



# *CITY COUNCIL*

## *Work Session*

*Work Session  
Penn Room*

*Monday, August 18, 2008  
7:00 P.M.*

- I. Call To Order 7:00 p.m.
- II. Managing Directors Report 7:05 p.m.
- III. 2009 CDBG Action Plan 7:15 p.m.
- IV. Update - Budget 2009
  - Define action steps for 2009 Budget
  - Update Maximus Fines & Fees Study
  - Additional issues
- V. Issues requiring follow-up from July Work Session 8:00 p.m.
  - Copy of the survey results from the Gang Prevention Steering Committee
  - Update on DEP order to drain Bernhart's Lake in August for inspection of dam breast

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### **Meeting Schedule**

- August 20<sup>th</sup> – 5 pm – Public Hearing on Student Housing Zoning Amendment

## 2009 Budget Calendar

- **May 2009\*** – Budget Summit: initial review of financial situation and general outline of goals and objectives.
- **June 2009\*** – Budget Summit Policy Issues: In depth review of goals and objectives discussed during May summit. 2009 goals and objectives will be agreed to by the summits conclusion.
- **June 30** – All Departments will submit descriptions of Goals and services provided on or before Monday, June 30<sup>th</sup>. Notice of this deadline will be provided to all Departments immediately following the May Budget Summit.
- **June 30 -July 15** – Administrative review of Department Budgets
- **July 15** – Submission of detailed Department Budgets
- **July 21** – Presentation of compiled departmental requests to City Council
- **July 22** - Budget Sub-committee begins review of Draft General Fund Budget.
- **August 1** – Initiation of joint review of General Fund Budget requests (Administration and Council Budget Sub-Committee)
- **September 2** –Discussion of Draft Budget at Special Finance Committee Meeting and submission of tax and fee ordinances.
- **September** – Provide City Council with information on upcoming bond, swap, refinancing issues that need to be approved by the end of the year.
- **October 1** – Formal presentation of 2009 Budget (General Fund and CIP) to Council & Introduction of Budget Ordinances at Special Meetings; Introduction of Fee and Tax Ordinances and Full Time Position Ordinance.
- **October 1** - Advertisement of General Fund and CIP Budget (Note: Figures to City Clerk by Monday Sept. 22 to allow preparation of the advertisements).
- **Monday, October 20<sup>th</sup>** 5:00 p.m. in Council Chambers - Capital Budget Public Hearing
- **Tuesday, October 21<sup>st</sup>** 5:00 p.m. in Council Chambers – General Fund Budget Public Hearing

- **October - November 10** – Special Meeting (if necessary) for the Introduction of Budget Amendments.
- **November 10** – Last day to Introduce Budget Amendments at Regular Meeting
- ~~**November 2009\*** – Capital Budget Public Hearing 5:30 p.m. Council Chambers~~
- ~~**November 2009\*** – General Fund Budget Public Hearing 5:30 p.m. Council Chambers~~
- **November 24** – Adoption of General Fund Budget, CIP Budget, and any Tax and Fee Ordinances

\*Exact dates will be provided by the City Clerk.