



September 21, 2015

A meeting of the Board of Directors of the Reading Public Library was held today at 4:30 PM at 113 S. 4<sup>th</sup> Street, Reading, PA, Renee Dietrich, President, presiding.

**Present:** Renee Dietrich, Frank Kasprovicz, Colin Waszkiewicz, Paul Hoh, Stephanie Towles, Heather Hanna, Osmer Deming, Henriette Alban, Maureen Dolan, Toni Albert, Greg Knies and Nancy Campbell.

**Absent:** Johanny Cepeda, Jim Shankweiler, and Justin Bodor, excused.

**Guests:** Linda Capozello, Denise Sticha

**Public Comment:** Denise Sticha spoke about the Ivy Group Report, Polaris, Wi-Fi and the BCPL Funding Formula. The Ivy Group will be presenting their Report to the Board of Commissioners on BCTV, September 24<sup>th</sup>. This will be a public meeting.

**Minutes:** Motion to approve the June minutes made by Paul Hoh and seconded by Stephanie Towles. Approved

**Treasurer's Report:** Report presented by Toni Albert. Motion to accept the June, July, and August Treasurer's Reports was made by Paul Hoh, seconded by Nancy Campbell. Accepted.

**Director's Report:** Copies of the Director's Report were made available. Frank Kasprovicz discussed the programs planned by the Outreach Coordinator. The Children's Department will receive two Best Practices at PaLa next month. Job Descriptions are being rewritten for City employees. The basement at Northwest is almost completely cleaned out of outdated government documents and other materials.

**Library Services:** Heather Hanna reported about the mid-day café book sale. Board members volunteered for five cafes and sold discarded books. The book sale generated \$181. The topic of safety and security was discussed. The idea of computer use only cards was also discussed.

Motion to authorize implementing computer use only cards was made by Heather Hanna and seconded by Stephanie Towles. Approved.

The committee is looking to implement an ongoing book sales beginning December 1<sup>st</sup>, designated a cart of discarded items for sale.

Motion made by Heather Hanna to apply for Sales Tax usage, seconded by Colin Waszkiewicz. Approved.

The next meeting is scheduled on October 13<sup>th</sup> at 4:30 PM.

**Facilities:** Report given by Henriette Alban. The A/C at the main library has been fixed by Leffler. The iron fencing on the brick wall by the patron lot is scheduled to be installed in October. The updated alarm system for the Main library was addressed as a wish list item for City consideration. The A/C at the Northeast Branch

has malfunctioned. Due to the heat the branch has had to close early. The public works list is ongoing. Justin Bodor is looking into the conversion to natural gas at Northeast and Southeast branches.

**Finance:** Report given by Greg Knies. A draft of the 2016 budget is under review. Non receipt of the District funds from the State budget impasse is still a concern.

Motion made by Greg Knies to approve borrowing against our asset investment account in the amount of \$274,000 for District Library services as delayed by the state budget approval process. Seconded by Colin Waszkiewicz. All approved, none opposed.

**Personnel:** No Report.

**Advancement:** Report was given by Nancy Campbell. The wish list brochure has been printed. Year to Date donations are at \$91,000. The first Cocktails and Classics 2016 meeting was held. It will be at the Abe Lincoln on March 18, 2016. The fundraising goal of \$75,000 has been set. A grant for the Outreach Coordinator has been applied for. Budget for branch renovations has been determined and will be solicited to potential donors. .

**Strategic Planning:** No Report

**Unfinished Business:** None.

**New Business:** None

Motion to enter Executive Session at 6:15 by Heather Hanna, seconded by Henriette Alban. Accepted.  
Motion to exit Executive Session at 6:36 by Heather Hanna, seconded by Henriette Alban. Accepted.

Motion to adjourn made by Paul Hoh, seconded by Heather Hanna. Approved.

Respectfully submitted,



Heather Hanna  
Secretary, RPL Board of Trustees