

**City of Reading Human Relations Commission
October 26, 2011 Minutes**

Commissioners Present:

Kathryn Amaker, Chair
Barbara Coffin
Alicia Snead, Secretary
Lisa A. Blount

Absent:

Hazel Black
Reimundo Encarnacion

Staff:

Kimberly Talbot

Guests:

None

The meeting was called to order by Chair, Kathryn Amaker in Kimberly R. Talbot's office because the Penn Room was being used by city council.

The minutes were accepted by Barbara Coffin, Lisa A. Blount seconded the motion.

Treasurer's Report

NONE

Kimberly R. Talbot informed us that if she uses the city credit card, she must provide receipts for it. She is just waiting on audit from city hall and she is prepared and will have treasurer's report then.

Executive Director's Report

Accepted Director's report by Alicia Snead

1. HUD visit regarding the Assessment performance was a success. The Commission will receive a report in a few months.
2. Applied for approximate 40,000.00 from CDBG for 2012 but was approved for 29,000.00 tentatively. City council has to approve.
3. Kimberly R. Talbot did outreach at Penns Commens on 10/25/2011 and was a very good turn out.
4. Our office did 13 cases for HUD and 16 cases for EEOC last year
5. RHRC staff completed a mandatory training for FEMA in July
6. Commissioners received a copy of the changes to the ordinance of the City of Reading. Kimberly R. Talbot explained all the changes that were made.
7. Tonya A. Butler in no longer the attorney for the RHRC. The new attorney is Diana D'Auria. She will need training.

Old Business

NONE

New Business

NONE

Conferences and Training

NONE

Next Meeting Date, Time, Place

Wednesday November 16, 2011 @ 6:00 PM, Penn Room (City Hall).

Respectively submitted,

Alicia D Snead, Secretary