

## **READING PUBLIC LIBRARY**

May 21, 2012

A meeting of the Board of Directors of the Reading Public Library was held today at 4:00 PM at the 113 South Fourth Street location with Ernie Schlegel, President, presiding.

**Present:** Ernie Schlegel, Greg Knies, Paul Hoh, Frank Kasprowicz, Heather Hanna, Doris Leisawitz, Henriette Alban, Renee Dietrich, Pat Cavanaugh, Jonathan Zeigler.

**Absent:** Ryan Breisch, Stephanie Towles, Justin Bodor, excused.

**Guests:** Kate Thornton, Bill Roberts, Jane Cole, Mayor Vaughn Spencer, Councilman Francis Acosta

**Public Comment:** None

Motion was made by Heather Hannah to close the April 16<sup>th</sup> meeting, seconded by Paul Hoh. Passed.

**Minutes:** Motion was made by Doris Leisawitz to approve the April minutes, seconded by Heather Hanna. Passed.

Motion was made by Paul Hoh to suspend the Agenda. Seconded by Jonathan Zeigler. Approved.

Jane Cole, auditor with Herbein+Company, Inc., gave the report of finding regarding the 2011 audit.

Motion made by Greg Knies to accept the 2011 audit as reported, seconded by Doris Leisawitz. Approved.

Discussion was held regarding the paintings at the Reading Public Museum. Fiduciary responsibility, appraisal, ownership, gifting, selling, or auctioning the items were mentioned during the discussion. Motion to get a fair appraisal of the paintings that are in the possession of the Reading Public Museum was made by Doris Leisawitz, seconded by Heather Hanna. Approved.

Bill Roberts submitted documentation to show that the Northwest Branch Tax Assessment has been corrected.

Motion was made by Heather Hanna to un-suspend the Agenda, seconded by Henriette Alban. Passed.

**Treasurer's Report:** Motion was made by Renee Dietrich to approve the Treasurer's Report, seconded by Paul Hoh. Approved.

**Director's Report:** Copies of the Director's Report were made available along with additional handouts. It was noted that the senior outreach program had its largest circulation on record during the month of April. The gift from the Gladys Kane estate will be used for new computers in the Reference Department. They will be labeled as a gift from Gladys Kane. The library also received a \$5000 donation for the Summer Reading Program from Saint John's Lutheran Church. The District Library Center budget will be submitted for approval at the next Librarians meeting and forwarded to the state by June 1.

**Library Services:** No report

**Facilities:** RCAP is waiting on the architectural drawings and the scope of work should be submitted for bidding in October 2012. The topic of parking regulations at the branches was discussed. Motion made by Paul Hoh to create a parking policy for employees and patrons. Seconded by Jonathan Zeigler. Approved.

**Finance:** The Finance Committee met today to start working on the budget for 2013.

**Personnel:** No report

**Development:** A report of activities was supplied by Kate Thornton. Creating a budget for the 250<sup>th</sup> Anniversary celebration was discussed.

**Unfinished Business:** None

**New Business:** The topic of converting the branches from oil to natural gas was discussed.

Motion to adjourn by Renee' Dietrich, seconded by Heather Hanna. Passed.

Respectfully submitted,



Renee' Dietrich  
Vice President