



October 19, 2015

A meeting of the Board of Directors of the Reading Public Library was held today at 4:30 PM at the Southeast Branch library located at 1426 Perkiomen Ave., Reading, PA, Renee Dietrich, President, presiding.

**Present:** Renee Dietrich, Frank Kasprovicz, Colin Waszkiewicz, Paul Hoh, Stephanie Towles, Heather Hanna, Osmer Deming, Henriette Alban, Maureen Dolan, Toni Albert, Nancy Campbell, Johanny Cepeda, Justin Bodor and Jim Shankweiler.

**Absent:** Greg Knies, Stephanie Towles. Excused.

**Guests:** Linda Capozello

**Public Comment:** None

**Minutes:** Motion to approve the September minutes made by Henriette Alban and seconded by Maureen Dolan. Approved

**Treasurer's Report:** Report presented by Toni Albert. Motion to accept the September Treasurer's Report was made by Paul Hoh, seconded by Heather Hanna Accepted.

**Director's Report:** Copies of the Director's Report were made available. Frank Kasprovicz mentioned grants that the library was recently awarded. DentaQuest via BCCF in the amount of \$5000 for Health and Wellness programs and the Roll Right Read grant from the ALA in the amount of \$7500. RPL recently won two Best Practices awards, one for best STEM program in the state for Grossology, and a second for display for the Barbie program. A ceremony was held honoring former Library Director Ed Doherty who served at the library from 1966-1990.

**Library Services:** Heather Hanna reported that the book sale is to start in December. The sales tax application is being worked on. There are some hurdles to overcome being that the library is considered a government entity and sales tax exempt. There are some struggles with the wifi. The committee is waiting to implement the computer access card. The goal for the committee is to complete the tasks as outlined in the Strategic Plan by year end.

The next meeting is scheduled on Tuesday, November 10th and Tuesday, December 8<sup>th</sup>, both at 4:30 PM.

**Facilities:** Report given by Henriette Alban. The iron fencing on top of the repaired brick wall shared at the patron lot is scheduled to be installed. There is still discussion regarding the replacement of the NE air condition unit with a potential donor. Justin reported that there are costs associated for running gas to both NW and SE and who will be responsible for paying since the building is owned by the city.

**Finance:** Report given by Colin Waszkiewicz. The 2016 budget is under review. The committee met to discuss budget revenue shortfalls and income generating ideas as suggested by the strategic plan.

**Personnel:** No Report. Renee Dietrich asked the committee to convene a meeting by year end.

**Advancement:** Report was given by Nancy Campbell. A cultivation reception (Books, Brews and Bubbly) will be held in the library on Friday, November 20<sup>th</sup> from 5:30-7 PM. Nancy requested that each board member provide the names and address of 10 individuals by October 27<sup>th</sup>, so they can be added to the invitation list. The annual appeal letter is being drafted and will be mailed in November.

**Strategic Planning:** Report given by Paul Hoh. Having hired an Outreach Coordinator as suggested in the Strategic Plan, the recently held Community mixer was very successful. Linda Capozello has applied for a grant to cover the salary costs for the next 3 years.

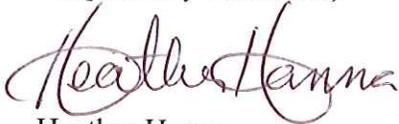
**Unfinished Business:** None.

**New Business:** None

Motion to enter Executive Session at 5:30 by Paul Hoh, seconded by Henriette Alban. Accepted.  
Motion to exit Executive Session at 6:05 Heather Hanna, seconded by Henriette Alban. Accepted.

Motion to adjourn made by Johanny Cepeda, seconded by Justin Bodor. Approved.

Respectfully submitted,



Heather Hanna  
Secretary, RPL Board of Trustees