

READING PUBLIC LIBRARY

December 20, 2010

A meeting of the Board of Trustees of the Reading Public Library was held today at 4:00PM in the Meeting Room of the Northeast Branch Library, Ron Hatt, President, presiding.

Present: Pat Cavanaugh, Renee Dietrich, Greg Knies, Ron Hatt, Henriette Alban, Paul Hoh, Ernie Schlegel and Doris Leisawitz.

Absent: John Caltigarone, Ryan Breisch, Heidi Williamson, Excused. Gus Giddens, Unexcused.

Guests: Kate Thornton

PUBLIC COMMENT: Kevin Barnhardt and Debbie Oliveri discussed the issues regarding the use of the Northwest Branch as a polling location. Several problems arose during the last election including theft of materials. Debbie Oliveri will work with Frank Kasprowicz on finding an applicable solution before the next election in the Spring.

MINUTES: Moved by Paul Hoh and seconded by Renee Dietrich to accept the minutes as submitted. Approved.

TREASURER'S REPORT: Motion was made to accept the Treasurer's Report as presented by Paul Hoh and seconded by Doris Leisawitz. Approved.

DIRECTOR'S REPORT: Copies of the Director's report were made available prior to the meeting.

FACILITIES: Frank Kasprowicz discussed the ongoing issues with Honeywell, the potential presence of lead in the paint at Main and the repairs to the roof. Paul Hoh made the motion that we communicate with the City that the entire roof will need to be guaranteed for 20 years since they are accepting the bids and that we will revisit our commitment for the other part of the project. Seconded by Pat Cavanaugh. Approved.

FINANCE: Motion by Greg Knies was made to adopt the 2011 Budget as submitted and seconded by Ernie Schlegel. Approved.

As of today we still have not received a corrected invoice for the employee salary reimbursement owed to the City of Reading. Due to the issues that will arise with carrying a large balance into 2011 the motion was made by Greg Knies to send a payment to the City of Reading with our estimation of salary and taxes that are owed for the 2010 calendar year. Seconded by Ernie Schlegel. All in favor, one opposed. Passed.

DEVELOPMENT: A report of activities was supplied by Kate Thornton.

PERSONNEL: Pat Cavanaugh is continuing to work on the annual review for Frank Kasprowicz

LIBRARY SERVICES: The Long Range Plan for the Reading Public Library was distributed prior to the meeting. The motion to adopt the plan as submitted was made by Ernie Schlegel and seconded by Henriette Alban. Approved

The policies of the Reading Public Library were distributed prior to the meeting. The motion to adopt the revisions as submitted was made by Ernie Schlegel and seconded by Doris Leisawitz. Approved.

The By-Laws of the Reading Public Library were distributed for review. Motion to accept the By-Laws by Ernie Schlegel and seconded by Pat Cavanaugh. Approved.

UNFINISHED BUSINESS: None

NEW BUSINESS: Motion by Paul Hoh that all existing Board Officers serve another term. Seconded by Renee Dietrich. Approved.

The next meeting will be held on Monday, January 17 at 4:00 PM at 113 S. 4th Street.

Motion to adjourn by Renee Dietrich and seconded by Greg Knies. Accepted.

Respectfully submitted,

Electronically Signed

Doris Persky Leisawitz