

Meeting Minutes
Reading Public Library
Board of Trustees Meeting
Foundation Building, 113 So. 4th Street
Monday, October 20, 2014, 4:30PM
Renee Dietrich, President, presiding

Present: Renee Dietrich, Frank Kasprovicz, Toni Albert, Heather Hanna, Paul Hoh, Nancy Campbell, Henriette Alban, Jim Shankweiler, Greg Knies, Justin Bodor, Johanny Cepeda.

Absent: Stephanie Towles, Colin Waszkiewicz.

Guests: Kate Thornton, Denise Sticha, William Roberts, Esq.

Public Comment: None

Minutes: Motion to approve the minutes made by Toni Albert, seconded by Nancy Campbell. Approved.

Treasurer's Report: Motion to accept the Treasurer's report made by Paul Hoh, seconded by Justin Bodor. Approved.

Director's Report: Copies of the Director's Report were made available along with additional handouts. Frank Kasprovicz reviewed the information provided.

Library Services: Henriette Alban spoke about the current, ongoing, research of the committee. Frank Kasprovicz gave out copies of the Policies for RPL for review. Stephanie Towles, will convene the Library Services Committee to review the policies and make a recommendation to the Board for their approval at the November Board meeting.

Facilities Committee: Henriette Alban reported the front door is scheduled to be shaved so it can open/close properly. Carpet gluing is still pending response from the carpet company.

Finance Committee: Toni Albert gave the report. She and Paul Hoh met with the Tigh Fund administrators. Information of the meeting was e-mailed to board members by Paul Hoh. In November the committee will review our investments and work on a draft budget for 2015.

Personnel: Report was given by Jim Shankweiler. Jim is working on evaluation of the Library Director. He recommended that the Director have all Library employees write their goals/objectives for 2015 to interface with the goals of the Strategic Plan.

Development: Report given by Kate Thornton. No financial report this month. Celebrity Bartender event was a successful and fun event. Giving Tuesday#-December 2 (national day of giving online). Berks County Community Foundation is creating a logo and website to promote this event of which RPL is one of the 25 non-profits being included. Annual Appeal Letter will go out after Election Day, Tuesday, November 4. Website to launch Monday, October 27. The advancement committee selected the Tag Line: RPL - Read, Play, Live. She is waiting for the final proof of the banner. Children's department mural has been designed by Mike Miller and Bronwen Gamble, Assistant Director, was able to secure a financial sponsor.

Strategic Planning: Paul Hoh gave the report.

A follow up meeting for determine how RPL is progressing to meet the objectives in the 2014-2018 Plan is being planned with Al Weber, RPL's consultant. Date to be announced.

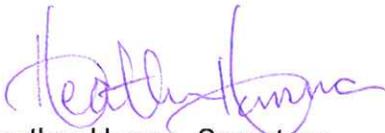
By-Laws: William Roberts, Esq., RPL's solicitor, reviewed the revisions to the By-laws. Article 4, Section 4 will be changed to reflect current technology. A Section was added to include our governance structure. Greg Knies will look into the bonding issue in Article 4, Section 5.) The bonding amount was discussed as well as the titles of people who should be bonded and the amount.. Revised By-Laws will be voted upon at the November, 2014 meeting.

Unfinished Business: None.

New Business: Heather Hanna asked if the elevator doors could be made more appealing to patrons. Perhaps painting the doors the same color as the front door and possibly adding a planter.

Motion to adjourn made by Nancy Campbell, seconded by Henriette Alban.

Respectfully submitted,



Heather Hanna, Secretary