Reading Public Library
Board of Trustees
Monday, June 15, 2009
4:00 p.m.

Agenda

a. Public Comment ✓
b. Call to order ✓
c. Report of Treasurer
d. Report of Library Director ✓
e. Report of Library Services Committee
f. Report of Facilities Committee
g. Report of Finance Committee
h. Report of Personnel Committee
i. Report of Development/Marketing Committee ✓
j. Unfinished business
k. New business
l. Adjournment

READING PUBLIC LIBRARY
May 18, 2009

A meeting of the Board of Trustees of the Reading Public Library was held today at 4:00 PM in the Board Room with Ron Hatt, President, presiding.

Present: Ron Hatt, Henriette Alban, Greg Knies, Bill Maslo, Pat Cavanaugh, Frank Kasprowicz, Paul Hoh, Sandi Krafczek

Absent: Doris Leisawitz, Ryan Breisch, Gus Giddens, all excused

Guest: Jane Cole, auditor from Herbein & Company, Inc.

PUBLIC COMMENT: None

MINUTES: Corrected the April minutes to show correct spelling of Gus Giddens name. After correction was made it was moved by Greg Knies and seconded by Henriette Alban to accept the April 2009 minutes. Passed.

TREASURER'S REPORT: The suggestion was made that a board member should sign off on a single purchase over the determined amount of $5,000. It was moved by Paul Hoh and seconded by Greg Knies to approve the April 2009 Treasurer's report as submitted. Passed.

DIRECTOR'S REPORT: Copies of the Director's Report were available. Frank Kasprowicz mentioned that the team from the Library placed 3rd in the Definition Bee held at the Penn State Berks Campus. A copy of the Reading Eagle article on our Roller Coaster program was provided. Although it was a lengthy article, the library was only mentioned in one line. CDs and DVDs of the Updike presentation in April have been received and are available for checkout. Ninety books for the Migrant Education program were also received.

COMMITTEE REPORTS:

LIBRARY SERVICES: No report

FACILITIES: To date, all but one seam on the roof has been repaired. The Public Works Department has been contacted to do the plastering on the ceiling next to the Young Adults Department. We are still experiencing problems with the HVAC system. Leffler is working on finding a solution. At this time we are entertaining bids on the security system for the Library.

FINANCE: The Finance Committee met today prior to the Board Meeting. Gains were recorded last month. On the suggestion of Ken Haupt, we will invest in dividend stocks. The committee will bring to the Board proposals of what we need to do to start saving money. The idea of having volunteers to supplement staff cuts was discussed at length. Jane Cole, our auditor from Herbein & Company, distributed and reviewed the draft of the 2008 Library audit.

DEVELOPMENT: Paul Hoh gave an overview on the donations received to date and continued fund raising efforts.

PERSONNEL: No report

UNFINISHED BUSINESS: None

NEW BUSINESS: Board Members have been attending meetings with the Berks County Libraries to discuss possible loss of state funding and alternative ways to save money. Statistics from RPL have been circulated.

The meeting adjourned at 6:30 PM.

Respectfully submitted,

Doris P. Leisawitz

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Secretary