by fieldhouse		skateboard park	
		spectator benches needed		graffiti			
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Mineral Spring Park</i>							
Cleanliness:	1	1	3			4	4.0
Condition of Equipment:	1	1	2			1	1.0
Overall Condition:	1	1	2		1	1	1.0
Maintenance Issues:	1	1	2		1		2.0
Usage:	1	1	3		1	1	1.0
Neighborhood Cleanliness:	5	4				5	5.0

Comments:	needs major work	waste of a resource	special historical project	needs complete renovation	needs total renovation	uncut	
					high potential	underused	
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Egelman's</i>							
Cleanliness:	3	4		3	3	5	3.7
Condition of Equipment:	3	3		2	3	4	3.0
Overall Condition:	3	4		2	3	4	3.0
Maintenance Issues:	3	3		2	3		2.5
Usage:	3	4			3	2	2.5
Neighborhood Cleanliness:	3	4		5	3	5	4.3
Comments:	pavillions need work					missing swings	
						pavillion	
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>City Park</i>							

Cleanliness:	4		4	5	4	4	4.3
Condition of Equipment:	5		5	5	5	5	5.0
Overall Condition:	4	4	5	4	4	4	4.3
Maintenance Issues:	4	3	4	4	4		4.0
Usage:	5	4	5	5	5	5	5.0
Neighborhood Cleanliness:	4	4	4	4	3	4	3.8
Comments:		nice job on renovations	bandshell condition			HARB issue with block house	
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Hillside</i>							
Cleanliness:	4	4	5			4	4.3
Condition of Equipment:	4	4				5	4.3
Overall Condition:	4	4	5			4	4.3
Maintenance Issues:	4	3	5				4.0
Usage:	3	3	3	3	3	2	2.8
Neighborhood Cleanliness:	4	4	5	4	4	5	4.3
Comments:	concessions	wall					

Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Hampden Park</i>							
Cleanliness:				4		5	4.5
Condition of Equipment:						5	5.0
Overall Condition:				4		5	4.5
Maintenance Issues:							0.0
Usage:						2	2.0
Neighborhood Cleanliness:				4		5	4.5
Comments:							
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>E J Dives</i>							
Cleanliness:	4	5	5	5			4.8
Condition of Equipment:	4	4	5	5			4.5
Overall Condition:	4	4	5	5			4.5
Maintenance Issues:	4	4	5				4.3
Usage:	4	3	3	3			3.3

Neighborhood Cleanliness:	4	4	5	4			4.3
Comments:	Ball field needs work	back stop					
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Brookline</i>							
Cleanliness:	4	5	5	5			4.8
Condition of Equipment:	4	4	5	5			4.5
Overall Condition:	4	4	5	5			4.5
Maintenance Issues:	4		5				4.5
Usage:	5	4	4	4			4.3
Neighborhood Cleanliness:	4	4	4	5			4.3
Comments:	ballfield						
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Oakbrook</i>							
Cleanliness:		3		5			4.0
Condition of Equipment:		2		4			3.0

Overall Condition:		3		5			4.0
Maintenance Issues:		2					2.0
Usage:	5	3		5			4.3
Neighborhood Cleanliness:		2		3			2.5
Comments:	RHA						
Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Lance Place</i>							
Cleanliness:	2	2	2	3			2.3
Condition of Equipment:	2	2	1	2			1.8
Overall Condition:	2	1	1	2			1.5
Maintenance Issues:	2	1	1				1.3
Usage:	2	3	5	5			3.8
Neighborhood Cleanliness:	2	2	1	1			1.5
Comments:	Fixed but quickly ruined						

Park Name:	#1	#2	#3	#4	#5	#6	Average
<i>Glenside</i>							
Cleanliness:		4		5			4.5
Condition of Equipment:		5		4			4.5
Overall Condition:		4		5			4.5
Maintenance Issues:		4					4.0
Usage:		3		5			4.0
Neighborhood Cleanliness:		4		5			4.5
Comments:	RSD						