Reading Recreation Commission

January 10, 2012
Reading Recreation Commission Meeting *****

Tonight's Meeting called to order at 8:25 PM was preceded by an Executive Session, dealing with personnel issue. Prior to that action, the Board was approached by Mr. Michael Setley, Esquire, who attempted to assist us with our present and future status. Mr. Setley stated that he and his firm would be willing to assist us gain all proper procedural certification, including assisting us with the 501-C3 non-profit status at no charge to the Commission. Our only expense during this process would be any/all application fees, which we will certainly agree to pay.

In attendance were: Jim Washington, Marisol Torres, Otis Smith, John Santoro, Marcia Goodman-Hinnershitz, Francis Acosta, Eddie Moran and Mike Schorn. Absent were: William Hall and J. Drue Miles. Guests in attendance included: Vaughn Spencer (Mayor), Issamac Torres-Figueroa, Michael Setley Matt Lubas and Sue Landes.

Mr. Schorn asked the Commission members to join in the pledge-to-the-flag. Discussion on the topic of the Executive Director was very thorough. Sue Landes, our Peer-To-Peer facilitator, encouraged us to make an offer, citing the Circuit Rider Grant to the City for $ 65,000. After much discussion, the Board authorized the Chairman to negotiate a salry of $ 65,000 with an additional $ 2,500 in total range. Mr. Schorn said he would do that in person. The motion was made by John Santoro and Otis Smith and the vote, although unanimous in the selection process, was only 5-3 to expand the offer. Mr. Smith, Mr. Santoro and Mr. Schorn were opposed to offering more than the CRG approved.

Discussion involving ADP as our check-service provider ensued. Mr. Schorn explained that since the last meeting, ADP came back with an agreement price of approximately $ 91.00 per bi-weekly charge for 36 employees. It was discovered that there were two or three encumberances on existing employees, which increased our bottom line slightly. ADP also stated that they are willing to contribute $ 400 into our account after 90 days as an incentive and a reward for joining ADP.

Mr. Schorn shared with the Commission members that our bank account with VIST bank has a balance of $ 5,200.03 as of 1/10/12. Otis questioned comments about a Youth Account and a Tennis Account and whether or not these accounts would be separate in the future. It was understood that all monies would go into a consolidated accout, and it would be the Executive Director's job, or the responsibility of a supervisor, to keep that money straight within the general account.

Reading Recreation Commission

Page (2) continued .....

- Mr. Schorn reported that the City's contribution (1st quarter) would be available on 1/13/12. Once received, he will deposit the money immediately.

- Mr. Washington will inquire as to when the school district's contribution, believed to be $ 35 or $ 36,000 will be forwarded.

- Using the financials available, Matt and Heather projected that our bi-weekly employee costs would be in the vicinity of $ 16,000 per pay. That amount does NOT include any Workman's Compensation charges or ServiceFees associated with conducting business

- A discussion on legal issues, outside of the parameter of Mr. Setley's assistance was discussed. Mr. Acosta will help with the City solicitor and James Washington will make it known to the RSD's legal team.

- The subject of Benefit reimbursement was tabled. A february discussion in Executive Session will be requested.

Under Old Business - Otis asked about the attendance policy for Commission members. John Santoro read from the original AGREEMENT that a policy is in place. Otis and Mike reiterated the importance of this Commission, and if people could not give 110% to making this work, then they should please resign, as there are other candidates and applicants

Under New Business - Marcia Goodman-Hinnershitz discussed a six-year-old Council ordinance that involved a smoke-free environment. She introduced a new agenda topic entitled, Young Lungs At Play & discussed the possibility of free signage in the future.

A discussion of 2012 meeting dates followed. It was agreed that our meeting in February, ~~our NEXT MEETING, would be TUESDAY, February 07th.~~ All future meetings in 2012 would be held the 2nd TUESDAY each month. Mr. Schorn promised a calendar of meeting dates will appear with tonight's minutes.

The election of officers for 2012 was then held. The following were elected to these posts with a unanimous vote 8-0: Chair, Mike Schorn; Assistant Chair, Eddie Moran; Secretary, Marisol Torres and Treasurer, Marcia Goodman-Hinnershitz.

There being no further busines to conduct, the meeting was adjourned at 10:15 PM.

Respectfully,

Mike Schorn, Chair
RRC