

**Reading Public Library
Board of Trustees
Monday, May 18, 2009
4:00 p.m.**

Agenda

- a. Public Comment**
- b. Call to order**
- c. Report of Treasurer**
- d. Report of Library Director**
- e. Report of Library Services Committee**
- f. Report of Facilities Committee**
- g. Report of Finance Committee**
- h. Report of Personnel Committee**
- i. Report of Development/Marketing Committee**
- j. Unfinished business**
- k. New business**
- l. Adjournment**

READING PUBLIC LIBRARY

April 20, 2009

A meeting of the Board of Trustees of the Reading Public Library was held today at 4:00 PM in the Board Room with Ron Hatt, President, presiding.

Present: Paul Hoh, Ron Hatt, Doris Leisawitz, Henriette Alban, Greg Knies, Bill Maslo, Ryan Breisch, Gus Giddeons, Pat Cavanaugh

Absent: Frank Kasprovicz & Sandi Krafczek, both excused

Guests: Kate Thornton and Frank Schnee

PUBLIC COMMENT:

Mr. Hatt presented former Board President, Frank Schnee, with a pair of book ends for his dedicated service to the Reading Public Library Board of Trustees. Mr. Schnee reflected on his past eight years of service and thanked the individuals that he served with.

MINUTES: Corrected the March minutes to show that Ryan Breisch was appointed by Berks County and not the City of Reading. After corrections were made it was moved by Ms. Leisawitz and seconded by Mr. Hoh to accept the March 2009 minutes. Passed.

TREASURER'S REPORT: Bill Maslo commented about the Local Financial Effort Income / Expense and how it is documented on the Report. It was moved by Paul Hoh and seconded by Heneriette Alban to approve the March 2009 Treasurer's report as submitted. Passed.

DIRECTOR'S REPORT: A copy of the Director's Report was handed out in Frank Kasprovicz's absence. Ron Hatt mentioned, on Frank Kasprovicz's behalf, that he would be attending the Migrant Education Program Graduation in Harrisburg on April 29th.

COMMITTEE REPORTS:

LIBRARY SERVICES: No Report

FACILITIES: To date the main library roof repair has still not been resolved. Discussion was held about the security system malfunction that occurred during the Updike presentation on April 5th and the need to take a comprehensive look at the possibility of replacing the system for the entire building.

FINANCE: The Finance Committee met today prior to the Board Meeting. Plans for reducing budget items, as well as looking at the deficit that is expected by year end were discussed. The possibility of cutting library hours and/or staff was discussed, as well as ways to supplement funds lost as a result of cutbacks in donations and fund raising. A meeting at the Berks County Library offices is scheduled for this evening to discuss alternative ways to save money. Greg Knies plans to attend.

DEVELOPMENT: Guest Kate Thornton gave an overview on the progress of fundraising efforts. The bulk mailing permit has been approved. Grant applications for the Summer Reading Program have been submitted. A general appeal letter is scheduled to be mailed by the end of the month. The Board approved moving forward to schedule hosting a Greater Reading Young Professionals meeting in the fall of 2009.

PERSONNEL: No Report

UNFINISHED BUSINESS: Upcoming Library Association Meeting attendees will be Sandi Krafczek, who will attend the May 20th meeting, and Henriette Alban who will attend the meeting on June 17th.

NEW BUSINESS: None.

Entered Executive Session at 5:35 PM. Ended session at 6:30 PM.

Respectfully Submitted,

Doris P. Leisawitz

Doris Leisawitz
Secretary