

Minutes

O & E

May 20, 2015

**Vaughn D. Spencer, David Cituk, Elaine Haas, Phil Edwards (solicitor),
Kaylene Huggins, Brenda Kasprzewski, Donald Pottiger, Ronald
Whitmoyer, Lilliana Castillo**

Call to Order ____ 1:40pm ____

- **PRESENTER/GUEST/ABSENT**
- Kerry Knarr & Bonnie Knarr
- Marrella Financial Group LLC- 1st quarter performance
- Absent- Mayor
- Absent-Brenda Kasprzewski
- Absent- Ronald Whitmoyer

- **MINUTES**
 - Approve April 2015 minutes (Remove Tammy)
 - ✓ **Motion to approve made by Elaine Haas, 2nd by Donald Pottiger (3y/0N)**

- **FINANCIAL REPORTS**
 - Wells Fargo Statement 4/1/15-4/30/15
 - Comerica Statement 4/1/15-4/30/15
 - Comerica Statement 3/1/15-3/31/15
 - ✓ **Motion to approve by Elaine Haas, 2nd by Donald Pottiger (3y/0N)**

- **BILLS**
 - ADP processing charges 5/15/15- \$596.38
 - ADP processing charges 04/30/2015- \$ 602.01
 - ADP processing charges 3/31/15- \$20.00

- ADP processing charges 2/27/15- \$75.00 (contact adp)
 - ✚ Backing out and reentering employing grossing wages for 2015 with salary adjustments
- Postal Reimbursement for 5/11/15– \$ 29.89
- Russell Investments for 4/24/15- \$175,106.00 4TH & 1ST QTR
- Comerica Bank 1/1/15-3/31/15- \$1,750.00
- Linton Distasio & Edwards 5/6/15- \$2,905.50
- ✓ **Motion to approve by Elaine Haas, 2nd by Donald Pottiger (3y/0N)**

- **CORRESPONDENCE**

- Debra Overley- after age of 55, 2nd break in service she would contribute into the pension plan until age 60

- **REFUNDS**

- Kyle Muth:

Rollover Amount	781.63
Less 20% Taxes	156.33
Refund Amount	625.31

- Patrick Sleppy:

Rollover Amount	13,982.24
Less 20% Taxes	2,796.45
Refund Amount	11,185.79

- Linda Manegold:

Rollover Amount	18,103.52
Less 20% Taxes	3,620.70
Refund Amount	14,482.81

- Karah Reed:

Rollover Amount	524.86
Less 20% Taxes	104.97
Refund Amount	419.89

- Wilson Ayala:

Rollover Amount	2,902.67
Less 20% Taxes	580.53
Refund Amount	2,322.14

- ✓ **Motion to approve by Elaine Haas, 2nd by Donald Pottiger (3y/0N)**

- **APPLICATIONS**

- John Reppert- **retire as of 6/4/2015**

<u>TOTAL MONTHLY=</u>	<u>\$1,854.22</u>
<u>SEMI MONTHLY</u>	<u>927.11</u>
<u>ANNUAL</u>	<u>\$22,250.64</u>

- ✓ ***TABLED TO NEXT MONTH DUE TO NO QUARM Motion by Don Pottiger, 2nd Elaine Haas (3y/0n) ***

- Klee Dianna- surviving spouse benefit for Louis Dianna
Semi monthly: \$ 363.47 Annually: \$ 8,723.40

- ✓ **Motion to approve Klee Dianna by Elaine Haas 2nd by Donald Pottiger 3y/0N**

- Steve Tablone: Resigned 4/16/15

TOTAL MONTHLY =	2997.87
SEMI-MONTHLY =	1498.93

If Steve does not purchase dual coverage he will have a reduced pension by 40 % when he is eligible for pension.

Steve Tablone must continue to pay \$ 199.24+1.5% per month into the pension fund until the age of 55.

- **OLD BUSINESS**

- RFI

- Russell – request a copy of the current contract. Solicitor requested to compose a letter on the board’s behalf.

- Fee Agree outline provided by Russell- TABLED

- ~~○ Election for active employee if laid off vs. terminated~~

- Letter submitted by Solicitor

- **NEW BUSINESS**

- ~~○ Forfeiture Provisions provided by Solicitor Edwards~~

- Repayment options for pension shortages

- Pension Plan Booklets

- RAWA employees election voting

- Results of the election have Brenda Kasprzewski for the term ending December 31, 2015.

- **INFORMATION**

ADJOURNMENT

- ✓ **Motion to approve at 343 by Elaine Haas, 2nd by Donald Pottiger (3v/0N)**