

**MINUTES**

**O & E PENSION MEETING**

**Vaughn D. Spencer, David Cituk, Elaine Haas, Phil Edwards (solicitor),  
Holly Guldin, Kaylene Huggins, Tammy Baker, Matt Bembenick,  
Ronald Whitmoyer**

**July 16, 2014**

**Call to Order \_\_1:32 pm\_\_ by Mayor Vaughn Spencer**

- **PRESENTER/GUEST**

- **MINUTES**

Approve minutes from June 2014

- Table the minutes from June until update and e-mailed to board members.  
-motion by David Cituk 2<sup>nd</sup> Elaine Haas
- Minutes were updated and E-mailed 7-17-2014

- **FINANCIAL REPORTS**

- Approve financial reports from April 30<sup>th</sup> 2014
- Wells Fargo –client analysis statement
- Santander statement 6/1-6/30
- Close Susquehanna bank account. Letter drafted by Kaylene Huggins and Holly Guldin for Mayor Spencer and David Cituk to be the new trustees to close the account. (motion by Chris Zale , 2<sup>nd</sup> Mayor Spencer )
- Santander Leave enough funds in the account to clear outstanding checks then close. (motion David Cituk 2<sup>nd</sup> Elaine Haas)

- **BILLS**

- ADP Autopay June 27, 2014 – \$578.60
- ADP Autopay June 10, 2014 – \$596.79
- ADP Autopay May 30,2014 – \$576.79
- ADP Autopay July 11,2014 - \$600.14
- Linton, Distasio & Edwards , P.C.  
Attendance to 5-21-2014 and Cathy Weist Response  
Total with previous balance \$331.50
- Pension coordinator salary reimbursement 2<sup>nd</sup> quarter  
- O& E \$ 7449.75
- Mockenhaupt ACT 205 July 11, 2014- \$ 11225.00

✚ Bills approved by David Cituk 2<sup>nd</sup> Ronald Whitmoyer

- **CORRESPONDENCE**

- **REFUNDS**

- Jessica Gehris refund– \$ 1811.17
- Dennis Beck refund - \$ 1580.66
- Scott Perry Refund – \$ 3159.328

✚ Contact ADP about tracking information for federal taxes withheld on refunds. How often will it be submitted

- **APPLICATIONS**

- Jessica Kohl-Shuman to receive 2390.60 monthly
- Retired 7/15/14 will receive with retro pay  
Motion by David Cituk 2<sup>nd</sup> Elaine Haas

- **OLD BUSINESS**

- Cathy Wesit waiting until 60 years old to receive pension.
- Deb Overly requesting clarity on what plan she falls in
- Brain Craze Disability Pension Dr Kohl gave a detailed letter stating his requirements( letter provided for board on 7/17/14 via e-mail )

- **NEW BUSINESS**

- REQUEST FOR PROPOSAL DEFINED CONTRIBUTION

- Matt Bembenick to re issue request of  
proposal motion with a new date  
Motion by David Cituk 2<sup>nd</sup> Matt Bembenick

- **INFORMATION**

- **ADJOURNMENT**

- 2:10 motion by Ronald Whitmoyer 2<sup>nd</sup> Elaine Haas