



September 15, 2014

A meeting of the Board of Directors of the Reading Public Library was held today at 4:30 PM at 113 S. 4th Street, Reading, PA, Renee Dietrich, President, presiding.

Present: Renee Dietrich, Greg Knies, Frank Kasprowicz, Paul Hoh, Jim Shankweiler, Justin Bodor,, Stephanie Towles, Heather Hanna and Henriette Alban.

Absent: Colin Waszkiewicz, Toni Albert, Nancy Campbell, Johanny Cepeda

Guests: Ernie Schlegel and Denise Sticha.

Public Comment: Ernie Schlegel suggested the board continue to pursue City Council regarding our budget and to impress upon Council that they need to add appropriations to the budget for the library.

Minutes: Motion to approve the minutes made by Henriette Alban, seconded by Stephanie Towles. Approved.

Treasurer's Report: Denise Sticha spoke about the WAN contract with the county and payment for the 4th quarter. Since a new contract is not drafted yet, we are working together to provide invoices so that funds can be released. Motion to accept the August Treasurer's Report was made by Heather Hanna, seconded by Justin Bodor. Accepted.

Director's Report: Copies of the Director's Report were made available along with additional handouts. Frank Kasprowicz spoke about the Southeast parking spot by the driveway being painted yellow to prohibit parking. A collector has contacted the library regarding a silver spoon of the library building engraved on it. The city is implementing a project to scan and index all their documents. We will receive three state awards at PaLa at the end of September.

Library Services: Report given by Stephanie Towles. The committee met over the summer and is looking at changing the language to accept Pennsylvania ID with Reading addresses to reduce the number of lost items.

Facilities: Report given by Henriette Alban. There is an open request to fix the front door and rug in the entry way. The solar energy grant that was being pursued has ended. The buildings are not structurally sound to do solar on the roof.

Finance: Report given by Greg Knies. The committee is working with Frank and Vicky for a budget for 205 and a 3 year budgeting projection. Paul Hoh spoke about the Tigh Fund endowments which is managed by several companies out of state.

Personnel: No Report

Development: Report given by Heather Hanna. Upcoming is the Celebrity Bartender Event on October 16th. The website is almost completed and a soft release date is being projected. One of the banners on the building will be replaced with one in Spanish.

Strategic Planning: The committee is preparing for 2015.

By-Laws: Report given by Justin Bodor with input from Renee Dietrich and Paul Hoh regarding adding a mission statement and create a provision so that trustees could possibly report into meeting via video like Skype or conference call.

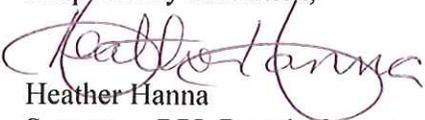
Unfinished Business: None.

New Business: The Board of Trustee Assessment form was given to members to identify skill set. Upon completion they are to be given to Paul Hoh. Members for the Nominating Committee will be Paul Hoh, Chair, Stephanie Towles, and Heather Hanna.

Document Retention Policy was introduced. Motion to approve by Paul Hoh and seconded by Heather Hanna. Approved.

Motion to adjourn by Heather Hanna, seconded by Justin Bodor. Approved.

Respectfully submitted,



Heather Hanna
Secretary, RPL Board of Trustees