

**City of Reading Human Relations Commission**  
**January 25, 2012**  
**Minutes**

Commissioners Present:

Kathryn Amaker, Chair  
Barbara Coffin  
Lisa A. Blount  
Alicia Snead, Secretary  
Rei Encarnacion

Staff:

Kimberly Talbot

Guests:

None

The meeting was called to order by Chair, Kathryn Amaker in the Penn Room.

Accepted minutes from Lisa A. Blount and seconded by Rei Encarnacion.

**Treasurer's Report**

NONE

**Executive Director's Report**

The Office has 3 staff members currently.

**Old Business**

HUD still has not finished our performance assessment but will be sending it to us upon completion.

**New Business**

Commissioners discussed working out a new meeting schedule for 2012 (possibly). Executive Director Kimberly Talbot has an email from HUD attorney Ken Carroll which says that there is no HUD regulation regarding how many times a commission has to meet each year. Commissioners decided that it would be more positive to keep a consistent schedule. We meet every 4th Wednesday except in November. It will be the 14<sup>th</sup> of month.

Commissioners were asked to think about ideas for Fair Housing month which is in April.

Commissioner should start speaking to church members/or other groups to recruit them to be on commission.

Kim Talbot is interesting in getting back with BCTV, but she will need some help from the Commissioners.

The new mayor suggested that the RHRC be reduced to two persons (Executive Director & Investigator)

### **Conferences and Training**

Commissioners proposed that our March meeting be used as a training session as well. The meeting/training will be held at Queen City 6:00PM.

The meeting was adjourned. The next meeting is scheduled for February 22nd, 6 PM Penn Room.

Respectively submitted,

Alicia D Snead, Secretary