

**City of Reading Human Relations Commission
April 27, 2011 Minutes**

Commissioners Present:

Kathryn Amaker, Vice Chair
Hazel Black
Lisa Blount
Reimundo Encarnacion

Absent:

William Giddens
Barbara Coffin
Alicia Snead

Staff:

Kimberly Talbot

Guests:

None

The meeting was called to order by Vice Chair, Amaker in the Penn room.

Minutes: February 23 and March 23rd.

A motion was made by Commissioner Black to approve the minutes as read and they were seconded by Commissioner Encarnacion.

Treasurer's Report: None

Executive Directors' Report

Treasurer's Report: None

Executive Director's Report:

Executive Director Kimberly Talbot reported to the Commissioners that the Commission office had received a letter stating that Commissioner Giddens would no longer be on the board and thanked him for his service to the board and his community. Commissioners Coffin and Snead also need to be contacted about their interest in remaining on the board. Commissioner Black has until May 31st to turn in her Commission Board application to the City Clerk's office.

Commissioner Amaker said that the structure of the board and its' numbers should be discussed at the next month's meeting along with meeting day and time changes if any.

Investigator's Reports were given by the Executive Director.

Old Business:

Parking

Investigator Moore and Executive Director Talbot have been paying for their parking. A motion was made by Commissioner Encarnacion and seconded by Commissioner Amaker to reimburse staff for parking costs as long as the funds are available.

New Business:

Commission Ordinance-Commissioner Black said that the Commission Ordinance needed to be updated. Executive Director Talbot stated that she and Attorney Butler had been working on changes to be submitted to City Council by July.

Next meeting Date: May 26th, 2011 6:00 p.m. Penn Room City Hall

Meeting Adjourned

Hazel C. Black, Acting Secretary