

READING PUBLIC LIBRARY

December 19, 2011

A meeting of the Board of Directors of the Reading Public Library was held today at 4:00PM at the 113 South Fourth Street location with Ryan Breisch, Interim President, presiding.

Present: Paul Hoh, Greg Knies, Frank Kasprowicz, Pat Cavanaugh, Doris Leisawitz, Stephanie Towles, Ernie Schlegel, Henriette Alban, Renee Dietrich, Justin Bodor, Jonathan Zeigler, Ryan Breisch.

Guests: Kate Thornton

Public Comment: None

Minutes: It was moved by Ernie Schlegel and seconded by Henriette Alban to accept the November minutes. Passed.

Treasurer's Report: Motion was made by Paul Hoh and seconded by Ernie Schlegel to accept the November Treasurer's Report. Passed.

Director's Report: Copies of the Director's report were made available along with additional handouts. eBooks were launched. Advertising for a part-time Library assistant due to a current employee relocating out of the area. We will be installing a new phone system in mid January. RPL is receiving the BCPL Outstanding Program Award for the presentation of a program of exceptional interest or creativity. Board suggested that Frank do a letter to BCP regarding the District Consultant duties be included with the position of System Administrator that is being currently advertised.

Library Services: Doris Leisawitz presented the RPL Policies and Procedures Manual and the Long Range Plan to the Trustees in November for their review.

Motion by Ernie Schlegel to approve the Long Range Plan with the suggested changes, seconded by Pat Cavanaugh. Approved.

Motion by Henriette Alban to approve the RPL Policies and Procedures with the suggested changes, seconded by Stephanie Towles. Approved.

Facilities: Ernie Schlegel gave an update on the ongoing roofing issues at Main and also by the skylight at Northeast. The scope of work and bid meeting for the building repairs has been scheduled. The annual Fire Inspection was completed a list of violations will follow.

Finance: The proposed budget for 2012 was made available prior to the meeting. Although the budget has a deficit, the library will continue to monitor spending and make necessary cutbacks to increase savings without affecting the level of service provided to patrons.

Motion made by Paul Hoh to transfer 350K as needed in 2012, seconded by Justin Bodor. Passed
Motion to approve the proposed 2012 budget by Greg Knies, seconded by Pat Cavanaugh. Approved.

Personnel: No report.

Development: A Report of Activities was supplied by Kate Thornton. The new website should be completed soon. The 250th anniversary of RPL is forthcoming. Jazz Fest will be in February, Cocktails and Classics is scheduled for April 20th.

Unfinished Business: None.

New Business: The Nominating Committee has nominated the following officers for 2012:

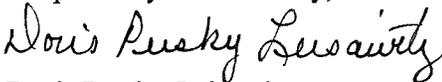
Ernie Schlegel, President
Renee Dietrich, Vice President
Greg Knies, Treasurer
Ryan Breisch, Secretary

Motion by Doris Leisawitz to accept the Nominating Committee's suggestions for officers in 2012, seconded by Henriette Alban. Approved.

The new meeting schedule for 2012 was provided. The Board will continue to meet on the 3rd Monday of each month at 4 PM, with no meetings in the months of July and August. The location will remain at 113 S. 4th Street. Motion to accept the meeting schedule was made by Pat Cavanaugh, seconded by Renee Dietrich. Passed.

Motion to adjourn Doris Leisawitz, seconded by Justin Bodor. Passed

Respectfully submitted by,



Doris Persky-Leisawitz