



# *CITY COUNCIL*

## ***Committee of the Whole***

Monday, June 9, 2008

Council Office

5:00p.m.

Agenda

- |             |  |                  |
|-------------|--|------------------|
| <b>I.</b>   | <b>Executive Session – legal matters<br/>personnel</b>   | <b>5:00 p.m.</b> |
| <b>II.</b>  | <b>Parking Authority</b><br>- RPA's ability to use its own towing contractor<br>- Opinion from City Solicitor on City towing contact | <b>5:45 p.m.</b> |
| <b>III.</b> | <b>Award of Contract Project &amp; Construction Manager</b>  | <b>6:00 p.m.</b> |
| <b>IV.</b>  | <b>Agenda Review</b>   | <b>6:15 p.m.</b> |

**TO:** City Council  
**PREPARED BY:** Charles M. Jones, P.E., Public Works Director  
**MEETING DATE:** June 9, 2008  
**AGENDA MEMO DATE:** June 4, 2008

**REQUESTED ACTION:** To authorize the administration to enter into a professional services agreement with Hill International/Weston Solutions/Hazen and Sawyer for project management, construction management, and related services for the City of Reading Wastewater Treatment Plant Upgrades Project.

### **RECOMMENDATION**

Authorize the administration to negotiate and execute a professional services agreement with Hill International/Weston Solutions/Hazen and Sawyer of One Penn Square West, 30 South 15<sup>th</sup> Street, Suite 1300, Philadelphia, PA 19102 for project management, construction management, and related services for the Wastewater Treatment Plant Upgrades Project for a maximum not to exceed price of \$7,825,075. The issuance of an Advanced Notice to Proceed is also recommended so that project management and financial planning services can begin immediately since the design work by Black & Veatch has already begun.

### **BACKGROUND**

The Consent Decree executed among the United States of America Department of Justice, the United States Environmental Protection Agency, the Commonwealth of Pennsylvania Department of Environmental Protection, and the City of Reading describes various improvements to be completed to the wastewater treatment plant, sanitary sewer collection system, and associated systems and programs. A new wastewater treatment plant must be substantially complete by October, 2012.

Five different proposals were received in response to the Request for Proposals for project management and construction management services. Two of the five submitting firms were eliminated based on proposal review. The remaining three firms were requested to appear for an interview. One of the three firms was eliminated based on the interview. Additional information was requested of the remaining two firms. One firm was eliminated based on review of the written supplemental information. The remaining firm, Hill International/Weston Solutions/Hazen and Sawyer was asked to appear to discuss financial planning services throughout the project. Additional information was received describing financial planning services and a price for those services. The selection committee comprised of two City employees (technical), two City employees (non-technical), and two officials from outside of the City (City of Philadelphia and Borough of State College) reviewed the technical proposals, conducted a telephone conference to discuss the technical proposals and open the price proposals, interviewed three firms, compiled questions for the final two firms, and reviewed the responses of the final two firms. It is the opinion of the selection committee that Hill International/Weston Solutions/Hazen and Sawyer was responsive, submitted proposals that were within the requirements listed in the Request for Proposals, has a clear understanding of the project and the rigid timelines listed in the Consent Decree, and submitted the lowest price for the requested services.

### **BUDGETARY IMPACT**

The proposal includes a not to exceed fee of \$7,825,075. Sewer Capital Funds are available for the design services relating to the Wastewater Treatment Plant Upgrades Project. The following

is a summary of the price proposal:

Project Management Services	\$2,319,926
Construction Management Services	\$6,758,340
Reduction if awarded both services above	\$1,388,191
Financial Planning Services	\$ 135,000
<b>TOTAL NOT TO EXCEED FEE</b>	<b>\$7,825,075</b>

#### **PREVIOUS ACTION**

Council approved the Consent Decree on October 25, 2004. The Consent Decree describes the required improvements at the wastewater treatment plant. The design contract was awarded to Black & Veatch on March 24, 2008.

#### **SUBSEQUENT ACTION**

Additional contracts will follow for the construction of the wastewater treatment plant improvements will follow. The award of construction contracts will occur during 2009.

#### **REVIEWED BY**

The Mayor, Acting Managing Director, Directors of Finance and Public Works, Utilities Division Manager, and Purchasing Coordinator.

#### **RECOMMENDED MOTION**

Approve/Deny authorization for the Administration to negotiate and execute a professional services agreement with Hill International/Weston Solutions/Hazen and Sawyer for project management, construction management, and related services for the Wastewater Treatment Plant Upgrades Project at a maximum not to exceed fee of \$7,825,075. Approve/Deny authorization for the issuance of an Advanced Notice to Proceed so that management of the design process which has already begun and financial planning services can commence at once.

April 15, 2008

To the Mayor

City Hall

Reading, PA

**RFP FOR THE PURPOSE OF RETAINING A QUALIFIED FIRM TO  
PERFORM CONSTRUCTION MANAGEMENT SERVICES AND PROJECT  
MANAGEMENT SERVICES IN CONNECTION WITH PROJECTS AND  
ACTIONS ASSOCIATED WITH THE CITY OF READING WASTEWATER  
TREATMENT PLANT PROJECT FOR THE CITY OF READING,  
PENNSYLVANIA**

Proposals for construction management services were received from the following firms:

Camp Dresser & McKee Inc.

205 Granite Run Drive

Suite 350

Lancaster, PA 17601

Gannett Fleming

P.O. Box 67100

Harrisburg, PA 17106

Hill International, Inc.

One Penn Square West

30 South 15<sup>th</sup> Street

Suite 1300

Philadelphia, PA 19102

Johnson, Mirmiran & Thompson

220 St. Charles Way, Suite 200

York, PA 17402

MWH

335 Phoenixville Pike

Malvern, PA 19355

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MWH  
335 Phoenixville Pike  
Malvern, PA 19355

HEATHER DUNKLE  
Purchasing Coordinator

**RESOLUTION NO. \_\_\_\_\_**

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:-

The Mayor is authorized to negotiate and execute a contract with Hill International/Weston Solutions/Hazen and Sawyer, for the project management, construction management, and related services for the City of Reading Wastewater Treatment Plant Upgrade Project, at a not to exceed fee of \$7,825,075.00.

The Administration is authorized to issue an Advance Notice to Proceed to Hill International/Weston Solutions/Hazen and Sawyer to allow work to begin while the final contract is being assembled and executed.

ADOPTED BY COUNCIL \_\_\_\_\_ 2008

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PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
CITY CLERK